



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE  
KINTORE COUNCIL OFFICE ON WEDNESDAY 29 JANUARY 2025 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 11.08AM

**1.1 NOMINATION OF CHAIRPERSON**

**KLA2025-001 RESOLVED (Tommy Conway/Dalton McDonald)**

That members present nominated Giselle Barku as Chairperson of the Kintore Local Authority.

**2 WELCOME**

2.1 Welcome to Country – Chair Giselle Barku

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chair Giselle Barku

Provisional Members – Rex Eddie, Lorraine Scobie and Marlene Spencer

Members Bundi Rowe and Joe Young attended via Teams from the Papunya Council Office

Councillors:

Member Tommy Conway, Deputy Dalton McDonald and President Roxanne Kenny

Council Employees:

Belinda Urquhart – CEO, Keith Hassett – Director Council Services, James Walsh – Project Management Office, Kitty Comerford – Manager Housing and Property, Mark O'Bryan – Area Manager, Dee Micallef – CSC Kintore, Kaisa Suumann – Coordinator Youth Boards and June Crabb – Coordinator Governance

Guests:

Zyeallah Fenton-Woods – NTG Representative attended via Teams

### **3.2 Apologies/Absentees**

#### Apologies:

Councillor Jason Minor

#### Absentees:

Member Phyllis Rowe

### **3.1 & 3.2 ATTENDANCE, APOLOGIES & ABSENTEES**

**KLA2025-002 RESOLVED (Giselle Barku/Tommy Conway)**

#### **That members:**

- a) noted the attendance; and
- b) accepted the apologies received from Councillor Jason Minor

### **3.3 Resignations**

**NIL**

### **3.4 Terminations**

Members Rochelle Robinson, Julie Dempsey and Joseph Zimran

### **3.5 Nominations**

#### **3.4.1 & 3.5.1 TERMINATIONS & NOMINATIONS OF THE AUTHORITY**

**KLA2025-003 RESOLVED (Giselle Barku/Dalton McDonald)**

#### **That members:**

- a) agreed that the memberships of Rochelle Robinson, Julie Dempsey and Joseph Zimran be terminated as they no longer live in community;
- b) accepted the nominations received from Lorraine Scobie, Rex Eddie and Molly Marlene Nambajimba as interim members of the Authority; and
- c) requested that Council endorse the nominees.

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**KLA2025-004 RESOLVED (Giselle Barku/Tommy Conway)**

**That the Kintore Local Authority noted the Council Code of Conduct.**

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**KLA2025-005 RESOLVED (Giselle Barku/Tommy Conway)**

**That the Minutes of the Kintore Local Authority meeting held on the 19<sup>th</sup> of December 2023 be adopted as a resolution of Kintore Local Authority.**

## **6 ACCEPTANCE OF THE AGENDA**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**KLA2025-006 RESOLVED (Tommy Conway/Giselle Barku)**

That the Kintore Local Authority noted the that the papers circulated were received for consideration at the meeting

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**KLA2025-007 RESOLVED (Rex Eddie/Giselle Barku)**

That the Kintore Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**KLA2025-008 RESOLVED (Rex Eddie/Giselle Barku)**

That the Kintore Local Authority did not declare any conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY DISCRETIONARY FUNDS**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**KLA2025-009 RESOLVED (Giselle Barku/Lorraine Scobie)**

That the Local Authority:

- a) noted their 2024/2025 Discretionary funds allocation;
- b) noted that these funds must be spent and goods received by 30 June 2025; and
- c) allocated \$4,000.00 towards outdoor equipment for every occupied house to include:
  - 20 metre long hoses
  - Steel rakes
  - Shovels

## 9.2 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

It is important to note that 'at risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

### **KLA2025-010 RESOLVED (Tommy Conway/Marlene Nambajimba)**

**That the Local Authority:**

- a) noted and accepted the Certification of 2023-24 Local Authority Project Funding;**
- b) noted that \$155,960.81 are funds at risk of being returned to NTG;**
- c) noted and accepted the progress on their projects and kept open:**
  - **2394 – Garden Shed and tools. Members agreed that the Civil team install the shed at the Cemetery.**
- d) noted and agreed on the recommendations provided by the Projects Management Office as follows:**
  - **accepted the quotes for the supply and installation of the playground, and the supply and installation of a barbecue.**
  - **2243 – Shade Shelter.  
Close Project, reallocating the underspend of \$10,967.62 to Project 2172.**
  - **2244 – Install six (6) Solar lights.  
Incorporate the installation of the solar lights and the underspend of \$5,934.39 to Project 2172, noting that Project number 2244 will no longer apply.**
  - **2245 – Youth Board (Softball equipment)  
Close Project, reallocating the underspend of \$254.55 to Project 2172.**
  - **2251 – Shed/Lockable Storage at Basketball Court.  
Members agreed that the shed be demolished and removed, and to**

incorporate the project and the underspend of \$21,823.50 to Project 2172. Members also noted that the Project number 2251 will no longer apply.

- **Project 2172 – Kintore Master Plan**  
Members noted the decisions and integrated the following into the project:
  - installation of the six Solar lights
  - demolish and remove the shed at the Basketball;
  - accepted the reallocation of funds to the project; and
  - that any remaining funds be allocated to the project.

### **9.3 YOUTH BOARD REPORT**

#### **EXECUTIVE SUMMARY:**

This report outlines the recommendations from the Kintore Youth Board meeting on 4th December 2024 and seeks feedback from the Kintore Local Authority. The Youth Board is a group of young people who meet twice a year to share ideas and make decisions to improve their community. MRC is currently redeveloping permanent Youth Boards in every community.

#### **KLA2025-011 RESOLVED (Tommy Conway/Rex Eddie)**

That the Local Authority:

- a) received and noted the minutes from the Kintore Youth Board meeting held on 4<sup>th</sup> of December 2024.
- b) reviewed and provided feedback on the key proposals from the Youth Board as follows:
  - noted that lighting around the basketball court needed improving for safety and accessibility with the Youth Board being advised that solar lights are scheduled to be installed within that area, and the Youth Board Coordinator and Youth Services liaise with the Projects Management Office to determine the locations
  - noted that a new playground will be installed at the existing playground
  - recommended that the Youth Board discuss and prioritise their top three on their list of music equipment and present quotes at the March Local Authority Meeting
  - declined to purchase a freestanding boxing bag with boxing gloves, requesting that this item be removed from the Youth Boards' wishlist
  - recommended that the Youth Board Coordinator assist the Youth Engagement Officer to investigate the costs and scope of works in having outdoor gym/exercise equipment fixed in place
  - noted that at this time a Shade Structure will not be installed around the new Rec Hall.
- c) members discussed the possible locations for a new Green Shed for Youth. The Director Community Services recommended Youth Services give consideration to the Green Shed being constructed at the existing site due to it being more cost effective as the ground work is already there, as well as being accessible to power and water services.

## **10 COUNCIL MANAGED SERVICES REPORTS**

### **10.1 MRC POSITION VACANCIES REPORT**

#### **EXECUTIVE SUMMARY:**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**KLA2025-012 RESOLVED (Tommy Conway/Dalton McDonald)**

**That the Local Authority noted and accepted the list of vacant positions available with MacDonnell Regional Council within Kintore Community.**

### **10.2 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS**

#### **EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

**KLA2025-013 RESOLVED (Giselle Barku/Lorraine Scobie)**

**That the Local Authority:**

- a) **provided guidance and support for MRC staff in the development of the MRC 2025-26 Regional Plan;**
- b) **discussed their priorities in relation to the development of the community's infrastructure, noting that the following be added to the list:**
  - **Change rooms**
  - **Mature Trees**
  - **Community Garden**
  - **Grandstand seating**
  - **agreed to give further consideration to projects that would benefit the community.**
- c) **noted and discussed the larger community infrastructure projects that included the following:**
  - **the installation of the football oval lights;**
  - **A unit block to include a community laundry, separate toilets and separate showers for males and females;**
    - **noted that Sacred Site Clearance Certificates for a potential location for the unity had been requested for behind the Aged Care and the Clinic;**
    - **noted that council will investigate the possibility of installing partitions to separate the view between the male and female toilets; and**
    - **consider having local artists paint the outside of the building.**

### **10.3 COUNCIL SERVICES LA REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Kintore across the area of Local Government Service Delivery.

**KLA2025-014 RESOLVED (Tommy Conway/Lorraine Scobie)**

**That the Local Authority noted and accepted the Council Services report.**

### **10.4 COMMUNITY SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on the delivery of services for Community Safety and Youth Services.

**KLA2025-015 RESOLVED (Giselle Barku/Lorraine Scobie)**

**That the Local Authority noted and accepted the Community Services report.**

## **11 INCOME AND EXPENDITURE REPORT**

### **11.1 INCOME AND EXPENDITURE REPORT**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2024 in the Kintore Local Authority community.

**KLA2025-016 RESOLVED (Giselle Barku/Tommy Conway)**

**That the Local Authority noted and accepted the Income and Expenditure report as at 31st December 2024.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to provide members with an opportunity to discuss matters raised at item 6.2.

**KLA2025-017 RESOLVED (Dalton McDonald/Tommy Conway)**

**That the Kintore Local Authority noted and discussed the items raised as follows:**

**a) Rubbish Collection**

**Members were aware that it was an ongoing concern that staff were not attending to their work duties, that included rubbish collection and this waste was piling up.**

**The CEO advised that as an operational matter, she will hold discussions with Senior staff to find a solution to ensure that the collection of rubbish is a priority.**

**b) Childcare**

**Members were advised that the Childcare Centre will not be opened or run as part of the services that MRC Provides. Instead, the CEO agreed to consult with the Department of Education to inquire if there was a possibility of initiating a Childcare Centre at the School.**

### **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

#### **13.1 NON-COUNCIL BUSINESS**

##### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet discusses the matters raised at item 6.3 and provides any necessary updates in regards to Northern Territory Government services.

**KLA2025-018 RESOLVED (Dalton McDonald/Giselle Barku)**

**That the Kintore Local Authority:**

- a) noted the Non-Council Business matters raised at previous meetings and closed the actions Meter Box and Housing; and
- b) noted the information from the CEO that Northern Territory Housing have been restructured and that they were working on changing their processes in efficiency and responsiveness to all housing matters, in particular issues relating to maintenance and repairs.

### **14 DATE OF NEXT MEETING - WEDNESDAY 19 MARCH, 2025**

### **15 MEETING CLOSED**

The meeting terminated at 1:05 pm.

This page and the preceding 7 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 29 January 2025 and are UNCONFIRMED.

UNCONFIRMED