



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN  
THE HERMANNSBURG COUNCIL OFFICE ON TUESDAY 17 SEPTEMBER 2024  
AT 10:30 AM

---

**1 MEETING OPENING**

The meeting was declared open at 10:30 AM

**2 WELCOME**

2.1 Welcome to Country – Chairperson Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Nicholas Williams, Member Maryanne Malbunka and Member Reggie Lankin

Councillors:

President Roxanne Kenny, Councillor Mark Inkamala

Council Employees:

Belinda Urquhart – Chief Executive Officer, Jake Potter – Fleet Manager, James Walsh – Area Manager, Megan Baliva – Governance Assistance, Max Baliva – Council Service Coordinator, June Crabb - Coordinator Governance Compliance Officer (via teams), Thersa Peeke – MacKids Coordinator.

Guests:

Tomas King - Representative Chief Minister and Cabinet, Katharine O'Donoghue - Representing Member for Gwoja Office and Jared Anderson (via Teams) , Karana Bhuta – Representative from the Desert Knowledge Precinct.

**3.2 Apologies/Absentees**

Apologies:

Member Marion Swift, Member Daryl Kantawara

Absentees:

Member Evance Parerouttja, Member Conrad Ratara

### **3.3 Resignations**

**NIL**

### **3.4 Terminations**

**NIL**

### **3.5 Nominations**

**NIL**

## **4 COUNCIL CODE OF CONDUCT**

**HLA2024-38 RESOLVED (Mark Inkamala/ Nicholas Williams)**

### **4.1 CODE OF CONDUCT**

#### **RECOMMENDATION**

**That the Hermannsburg Local Authority note the Council Code of Conduct.**

## **5 CONFIRMATION OF PREVIOUS MINUTES**

**HLA2024-39 RESOLVED (Mark Inkamala/ Roxanne Kenny)**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **RECOMMENDATION**

**That the Hermannsburg Local Authority accepts the unconfirmed minutes of the meeting held 4 April 2024 as an accurate record of the proceedings.**

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**HLA2024-40 RESOLVED (Mark Inkamala/ Roxanne Kenny)**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

#### **RECOMMENDATION**

**That the Hermannsburg Local Authority noted the that the papers circulated were received for consideration at the meeting**

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

#### **RECOMMENDATION**

- a) Noted that the members have provided notification of matters to be raised in General Council Business about bin clamps not fitting the bin, Council services have taken this on board and actioning solutions .**

**HLA2024-37 RESOLVED (Maryanne Malbunka/ Nicholas Williams)**

That the Hermannsburg Local Authority:

- a. notes that Council endorsed the nomination received from Conrad Ratara;**
- b. notes the Members' attendance at this meeting;**
- c. accepted the apology received from Member Evance Pareroutja; and**
- d. noted the absence, without notice, of Member Conrad Ratara.**

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS  
RECOMMENDATION**

Noted that the members have / have not provided notification of matters to be raised in General Non-Council Business

- a) MRC suggested that our civil team are more than happy to assistance to NTG housing/ DILP with
- b) During wet weather the community of Hermannsburg because isolated as the creeks tend to hold water for a large period of time and this can cut off access to living essentials and fuel supplies due to safety reason the community highly recommend to have a sealed airstrip.
- c) Both President Roxanne And Belinda have written to NTG housing and DILP and n response was received
- d) Thomas King – mentioned that writing
- e)

**7 CONFLICT OF INTEREST**

**7.1 CONFLICT OF INTERESTS**

**HLA2024-39 RESOLVED (Mark Inkamala/ Nicholas Williams)**

**RECOMMENDATION**

That the Hermannsburg Local Authority note the Conflict of Interest policy.

**7.2 MEMBERS DECLARATION**

**RECOMMENDATION**

That the Hermannsburg Local Authority declare any conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 DKA AND PENANGKE WORKFORCE DEVELOPMENT PLANS**

**HLA2024-38 RESOLVED (Maryanne Malbunka/ Mark Inkamala)**

#### **EXECUTIVE SUMMARY:**

Desert Knowledge Australia has now developed a draft version of Ntaria Workforce Development Plans to present for members to review.

#### **RECOMMENDATION**

**That the Local Authority notes and discusses the draft presentation of the Workforce Development Plan.**

### **8.2 FIRST NATIONS LEADERSHIP PROGRAM**

**HLA2024-39 RESOLVED (Reggie Lankin / Nicholas Williams)**

#### **EXECUTIVE SUMMARY:**

The First Circles Leadership Program is an NT Government flagship program aimed to help identify, mentor and support Aboriginal emerging leaders from remote communities across the Northern Territory.

Nominations for the 2025 program are now open and close 31 October 2024.

#### **RECOMMENDATION**

**That the Local Authority notes the information on the First Circles Leadership Program.**

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY ACTION REGISTER**

**HLA2024-40 RESOLVED (Mark Inkamala/ Nicholas Williams)**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **RECOMMENDATION**

**That the Local Authority:**

- a) **notes and accepts the progress reports on the actions from the minutes of previous meetings as received; and**
- b)
- b) **approves the closure of any completed actions.**

### **9.2 LOCAL AUTHORITY PROJECTS REGISTER**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.

Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

## RECOMMENDATION

That the Local Authority:

- a) notes that \$11,239.29 are funds at risk of being returned to NTG
- b) accepts the 2023/2024 funding allocation of \$95,000.00, acknowledging that these funds must be spent by end June 2025
- c) allocates \$1,818.18 to cover the deficit to Project 2403 – BBQ Trailer and agrees to close this project
- d) considers adding a Project - Cemetery Road Closure to the wishlist, noting the current estimated cost of \$110,000.00 includes subdivision, surveying, easements and fencing
- e) determines if the wishlist items are still matters to remain on the list;
- f) notes completion and closes the following projects:
  - 2382 – Redevelopment of Softball Complex, returning \$2,111.39 to unallocated funds; and
  - 2393 – Cracker Dust, returning \$1,432.00 to unallocated funds.

## 9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

### EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

## RECOMMENDATION

That the Local Authority:

- a) discusses the spending of their 2023/2024 Discretionary funds;
- b) accepts the 2024/2025 funding allocation; and
- c) acknowledges that these funds must be spent with goods received by 30 June 2024.

## 10 COUNCIL SERVICES REPORTS

### 10.1 COMMUNITY SERVICES REPORT

#### EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

#### **RECOMMENDATION**

**That the Local Authority notes and accepts the Community Services report.**

### **10.2 PEOPLE AND CAPABILITIES REPORT**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

#### **RECOMMENDATION**

**That the Local Authority notes and accepts the People and Capabilities report.**

### **10.3 FLEET, ROADS AND WASTE MANAGEMENT REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on the management of the Waste facility, Roads and Fleet for MacDonnell Regional Council for the community of Hermannsburg.

#### **RECOMMENDATION**

**That the Local Authority notes and accepts the report for the Hermannsburg Community.**

### **10.4 COUNCIL SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

*This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.*

#### **RECOMMENDATION**

**That the Local Authority notes and accepts the Council Services report for the Hermannsburg Community.**

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 LOCAL AUTHORITY FINANCE REPORT**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 August 2024 in the Hermannsburg Local Authority community.

#### **RECOMMENDATION**

**That the Local Authority notes and accepts the Expenditure report as at 31 August 2024.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

Under item 6.2, members of the Authority have an opportunity to table matters that they wish to discuss at General Council Business.

#### **RECOMMENDATION**

**That the Local Authority:**

- a) notes and discusses the matters raised at item 6.2; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 GENERAL NON COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

#### **RECOMMENDATION**

**That the Local Authority notes and discusses the matters raised at item 6.3.**

## **14 DATE OF NEXT MEETING -**

## **15 MEETING CLOSED**

The meeting terminated at [Time](#) pm.

This page and the preceding 7 pages are the minutes of the Hermannsburg Local Authority Meeting held on Tuesday 17 September 2024 and are UNCONFIRMED.