



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY HELD IN AMOONGUNA ON  
WEDNESDAY 27 MARCH 2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was declared open at 10:35am

**2 WELCOME**

Welcome to Country - Chairperson Caroline Peters.

**3 ATTENDANCE AND APOLOGIES**

**Local Authority Members**

Caroline Peters - Chairperson, Henry Oliver, Lawrence Webb, Samantha Stuart,  
Audrey Miller,

**Councillors**

Councillor Lisa Sharman, Councillor Andrew Davis and Councillor Aloyischois Hayes

**Council Employees**

Gina Lacey - Director Community Services, Kitty Comerford - Manager Property & Tenancy,  
Libby Taylor - Acting Area Manager, Manager Contract & Projects,  
Sarah Grant - MacSafe Coordinator, Rosemary Matasia - MacCare Coordinator,  
Tammy Shield - Council Service Coordinator, June Crabb - Governance Officer (via Teams)  
and Damien Ryan - Governance Officer.

**Guests**

Anna Egerton - Northern Territory Electoral Commission (via Teams)

**Apologies**

Belinda Urquhart - Chief Executive Officer, President Roxanne Kenny, Councillor Patrick Allen and Ken Satour - Area Manager,

**Absentees**

**NIL**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance

**AMLA2024-1 RESOLVED (Caroline Peters (Chairperson)/Andrew Davis)**

That the Amoonguna Local Authority:

- a. notes the Members attendance at this meeting; and
- b. accepted the apologies received from Members Sharon Alice, President Roxanne Kenny, Councillor Patrick Allen and MRC Area Manager Ken Satour.

<b>ITEM NUMBER:</b>	3.2
<b>TITLE:</b>	Local Authority Nominations
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

**AMLA2024-2 RESOLVED (Caroline Peters (Chairperson)/Lisa Sharman)**

That the Amoonguna Local Authority:

- a. notes that one vacancy is available on the Local Authority; and
- b. calls for community nominations to remain open to fill the vacancy.

**4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

**AMLA2024-3 RESOLVED (Caroline Peters (Chairperson)/Andrew Davis)**

That the Amoonguna Local Authority notes the MacDonnell Regional Council Code of Conduct.

## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

**AML2024-4 RESOLVED (Caroline Peters (Chairperson)/Henry Oliver)**

That the Amoonguna Local Authority resolves the unconfirmed minutes of the meeting held 6th December 2023 as a true and correct record of the proceedings.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

**AML2024-5 RESOLVED (Caroline Peters (Chairperson)/Lawrence Webb)**

That the Amoonguna Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

- a. Streetlights not working in Community
- b. Healthy Community Event

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**AML2024-6 RESOLVED (Caroline Peters (Chairperson)/Audrey Miller)**

That the Amoonguna Local Authority notes that members provided notice of matters to be raised in General Non - Council Business as follows:

- a. Power Smart Meters

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

**AMLA2024-7 RESOLVED (Caroline Peters (Chairperson)/Andrew Davis)**

That the Amoonguna Local Authority notes that the papers circulated were received for consideration at this meeting.

**7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**AMLA2024-8 RESOLVED (Caroline Peters (Chairperson)/Samantha Stuart)**

That the Amoonguna Local Authority;

- a. notes the Conflict of Interest Policy; and
- b. notes no conflict of interest with the meeting agenda were declared.

**8 DEPUTATIONS AND PRESENTATIONS**

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	Justice Reinvestment Initiative
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Representatives from the Justice Reinvestment Initiative are attending the Local Authority meeting to discuss and seek feedback on Justice Reinvestment Decision-Making.

**AMLA2024-9 RESOLVED (Caroline Peters (Chairperson)/Henry Oliver)**

That the Amoonguna Local Authority notes the presentation on Justice Reinvestment Initiative was not presented.

<b>ITEM NUMBER:</b>	8.2
<b>TITLE:</b>	NT Electoral Commission
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

#### **AMLA2024-10 RESOLVED (Caroline Peters (Chairperson)/Lawrence Webb)**

**That the Amoonguna Local Authority notes and accepts the presentation from the Northern Territory Electoral Commission Representatives.**

## **9 LOCAL AUTHORITY REPORTS**

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **AMLA2024-11 RESOLVED (Caroline Peters (Chairperson)/Henry Oliver)**

**That the Amoonguna Local Authority:**

- a. notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and**
- b. approves the closure of completed action AMLA2023-069**

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

*There is currently \$19,238.78 of unallocated funds to allocate and spend on Community projects.*

*It is important to note that \$25,672.29 are funds that are at risk of being returned to NTG. This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.*

**AMLA2024-12 RESOLVED (Caroline Peters (Chairperson)/Lawrence Webb)**

**That the Amoonguna Local Authority:**

- a. notes that \$25,672.29 are Project funds at risk of being returned to NTG;
- b. notes that \$19,238.78 are funds available to allocate to projects;
- c. closes Project 2105 – Youth Project, returning \$168.54 to unallocated funds;
- d. notes and accepts the project on their current projects and kept open:
  - 2107 - Solar Lights, Repair damaged solar light, Installation of four solar lights to be completed.
  - 2149 - Softball fence around key.
  - 2230 - Fence for the AFL Oval, MRC to work with Central Land Council to advance the project.
  - 2231 - Shade Shelter for the Sorry Camp. Decision to build one 6mx6m shade shelter in Women's Sorry Camp with solar powered light installed. Allocate an additional \$12,500.00 to the project.
  - Add to wish list - one 6mx6m shelter to be installed in Men's Sorry Camp.

<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**AMLA2024-13 RESOLVED (Caroline Peters (Chairperson)/Samantha Stuart)**

That the Amoonguna Local Authority:

- a. notes the spending of their Discretionary funds;
- b. notes that Purchase Orders for the School holiday program were not raised;
- c. discusses to spend the remaining balance;
- d. allocates \$1,700.00 for youth to travel to sporting events.
- e. acknowledges that the funds will be returned to MRC if not spent by 30th June 2024

Meeting minute:- MRC staff to liaise with Samantha Stuart to arrange youth travel to sporting events.

**10 OFFICERS' REPORTS**

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	Ken Satour, SD Area Manager

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Amoonguna across the area of Local Government Service Delivery.

**AMLA2024-14 RESOLVED (Caroline Peters (Chairperson)/Aloyiscois Hayes)**

That the Amoonguna Local Authority notes and accepts the Service Delivery Report for the community of Amoonguna.

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

This report details the scope of works delivered by the Technical Services team for the community of Amoonguna.

**AMLA2024-15 RESOLVED (Caroline Peters (Chairperson)/Henry Oliver)**

That the Amoonguna Local Authority notes and accepts the Technical Services Report.

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	Gina Lacey – Community Services Director

**EXECUTIVE SUMMARY**

This report provides an update on Community Services program delivery for MacYouth, MacSafe and MacCare.

**AMLA2024-16 RESOLVED (Caroline Peters (Chairperson)/Henry Oliver)**

**That the Amoonguna Local Authority notes and accepts the Community Services report.**

Meeting Minute;- Local Authority discussion that MRC Staff are based in the Amoonguna community.

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, Administration Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council’s strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**AMLA2024-17 RESOLVED (Caroline Peters (Chairperson)/Lawrence Webb)**

**That the Amoonguna Local Authority:**

- a. accepts the report recognising the vacant positions within the Community; and**
- b. supports to encourage community residents to apply.**



<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

The expenditure report shows spending until 31 January 2024 in the Local Authority community.

#### **AMLA2024-18 RESOLVED (Caroline Peters (Chairperson)/Lisa Sharman)**

That the Amoonguna Local Authority notes and accepts the Income and Expenditure report as at 31 January 2024.

### **11 GENERAL BUSINESS ITEMS RAISED**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

Under item 6.2, Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

#### **AMLA2024-19 RESOLVED (Caroline Peters (Chairperson)/Andrew Davis)**

That the Amoonguna Local Authority notes and discusses the matters raised at Item 6.2.

- a. **Street Lights as discussed during Project 2107, 1 x damaged to be repaired and Installation of 4 x new solar lights. Quotation for the service and all lights to be replaced with LED lights is out for tender.**
- b. **Healthy Community Event planned for the Amoonguna community Friday 26th April.**

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

### **EXECUTIVE SUMMARY**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

### **AML2024-21 RESOLVED (Caroline Peters (Chairperson)/Samantha Stuart)**

**That the Amoonguna Local Authority notes and discusses the matters raised at Item 6.3;**

- a. Power Smart meters in community housing, MRC to request Power Water Corporation attend a Local Authority meeting to discuss the financial impact on community residents.**
- b. notes that action register items were discussed relating to NT Government Services report. No representative from the Chief Minister and Cabinet was able to attend.**

Meeting minute;- Northern Territory Police have been requested to attend Local Authority meetings, the NTP are reviewing their processes to attend future LA meetings

## **12 DATE OF NEXT MEETING - 19 JUNE 2024, HELD AS AN OUTDOOR MEETING WITH BBQ TO FOLLOW**

## **13 MEETING CLOSURE**

The meeting concluded at 12.30

This page and the preceding 9 pages are the Minutes of the Authority Meeting held on 27th March 2024 that were confirmed on the 19 June 2024.