



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY HELD IN HERMANNSBURG  
ON THURSDAY 4 APRIL 2024 AT 10:30 AM

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**1 MEETING OPENED at 10.45am.**

The meeting opened as a Provisional Meeting but achieved quorum with the arrival of Cr Mark Inkamala at 10.00am.

**2 WELCOME**

Welcome to Country - Chairperson Nicholas Williams.

**3 ATTENDANCE AND APOLOGIES**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**Local Authority Members**

Chairperson Nicholas Williams, Members - Reggie Lankin, Marion Swift, Maryanne Malbunka, Daryl Kantawara.

**Councillors**

Councillor Mark Inkamala.

**Council Employees**

Barbara Newland – Manager Governance, Mark O'Bryan – Acting Area Manager, Jake Sellers – Acting Manager Youth Services Max Baliva – Council Services Coordinator Hermannsburg, Gemma Rule – Council Service Coordinator Mt Liebig, Theresa Peeke – Coordinator Children's Services, Bishnu Bhattraai – Coordinator Children's Services and Damien Ryan – Governance Officer.

**Guests**

Greg Hibble – Northern Territory Electoral Commission (via Phone)  
Jimmy Cocking – CEO Desert Knowledge Australia  
Raymond Walters Penangke – Penangke Cultural Consultants.

### Apologies

Evance Pareroultja – Member  
Belinda Urquhart – CEO

### Absentees

Conrad Ratara – Member

### **HLA2024-19 RESOLVED (Daryl Kantawara/Nicholas Williams (Chairperson))**

That the Hermannsburg Local Authority:

- a. notes that Council endorsed the nomination received from Conrad Ratara;
- b. notes the Members' attendance at this meeting;
- c. accepted the apology received from Member Evance Pareroultja; and
- d. noted the absence, without notice, of Member Conrad Ratara.

## **4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

### **HLA2024-20 RESOLVED (Reggie Lankin/Maryanne Malbunka)**

That the Hermannsburg Local Authority notes the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### **HLA2024-5 RESOLVED (Daryl Kantawara/Reggie Lankin)**

That the minutes of the Authority meeting held on 25 January 2024 be adopted as a true and correct record of the proceedings.

**MINUTE NOTE:** Cr Mark Inkamala arrived at 11.00am.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

### **HLA2024-22 RESOLVED (Nicholas Williams (Chairperson)/Marion Swift)**

That the Hermannsburg Local Authority:

- a. considers the location for a new waste management facility and raises this discussion with community residents; and
- b. notes that members provide notice of matters to be raised in General Council Business as follows:

1. **Speedbumps, Traffic Calming measures.**
2. **New Waste management facility location.**

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**HLA2024-23 RESOLVED (Daryl Kantawara/Marion Swift)**

That the Hermannsburg Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

1. **River crossings, flood mitigation and sealing of airstrip**

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

**HLA2024-24 RESOLVED (Reggie Lankin/Marion Swift)**

That the Hermannsburg Local Authority notes that the papers circulated were received for consideration at this meeting.

## **7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**HLA2024-25 RESOLVED (Daryl Kantawara/Marion Swift)**

That the Hermannsburg Local Authority

- a. notes the Conflict of Interest Policy; and
- b. notes no members declared any Conflict of Interest with the meeting Agenda.

## **8 DEPUTATIONS AND PRESENTATIONS**

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	NT Electoral Commission
<b>AUTHOR:</b>	June Crabb, Governance Officer

### **EXECUTIVE SUMMARY**

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

**HLA2024-26 RESOLVED (Reggie Lankin/Marion Swift)**

That the Hermannsburg Local Authority notes and accepts the presentation from the Northern Territory Electoral Commission Representatives.

<b>ITEM NUMBER:</b>	8.2
<b>TITLE:</b>	Community Workforce Development Plan
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

Representatives from Desert Knowledge Australia (DKA) and Penangke are attending the meeting to inform members of the work being carried out by Penangke and DKA in regard to developing a workforce development plan for Ntaria. The plans developed will be presented to the Department of Tourism and Trade, who will then look to work with community members to deliver on this plan.

### **HLA2024-27 RESOLVED (Reggie Lankin/Daryl Kantawara)**

That the Hermannsburg Local Authority notes and accepts the presentation by Desert Knowledge Australia and Penangke Cultural Consultants regarding developing a community workforce development plan.

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

### **HLA2024-28 RESOLVED (Nicholas Williams (Chairperson)/Reggie Lankin)**

That the Hermannsburg Local Authority:

- a. notes and accepts the progress reports on the actions from the minutes of the previous meeting as follows:
  - Action HLA2023-025 to remain open – a poster is to be placed in the MRC Council office requesting residents to provide suggested names to the CSC. All names are to be presented at the next Local Authority meeting.
  - Action HLA2024-018 to remain open – await a response from the Director, Housing.
  - Actions HLA2024-17 (Dogs) and HLA2024-18 (Kids on Motorbikes) approved for closure.

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**HLA2024-29 RESOLVED (Nicholas Williams (Chairperson)/Marion Swift)**

**That the Hermannsburg Local Authority:**

- a. notes that \$52,512.32 are funds at risk of being returned to NTG;
- b. notes that any funds returned to un-allocated will be applied to the outstanding deficit of \$2,503.68;
- c. removes “Mural for the second - hand shop” from the wish list as it is now being funded through other sources and is an approved project with Youth Services;
- d. notes and accepts the progress on their projects as follows:
  - Project 2153 – Scoreboard Keep Open and allocates \$5,000 to complete the project
  - Project 2156 – School Bus Stops, Remain Open
  - Project 2382 – Redevelopment of Softball Complex, Remain Open
  - Project 2393 – Cracker Dust for Softball Oval, Remain Open
  - Project 2405 – Signs for Permanent placement in areas of unmarked graves, Remain Open
  - Project 2406 – Kids Healthy Eating Project, Remain Open; and
- e. approves closure of the following completed projects:
  - Project 2403 – BBQ Trailer, returning balance of funds to un-allocated funds.
  - Project 2404 – Drinking Water Trailers, returning all funds to un-allocated funds
- f. creates new project – Hermannsburg Water Bottle refill station project and allocates \$35,000 – the Refill Stations to be located at the side of Rec Hall, Sporting club rooms, School.

<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**HLA2024-30 RESOLVED (Daryl Kantawara/Mark Inkamala)**

**That the Hermannsburg Local Authority:**

- a) notes that Purchase orders are yet to be raised for the cost of utilities provided to the Church; and
- b) notes that Purchase orders are yet to be raised for the May Sports weekend;
- c) acknowledges that any remaining funds may be returned to MRC if not spent with goods received by 30 June 2024.

**MINUTE NOTE:** Member Marion Swift will ensure that invoices for the Church’s utilities are provided to MRC.

## 10 OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	Ellen Fitzgerald, Administration Officer

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

#### **HLA2024-31 RESOLVED (Maryanne Malbunka/Reggie Lankin)**

**That the Hermannsburg Local Authority notes and accepts the Service Delivery Report for the community of Hermannsburg.**

**MINUTE NOTE:** The issue of wheelie bins was raised during the discussion of the Service Delivery Report – clamps/straps and new wheels required – which the Area Manager undertook to follow up.

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	Jenny Murnik, Coordinator Administration

### EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

#### **HLA2024-32 RESOLVED (Nicholas Williams (Chairperson)/Daryl Kantawara)**

**That the Hermannsburg Local Authority notes and accepts the Community Services report.**

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, Administration Officer

### EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

#### **HLA2024-33 RESOLVED (Reggie Lankin/Nicholas Williams (Chairperson))**

**That the Hermannsburg Local Authority notes and accepts the Peoples and Capabilities report.**

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

**EXECUTIVE SUMMARY**

The expenditure report shows spending until 31 January 2024 in the Local Authority community.

**HLA2024-34 RESOLVED (Daryl Kantawara/Reggie Lankin)**

**That the Hermannsburg Local Authority notes and accepts the Income and Expenditure report as at 31 January 2024.**

**11 GENERAL BUSINESS ITEMS RAISED**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

*At the meeting held 25 January 2024, members were informed that the current Waste Management Facility was nearly full, and it was time to start consultation with community on a location for the new facility. One possible site was near the sewerage ponds and members are asked to discuss this matter at the meeting.*

**HLA2024-36 RESOLVED (Nicholas Williams (Chairperson)/Daryl Kantawara)**

**That the Hermannsburg Local Authority:**

- a) **notes and discusses the matters raised at Item 6.2;**
- b) **requests that Technical Services, in consultation with the CSC, provides a traffic management plan to include traffic calming methods (speed humps) to be placed in the community at the next Local Authority meeting;**
- c) **notes the location for a new Waste Management Facility has been chosen on the northside – the CSC is to show the Area Manager the proposed site for new waste management facility; and**
- d) **notes any action items arising from these discussions will be moved to the action register for Council to respond.**

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

**HLA2024-36 RESOLVED (Nicholas Williams (Chairperson)/Reggie Lankin)**

**That the Hermannsburg Local Authority notes and discusses the matters raised at Item 6.3 as follows:**

- a) **asks the CEO write to Department Industry Planning & Logistics requesting what plans are in place future emergency access in and out of Hermannsburg. Recent rains cut the community off with water over Jay Creek and Ellery Creek, and there is extreme concern about the unsealed airstrip with emergency medical airlifts being impossible;**
- b) **notes the matter of Dogs and Housing can be removed as they have been attended to as Action items; and**
- c) **the matter regarding the Lutheran Church is ongoing.**

**MINUTE NOTE:** Mr Fyfe, DCM&C was unavailable for this meeting – updates were provided prior to the meeting by the CEO.

**12 DATE OF NEXT MEETING - 3 JULY 2024**

**13 MEETING CLOSED**

The meeting concluded at 1.03pm.

This page and the preceding 7 pages are the confirmed minutes of the Authority Meeting held on 4th April 2024.