



MINUTES OF THE PAPUNYA LOCAL AUTHORITY HELD IN  
PAPUNYA ON WEDNESDAY 10 JULY 2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was declared a provisional and opened at 10:46am

**2 WELCOME**

Welcome to Country - Alison Anderson from Ngurratjuta/Pmara Ntjarra Aboriginal Corporation

**3 ATTENDANCE AND APOLOGIES**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**Local Authority Members**

Karen McDonald - Chair and Terrance Abbott

**Councillors**

Deputy President Dalton MacDonald, Cr Tommy Conway and Cr Jason Minor - via Teams

**Council Employees**

Belinda Urquhart - Chief Executive Officer, Keith Hassett - Director Council Services, Megan Baliva - Governance trainee, Anya Riley - Executive Assistant to the President and CEO, Jake Potter - Manager Fleet and Infrastructure, Jessica Kragh - Manager Youth Services, Emma Boughton - Youth Services Coordinator,

Aaron Blacker - Director Technical Services, James Walsh - Area Manager Council Services and June Crabb - Governance Coordinator attended via Teams

**Guests**

Justin Allen - Community resident, Hon. Chanston (Chansy) Paech - Minister for Local Government, Alison Anderson and Greg Drew - Representatives from Ngurratjuta/Pmara

Ntjarra Aboriginal Corporation, Tomas King - Representative from Chief Minister and Cabinet,  
Jacob Leonard - Local Government Unit NT, Paul Bruce - ALFNT, Katie Williams and Luke Ingrams - GHD Representatives attended the meeting via Teams

### **Apologies**

Justine Stockman and Gloria Baliva - Representative from Menzies School of Health.

### **Absentees**

Sarah Stockman, Sammy Pearce, Graham Poulson, Sammy Butcher and the second absence for Sebastian Allen

### **PLA2024-19 RESOLVED (Tommy Conway/Dalton McDonald)**

**That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council and**

- a) **noted the attendance to this meeting.**
- b) **accepted the apologies received from Member Justine Stockman and Representative from Menzies School of Health Research - Gloria Baliva.**
- c) **recorded the first absence without notice of Members Sarah Stockman, Sammy Pearce, Graham Poulson and Sammy Butcher.**
- d) **accepted the second absence without notice of Sebastian Allen resulting in his membership being revoked.**
- e) **noted the vacancy on the Authority due to the dismissal of Mr Allen.**

## **4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

### **PLA2024-20 RESOLVED (Terrence Abbott/Karen McDonald)**

**That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation that the Council Code of Conduct was noted.**

## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### **PLA2024-21 RESOLVED (Jason Minor/Terrence Abbott)**

That the provisional meeting of the Papunya Local Authority, by majority vote, made a recommendation to Council to note that:

- a) the minutes of the Ordinary meeting held 16 November 2023 will be presented at the next Local Authority meeting; and
- b) resolved the minutes of the Provisional meeting held 14 March 2024 as a true and correct record of the proceedings.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

### **PLA2024-22 RESOLVED (Terrence Abbott/Dalton McDonald)**

That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council and noted the matter raised for discussion as follows:

- a) **Staff:**  
 Members expressed concern that services were not being delivered in community or at outstations.  
 Noted for being an operational matter, the topics discussed related to the lack of staff attendance at work, team dynamics, work plans, work expectations, training opportunities and cultural conflict.  
 The CEO advised that MRC should be informed of any culturally sensitive matters regarding staff and this information should be conveyed to Management.  
 It was a request from the CEO that the Ward Councillors provide clarity to Management should it be seen that staff are unfamiliar with the cultural obligations that Aboriginal Staff undertake, and also to inform Council if any services that MRC provides is not being delivered.

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

### **PLA2024-23 RESOLVED (Terrence Abbott/Dalton McDonald)**

That the provisional meeting of the Papunya Local Authority, by majority vote, made a recommendation to Council to note that members provided notice of matters to be raised in General Non-Council Business as follows:

**a) Local Decision Making**

Ms Alison Anderson and Mr Greg Drew presented the LDM agreement, advising members that the region needs strong representation, residents who would be the voice for the people with the ability to act as the lead point of contact and the decision makers for the region.

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

**PLA2024-23 RESOLVED (Terrance Abbott/Dalton McDonald)**

That the provisional meeting of the Papunya Local Authority, by majority vote, made a recommendation to Council that the papers circulated were received for consideration at this meeting.

## **7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**PLA2024-25 RESOLVED (Karen McDonald/Dalton McDonald)**

That the provisional meeting of the Papunya Local Authority, by majority vote, made a recommendation to Council that the Conflict of Interest Policy was noted

## **8 DEPUTATIONS AND PRESENTATIONS**

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	Information on the Community Alcohol Plan
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### **EXECUTIVE SUMMARY**

Representatives from NT Health's Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

### **Recommendation**

That the Papunya Local Authority noted the presentation from the Harm Minimisation Unit on Community Alcohol Plans

**Minute Note: Ms Anderson provided a brief overview on the Community Alcohol Plan as the Representatives from the Harm Minimisation unit did not attend the meeting.**

<b>ITEM NUMBER:</b>	8.2
<b>TITLE:</b>	Menzies School of Health Research
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

Representatives from the Menzies School of Health Research are presenting a project titled 'Mapping the landscape of Oral Health Service in Central Australia. The purpose is to seek support from the Local Authority in working with Community members through interviews and focus group discussions.

### RECOMMENDATION

That the Papunya Local Authority notes that presentation from the Menzies School of Health Research.

**Minute Note: The Representative sent in an apology for this meeting.**

<b>ITEM NUMBER:</b>	8.3
<b>TITLE:</b>	Local Authority Review
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

The Representative from the Local Government Unit within the Northern Territory Government are presenting to the members the changes to the Local Authority and the Local Authority Project funding guidelines.

### **PLA2024-26 RESOLVED (Dalton McDonald/Karen McDonald)**

**That the provisional meeting of the Papunya Local Authority, by majority vote, made a recommendation to Council:**

- a) **accepted the presentation on the Local Authority Review; and**
- b) **noted that the CEO to liaise with the Representative to have Local Decision Making included as part of the Local Authority Review.**

<b>ITEM NUMBER:</b>	8.4
<b>TITLE:</b>	AFLNT
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

The AFLNT wishes to provide an update on its Central Australia Infrastructure Project and discuss how the AFLNT and MRC can work together to progress the project.

#### **PLA2024-27 RESOLVED (Dalton McDonald/Karen McDonald)**

That the provisional meeting of the Papunya Local Authority, by majority vote, made a recommendation to Council to note that AFLNT will engage in a consultation process with Ngurratjuta/Pmara Ntjarra Aboriginal Corporation regarding community input for possible upgrades at the sporting precinct.

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.*

**PLA2024-28 RESOLVED (Tommy Conway/Karen McDonald)**

That the provisional meeting of the Papunya Local Authority made a recommendation to Council by majority vote:

- a) noted that \$85,570.02 are funds at risk of being returned to NTG;
- b) noted that the 2023/2024 LA project funds of \$63,900.00 have been received and acknowledges that the funds must be spent by end June 2025
- c) noted that Youth Services does not require lights or speakers for Project 2507 and agreed to close the project, returning \$5,000.00 to unallocated funds;
- d) noted the progress on their current projects as follows:
  - 2196 - Plaques for Aboriginal Pastors.  
Members agreed to purchase an additional plaque engraved with Mr S Anderson that will be installed at the Papunya office.  
Ms Alison Anderson agreed to provide the names of the Pastors and members agreed to close the project with any remaining funds returned to unallocated once the additional plaque had been purchased and engraving completed.
  - 2241 - Canteen Container placed on hold until a discussion takes place between Ngurratjuta and AFLNT to have the Canteen included in proposed upgrades to the sporting precinct.
  - 2501 - Windows and Seats for the Church Restoration noting that the seats have been and installed and when received, quotes for the windows will be presented to the Authority.
  - 2505 - Yarning Circles, noting that the men's yarning circle be placed opposite the Power Station and the women's' yarning circle opposite the shade shelter that is between the Store and Council Building. CEO to confirm locations and Technical Services to follow up on whether the locations require leases. Noted that if a permit is not required at either site, members approved for the project to commence.
  - 2506 - Garden shed at Cemetery, with members agreeing to have the shed installed at the Council depot instead of the cemetery, allocating the remaining budget towards the purchase of a motorised cement mixer with a stock of cement.
  - 2508 - Outdoor Chapel, noting that members asked to dissolve the project, however due to the tender being awarded and the Purchase order raised, work had commenced. Members instead agreed to have the Chapel installed next to the existing Church with Technical Services to follow up on land tenure through CLC noting the full support of the location given by Traditional Owners Ms Alison Anderson and Member Terrance Abbott.
- e. Closed the following projects:
  - 2504 - Car loading ramp, returning \$541.10 to unallocated funds
  - 2507 - Disco lights and speakers, returning \$5,000.00 to unallocated funds
  - removed bikes and tyres from the wishlist

- f. **Moved the wishlist items to create new projects:**
- **Mature established trees, allocating \$3,000.00**
  - **Band equipment and instruments for the Youth Board, allocating \$10,000.00**
  - **Softball lighting, allocating \$40,000.00.**

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

### RECOMMENDATION

That the Papunya Local Authority:

- a) **notes the spending of their 2023/2024 Discretionary funds; and**
- b) **notes that any funds remaining after 30 June 2024 will be returned to MRC.**

Minute Note: Members chose not to discuss the report at this time.

## 10 OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Council Services Report
<b>AUTHOR:</b>	James Walsh, SD Area Manager

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

### **PLA2024-29 RESOLVED (Tommy Conway/Terrence Abbott)**

That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council and noted and accepted the Service Delivery Report.



<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

#### **PLA2024-30 RESOLVED (Dalton McDonald/Tommy Conway)**

**That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council:**

- a) that the Community Services report was noted; and
- b) requested that the Aged and Disability Services Manager attend the next Local Authority meeting to discuss their services.

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Project Manager

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Papunya.

#### **PLA2024-31 RESOLVED (Jason Minor/Dalton McDonald)**

**That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council that the Technical Services Report was noted and accepted.**

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, HR Generalist - Administration

### EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

**PLA2024-32 RESOLVED (Tommy Conway/Terrence Abbott)**

That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council that the Peoples and Capabilities report was noted and accepted.

<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

**EXECUTIVE SUMMARY**

The expenditure report shows spending until 30/04/2024 in the Local Authority community.

**PLA2024-33 RESOLVED (Karen McDonald/Terrence Abbott)**

That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council and accepted the Income and Expenditure report as at 30/04/2024.

**11 GENERAL BUSINESS ITEMS RAISED**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

**PLA2024-34 RESOLVED ({mover}/{second})**

That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council and noted that the matter raised at Item 6.2 were previously discussed.

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

**PLA2024-35 RESOLVED (Karen McDonald/Dalton McDonald)**

**That the provisional meeting of the Papunya Local Authority by majority vote, made a recommendation to Council and:**

- a) noted the impromptu deputation from Ms Alison Anderson, acknowledging that organisations, wishing to present to community, should consult with Ngurratjuta.
- b) noted that any action items relating to NT Government Services will be discussed at the next Local Authority meeting.

**12 DATE OF NEXT MEETING**

Wednesday, 25 September 2024

**13 MEETING CLOSED**

Meeting concluded at: 1:36pm