



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY HELD IN  
SANTA TERESA ON WEDNESDAY 31 JULY 2024 AT 9:30 AM

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**1 MEETING OPENED**

The meeting was opened at 10:47am with quorum achieved by the acceptance of Leonie Young as a provisional member of the Authority.

**2 WELCOME**

Welcome to Country - Chairperson Louise Cavanagh

**3 ATTENDANCE AND APOLOGIES**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**Local Authority Members**

Chair Louise Cavanagh, Agnes Alice, Robert Kopp, Provisional Member Leonie Young

**Councillors**

President Roxanne Kenny and Councillor Lisa Sharman

**Council Employees**

Gina Lacey - Director Community Services, June Crabb – Coordinator Governance, Megan Baliva - Governance Trainee, Jake Potter – Fleet & Infrastructure Manager, Ken Satour - Area Manager, Elliot Fleming - MacYouth Coordinator, Matt Brooks - Youth Engagement Officer and Lewis Gittoes - Council Services Coordinator  
Ruth Tahere – Manager Projects and Aaron Blacker - Director Technical Services (attended via teams)

**Guests**

Ellie Kamara - CEO Atyenhenge Atherre Aboriginal Corporation (AAAC)

### Apologies

Cr Patrick Allen

### Absentees

Cr Aloyischois Hayes, Cr Andrew Davis and Member Nora Hayes Wheeler

### **STLA2024-40 RESOLVED (Agnes Alice/Robert Kopp)**

**That the Santa Teresa Local Authority:**

- a) noted the attendance;
- b) accepted the apologies received from Member Patrick Allen;
- c) noted absences without notice of Councillors Aloyischois Hayes and Andrew Davis; and
- d) recorded the second absence without notice of Member Nora Hayes-Wheeler.

<b>ITEM NUMBER:</b>	3.2
<b>TITLE:</b>	Nominations for Local Authority Memberships
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

This paper highlights any changes to the Local Authority membership.

*The vacancies currently available on the Authority arose due to the memberships of Mr P Alice, Ms Emma Hayes and Mr Graham Hayes being revoked as they failed to attend two consecutive Local Authority meetings.*

### **STLA2024-41 RESOLVED (Louise Cavanagh/Robert Kopp)**

**That the Santa Teresa Local Authority:**

- a) agreed to revoke the membership of Nora Hayes-Wheeler due to her absence from two consecutive Authority meetings;
- b) accepted the nomination received from Leonie Young, requesting Council endorse her membership;
- c) noted that three vacancies still remain on the Local Authority; and
- d) called for community nominations to stay open for 28 days to fill the vacancies.

## **4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

### **STLA2024-42 RESOLVED (Robert Kopp/Lisa Sharman)**

**That the Authority noted the Council Code of Conduct.**

## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### **STLA2024-43 RESOLVED (Agnes Alice/Lisa Sharman)**

That the minutes of the Authority meeting held on 15th May 2024 be adopted as a true and correct record of the proceedings.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

### **STLA2024-44 RESOLVED (Lisa Sharman/Robert Kopp)**

That the members of the Santa Teresa Local Authority provided notice of matters to be raised in General Council Business as follows:

- a) Recycling program
- b) Gate at Recreation Hall

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

### **STLA2024-45 RESOLVED (Lisa Sharman/Robert Kopp)**

That members were provided notice of matters to be raised in General Non-Council Business as follows:

- a) Update from AAAC

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

### **STLA2024-46 RESOLVED (Robert Kopp/Louise Cavanagh)**

That the Santa Teresa Local Authority noted that the papers circulated were received for consideration at this meeting.

## 7 CONFLICTS OF INTEREST

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

### **STLA2024-47 RESOLVED (Lisa Sharman/Robert Kopp)**

That the Authority noted the Conflict of Interest Policy.

## 8 DEPUTATIONS AND PRESENTATIONS

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	First Nations Leadership Program
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### **EXECUTIVE SUMMARY**

The First Circles Leadership Program is an NT Government flagship program aimed to help identify, mentor and support Aboriginal emerging leaders from remote communities across the Northern Territory.

Nominations for the 2025 program are now open and close 31 October 2024.

### **STLA2024-48 RESOLVED (Agnes Alice/Lisa Sharman)**

That the Santa Teresa Local Authority:

- a) noted the information on the First Circles Leadership Program shared by Councillor Lisa Sharman and CEO of AAAC Ellie Kamara;
- b) noted that AAC have the Expression of Interest forms available to interested community residents wishing to join the program;
- c) agreed that the Youth Board promote the program across Council's Youth Board communities; and
- d) agreed for the Youth Board to connect with the Aboriginal Leadership Group's Round table in advocating for more community-based Youth Representatives.

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **STLA2024-49 RESOLVED (Agnes Alice/Robert Kopp)**

That the Santa Teresa Local Authority:

- a) noted the progress reports on the action from the minutes of the previous meeting and approved to close action, 'CLC talk to community regarding the issue of horses in community.
- b) noted that Central Land Council (CLC) will be holding a community meeting on the 7th August 2024; and
- c) requested that a Director of MRC attend the meeting in support of the Authority members.

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.

*It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.*

**STLA2024-50 RESOLVED (Agnes Alice/Robert Kopp)**

**That the Santa Teresa Local Authority:**

- a) noted that \$38,873.92 are funds at risk of being returned to NTG;
- b) received the new 2023/2024 LA funding allocation of \$79,900.00;
- c) noted completion and closed Project:
  - 2398 - Solar lights outside the Rec Hall, returning \$17,431.95 to unallocated funds;
- d) noted the progress on their projects as follows;
  - 2204 - Front Entrance Project, installation of the fence is underway, anticipating completion before the end of August 2024.
  - 2206 - Shade and Seating at Cemetery, agreeing to the following:
    - ◆ allocated an additional \$27,641.39;
    - ◆ requested to install the shade shelter first and if funds allow, to purchase and install the seats;
    - ◆ agreed that the shelter be constructed on a dirt base, within the existing cemetery;
    - ◆ will decide at the next Authority meeting to allocate funds towards a concrete floor.
  - 2396 - Resurface outside benches at Rec Hall, noting that the project was completed, but would remain open if invoices are received.
  - 2397 - Youth Board to Paint the outside benches and Project 2407 - Youth Space front fence, noting that Brother Mark is waiting on a Contractor for the fence, and members agreeing for the Youth Services Manager to liaise with Brother Mark on the two projects.
  - 2408 - 4 x Stealth Solar lights at the entrance into community, noting that the lights will be installed as soon as the fence (Project 2204) is completed.
- e. created a new project - Cemetery extension and fencing and agreed to the following:
  - ◆ allocated \$70,000.00 towards clearing the land, creating firebreaks and fencing;
  - ◆ approved the project to commence if quotes come in under the budget; and
  - ◆ requested to have that clear lot numbers designated within the extension of the cemetery and that the information is conveyed to the Church.
  - ◆ will discuss installing a tap with drinking water at the next meeting.
- f. requested that the gate at the Rec Hall be re-positioned due to a safety concern with children riding straight out onto the road. Council will assess the issue and if found to be so, Technical Services can redirect funds from their budget to fixing this. If the gate is not classified as a safety issue, a short-term solution will be implemented until the matter is brought before members at their next meeting.

Minute note: Members were reassured that any issues with storm water run-off at the Cemetery extension will be incorporated into the scope of works.

<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**STLA2024-51 RESOLVED (Agnes Alice/Robert Kopp)**

That the Santa Teresa Local Authority:

- a) noted the spending of their 2023/2024 Discretionary funds;
- b) noted the new 2024/2025 allocation and acknowledged that the funds are to be spent by 30 June 2025; and
- c) chose to allocate their funds at a later date.

**10 OFFICERS' REPORTS**

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Council Services Report
<b>AUTHOR:</b>	Ken Satour, SD Area Manager

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

**STLA2024-52 RESOLVED (Agnes Alice/Robert Kopp)**

That the Authority noted and accepted the Service Delivery Report for the community of Santa Teresa.

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report

**EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children’s and Youth Services.

**STLA2024-53 RESOLVED (Agnes Alice/Robert Kopp)**

That the Santa Teresa Local Authority noted and accepted the Community Services report.

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Project Manager

#### **EXECUTIVE SUMMARY**

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Santa Teresa

#### **STLA2024-54 RESOLVED (Louise Cavanagh/Lisa Sharman)**

**That the Authority noted and accepted the Technical Services Report for the community of Santa Teresa**

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, HR Generalist - Administration

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

#### **STLA2024-55 RESOLVED (Robert Kopp/Lisa Sharman)**

**That the Authority noted and accepted the Peoples and Capabilities report for the Community of Santa Teresa.**

<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

#### **EXECUTIVE SUMMARY**

The expenditure report shows spending until 30 June 2024 in the Local Authority community.

#### **STLA2024-56 RESOLVED (Louise Cavanagh/Lisa Sharman)**

**That the Santa Teresa Local Authority noted and accepted the Income and Expenditure report as at 30 June 2024.**



## 11 GENERAL BUSINESS ITEMS RAISED

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

#### **STLA2024-57 RESOLVED (Louise Cavanagh/Lisa Sharman)**

That the Santa Teresa Local Authority:

- a) noted that a Representative from the department Chief minister & Cabinet did not attend the meeting;
- b) supported the initiative for a Recycling program in Santa Teresa, noting the following points:
  - MRC is in collaboration with Envirobank to facilitate utilising Envirobanks equipment and resources in promoting environmental sustainability in Santa Teresa.
  - Over a three-month period, Envirobank will supply to MRC, the use of a baler which will be used to bound and compress plastics. Also supplied are 50 recyclable bags to give out to households for their home recycling needs. Additional bags can be purchased at cost.
  - Council will arrange delivery, installation and service of the baler, the placement of cages, signs around community, collection of plastics from the cages and transportation of the bales to Envirobanks' depot. Funds collected from the sales will be returned for community to decide what to spend these funds on.

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates relating to Northern Territory Government Services. At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

## **STLA2024-58 RESOLVED (Agnes Alice/Robert Kopp)**

**That the Santa Teresa Local Authority:**

**a) accepted the update from AAAC and noted the following:**

- **Local Decision Making (LDM) agreement signed between AAAC, Federal and State Government. This means that both the NT Government and the Federal Government commit to supporting the community on their goals and their activities that are in the LDM agreement. This includes Positive Pathways for Youth, Infrastructure, as well as the Health and Well-being of community residents.**
- **Visits from Government Departments or external Stakeholders must have their visit approved by the board of AAC.**
- **The LDM allows for AAAC to influence Northern Territory Departments (NTG) to attend community meetings, including meetings held with the Local Authority.**
- **AAAC are working together with the Paul Ramsay foundation and Central Land Council (CLC) on a Remote jobs trial, with the aim being to improve aspects of the current employment service providers without being restricted by grants or funding conditions.**
- **Held the first Stakeholders meeting in June, inviting all Service Providers to collaborate in ensuring the needs and goals of the community are met as part of the decision-making process.**
- **Community consultation on a township revitalisation plan currently being developed, with a sporting hub/complex identified as an initiative.**
- **Cultural Awareness Program with the goal being that all visitors to the community have undertaken training in cultural awareness.**

## **12 DATE OF NEXT MEETING**

6th November 2024

## **13 MEETING CLOSED**

The meeting concluded at 12:10pm.

This page and the preceding 9 pages are the unconfirmed minutes of the Santa Teresa Local Authority Meeting held on 31st July 2024.