



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

TUESDAY 26 NOVEMBER 2024

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Tuesday 26 November 2024 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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| 15 | MEETING CLOSED | |

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members records the absences without notice from this meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

| | |
|--------------------|---|
| ITEM NUMBER | 3.5.1 |
| TITLE | Nominations to Santa Teresa Local Authority |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

The vacancies on the Authority were created due to the dismissal of members for being absent without notice from two consecutive Local Authority meetings.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes that three vacancies are available on the Local Authority; and
- b) calls for community nominations to remain open for 21 days to fill the vacancy.

BACKGROUND

The charts below shows the current membership of the Santa Teresa Local Authority (*the Authority*) and its vacancies:

| CURRENT APPOINTED MEMBERS |
|---------------------------|
| Louise Cavanagh - Chair |
| Robert Kopp |
| Agnes Alice |
| Leonie Young |
| Vacant |
| Vacant |
| Vacant |

| CURRENT ELECTED MEMBERS |
|-------------------------|
| Cr Lisa Sharman |
| Cr Patrick Allen |
| Cr Aloyischois Hayes |
| Cr Andrew Davis |

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and

- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

| | |
|--------------------|------------------------------------|
| ITEM NUMBER | 5.1 |
| TITLE | Previous Minutes |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |



The Local Authority confirms the minutes of the previous meeting held 31 July 2024 as a true and correct record of the proceedings.

RECOMMENDATION

That the Minutes of the Santa Teresa Local Authority of 31 July 2024 be adopted as a resolution of Santa Teresa Local Authority.

ATTACHMENTS:

- 1 2024-07-31 STLA Previous Minutes



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY HELD IN
SANTA TERESA ON WEDNESDAY 31 JULY 2024 AT 9:30 AM

1 MEETING OPENED

The meeting was opened at 10:47am with quorum achieved by the acceptance of Leonie Young as a provisional member of the Authority.

2 WELCOME

Welcome to Country - Chairperson Louise Cavanagh

3 ATTENDANCE AND APOLOGIES

| | |
|---------------------|--------------------------------|
| ITEM NUMBER: | 3.1 |
| TITLE: | Attendance/Apologies/Absentees |

Local Authority Members

Chair Louise Cavanagh, Agnes Alice, Robert Kopp, Provisional Member Leonie Young

Councillors

President Roxanne Kenny and Councillor Lisa Sharman

Council Employees

Gina Lacey - Director Community Services, June Crabb – Coordinator Governance, Megan Baliva - Governance Trainee, Jake Potter – Fleet & Infrastructure Manager, Ken Satour - Area Manager, Elliot Fleming - MacYouth Coordinator, Matt Brooks - Youth Engagement Officer and Lewis Gittoes - Council Services Coordinator
Ruth Tahere – Manager Projects and Aaron Blacker - Director Technical Services (attended via teams)

Guests

Ellie Kamara - CEO Atyenhenge Atherre Aboriginal Corporation (AAAC)



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Apologies

Cr Patrick Allen

Absentees

Cr Aloyischois Hayes, Cr Andrew Davis and Member Nora Hayes Wheeler

STLA2024-40 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

- a) noted the attendance;
- b) accepted the apologies received from Member Patrick Allen;
- c) noted absences without notice of Councillors Aloyischois Hayes and Andrew Davis; and
- d) recorded the second absence without notice of Member Nora Hayes-Wheeler.

| | |
|--------------|---|
| ITEM NUMBER: | 3.2 |
| TITLE: | Nominations for Local Authority Memberships |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

This paper highlights any changes to the Local Authority membership.

The vacancies currently available on the Authority arose due to the memberships of Mr P Alice, Ms Emma Hayes and Mr Graham Hayes being revoked as they failed to attend two consecutive Local Authority meetings.

STLA2024-41 RESOLVED (Louise Cavanagh/Robert Kopp)

That the Santa Teresa Local Authority:

- a) agreed to revoke the membership of Nora Hayes-Wheeler due to her absence from two consecutive Authority meetings;
- b) accepted the nomination received from Leonie Young, requesting Council endorse her membership;
- c) noted that three vacancies still remain on the Local Authority; and
- d) called for community nominations to stay open for 28 days to fill the vacancies.

4 COUNCIL CODE OF CONDUCT

| | |
|--------------|------------------------------------|
| ITEM NUMBER: | 4.1 |
| TITLE: | MacDonnell Council Code of Conduct |

STLA2024-42 RESOLVED (Robert Kopp/Lisa Sharman)

That the Authority noted the Council Code of Conduct.

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5 CONFIRMATION OF PREVIOUS MINUTES

| | |
|---------------------|----------------------------------|
| ITEM NUMBER: | 5.1 |
| TITLE: | Confirmation of Previous Minutes |

STLA2024-43 RESOLVED (Agnes Alice/Lisa Sharman)

That the minutes of the Authority meeting held on 15th May 2024 be adopted as a true and correct record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

| | |
|---------------------|--|
| ITEM NUMBER: | 6.1 |
| TITLE: | Notification of General Business Items |

STLA2024-44 RESOLVED (Lisa Sharman/Robert Kopp)

That the members of the Santa Teresa Local Authority provided notice of matters to be raised in General Council Business as follows:

- a) Recycling program
- b) Gate at Recreation Hall

| | |
|---------------------|--|
| ITEM NUMBER: | 6.2 |
| TITLE: | Notification of Matters Raised in General Non-Council Business items |

STLA2024-45 RESOLVED (Lisa Sharman/Robert Kopp)

That members were provided notice of matters to be raised in General Non-Council Business as follows:

- a) Update from AAAC

| | |
|---------------------|----------------------|
| ITEM NUMBER: | 6.3 |
| TITLE: | Acceptance of Agenda |

STLA2024-46 RESOLVED (Robert Kopp/Louise Cavanagh)

That the Santa Teresa Local Authority noted that the papers circulated were received for consideration at this meeting.

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7 CONFLICTS OF INTEREST

| | |
|---------------------|----------------------|
| ITEM NUMBER: | 7.1 |
| TITLE: | Conflict of Interest |

STLA2024-47 RESOLVED (Lisa Sharman/Robert Kopp)

That the Authority noted the Conflict of Interest Policy.

8 DEPUTATIONS AND PRESENTATIONS

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 8.1 |
| TITLE: | First Nations Leadership Program |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

The First Circles Leadership Program is an NT Government flagship program aimed to help identify, mentor and support Aboriginal emerging leaders from remote communities across the Northern Territory.

Nominations for the 2025 program are now open and close 31 October 2024.

STLA2024-48 RESOLVED (Agnes Alice/Lisa Sharman)

That the Santa Teresa Local Authority:

- a) noted the information on the First Circles Leadership Program shared by Councillor Lisa Sharman and CEO of AAAC Ellie Kamara;
- b) noted that AAC have the Expression of Interest forms available to interested community residents wishing to join the program;
- c) agreed that the Youth Board promote the program across Council's Youth Board communities; and
- d) agreed for the Youth Board to connect with the Aboriginal Leadership Group's Round table in advocating for more community-based Youth Representatives.



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9 LOCAL AUTHORITY REPORTS

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 9.1 |
| TITLE: | Action Register |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

STLA2024-49 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

- a) noted the progress reports on the action from the minutes of the previous meeting and approved to close action, 'CLC talk to community regarding the issue of horses in community.
- b) noted that Central Land Council (CLC) will be holding a community meeting on the 7th August 2024; and
- c) requested that a Director of MRC attend the meeting in support of the Authority members.

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 9.2 |
| TITLE: | Local Authority Projects |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.

It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.

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STLA2024-50 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

- a) noted that \$38,873.92 are funds at risk of being returned to NTG;
- b) received the new 2023/2024 LA funding allocation of \$79,900.00;
- c) noted completion and closed Project:
 - 2398 - Solar lights outside the Rec Hall, returning \$17,431.95 to unallocated funds;
- d) noted the progress on their projects as follows:
 - 2204 - Front Entrance Project, installation of the fence is underway, anticipating completion before the end of August 2024.
 - 2206 - Shade and Seating at Cemetery, agreeing to the following:
 - ◆ allocated an additional \$27,641.39;
 - ◆ requested to install the shade shelter first and if funds allow, to purchase and install the seats;
 - ◆ agreed that the shelter be constructed on a dirt base, within the existing cemetery;
 - ◆ will decide at the next Authority meeting to allocate funds towards a concrete floor.
 - 2396 - Resurface outside benches at Rec Hall, noting that the project was completed, but would remain open if invoices are received.
 - 2397 - Youth Board to Paint the outside benches and Project 2407 - Youth Space front fence, noting that Brother Mark is waiting on a Contractor for the fence, and members agreeing for the Youth Services Manager to liaise with Brother Mark on the two projects.
 - 2408 - 4 x Stealth Solar lights at the entrance into community, noting that the lights will be installed as soon as the fence (Project 2204) is completed.
- e. created a new project - Cemetery extension and fencing and agreed to the following:
 - ◆ allocated \$70,000.00 towards clearing the land, creating firebreaks and fencing;
 - ◆ approved the project to commence if quotes come in under the budget; and
 - ◆ requested to have that clear lot numbers designated within the extension of the cemetery and that the information is conveyed to the Church.
 - ◆ will discuss installing a tap with drinking water at the next meeting.
- f. requested that the gate at the Rec Hall be re-positioned due to a safety concern with children riding straight out onto the road. Council will assess the issue and if found to be so, Technical Services can redirect funds from their budget to fixing this. If the gate is not classified as a safety issue, a short-term solution will be implemented until the matter is brought before members at their next meeting.

Minute note: Members were reassured that any issues with storm water run-off at the Cemetery extension will be incorporated into the scope of works.



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| | |
|---------------------|-------------------------------------|
| ITEM NUMBER: | 9.3 |
| TITLE: | Local Authority Discretionary Funds |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

STLA2024-51 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

- a) noted the spending of their 2023/2024 Discretionary funds;
- b) noted the new 2024/2025 allocation and acknowledged that the funds are to be spent by 30 June 2025; and
- c) chose to allocate their funds at a later date.

10 OFFICERS' REPORTS

| | |
|---------------------|-----------------------------|
| ITEM NUMBER: | 10.1 |
| TITLE: | Council Services Report |
| AUTHOR: | Ken Satour, SD Area Manager |

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

STLA2024-52 RESOLVED (Agnes Alice/Robert Kopp)

That the Authority noted and accepted the Service Delivery Report for the community of Santa Teresa.

| | |
|---------------------|---------------------------|
| ITEM NUMBER: | 10.2 |
| TITLE: | Community Services Report |

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

STLA2024-53 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority noted and accepted the Community Services report.



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| | |
|---------------------|------------------------------|
| ITEM NUMBER: | 10.3 |
| TITLE: | Technical Services Report |
| AUTHOR: | Ruth Tahere, Project Manager |

EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Santa Teresa

STLA2024-54 RESOLVED (Louise Cavanagh/Lisa Sharman)

That the Authority noted and accepted the Technical Services Report for the community of Santa Teresa

| | |
|---------------------|--|
| ITEM NUMBER: | 10.4 |
| TITLE: | People and Capabilities Report |
| AUTHOR: | Katy Nagahawatte, HR Generalist - Administration |

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

STLA2024-55 RESOLVED (Robert Kopp/Lisa Sharman)

That the Authority noted and accepted the Peoples and Capabilities report for the Community of Santa Teresa.

| | |
|---------------------|-------------------------------|
| ITEM NUMBER: | 10.5 |
| TITLE: | Income and Expenditure Report |
| AUTHOR: | Osman Kassem, Finance Manager |

EXECUTIVE SUMMARY

The expenditure report shows spending until 30 June 2024 in the Local Authority community.

STLA2024-56 RESOLVED (Louise Cavanagh/Lisa Sharman)

That the Santa Teresa Local Authority noted and accepted the Income and Expenditure report as at 30 June 2024.

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11 GENERAL BUSINESS ITEMS RAISED

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 11.1 |
| TITLE: | General Council Business |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

STLA2024-57 RESOLVED (Louise Cavanagh/Lisa Sharman)

That the Santa Teresa Local Authority:

- a) noted that a Representative from the department Chief minister & Cabinet did not attend the meeting;
- b) supported the initiative for a Recycling program in Santa Teresa, noting the following points:
 - MRC is in collaboration with Envirobank to facilitate utilising Envirobanks equipment and resources in promoting environmental sustainability in Santa Teresa.
 - Over a three-month period, Envirobank will supply to MRC, the use of a baler which will be used to bound and compress plastics. Also supplied are 50 recyclable bags to give out to households for their home recycling needs. Additional bags can be purchased at cost.
 - Council will arrange delivery, installation and service of the baler, the placement of cages, signs around community, collection of plastics from the cages and transportation of the bales to Envirobanks' depot. Funds collected from the sales will be returned for community to decide what to spend these funds on.

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 11.2 |
| TITLE: | General Non-Council Business |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates relating to Northern Territory Government Services. At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

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STLA2024-58 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

a) accepted the update from AAAC and noted the following:

- **Local Decision Making (LDM) agreement signed between AAAC, Federal and State Government.** This means that both the NT Government and the Federal Government commit to supporting the community on their goals and their activities that are in the LDM agreement. This includes Positive Pathways for Youth, Infrastructure, as well as the Health and Well-being of community residents.
- **Visits from Government Departments or external Stakeholders must have their visit approved by the board of AAC.**
- **The LDM allows for AAAC to influence Northern Territory Departments (NTG) to attend community meetings, including meetings held with the Local Authority.**
- **AAAC are working together with the Paul Ramsay foundation and Central Land Council (CLC) on a Remote jobs trial, with the aim being to improve aspects of the current employment service providers without being restricted by grants or funding conditions.**
- **Held the first Stakeholders meeting in June, inviting all Service Providers to collaborate in ensuring the needs and goals of the community are met as part of the decision-making process.**
- **Community consultation on a township revitalisation plan currently being developed, with a sporting hub/complex identified as an initiative.**
- **Cultural Awareness Program with the goal being that all visitors to the community have undertaken training in cultural awareness.**

12 DATE OF NEXT MEETING

6th November 2024

13 MEETING CLOSED

The meeting concluded at 12:10pm.

This page and the preceding 9 pages are the unconfirmed minutes of the Santa Teresa Local Authority Meeting held on 31st July 2024.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Santa Teresa Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)
- d)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)
- d)

7. CONFLICTS OF INTEREST

| | |
|-------------|-----------------------|
| ITEM NUMBER | 7.1 |
| TITLE | Conflict of Interests |



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority Meeting:

- a) **notes the Conflict of Interest Policy; and**
- b) **that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|-------------|---------------------------------------|
| ITEM NUMBER | 9.1 |
| TITLE | Local Authority Projects Funds Report |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Santa Teresa Local Authority has currently allocated all available Project funding

RECOMMENDATION

That the Local Authority:

- a) notes that all project funds have been allocated to projects;
- b) returns \$763.96 to unallocated funds and close Project 2209; and
- c) notes and closes completed projects.

BACKGROUND

The Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities. Local Authorities must formally resolve each initiative for which this funding will be used.

Register of Projects and Commitments

| Project 2204 | Front Entrance project | \$ |
|-----------------|--|-----------------|
| Status | | Committed |
| 18-Feb-19 | 1 cubic metre of mulch. | - 3,750.00 |
| 26-Feb-19 | Fencing Material | - 14,979.92 |
| 27-Feb-19 | 1 cubic metre of mulch | - 1,882.76 |
| 22-May-19 | Res.049 - That the Local Authority note and accept the progress on their projects including: | |
| | 4. Allocate \$40,000.00 to the front entrance project. | 40,000.00 |
| 3-Jul-19 | Landscaping and maintenance | |
| 22-Aug-19 | Consider the \$10,000.00 offer for signage from the Harm Minimisation Unit of the Department of Health to be incorporated as part of this project. | |
| 23-Oct-19 | Res.087 – That the Santa Teresa Local Authority accept \$10,000.00 from the Harm Minimisation Unit of the Department of Health. | |
| 27-May-20 | Res.011 – Allocated an additional \$50,000.00 | 50,000.00 |
| 18-Aug-20 | Designs and quotes being received at the moment. | |
| 5-Jan-21 | Invoice for concrete sleeper | - 2,020.91 |
| 10-Feb-21 | Quote received for new shade as noted on CSC report | |
| 11-Mar-21 | Purchase order raised for the supply and installation of shade structure. | - 14,415.35 |
| 22-Jul-21 | Res.055 – Local Authority update to keep project open | |
| 9-Nov-21 | Res.072 – Kept open project. | |
| 21-Jan-22 | Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing | - 3,487.24 |
| 4-May-22 | Res.029 – quotes have been received but waiting on the contractors to advise of their availability. | |
| 19-May-22 | Plants ordered from the Alice Springs Nursery | - 2,974.55 |
| 19-May-22 | PO raised for back order from Alice Nursery | |
| 13-Oct-22 | Res.048 – noted that the shade structure was up currently waiting on quotes for irrigation, landscaping and trees. | |
| 7-Dec-22 | Res.070 – Kept project open requesting that fencing be a priority and noted that irrigation is on hold due to the restrictions placed by Power and Water. | |
| 8-Feb-23 | Res.014 – Project is ongoing, kept it open. | |
| 10-Oct-23 | Concrete from Bunnings and bolt supplies | - 1,639.66 |
| 28-Feb-24 | Res. 010 - Noted and accepted progress - project kept open. | |
| 15-May-24 | Invoice received from AJ Nicol Fencing - materials only. | - 21,000.00 |
| 15-May-24 | Res.031 – noting that Contractors are expected to start installing the fence early June 2024. | |
| 8-Aug-24 | Invoice for the supply and installation of fencing - A J Nicol | - 15,347.00 |
| 31-Jul-24 | Res.050 - Noted installation of the fence is underway, anticipating completion before the end of August 2024. | |
| 11-Sep-24 | Purchase Order raised with TJ Signs - design and manufacture Information Sign. | - 847.09 |
| | underspend or (overspend) | 7,655.52 |

| Project 2206 | | Shade and Seating at Cemetery | \$ |
|--------------|--|----------------------------------|------------------|
| | | Status | Committed |
| 9-Nov-21 | Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting. | | |
| 21-Jan-22 | Manager SDC can provide pricing at LA meeting. | | |
| 30-Mar-22 | Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project. | | 20,000.00 |
| 4-May-22 | Res.029 - The DTS is to look into extending the cemetery. | | |
| 30-Jun-22 | PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received. | | - 8,499.09 |
| 23-Aug-22 | Update – Tech Service Director, Simon Murphy 12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site. | | |
| 13-Oct-22 | Res.048 - Requested that Technical Services organize a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting. | | |
| 7-Dec-22 | Res.070 – kept project open noting that CLC have been invited to meet with MRC to discuss extending the lease and have not provided a response. | | |
| 8-Feb-23 | Res.014 – Kept it open. | | |
| 31-May-23 | Update from TS - Shade Structure delivered by Alice Hosetec, early December 2022. The approved location of the structure will fall half in and half out of the cemetery lease. Manager SCD to organise a community meeting and invite Central Land Council. | | |
| 2-Aug-23 | Res.049 – Decision of the Authority is to keep the project open | | |
| 1-Nov-23 | Res.068 - Accepted progress and kept project open. | | |
| 28-Feb-24 | Res.010 - Project kept open - awaiting response from Central Land Council. | | |
| 31-Jul-24 | Res.050 - Agreed to the following: - allocated an additional \$27,641.39; - requested to install the shade shelter first and if funds allow, to purchase and install the seats; - agreed that the shelter be constructed on a dirt base, within the existing cemetery; - will decide at the next Authority meeting to allocate funds towards a concrete floor. | | 27,641.39 |
| | | underspend or (overspend) | 39,142.30 |

| Project 2207 Cemetery extension and fencing | | \$ |
|---|--|------------------|
| Status | | Committed |
| 31-Jul-24 | Res.050 - created a new project - Cemetery extension and fencing and agreed to the following: - allocated \$70,000.00 towards clearing the land, creating firebreaks and fencing; - approved the project to commence if quotes come in under the budget; and - requested to have that clear lot numbers designated within the extension of the cemetery and that the information is conveyed to the Church. - will discuss installing a tap with drinking water at the next meeting. | 70,000.00 |
| underspend or (overspend) | | 70,000.00 |

| Project 2209 Santa Teresa Memorial Garden | | \$ |
|--|---|---------------|
| Status | | Committed |
| 13-Oct-22 | Res.048 – To commemorate the humble beginning of Santa Teresa, 70 years ago. Members allocated \$31,296.56 to the project, to include a quote of \$12,550.00 to supply and install 58Lm of tubular Florence panels, 1.2m high, noting that the CSC to liaise with Brother Mark Fordyce to engage the fencing contractor and raise the PO. Requested that Brother Mark present additional quotes for native shrubs, removal of dead timber/stump grinding, engraved plaques, concreting and irrigation. | 31,296.56 |
| 10-Dec-22 | Invoice from Geoff Miers Garden Solutions | - 361.00 |
| 15-Dec-22 | Invoice from Go Green irrigation | - 1,605.00 |
| 19-Dec-22 | Invoice from B&S Mitre for putting mix and garden bed | - 426.09 |
| 8-Dec-22 | Transportation expenses & 6 Tonney Tilt tray | - 930.00 |
| 9-Dec-22 | Quote from Trees R Us | - 1,000.00 |
| 8-Feb-23 | Res.014 - Kept project open noting that Brother Mark is in the process of getting quotes for the fence. | |
| 6-Apr-23 | PO has been raised for the fencing from RL build (Supplier) Supply and install 90 Lm black powder coated squash top panel fence. | - 25,000.00 |
| 2-Aug-23 | Res.049 – Allocated an additional \$5,000.00 towards 2 x Bench seats and 2 x Commemorative plaques | 5,000.00 |
| 4-Oct-23 | Invoice received for Metal Bench Seats | - 697.73 |
| 5-Oct-23 | PO AG Attorney General - Metal Bench Seats - PO for \$697.73 has been deleted. | |
| 13-Oct-23 | PO Bunnings - Gardening and outdoors equipment - PO for \$66.23 has been deleted. | |
| 15-Oct-23 | Invoice received for Gardening supplies and equipment | - 842.86 |
| 25-Oct-23 | Invoice received for Plaques | - 2,545.45 |
| 9-Nov-23 | Additional invoice for plaques | - 618.18 |
| 15-May-24 | Res.031 - noted completion and closed Project 2209 returning the balance of \$1,506.29 to unallocated funds | - 1,506.29 |
| Members to agree to return the underspend and note that the project will be closed. | | |
| Underspend or (overspend) | | 763.96 |

| Project 2396 | | Resurface outside benches at Rec Hall | \$ |
|----------------------------------|---|---------------------------------------|---------------|
| | | Status | Committed |
| 1-Nov-23 | Res.068 - Resurface outside benches at Rec Hall, accepting quote-0500 from S & R Building for \$9,350.00. | | 9,350.00 |
| 10-Apr-24 | Purchase Order raised for S&R Building | | - 8,500.00 |
| 31-Jul-24 | Res.050 - Noted that the project was completed, but would remain open if invoices are received. | | |
| 20-Nov-24 | Note that no further invoices have been received. Recommend to close project. | | |
| underspend or (overspend) | | | 850.00 |

| Project 2397 | | Youth Board - paint the outside benches | \$ |
|----------------------------------|--|---|---------------|
| | | Status | Committed |
| 1-Nov-23 | Res.068 - Paint the outside benches, allocating \$1,000.00 for paint and supplies, noting that the Youth Board will action this project. | | 1,000.00 |
| 24-Apr-24 | MacYouth raising p/o for Bunnings . | | |
| 31-Jul-24 | Res.050 - Noted that Brother Mark is waiting on a Contractor for the fence, and members agreeing for the Youth Services Manager to liaise with Brother Mark on the two projects. | | |
| 12-Aug-24 | PO raised with Bunnings - has since been cancelled. | | |
| 3-Sep-24 | Invoice received from Bunnings for paint. | | - 566.05 |
| underspend or (overspend) | | | 433.95 |

| Project 2407 | | Youth Space Front Fence | \$ |
|----------------------------------|---|-------------------------|-----------------|
| | | Status | Committed |
| 28-Feb-24 | Res. 010 - Youth Space front fence, allocating \$3,000.00. | | 3,000.00 |
| 31-Jul-24 | Members advised that Brother Mark was waiting on a fencing contractor and Youth Services to liaise with Brother Mark to assist. | | |
| underspend or (overspend) | | | 3,000.00 |

| Project 2408 | | Solar lights for the street alongside the entrance to the Rec Hall. | \$ |
|----------------------------------|---|---|------------------|
| | | Status | Committed |
| 28-Feb-24 | Res. 010 - Install 4 x Stealth Green Frog Systems solar lights at community entrance, allocating \$39,000.00. | | 39,000.00 |
| 28-Jun-24 | Invoice received from Green Frog Systems. | | - 12,568.03 |
| 31-Jul-24 | Res.050 -Noted that the lights will be installed as soon as the fence (Project 2204) is completed. | | |
| underspend or (overspend) | | | 26,431.97 |

| | | |
|-----------------------------|--------------------------------------|-------------------|
| Budget consideration | | |
| | Balance of underspend or (overspend) | 148,277.70 |
| | Total un-allocated funds | 0.00 |
| | Total unspent funds | 148,277.70 |

LOCAL AUTHORITY WISHLIST

| WISHLIST / ITEMS FOR CONSIDERATION | | ASSIGNED |
|------------------------------------|---|------------------|
| 2-Aug-23 | Solar lights at entrance into Community. Service Delivery to discuss with members the exact location, what type of Solar light and how many lights. | Service Delivery |

Projects closed at the previous meeting

| Project 2398 | Solar lights for the street alongside the entrance to the Rec Hall. | \$ |
|----------------------------------|---|-------------|
| Status | | Committed |
| 1-Nov-23 | Res.068 - Solar lights for the street alongside the entrance of Rec Hall, allocating \$30,000.00. | 30,000.00 |
| 15-May-24 | Res.031 - noting that members agreed to four (4) lights being installed in that area. | |
| 28-Jun-24 | Invoice received from Green Frog Systems. | - 12,568.05 |
| 31-Jul-24 | Res.050- Project closed returning the balance of \$17,431.95 to unallocated funds | - 17,431.95 |
| underspend or (overspend) | | 0.00 |

Examples of *Unacceptable* Purposes for Expenditure include:

ISSUES, CONSEQUENCES, OPTIONS

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments for this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|-------------|-------------------------------------|
| ITEM NUMBER | 9.2 |
| TITLE | Local Authority Discretionary Funds |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2025.

RECOMMENDATION

That the Local Authority:

- notes that no allocations were made at previous meetings; and
- discusses allocating funds for community events at this meeting.

BACKGROUND

2024/2025 Discretionary Funds

| Date | 2024/2025 Discretionary Funds | Budget \$ |
|----------|-------------------------------|--------------|
| 1-Jul-24 | Approved funds | 4,000.00 |
| | Funds available | 4,000.00 |

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$4,000.00** to spend before 30 June 2025.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds will be forfeited.

CONSULTATION

Santa Teresa Local Authority

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|--------------------|---------------------------------|
| ITEM NUMBER | 9.3 |
| TITLE | People & Capabilities Report |
| REFERENCE | - |
| AUTHOR | Katy Nagahawatte, HR Generalist |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority notes and accepts the Peoples and Capabilities report for the Community of Santa Teresa.

BACKGROUND

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety.

These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES, CONSEQUENCES, OPTIONS

Vacancies derived from departmental organisational structure listing of Active and Open positions.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

- 1 HR Demographic Report
- 2 Position Vacancies Report

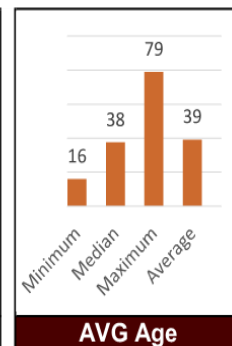
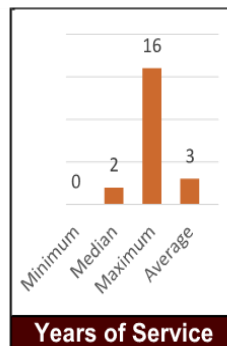
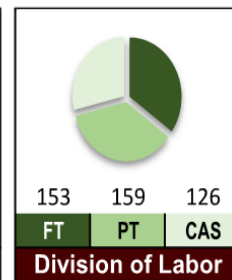
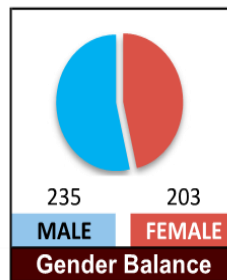
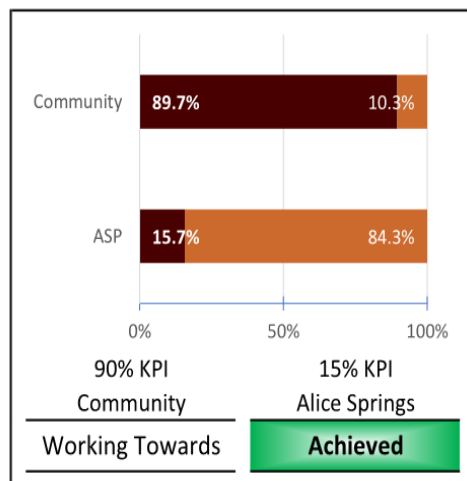
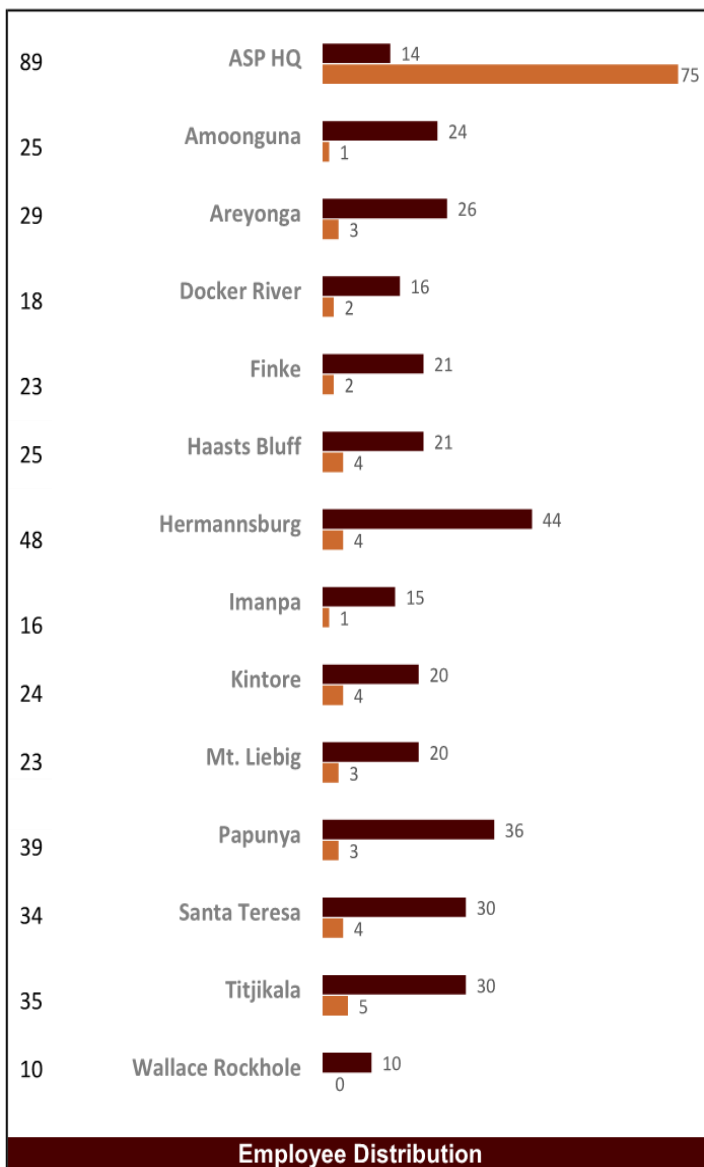
Office of the CEO | People & Capabilities



HR Demographics

as at:
Wednesday, 13 November 2024

| | | | |
|---|--|---|--|
| <p>438</p> <p>TOTAL EMPLOYEES</p> | <p>Aboriginal or Torres Strait Islander</p> <p>327</p> <hr/> <p>111 Non-ATSI</p> <p>Aboriginal Focus</p> | <p>Departures</p> <p>4</p> <p>Monthly Turnover</p> <p>New Hires</p> <p>6</p> <p>2</p> <p>Monthly Turnover</p> | <p>Office of the CEO 2</p> <p>Human Resources 8</p> <p>Finance & Governance 13</p> <p>Tech Services 10</p> <p>Council Services 139 + 6</p> <p>Community Services 247 + 5</p> <p>Primary & Secondary Positions</p> |
|---|--|---|--|



NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 13-Nov-2024



Position Vacancies Santa Teresa

| Position # | Service | Description | Type | Weekly Hours |
|------------|--------------|---------------------------|-----------|--------------|
| 400345 | MacKids | Educator - Early Learning | Part-Time | 22.8 |
| 400350 | MacKids | Educator - Early Learning | Casual | As Rostered |
| 400351 | MacKids | Educator - Early Learning | Casual | As Rostered |
| 400352 | MacKids | Educator - Early Learning | Casual | As Rostered |
| 400367 | MacKids | Educator - Early Learning | Part-Time | 32.3 |
| 401368 | MacSafe | Community Safety Officer | Casual | As Rostered |
| 401369 | MacSafe | Community Safety Officer | Casual | As Rostered |
| 403123 | MacYouth | Youth Services Officer | Part-Time | 19 |
| 403124 | MacYouth | Youth Services Officer | Part-Time | 19 |
| 403132 | MacYouth | Youth Services Officer | Part-Time | 9.5 |
| 403133 | MacYouth | Youth Services Officer | Part-Time | 19 |
| 500302 | Council Serv | Customer Service Officer | Part-Time | 19 |
| 500305 | Council Serv | Customer Service Officer | Casual | As Rostered |
| 500327 | Council Serv | Works Assistant | Part-Time | 19 |
| 500330 | Council Serv | Works Assistant | Part-Time | 19 |
| 500332 | Council Serv | Works Assistant | Casual | As Rostered |

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 1/11/2024



10. COUNCIL MANAGED SERVICES REPORTS

| | |
|--------------------|--|
| ITEM NUMBER | 10.1 |
| TITLE | Santa Teresa Council Services - LA Report and Snapshot |
| REFERENCE | - |
| AUTHOR | Mark Obryan, Acting Area Manager |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Council Services Report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – A/Director Council Services
Mark O’Bryan – A/Area Manager Council Services
Lewis Gittoes – Council Services Coordinator

ATTACHMENTS:

1 2410 - Council Services - LA Report and Snapshot



Council Services Santa Teresa

August - October 2024



98% First Nations Employees in SCD



12 Area Manager Visits to Community



Council Office 560 Hours of Service

Snapshot



3337 Litres Fuel Usage Total



17 Vehicles and Plant in Use



326 Bins Emptied Weekly



48 Operation Street lights
17 Non-Operational Street lights



1 Sport Grounds Maintained



2 Toolbox Talks Completed



14 Australia Post Deliveries



4 Water Tests



8 Hours of Maintenance completed at Airstrip



6 Parks & Playgrounds Inspections

Animal Management

- the vets visited community on 19-23 August

Cemetery Management

- There have been no funerals in this period
- Regular Rubbish collection
- Awaiting CLC meeting to determine cemetery extension

Internal Road Maintenance

- Sweeping of Bitumen Roads throughout Santa Teresa
- Grading of Bore and Outstation Road
- Road maintenance carried out on roads around Old Village
- Roads graded to Racetrack
- Racetrack graded for Santa Teresa Races
- Roads to Cemetery and Waste Management Facility graded and maintained

Maintenance of Parks and Open Spaces

- Regular cleaning of rubbish at Parks and open spaces
- Monthly Report Completed and submitted
- Playgrounds require maintenance. Spare parts, and equipment and are in the process of being sourced.

Sports Grounds

- Regular Rubbish Bin Collection to Oval, Basketball Court and Skate Park
- Regular loose rubbish collection around outside of oval, the Basketball Court and Skate Park

Waste Management

- Landfill pit rubbish compaction and maintenance
- Inspection Report submitted monthly
- Community Rubbish bins collected on Monday & Thursdays
- Weekly clean-up of Waste Management Facility
- Hard Rubbish clean-up is once a month with additional clean-up of hard rubbish throughout the Santa Teresa Community is ongoing

Weed Control and Fire Hazard Reduction

- Ongoing grading of roads
- Weeds and grasses removed from Council compounds and buildings and is ongoing
- Grass and weed control at sewer ponds and airstrip
- Slashing public areas regularly
- Slashing, mowing, whipper snipper work continues throughout the community to restore buildings, parks and roadside to a tidy, safe level

Other

- Santa Teresa Civil Team has a new sit steer mower
- Plastic Baler for recycling Plastic bottles has been delivered and installed at MRC Depot. Training and Stakeholder engagement is underway
- NT Polling Day was held at MRC Office on the 14th August
- MRC Civil Team assisted MacYouth in the dismantling of the ply skateboard ramp in the Rec Hall
- Job Expo held at Santa Teresa with MRC HR Staff attending on the 11th September
- The Guts Tour visited Santa Teresa on Friday the 27th September
- Santa Teresa Horse Races were held on the 28th and 29th of September



10. COUNCIL MANAGED SERVICES REPORTS

| | |
|--------------------|---|
| ITEM NUMBER | 10.2 |
| TITLE | Community Services Local Authority Report |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the delivery of the Community Services program. It is noted that a report for Youth Services and Community Safety was not available at this time.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Ainsley Roscrow - Acting Manager of Children's Services
Liz Scott - Manager of Community Safety

ATTACHMENTS:

- 1 Snapshot Childrens Services Aug-Oct 2024
- 2 Snapshot Youth Services Aug-Oct 2024
- 3 Snapshot Community Safety July-Oct



Local Authority MacKids Santa Teresa



01/08/2024 - 31/10/2024



4 Employees
80 % First Nation



Service Delivery
228 Hours



3 - Daily av. attendance
15 - Enrolments



Training

- TL and 3 Educators studying for Cert III Early Childhood Education and care
- TL and two educators attend TL training organised by MacKids



Stakeholder Engagement

- Catholic Care NT
- DCF Residential care
- Ltyentye Apurte Catholic School St. Teresa



Vacancies
--



Support
114 hours Coordinator support



114 meals served

Key Challenges



- Staff attendance
- Attracting children to the service against free pre-kindergarten program conducted at school.

Highlights



- Team leader and 2 educators attended 3 day MacKids training in town
- Casual team leader covering while regular team leader is on leave and at training so no interruption to service
- Team Leader and educator attending ACECQA training in town



Local Authority MacKids Santa Teresa

01/08/2024 - 31/10/2024



We stay with the little kids, helping them to play:
Maria filling the checklist while
Denzel builds a housing complex



Yummy stew and rice:
Kids having lunch with educators Tamika and Maria



Maria supporting children:
Mala, Denzil and Lydia



Tamika and Maria updating our activities book.



Local Authority MacKids Santa Teresa

01/08/2024 - 31/10/2024



Chalk hand print on Blackboard:
Gina talking and sharing time
with Lydia and Dileema



Supervision and support is very strong:
Educator Tamika putting Mala to sleep.



Marie and Temika for the Brush making and painting session
at MacKids Training in Alice Springs



Local Authority Youth Services Santa Teresa Aug 24 - Oct 24



Employees

12 staff
91.6% Aboriginal



Activities

115 Activities
312 Hours



Engagements

225 young people
3157 touch points



Bush Trip

0



School Support

3



Training

2



Youth Board

0



Sport

102



Youth Diversion

1

Challenges



- Issues in recording data
- Getting programs running up to WH&S standards

Highlights



- NT basketball competition
- New coordinator appointed
- YEO into Higher duties while TL was supporting out west
- Young people enjoyed AFL, Basketball, Skate programs and Discs



1. Youths participating in Basketball competition
2. Youths posing for photos after the match
3. Skating program organized by Mac Youth





Local Authority

Santa Teresa MacSafe Community Safety July - October 2024



- 6 Staff in the Amoonguna Team
- There are Casual vacancies
- 100% Community-based Employees are Aboriginal
- 608 Hours Patrolled
- 2,098 Hours Worked
- Work: 6 hour shifts Mon - Sat Between 6pm - Midnight



724 Engagements with young people



98 Engagements with over 18's



188 Young people taken home



46 Training Hours



80 Are you okay? Checks



3 Community gatherings

Challenges



- A number of incidents in community have impacted on the MacSafe service delivery, including recent inter-family unrest within community.
- Due to staff leave and absences, the Santa Teresa MacSafe team has been short staffed.
- As the MacSafe Coordinator for the Eastern Region (Sarah Grant) has been supporting the Western Region due to Coordinator shortages, there has been reduced site visits to the Eastern Region.

Highlights



- The MacSafe Coordinator and Team have ongoing contact with community stakeholders.
- The MacSafe Coordinator has held ongoing digital training sessions with the MacSafe Team when visiting the community (Computer, Fax Machine, MacSafe App and Fleetio App).
- The Team Leader is coordinating staffing well and working well with the Police and MacYouth

11. INCOME AND EXPENDITURE REPORT

| | |
|--------------------|-------------------------------|
| ITEM NUMBER | 11.1 |
| TITLE | Finance Report |
| REFERENCE | - |
| AUTHOR | Osman Kassem, Finance Manager |



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2024 in the Local Authority Community.

RECOMMENDATION

That the Local Authority notes and accepts the expenditure report as at 30 September 2024.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2022-23 financial year needs to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team

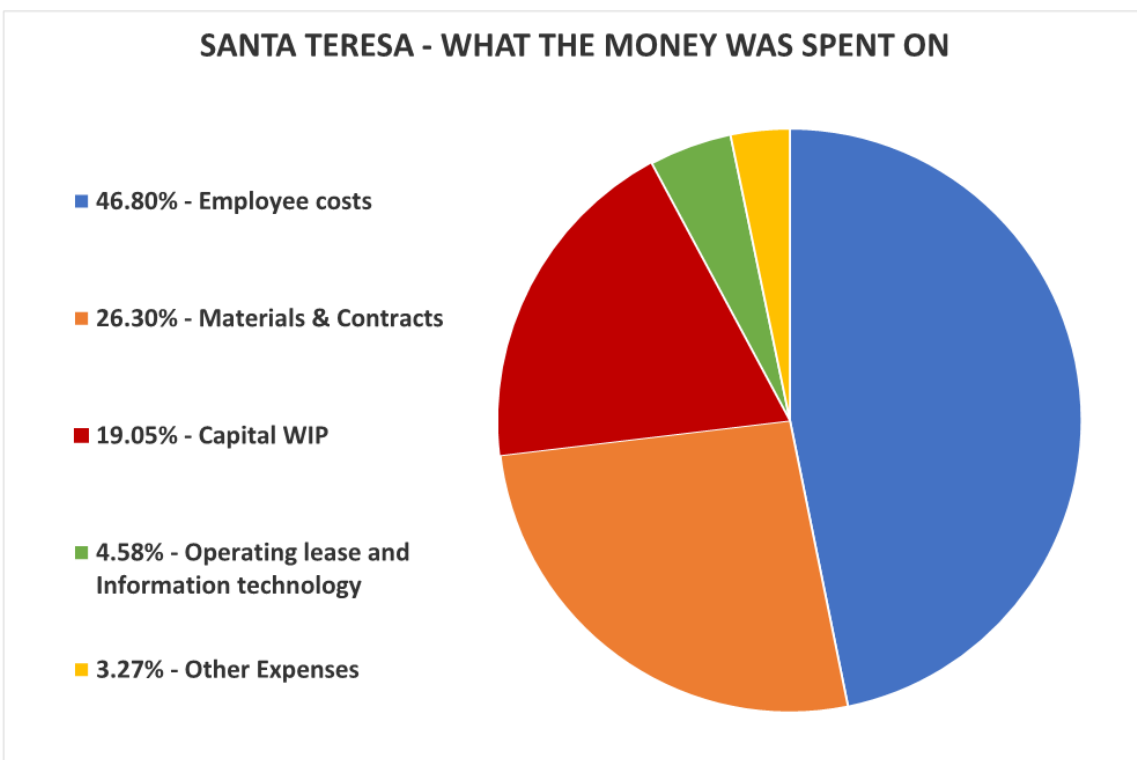
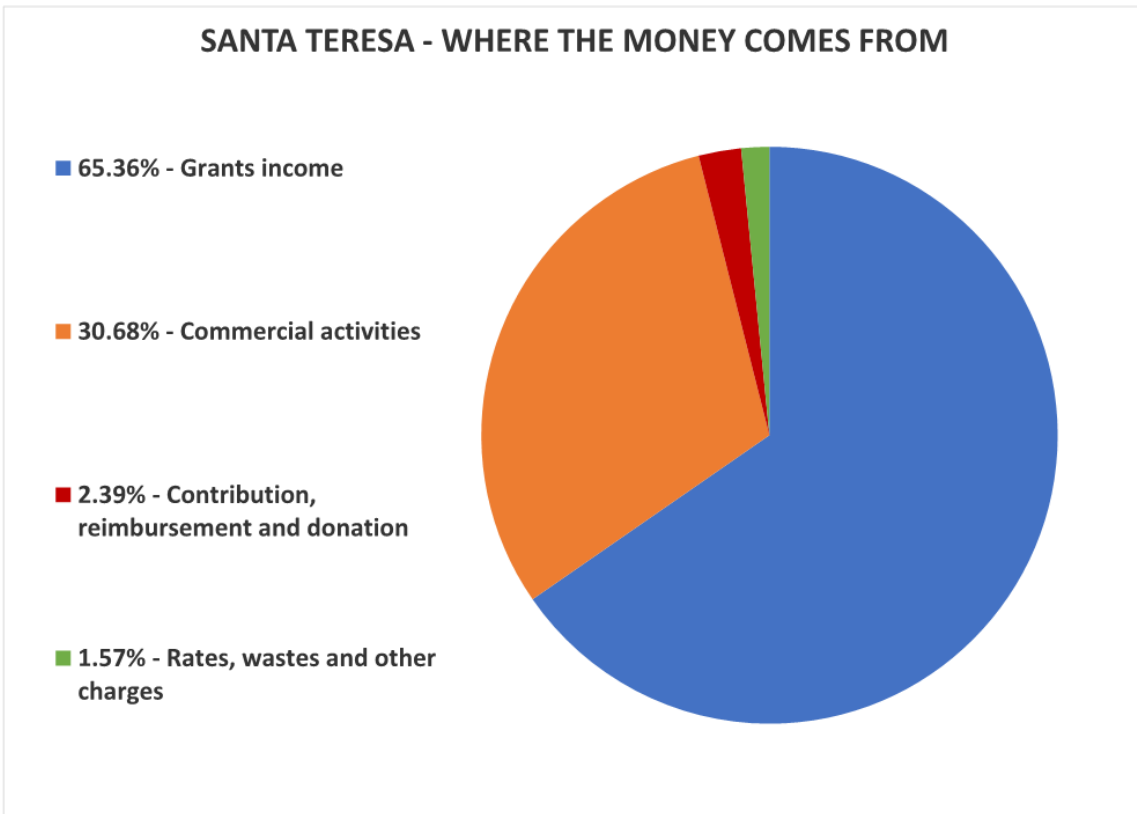
ATTACHMENTS:

- 1 STLA Income and Expenditure
- 2 Income and Expenditure Chart 1
- 3 Income and Expenditure Chart 2

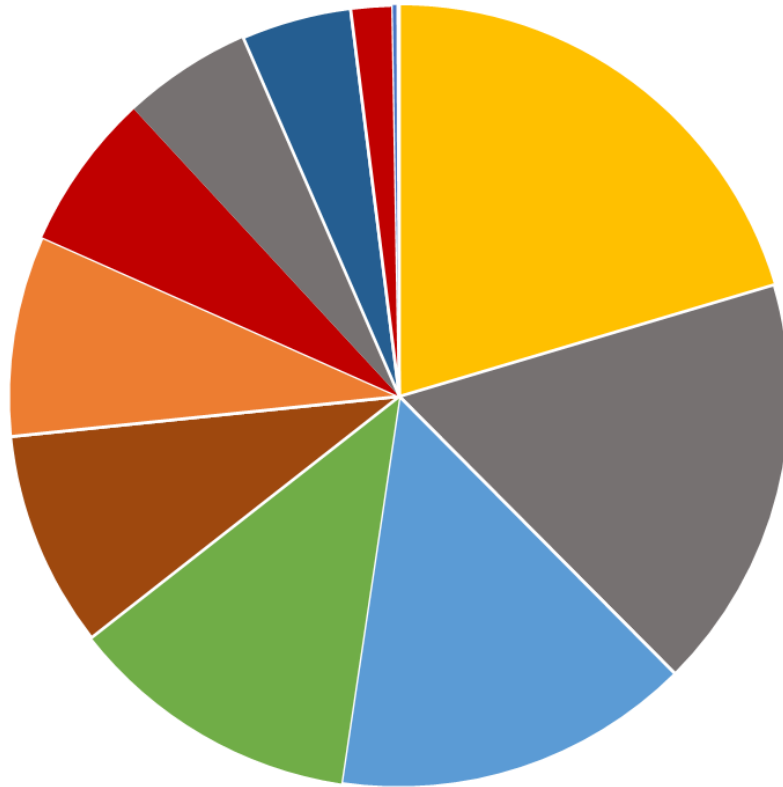
MacDonnell Regional Council
Statement of Income & Expenditure
as at 30 September 2024

012 Santa Teresa

| Description | Year to Date | | | | | Comments |
|--|-----------------|------------------|--------------------------------|------------------|-----------------|--|
| | Actual \$ | Committed \$ | Actual + Committed \$ | Budget \$ | Variance \$ | |
| INCOME | | | | | | |
| Grants income | 277,051 | 0 | 277,051 | 217,504 | (59,547) | |
| Rates, wastes and other charges | 6,666 | 0 | 6,666 | 1,900 | (4,766) | Income not budgeted for Equipment Hire and Landfill Tipping fees of \$3k |
| Commercial activities | 130,039 | 0 | 130,039 | 77,859 | (52,180) | Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance |
| Contribution, reimbursement and donation | 10,134 | 0 | 10,134 | 12,400 | 2,266 | |
| Suspense | 0 | 0 | 0 | 30,450 | 30,450 | |
| Total Income | 423,890 | 0 | 423,890 | 340,114 | (83,777) | |
| EXPENDITURE | | | | | | |
| Employee costs | 358,556 | 1,517 | 360,074 | 434,334 | 74,260 | Overspend across Youth & Early Learning functions |
| Materials & Contracts | 75,928 | 126,371 | 202,299 | 211,817 | 9,518 | Revise budget - overspend for Bulk Fuel by \$4k, contract veterinary by \$11k as no budget line, building repairs & maintenance by \$5k no expenditure |
| Operating lease and Information technology | 34,675 | 532 | 35,207 | 16,943 | (18,264) | Overspend on building leases by \$17k |
| Other Expenses | 24,521 | 628 | 25,149 | 58,293 | 33,144 | No significant budget variances across all functions |
| Capital WIP | 0 | 146,578 | 146,578 | 30,450 | (116,128) | Revise budget - consulting fees for Papunya oval septic design has no budget line |
| LA Allowances and Expenses | | | | | | |
| Chair Local Authority Members' Allowance | 450 | 0 | 450 | 450 | 0 | |
| Local Authority Members' Allowance | 600 | 0 | 600 | 600 | 0 | |
| Local Authority Meetings Catering | 23 | 91 | 114 | 250 | 136 | |
| Local Authority Discretionary funds | 0 | 0 | 0 | 1,000 | 1,000 | No expenditure against LA Discretionary funds |
| Community Infrastructure | 41,049 | 9,347 | 50,396 | 63,491 | 13,094 | Underspend on community infrastructure by \$13k |
| Total Expenditure | 493,681 | 275,626 | 769,307 | 751,838 | (17,469) | |
| Net Surplus/(Deficit) | (69,790) | (275,626) | (345,416) | (411,724) | (66,308) | |



SANTA TERESA - WHERE THE MONEY WAS SPENT



- 20.39% - Civil Works
- 17.15% - Youth Services
- 14.83% - Community Safety
- 12.06% - Service Delivery
- 8.92% - Early learning
- 8.31% - LA projects
- 6.45% - Power & Water Contract
- 5.34% - Staff housing maintenance
- 4.54% - Council Buildings
- 1.72% - Swimming Pools
- 0.22% - LA administration
- 0.06% - NT Homelands

12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

| | |
|--------------------|------------------------------------|
| ITEM NUMBER | 12.1 |
| TITLE | General Business |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Santa Teresa Local Authority notes and discusses the General Business Items raised at Item 6.2.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority

Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

| | |
|--------------------|------------------------------------|
| ITEM NUMBER | 13.1 |
| TITLE | Other non-Council Business |
| REFERENCE | - |
| AUTHOR | June Crabb, Coordinator Governance |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3; and
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet;

BACKGROUND

| Date raised | Issue | Detail |
|---|-------------------|--|
| 28 Feb 2024 15 May 2024 20 Nov 2024 | Community Housing | Members requested that NT Housing Officers attend the Local Authority meetings. No response received from DIPL. Members to note that the CEO has written to NT Housing asking that they attend all Local Authority meetings. |
| 15 May 2024 31 July 2024 | Horses | Members discussed the ongoing issues with horses, requesting that in a joint effort with MRC, the NTG Representative write to the CEO of Central Land Council to attend a meeting with community members to discuss issues surrounding the management of horses . Members also discussed installing a cattle grid as an alternative means to keeping the horses out of community. Members noted that the Representative will investigate the possibility of funding being available to assist with keeping the horses out. Members advised to raise the matter of the horses at CLC's next meeting. |

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.