



MINUTES OF THE TITJIKALA LOCAL AUTHORITY HELD IN
TITJIKALA ON THURSDAY 16 MAY 2024 AT 10:30 AM

1 MEETING OPENED

The Meeting was declared open at 10:45am

2 WELCOME

Welcome to Country - Councillor Lisa Sharman

3 ATTENDANCE AND APOLOGIES

ITEM NUMBER:	3.1
TITLE:	Attendance/Apologies/Absentees

Local Authority Members

Member Greg Sharman, Member Debra Claude, Member Terry Simmons and Member Lena Campbell

Councillors

President Roxanne Kenny, Councillor Lisa Sharman and Councillor Patrick Allen

Council Employees

Keith Hassett - Director Service Delivery, Mark O'Bryan - Essential Services Coordinator, Praful Gautam - Acting Manager Records and IT, Sean Camelin - Council Services Coordinator, Ruth Tahere - Housing Remote Maintenance Officer, Sarah Grant - Coordinator, Community Safety, Elliot Fleming - Coordinator Youth Services, Katie Fuller – HR Generalist and Lizzinna Ford - Customer Support Officer
Belinda Urquhart - CEO attended via Teams

Guests

Matthew Adams-Richardson - Office of the Chief Minister
Jessica Scrutton - Representative from Department Chief Minister and Cabinet

Mardi Haselton - Asst Director Engagement Remote, and Bernadette Shields, National Indigenous Australian Agency
David Brabham and Christine Hart – Representatives from Australian Electoral Commission presented via Teams

Apologies

Members Geoffrey Campbell, Elaine Churchill and Janie Campbell

Absentees

Councillors Andrew Davis and Aloyiscois Hayes

TLA2024-20 RESOLVED (Greg Sharman/Debra Claude)

That the Authority:

- a) **noted the attendance;**
- b) **accepted the apologies received from Members Geoffrey Campbell, Elaine Churchill and Janie Campbell; and**
- c) **noted absences without notice of Councillor Andrew Davis and Councillor Aloyiscois Hayes**

4 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	4.1
TITLE:	MacDonnell Council Code of Conduct

TLA2024-21 RESOLVED (Greg Sharman/Lena Campbell)

That the Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER:	5.1
TITLE:	Confirmation of Previous Minutes

TLA2024-22 RESOLVED (Patrick Allen/Lisa Sharman)

That the minutes of the Authority meeting held on 16 May 2024 be adopted as a true and correct record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

ITEM NUMBER:	6.1
TITLE:	Notification of General Business Items

TLA2024-23 RESOLVED (Greg Sharman/Debra Claude)

That the Titjikala Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

- a) Rubbish pick up
Members were advised that rubbish collection is Mondays' and Thursdays'.
- b) New Wheelie bins
- c) New Split system required in MRC office

ITEM NUMBER:	6.2
TITLE:	Notification of Matters Raised in General Non-Council Business items

TLA2024-24 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority notes that members provides notice of matters to be raised in General Non-Council Business as follows:

- a) Roads

ITEM NUMBER:	6.3
TITLE:	Acceptance of Agenda

TLA2024-25 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority noted that the papers circulated were received for consideration at this meeting.

7 CONFLICTS OF INTEREST

ITEM NUMBER:	7.1
TITLE:	Conflict of Interest

TLA2024-26 RESOLVED (Patrick Allen/Lisa Sharman)

That the Authority noted the Conflict of Interest Policy.

8 DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER:	8.1
TITLE:	NT Electoral Commission
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government

elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

TLA2024-27 RESOLVED (Greg Sharman/Patrick Allen)

That the Titjikala Local Authority noted and accepted the online presentation from the NTEC Representatives.

ITEM NUMBER:	8.2
TITLE:	Information on the Community Alcohol Plan
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Representatives from NT Health's Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

TLA2024-28 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority noted and discussed the presentation from the Harm Minimisation Unit on Community Alcohol Plans.

ITEM NUMBER:	8.3
TITLE:	National Indigenous Australians Agency (NIAA)
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Representatives are attending to provide a brief overview on the National Indigenous Australians Agency, (NIAA) with a purpose to starting a positive and strong working connection to key people in Community.

TLA2024-29 RESOLVED (Lisa Sharman/Lena Campbell)

That the Titjikala Local Authority noted and accepted the information shared by the NIAA Representatives.

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER:	9.1
TITLE:	Local Authority Projects
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

It is important to note that at risk funds includes funds that are committed to current projects but remains unspent, as well as unallocated funds.

TLA2024-30 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted that \$8,038.38 are funds at risk of being returned to NTG
- b) noted completion and agreed to close
 - Project 2217 - Basketball Area
 - Project 2399 - Lawn Mower & Whipper Snipper;
- c) noted that \$23,764.38 are funds currently available to spend on community projects
- d) noted and accepted the progress on their projects and kept open:
 - 2211 - Park Rejuvenation
 - 2400 - Solar lights at Entrance
- e) Create a new project - Outdoor seating area. Concrete in an outdoor table, chairs and fence under the shade structure at the back of the Store. Members asked for quotes and to check at the depot to see if any equipment could be utilised to complete the project.

ITEM NUMBER:	9.2
TITLE:	Local Authority Discretionary Funds
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

TLA2024-31 RESOLVED (Lisa Sharman/Terry Simmons)

That the Titjikala Local Authority:

- a) noted the spending of their 2023/2024 Discretionary funds;
- b) noted the funds returned for reallocation;
- c) noted and allocated the available funds of \$971.90 to spend on a community barbecue;
- d) noted that invoices received after 30 June may be deducted from your next Discretionary funds;
- e) acknowledged that any remaining funds will be returned to MRC if not spent before 30 June 2024.

10 OFFICERS' REPORTS

ITEM NUMBER:	10.1
TITLE:	Service Delivery Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Imanpa across the area of Local Government Service Delivery.

TLA2024-32 RESOLVED (Lisa Sharman/Terry Simmons)

That the Authority noted and accepted the Service Delivery Report for the community of Titjikala.

ITEM NUMBER:	10.2
TITLE:	Community Services Report

EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

TLA2024-33 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority noted and accepted the Community Services report.

ITEM NUMBER:	10.3
TITLE:	Technical Services Report
AUTHOR:	Ruth Tahere, Housing Remote Maintenance Officer Admin 3

EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Titjikala

TLA2024-34 RESOLVED (Greg Sharman/Terry Simmons)

That the Authority:

- a) **noted and accepted the Technical Services Report for the community of Titjikala and**
- b) **noted that Contractors would be attending to fix the air-conditioner unit in the Council Office.**

ITEM NUMBER:	10.4
TITLE:	People and Capabilities Report
AUTHOR:	Katy Nagahawatte, Administration Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

TLA2024-35 RESOLVED (Lisa Sharman/Lena Campbell)

That the Authority noted and accepted the Peoples and Capabilities report for the Community of Titjikala.

ITEM NUMBER:	10.5
TITLE:	Income and Expenditure Report
AUTHOR:	Osman Kassem, Finance Manager

EXECUTIVE SUMMARY

The expenditure report shows spending until 31 March 2024 in the Local Authority community.

TLA2024-36 RESOLVED (Greg Sharman/Patrick Allen)

That the Local Authority noted and accepted the Income and Expenditure report as at 31 March 2024.

11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER:	11.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

TLA2024-37 RESOLVED (Lisa Sharman/Patrick Allen)

That the Titjikala Local Authority noted that the matters raised at Item 6.2 were deemed operational and members advised on the follow up regarding rubbish collection, wheelie bins and repair of the air-conditioner.

ITEM NUMBER:	11.2
TITLE:	General Non-Council Business
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

TLA2024-38 RESOLVED (Lisa Sharman/Geoffrey Campbell)

That the Titjikala Local Authority:

- a) noted and discussed the matters raised at Item 6.3 that the budget for the road was \$1,000,000.00 and there was no plans to seal the road any further; and
- b) noted and discussed the matter raised at previous meetings; requesting that the CEO, in a joint effort with NTG, write and invite Housing to the Local Authority meeting.

12 DATE OF NEXT MEETING

Thursday, 1 August 2024

13 MEETING CLOSED

The meeting concluded at 12:35pm

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday, 16 May 2024 and was confirmed Thursday, 16 May 2024.