

Deputation Request to attend Local Authority meetings

NOTE: All requests to attend Local Authority meetings must be approved by Council PRIOR to the Local Authority meeting.

Please submit all papers to governance@macdonnell.nt.gov.au at least **three weeks before the first available Council meeting.**



Meeting details	
At which community do you wish to provide a deputation?	
Meeting date	

Your contact details	
Name	
Position	
Organisation	
Department / Agency	
Email address	
Phone number(s)	
How many will attend	

Details for your deputation report
Name of organisation and/or presentation
Select and complete the statement that best suits your deputation: <input type="checkbox"/> Provide information to the Council about: <input type="checkbox"/> Seek information from the Council about: <input type="checkbox"/> Seek a recommendation from the Council that:
Describe the purpose of the presentation

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Background information to support your deputation
Please make a brief statement about your organisation and project and summarise its history and purpose.
Describe issues or consequences relevant to the presentation
Describe financial or timing matters relevant to the presentation
Provide any communication materials intended to support the presentation (<i>attach copies where possible</i>)

Declaration of applicant
I respect the MacDonnell Regional Council and its supporting processes and accept that I must confirm my attendance by email to governance@macdonnell.nt.gov.au at least one week prior to the meeting
Signed _____ Date _____

MacDonnell Regional Council to complete
This Deputation Request was approved / not approved (strike out which doesn't apply) at the Council meeting held Per Resolution number.....
Name _____
Signed _____ Date _____