



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY HELD IN  
SANTA TERESA ON WEDNESDAY 15 MAY 2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was declared open at 10:50am

**2 WELCOME**

Welcome to Country - Chairperson Louise Cavanagh

**3 ATTENDANCE AND APOLOGIES**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**Local Authority Members**

Chair Louise Cavanagh, Member Agnes Alice and Member Robert Kopp

**Councillors**

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen, and Councillor Andrew Davis

**Council Employees**

Keith Hassett - Director Service Delivery, Lewis Gittoes - CSC Santa Teresa, Mark O'Bryan - Essential Services Coordinator, Sarah Grant - Community Safety Coordinator, Elliot Fleming - Youth Services Coordinator, Bibek Paudel - ICT and Records Officer and June Crabb - Governance Officer

**Guests**

Jessica Scrutton - Representative Department Chief Minister and Cabinet  
Matthew Adams-Richardson - Office of Chief Minister  
Ellie Kamara - CEO, Atyenhenge Atherre Aboriginal Corporation  
Mardi Haselton - Asst Director Engagement Remote, and Bernadette Shields, National Indigenous Australian Agency

### **Attended via Teams**

Patrina McMasters - Principal Alcohol Action Officer, NT Health  
Anna Egerton - Senior Project Officer - NT Electoral Commission

### **Apologies**

Councillor Aloyischois Hayes

### **Absentees**

Members Emma Hayes, Graham Hayes and Nora Hayes Wheeler

### **STLA2024-18 RESOLVED (Lisa Sharman/Louise Cavanagh)**

#### **That the Authority:**

- a) noted the attendance;
- b) accepted the apology received from Councillor Aloyischois Hayes; and
- c) noted absences without notice of Members Emma Hayes, Graham Hayes and Nora Hayes-Wheeler.

<b>ITEM NUMBER:</b>	3.2
<b>TITLE:</b>	Terminations of Local Authority Memberships
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### **EXECUTIVE SUMMARY**

This report recognises the memberships being dismissed from the Local Authority in accordance with para. 4.16 of Council's Local Authority Meeting Procedure noted below.

### **STLA2024-19 RESOLVED (Patrick Allen/Andrew Davis)**

**That the Authority approves to revoke the membership of Emma Hayes and Graham Hayes for their absences from two consecutive Local Authority meetings.**

<b>ITEM NUMBER:</b>	3.3
<b>TITLE:</b>	Nominations for Local Authority Memberships
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### **EXECUTIVE SUMMARY**

This paper highlights the changes to the Local Authority membership.

The vacancy currently available on the Local Authority arose due to the membership of Mr P Alice being revoked as he failed to attend two consecutive Local Authority meetings.

### **STLA2024-20 RESOLVED (Mover/Seconder)**

#### **That the Santa Teresa Local Authority:**

- a) noted three vacant positions on the Local Authority; and
- b) called for community nominations to remain open for 28 days.

#### 4 COUNCIL CODE OF CONDUCT

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

**STLA2024-21 RESOLVED (Patrick Allen/Andrew Davis)**

That the Authority noted the Council Code of Conduct.

#### 5 CONFIRMATION OF PREVIOUS MINUTES

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

**STLA2024-22 RESOLVED (Lisa Sharman/Patrick Allen)**

That the minutes of the Authority meeting held on the 28 February 2024 be adopted as a true and correct record of the proceedings.

#### 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

**STLA2024-23 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Santa Teresa Local Authority noted that members did not raise any matters for discussion in General Council Business.

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**STLA2024-24 RESOLVED (Robert Kopp/Patrick Allen)**

That the Santa Teresa Local Authority notes that members provides notice of matters to be raised in General Non-Council Business as follows:

- a) Feral Horses

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

**STLA2024-25 RESOLVED (Lisa Sharman/Andrew Davis)**

That the Santa Teresa Local Authority notes that the papers circulated were received for consideration at this meeting.

**7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**STLA2024-26 RESOLVED (Lisa Sharman/Andrew Davis)**

That the Authority noted the Conflict of Interest Policy.

**8 DEPUTATIONS AND PRESENTATIONS**

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	NT Electoral Commission

**EXECUTIVE SUMMARY**

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

**STLA2024-27 RESOLVED (Louise Cavanagh/Agnes Alice)**

That the Santa Teresa Local Authority noted and accepted the online presentation from the NTEC Representatives.

<b>ITEM NUMBER:</b>	8.2
<b>TITLE:</b>	Information on the Community Alcohol Plan

**EXECUTIVE SUMMARY**

Representatives from NT Health’s Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

**STLA2024-28 RESOLVED (Agnes Alice/Andrew Davis)**

That the Santa Teresa Local Authority noted and discussed the presentation from the Harm Minimisation Unit on Community Alcohol Plans.

<b>ITEM NUMBER:</b>	8.3
<b>TITLE:</b>	National Indigenous Australians Agency (NIAA)
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Representatives are attending to provide a brief overview on the National Indigenous Australians Agency, (NIAA) with a purpose to starting a positive and strong working connection to key people in Community.

**STLA2024-29 RESOLVED (Patrick Allen/Robert Kopp)**

That the Santa Teresa Local Authority noted and accepted the information shared by the NIAA Representatives.

**9 LOCAL AUTHORITY REPORTS**

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as reported in previous meetings.

**STLA2024-30 RESOLVED (Louise Cavanagh/Robert Kopp)**

That the Santa Teresa Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) kept open Action - Arrange a meeting with CLC to discuss the ongoing concerns to the management of horses in Community, noting the request for the NTG Representative and the CEO of MRC write specifically to the CEO of Central Land Council.

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.

- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

**STLA2024-31 RESOLVED (Agnes Alice/Lisa Sharman)**

**That the Santa Teresa Local Authority:**

- a) noted that \$59,873.92 are funds at risk of being returned to NTG;
- b) noted that a deficit of \$1,196.85 is outstanding and funds will be recouped from future unallocated funds;
- c) noted and accepted the progress on their projects and kept open:
  - 2204 - Front Entrance, noting that Contractors are expected to start installing the fence early June 2024;
  - 2206 - Shade and Seating at Cemetery;
  - 2396 - Resurface outside benches at the Rec Hall;
  - 2397 - Youth Board to paint the benches outside the Rec Hall;
  - 2398 - Solar lights for the street alongside the Rec Hall; noting that members agreed to four (4) lights being installed in that area;
  - 2407 - Youth Space, front fence; and
  - Solar lights at the Entrance into Community, considering a location near the dam.
- d) noted completion and closed Project 2209 – Santa Teresa Memorial Garden, returning the balance of \$1,506.29 to unallocated funds

<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**STLA2024-32 RESOLVED (Louise Cavanagh/Robert Kopp)**

**That the Santa Teresa Local Authority:**

- a) noted the spending of their Discretionary funds;
- b) committed the remaining funds of \$222.37 towards a Community BBQ; and
- c) acknowledged that any remaining funds left after 30 June will be returned to MRC.

## 10 OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	Ellen Fitzgerald, Administration Officer

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

#### **STLA2024-33 RESOLVED (Robert Kopp/Andrew Davis)**

**That the Authority noted and accepted the Service Delivery Report for the community of Santa Teresa.**

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report

### EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

#### **STLA2024-34 RESOLVED (Agnes Alice/Robert Kopp)**

**That the Santa Teresa Local Authority noted and accepted the Community Services report.**

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Housing Remote Maintenance Officer Admin 3

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Santa Teresa.

#### **STLA2024-35 RESOLVED (Patrick Allen/Robert Kopp)**

**That the Authority noted and accepted the Technical Services Report for the community of Santa Teresa.**

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, Administration Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council’s strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

**STLA2024-36 RESOLVED (Agnes Alice/Louise Cavanagh)**

**That the Authority noted and accepted the Peoples and Capabilities report for the Community of Santa Teresa.**

<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

**EXECUTIVE SUMMARY**

The expenditure report shows spending until 31 March 2024 in the Local Authority community.

**STLA2024-37 RESOLVED (Patrick Allen/Lisa Sharman)**

**That the Local Authority noted and accepted the Income and Expenditure report as at 31 March 2023.**

**11 GENERAL BUSINESS ITEMS RAISED**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

**STLA2024-38 RESOLVED (Patrick Allen/Lisa Sharman)**

**That the matter relating to the ongoing issues with horses in community, was noted in the Action register and Non-Council Business.**



<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

### **STLA2024-39 RESOLVED (Agnes Alice/Robert Kopp)**

**That the Santa Teresa Local Authority:**

- a) **discussed the ongoing issue with horses, requesting that in a joint effort with MRC, the NTG Representative write to the CEO of Central Land Council to attend a meeting with community members to and discuss the issues surrounding the management of horses;**
- b) **discussed installing a cattle grid as an alternative means of keeping horses away from community; and**
- c) **noted that the Representative will investigate on the possibility of funding being available to assist with the horses issues.**

## **12 DATE OF NEXT MEETING**

**Wednesday, 31 July 2024**

## **13 MEETING CLOSED**

Meeting concluded at: 12:32pm

This page and the preceding 8 pages are the minutes of the Santa Teresa Local Authority Meeting held on the 15<sup>th</sup> May 2024 and were confirmed Wednesday, 31<sup>st</sup> July 2024.