



AGENDA

PAPUNYA LOCAL AUTHORITY MEETING WEDNESDAY 5 FEBRUARY 2025

The Papunya Local Authority Meeting of the MacDonnell Regional Council will be held at the Papunya Council Office on Wednesday 5 February 2025 at 10:30 PM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS	
3.1	Attendance	5
3.2	Apologies / Absentees	5
3.3	Resignations	NIL
3.4	Terminations	NIL
3.5	Nominations	
	3.5.1 Nominations to the Local Authority	6
4	COUNCIL CODE OF CONDUCT	
4.1	Council Code of Conduct	8
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Confirmation of Previous Minutes	10
6	ACCEPTANCE OF THE AGENDA	
6.1	That the papers circulated are received for consideration at the meeting.....	18
7	COUNCIL CONFLICT OF INTEREST	
7.1	That the Papunya Local Authority note the Conflicts of Interest Policy.....	19
7.2	The members declare any conflicts of interest with the meeting Agenda	19
8	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	
9	LOCAL AUTHORITY REPORTS AND CORRESPONDENCE	
9.1	Local Authority Projects Register	21
9.2	Regional Planning Incorporating Community Infrastructure Plans.....	27
9.3	Discretionary Funds Report	36
10	COUNCIL MANAGED SERVICES REPORTS	
10.1	MRC Position Vacancies Report.....	38
10.2	Council Services LA Report - Papunya	40
10.3	Fleet, Roads & Waste Management Report.....	44
10.4	Community Services Report	45
11	INCOME AND EXPENDITURE REPORT	
11.1	Income and Expenditure Report.....	53
12	GENERAL BUSINESS	
12.1	General Council Business.....	55

13 NON-COUNCIL BUSINESS

13.1 Non-Council Business.....56

14 NEXT MEETING THURSDAY 3 APRIL 2025

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absences without notice for this meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to the Local Authority
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

Two vacancies on the Authority were created due to the dismissal of Sebastian Allen for being absent without notice from two consecutive Local Authority meetings and a resignation submitted by Sammy Butcher.

RECOMMENDATION

That the Local Authority:

- a) notes the two vacancies on the Authority; and
- b) calls for community nominations to remain open for 28 days to fill the vacancies.

BACKGROUND

The charts below shows the current membership of the Papunya Local Authority (*the Authority*) and its vacancies:

CURRENT APPOINTED MEMBERS	CURRENT ELECTED MEMBERS
Karen McDonald (Chair)	Cr Dalton McDonald
Terrance Abbott	Cr Tommy Conway
Sammy Pearce	Cr Jason Minor
Sarah Stockman	
Graham Poulson	
Vacant	
Vacant	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and

- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Papunya Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1

TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Papunya Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



The Local Authority adopts the unconfirmed minutes of the previous meeting as a true and correct record of the proceedings.

RECOMMENDATION

That the minutes of the Local Authority Meeting held 31st October 2024 be adopted as a resolution of the Papunya Local Authority.

ATTACHMENTS:

- 1 Minutes PLA meeting 31-10-2024



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE
PAPUNYA COUNCIL OFFICE ON THURSDAY 31 OCTOBER 2024 AT 10:30 PM

1 MEETING OPENING

The meeting was declared open at 10:33AM

2 WELCOME

2.1 Welcome to Country – Chair Karen McDonald

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Karen McDonald, Member Casey (Sammy) Pearce and Member Terrence Abbott.

Members Graham Poulson and Sarah Stockman attended via Teams from the Alice Springs Office.

Councillors:

Councillor Dalton McDonald and Councillor Tommy Conway

Council Employees:

Belinda Urquhart – CEO, James Walsh – Area Manager, Shae Thompson – Coordinator Governance & Strategy, Lance Wayling – Coordinator Youth Services Sports & Recreation, Emma Boughton – Coordinator Youth Services Western Region, Ashley Robertson – Team Leader Community Safety and June Crabb – Coordinator Governance

Liz Scott – Manager Community Safety, Kitty Comerford – Manager Housing & Projects and Ruth Tahere – Coordinator Infrastructure & Projects attended via Teams

Guests:

Jessica Scrutton – Department of Chief Minister and Cabinet Representative

Ben Hump – NTG Housing, Mardi Haselton and Jeketi Kachigunda - NIAA Representatives, Jarred Anderson and Greg Drew - Representatives Ngurratjuta/Pmara Ntjarra Aboriginal Corporation

Tin Truck Representatives Glendle Schrader, and Dr David Scrimgeour attended via Teams

3.2 Apologies/Absentees

Apologies:

Member Justine Stockman

Absentees:

Councillor Jason Minor

3.3 Resignations

Member Sammy Butcher

3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES/RESIGNATIONS

PLA2024-036 RESOLVED (Terence Abbott/Tommy Conway)

That members:

- a) noted the attendance;
- b) accepted the apologies to the meeting;
- c) accepted the resignation of Sammy Butcher, recognising his contribution and hard work as a member of the Local Authority.

3.4 Terminations

NIL

3.5 Nominations

3.5.1 LOCAL AUTHORITY NOMINATIONS

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise members of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act)

A vacancy arose due to the membership of Sebastian Allen being terminated for being absent without notice from two consecutive Local Authority meetings.

PLA2024-037 RESOLVED (Karen McDonald/Dalton McDonald)

That the Local Authority:

- a) noted that due to a resignation being received, a second vacancy was created; and
- b) declared community nominations open to cover the two vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

PLA2024-038 RESOLVED (Dalton McDonald/Casey (Sammy) Pearce)

That the Papunya Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES PAPUNYA

PLA2024-039 RESOLVED (Terence Abbott/Tommy Conway)

That the Papunya Local Authority accepted the unconfirmed minutes of the following meetings as true and correct records of the proceedings:

- a) the ordinary meeting held 16 November 2023; and
- b) the provisional meeting held 10 July 2024.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

PLA2024-040 RESOLVED (Graham Poulson/Sarah Stockman)

That the Papunya Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

PLA2024-041 RESOLVED (Dalton McDonald/Terence Abbott)

That members raised the following matters, noting that Council will action as part of Council operations:

- requested a speed hump and bollard in Raggett St
- speed bumps in Nyirritjukurpa St, Bush St and Phillipus St
- scraping the oval in preparation for the footy presentations on 29 November
- six (6) signs for exclusion area of Men's business

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

PLA2024-042 RESOLVED (Dalton McDonald/Terence Abbott)

That members:

- a) raised and discussed the following matters for General Non-Council Business:
 - Outstations – Members noted that the CEO will discuss possible grant funding with the NTG Representative and will investigate more on grant processes through Northern Territory Aboriginal Investment Corporation.
 - Request DIPL to install large Directional signs for heavy vehicles and signs to slow down requested.
- b) accepted the presentation from Jarrod Anderson – Cultural Advisor for Ngurratjuta who spoke about the Justice Reinvestment Program and requested that Ngurratjuta be invited to the next meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

PLA2024-043 RESOLVED (Tommy Conway/Karen McDonald)

That the Papunya Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

PLA2024-044 RESOLVED (Tommy Conway/Karen McDonald)

That the Papunya Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 TIN TRUCK AND ASSOCIATES

EXECUTIVE SUMMARY:

Tin Truck and Associates wish to present to Council information regarding the project "Communities wanting to transition Health Clinics to Aboriginal Community Control".

PLA2024-045 RESOLVED (Dalton McDonald/Casey (Sammy) Pearce)

That the Local Authority:

- a) noted and considered the presentation by Tin Truck and Associates;
- b) agreed that a meeting should be held between Mt Liebig, Papunya and Haasts Bluff communities to discuss the project; and
- c) advised the consultants that as the part of the local decision making process, Ngurratjuta should also be included in the discussions.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions. It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.

It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.

PLA2024-046 RESOLVED (Terence Abbott/Dalton McDonald)

That the Local Authority:

- a) noted that \$84,947.29 are funds at risk as at 30 September 2024;
- b) noted that \$16,441.10 are funds available to spend;

- c) Notes the progress on the current projects as follows:
- 2192 – Mature, established trees, noting that Member Terrence Abbott will take responsibility for the project to determine what plants and trees would be suitable in Papunya. It was noted that a joint effort between Ngurratjuta and Council to supply the plants for a Nursery could be considered.
 - 2193 – Band equipment, noting that the Coordinator Youth Services Western Region was sourcing additional quotes;
 - 2501 – Windows and Seats for Church restoration, allocating an additional \$20,000.00, to cover costs on the Invisigard Security Screens for the windows four fans that will be installed on a central beam;
 - 2505 – Yarning Circle, allocating an additional \$5,000.00 with members agreeing to purchase the customisable park furniture as per PFA's quote.
 - 2508 – Outdoor Chapel, reconfirming that the Chapel is to be installed next to the existing Church.
- d) Closed Projects:
- 2194 – Softball lighting, returning \$40,000.00 to unallocated as the lighting was impractical and the community did not have the financial means to support a complete lighting system at this time. Members agreed to move this project to the wishlist;
 - 2196 – Plaques to commemorate the Aboriginal Pastors, returning \$4,518.00 to unallocated, noting that Pastor Graham will take possession of the plaques and the Civil team to install at the locations as advised by Pastor Graham;
 - 2241 – Canteen Container – returning \$25,000.00 to unallocated as a canteen was included in the proposed Sporting upgrades;
 - 2506 – Garden Shed with tools, returning \$2,229.94 to unallocated as the project was completed;
- d) Created two new projects:
- Healthy Community event, allocating \$45,000.00; and
 - Trailer Bin, allocating \$18,000.00 for one bin.

9.2 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

PLA2024-047 RESOLVED (Terence Abbott/Dalton McDonald)

That the Local Authority:

- a) noted that no funds were allocated at the 10 July meeting;
- b) noted that the funds must be spent and goods received by 30 June 2025;
- c) allocated \$1,000.00 towards the band and food for the Football Presentation on the 29 November;
- d) allocated \$1,500.00 for a community Christmas event; and
- e) allocated \$1,500.00 for a community New Year event.

9.3 ROADS, FLEET & WASTE MANAGEMENT REPORT

EXECUTIVE SUMMARY:

This report provides an update on the management of Roads, Fleet & Waste Management for MacDonnell Regional Council within the community of Papunya

PLA2024-048 RESOLVED (Terence Abbott/Tommy Conway)

That the Local Authority noted and accepted this report.

9.4 PEOPLE & CAPABILITIES REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

PLA2024-049 RESOLVED (Graham Poulson/Sarah Stockman)

That the Local Authority noted and accepted the Peoples and Capabilities report for the Community of Papunya.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

PLA2024-050 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority noted and accepted the Council Services Report.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Children's and Youth Services.

PLA2024-051 RESOLVED (Terence Abbott/Casey (Sammy) Pearce)

That the Authority:

- a) noted and accepted the Community Services report for Papunya Community;
- b) noted that a Team Leader in Childcare has been appointed and is anticipated to start in community on the 11th November; and
- c) a casual Educator has been recruited to support the Centre re-opening.

11 INCOME AND EXPENDITURE REPORT

11.1 FINANCE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 August 2024 in the Local Authority Community.

PLA2024-052 RESOLVED (Terence Abbott/Dalton McDonald)

That the Local Authority noted and accepted the expenditure report as at 31 August 2024.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Under item 6.2, Member of the Papunya Local Authority have an opportunity to table items that they wish to discuss at General Council Business.

PLA2024-053 RESOLVED (Terence Abbott/Dalton McDonald)

That the Papunya Local Authority noted that the matters raised were addressed at item 6.3.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regard to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

PLA2024-054 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority:

- discussed the matters raised at item 6.3:
- advised that the road into Kintore was not in the best condition;
- closed the action – Request financial aid from the Church;
- accepted the introduction from Ben Hump – Coordinator for NTG Housing (Tenancy); and
- advised that Papunya has issues with their septic and sewer systems that has been outstanding for many years and needs to be updated.

14 DATE OF NEXT MEETING - 2025

15 MEETING CLOSED

The meeting terminated at 1:35 pm.

This page and the preceding 6 pages are the minutes of the Papunya Local Authority Meeting held on Thursday 31 October 2024 and are UNCONFIRMED.

**6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS
AND NON-COUNCIL BUSINESS ITEMS**

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Papunya Local Authority notes that the Agenda papers were received for consideration at this meeting

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Papunya Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Local Authority Projects Register
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

RECOMMENDATION

That the Local Authority:

- a) notes that \$139.091.04 are funds at risk of being returned to NTG;
- b) notes the progress on the projects as provided by the Projects Management Office
- c) closes Project 2193 – Band equipment, returning \$909.09 to unallocated.

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2192	Mature established trees	\$
	Status	Committed
10-Jul-24	Res.028 – Created a new project called Mature established trees, allocating \$3,000.00.	\$3,000.00
31-Oct-24	Res.046 – Mature, established trees, noting that Member Terrence Abbott will take responsibility for the project to determine what plants and trees would be suitable in Papunya. It was noted that a joint effort between Ngurratjuta and Council to supply the plants for a Nursery could be considered	
13-Jan-25	PMO update - meeting with NGUR to determine shared nursery option - no trees available in Alice Springs area - high maintenance costs in labour.	
	underspend remaining	\$3,000.00
Project 2193	Papunya Band Equipment and Instruments - Youth	\$
	Status	Committed
10-Jul-24	Res.028 – Created a new project called Band equipment and instruments for the Youth Board, allocating \$10,000.00.	\$10,000.00
31-Oct-24	Res.046 – Noted that the Coordinator Youth Services Western Region was sourcing additional quotes.	
30-Nov-24	Invoice received from Rock City Music	-\$9,090.91
	THIS PROJECT CAN BE CLOSED - \$909.09 REPRESENTS GST ON PURCHASES.	
	underspend remaining	\$909.09
Project 2195	Healthy Community Event	\$
	Status	Committed
31-Oct-24	Res.028 – Created a new project called Healthy Community event, allocating \$45,000.00.	\$45,000.00
13-Jan-25	PMO update - Timeline yet to be decided.	
	underspend remaining	\$45,000.00
Project 2198	Trailer Bin	\$
	Status	Committed
31-Oct-24	Res.046 – Created a new project called Trailer Bin, allocating \$18,000.00 for one bin.	\$18,000.00
13-Jan-25	PMO update - in final design stage - will be ordered as soon as finalised quotes are available.	
	underspend remaining	\$18,000.00

Project 2501	Windows and seats for Church Restoration	\$
	Status	Committed
3-Mar-22	Res. 015 - move over the \$10,000.00	\$10,000.00
	Commitment from Project 2198 and the CSC seek quotes for seats based on a similar design to the Church in Hermannsburg.	
19-May-22	Res.033 - Windows and seats for Church Restoration. Quotes has been received from the Correction Centre and samples of the seats were shown to members. The Local Authority agreed for 16 seats to be purchased, noting that freight and installation was not included in the quote.	
2-Mar-23	Res.014 - Windows have been identified as being costly and LA agreed to have just the seats and quotes are being organized.	
31-Aug-23	Noted that the windows were too costly, and requested that the CSC follow up with new quotes from the Dept. of Corrections for seats.	
16-Nov-23	Res.040 – Allocated an additional \$15,000.00 and requesting that new quotes be sought.	\$15,000.00
14-Mar-24	Quote received from Felton Industries for the bench seats - PO to be processed for \$7,232.00.	
14-Mar-24	Res.011 – noted that a quote was pending.	
22-Mar-24	Invoice received from Felton Industries	-\$7,232.00
10-Jul-24	Res.028 – Noted that the seats have been installed and when received, quotes for the windows will be presented to the Authority.	
31-Oct-24	Res.046 – Allocated an additional \$20,000.00, to cover costs on the Invisigard Security Screens for the windows four fans that will be installed on a central beam.	\$20,000.00
9-Jan-25	PO raised with Steve's Electrix.	-\$8,620.91
13-Jan-25	PMO update - has raised a purchase order with Steve's Electrix - expect to be installed 14.1.2025.	
	underspend remaining	\$29,147.09
Project 2505	Yarning Circle	\$
	Status	Committed
31-Aug-23	Res.024 – Allocated \$20,000.00 to include a table, benches, fire pit and trees, within the MacSafe area.	\$20,000.00
16-Nov-23	Res.040 – The location within the MacSafe yard was not suitable and members agreed to advise of an alternative location at the next meeting.	
14-Mar-24	Res.011 – Additional allocation of \$3,000.00 transferred to Project 2504 and location be moved from Night Patrol Area to the Old Softball space.	-\$3,000.00
10-Jul-24	Res.028 – Noted that the men's yarning circle be placed opposite the Power Station and the women's' yarning circle opposite the shade shelter that is between the Store and Council Building. CEO to confirm locations and Technical Services to follow up on whether the locations require leases. Noted that if a permit is not required at either site, members approved for the project to commence.	
25-Sep-24	Purchase order raised with Bunnings	-\$665.34

12-Oct-24	Invoices received from Bunnings - masonry bricks and mortar. HASN'T BEEN APPLIED TO PO.	-\$665.34
	NEED TO SORT OUT BUNNINGS PO AND INVOICE	
31-Oct-24	Res.046 – Allocated an additional \$5,000.00 with members agreeing to purchase the customisable park furniture as per PFA's quote.	\$5,000.00
11-Nov-24	Purchase order raised with Enviro Plastics (Park Furniture).	-\$16,600.00
13-Jan-25	PMO update - Still waiting on delivery of benches.	
	underspend remaining	\$4,069.32
Project 2508	Outdoor Chapel with side shutters for the Cemetery	\$
	Status	Committed
16-Nov-23	Res.040 – Discussed the wishlist items and moved Outdoor Chapel with side shutters for the Cemetery to a new project, allocating the remaining balance of funds to the project, requesting that Technical Services follow up on the tenure and provide quotes to a 12mx6m structure with concrete floor, side shutters and seating.	\$76,259.71
14-Mar-24	Res.011 – Noted that MRC is in negotiations with Central Land Council re. land agreement	
12-Jun-24	Invoice received from Firmbuild.	-\$272.73
28-Jun-24	PO raised in the name of Harvey Developments NT Pty Ltd.	-\$63,000.90
10-Jul-24	Res.028 – Members asked to dissolve the project, however due to the tender being awarded and the Purchase order raised, work had commenced. Members instead agreed to have the Chapel installed next to the existing Church with Technical Services to follow up on land tenure through CLC noting the full support of the location given by Traditional Owners Ms Alison Anderson and Member Terrance Abbott.	
31-Oct-24	Res.046 – Reconfirmed that the Chapel is to be installed next to the existing Church.	
13-Jan-25	PMO update - LA to reconsider practicalities of location.	
	underspend remaining	\$12,986.08
Budget consideration		
	Balance of underspend or (overspend)	\$113,111.58
	Total un-allocated funds	\$189.04
	Total unspent funds	\$113,300.62

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy. Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Governance Manager
Projects Management Office

ATTACHMENTS:

1 2023/2024 LAPF Acquittal

MacDonnell Regional Council

CERTIFICATION OF 2024 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Papunya

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2024	\$63,900
Other income/carried forward balance from 2022- 2023	\$63,900
Other income/carried forward balance from 2021- 2022 20-21	\$125,244.44
Total Income	\$253,044.44
Total Expenditure	\$39,947.15
Surplus/ (Deficit)	\$213,097.29

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No
- the NT Government's COVID19 Conditions of Contract were met: Yes No
(If no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Osman Kassem.....19...../08...../2024

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 25/10/2024 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO *Guarqher* 20/8/2024

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Grants Officer _____/...../20__

Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Regional Planning Incorporating Community Infrastructure Plans
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

RECOMMENDATION

- **That the Local Authority provides guidance and support for MRC staff in the development of the MRC 2025-26 Regional Plan; and**
- **provides its priorities in relation to the development of the community's infrastructure.**

BACKGROUND

MacDonnell Regional Council maintains 4 Goals which it sees as critical to its success. They are:

- Goal #1 Developing Communities
- Goal #2 Healthy Communities
- Goal #3 Empowered Communities
- Goal #4 A Supportive Organisation

The reason for having these Goals is so that we can fulfil the vision of MacDonnell Regional Council: ***"many voices, one dream - building a quality desert lifestyle"***.

The Local Authority is able to make a significant contribution towards the attainment of these Goals by providing direction in relation to the projects it sees as important for the members of its community.

ISSUES, CONSEQUENCES, OPTIONS

It is a requirement under Section 33(1) of the *Local Government Act 2019* that all regional councils must have a plan for their area – the regional plan. Furthermore, s34(c) states that the Regional Plan must take into account the projects and priorities for the area identified by a local authority.

FINANCIAL IMPLICATIONS

The projects and priorities established in the Regional Plan will be considered in determining the Budget for 2025-26.

CONSULTATION

Executive Leadership Team

Local Authority members

Project Management Office

ATTACHMENTS:

1 Papunya Community Infrastructure Plan

REGIONAL PLANNING - PAPUNYA COMMUNITY INFRASTRUCTURE PLAN – 2025

This is the Infrastructure plan from 2025 until 2030.



PAPUNYA COMMUNITY INFRASTRUCTURE PLAN – 2025

Think BIG!!!

This community infrastructure plan will give the LA direction for projects for the next 5 years. Projects can be turned into Major Projects and pool funds as well as be broken down into parts to spread the funding over the 5 years.

We would also like the LA to give council some bigger projects they would like to see within the community. If there is grant funding that comes around, we can use the infrastructure plan to guide council in applying for special funding. This can be things that the LA cant afford but will benefit the community.



PAPUNYA COMMUNITY INFRASTRUCTURE PLAN – 2025

Papunya community receives approximately \$63,000 per year from the NTG and has two years to spend the funds. A clause in the LA funding guidelines called Major Projects means that the LA can join funds from two years of funding for larger projects. The LA will have 4 years to spend the funds rather than 2. These funds can be put towards achieving larger and more productive projects. Combining two years of funds will give the LA approximately 126,000 for a project.

To join the funds a project plan must be submitted to the DCMC for approval. The IRC Project Management Office will manage the project planning for all Major Projects.

These funds can also be joined with funding from other organisations like the LC and grants to achieve bigger projects otherwise not possible with just the LA funds.



PAPUNYA COMMUNITY INFRASTRUCTURE PLAN – 2025

What can LAPF be used for?

Repairs and maintenance of community assets controlled or owned by the council. For example park fencing, solar lighting, road repairs and ablution facilities.

Acquisition of plant and equipment directly related to local government service delivery. For example trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.

Upgrade/enhancement of community facilities. For example sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters. Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.

Community based programs – including music, art or dance; uniforms for sporting events; preservation of culture or traditions.



PAPUNYA COMMUNITY INFRASTRUCTURE PLAN – July 2021

Donnell Regional Council is working with the Local Authority and Councillors to plan for future infrastructure needs Papunya. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding. This will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

- Big Project: Church**
- Stage
 - Welcome sign
 - Seats – inside and out
 - Wall fans
 - Windows
 - Lights
 - Security mesh

Convert old basketball court into BMX track

Car ramp

Sign for men's sacred area

Proposed park



Work / welcome area
 communal gathering space (Start work on ASAP)

- Sign
- Tables and seats
- Shade / trees
- Bollards
- Solar street lighting

Star lights for shop, clinic, school, lot 205

Proposed: Sorry Camp 3 / fest

Fest Playground

South Park

Proposed: Sorry Camp 4 / south

Cemetery additions:

- Grave restoration and identification
- Garden chapel
- Sign (eg Mt Liebig)
- Fix Fence (eg Hermannsburg)
- Water access
- Individual plot fences (eg Haasts Bluff)
- Grade access road

Proposed: Sorry Camp 2 North

Yarning circle
 At night patrol

Proposed: Town square / Business centre
 Between shop and office

Sorry Camp (existing) East.
 • Toilet and water connection

Camping ground
 Toilet/shower block included

Proposed: New rec hall

Sporting precinct

- Existing:
- Stage
 - Bball court
- Additions:
- Water access
 - Lights
 - Rec Hall
 - Fence
 - Permanent outdoor stage

Bypass

Other ideas:

- Nursery "so we can grow bush tucker"
- Veggie garden at childcare
- Historical building restoration – which one?
- Dust preventative landscapes: trees, dirt mounds
- Grade honey ant shape onto road
- Expand public toilet
- Recycling centre
- Fix safe house

In development

- Fences
- 2nd softball field (back to back with other)
- Roof for stage
- Scoreboard



PAPUNYA COMMUNITY NIAA Consultation Projects

- Community stores and retail precinct
- Community Farm/Garden
- Resource Centre
- Tourism Facilities
- Music Studio
- Public Art



PAPUNYA COMMUNITY INFRASTRUCTURE PLAN – 2025

MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs Papunya. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding. This will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

Priority list:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____



9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Discretionary Funds Report
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June

RECOMMENDATION

That the Local Authority:

- a) notes that \$3,386.39 have been spent on three events as allocated at the last meeting;
- c) notes the remaining balance of \$613.61 must be spent by 30 June 2025; and
- d) discusses the allocation of these funds.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration
- Youth Board

Date	2024/2025 Discretionary Funds	Commitments / Expenditure
1 Jul 2024	Approved Funds	\$4,000.00
10 July 2024	No funds allocated	
27 Nov - 16 Dec 2024	Football Presentation – PLA2024-047 31/10/2024 Allocation \$1000.00	\$678.10
20 – 31 Dec	Papunya Community Christmas Event - PLA2024-047 31/10/2024 Allocation \$1500.00	\$1,340.27
31 Dec 2024	Papunya New Year Event - PLA2024-047 31/10/2024 Allocation \$1500.00	\$1,368.02
	Total spend as at January 28 2024	\$3,386.39
	Balance as at January 28, 2024	\$613.61

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant must be spent (with goods received) between 1 July and 30 June or they are forfeited. Community currently has \$613.61 to spend before end of 30 June 2025.

CONSULTATION

Papunya Local Authority

ATTACHMENTS:

There are no attachments for this report.

10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	MRC Position Vacancies Report
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority accepts the list of vacant positions available in Papunya with MacDonnell Regional Council.

BACKGROUND

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

1 MRC Positions Vacant Report



Position Vacancies Papunya

Position #	Service	Description	Type	Weekly Hours
400182	MacKids	Educator - Early Learning	Part-Time	15.2
400184	MacKids	Educator - Early Learning	Part-Time	19
400186	MacKids	Educator - Early Learning	Casual	As Rostered
400187	MacKids	Educator - Early Learning	Casual	As Rostered
400189	MacKids	Educator - Early Learning	Casual	As Rostered
400198	MacKids	Educator - Early Learning	Part-Time	19
400199	MacKids	Educator - Early Learning	Part-Time	15.2
401264	MacSafe	Community Safety Officer	Part-Time	20
401267	MacSafe	Community Safety Officer	Casual	As Rostered
401268	MacSafe	Community Safety Officer	Casual	As Rostered
401269	MacSafe	Community Safety Officer	Casual	As Rostered
401276	MacSafe	Community Safety Officer	Casual	As Rostered
401277	MacSafe	Community Safety Officer	Casual	As Rostered
402384	MacCare	Home Care Assistant	Part-Time	19
402391	MacCare	Team Leader Home Care	Full-Time	38
402392	MacCare	Team Leader Home Care	Full-Time	38
403245	MacYouth	Youth Services Officer	Part-Time	19
403251	MacYouth	Youth Services Officer	Part-Time	19
403252	MacYouth	Youth Services Officer	Part-Time	9.5
403255	MacYouth	Youth Services Officer	Part-Time	19
403256	MacYouth	Youth Services Officer	Part-Time	19
403256	MacYouth	Senior Youth Services Officer	Part-Time	19
502425	Council Serv	Works Assistant	Part-Time	19
502426	Council Serv	Works Assistant	Part-Time	19
502428	Council Serv	Works Assistant	Part-Time	19
502431	Council Serv	Works Assistant	Part-Time	19
502434	Council Serv	Works Assistant	Part-Time	19
502435	Council Serv	Works Assistant	Part-Time	19

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 30/01/2025



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Council Services LA Report - Papunya
REFERENCE	-
AUTHOR	Mark O'Bryan, Acting Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority of Papunya notes and accepts the Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director Council Services
Mark O'Bryan – Area Manager Council Services
Rochelle Dean – Council Services Coordinator

ATTACHMENTS:

1 Council Services LA Report Papunya



Council Services Papunya

November 24 - January 25



98% First Nations
Employees in SCD



0 Area Manager
Visits to
Community



Council Office
400 Hours of
Service

Snapshot



3876 Litres Fuel
Usage Total



20 Vehicles and
Plant in Use



73 Bins
Emptied
Weekly



38 Street Lights
Operational
14 Street Lights
Non-Operational



2 Sport
Grounds
Maintained



6 Toolbox Talks
Completed



12 Australia Post
Deliveries



3 Water Tests



8 Generator
Services



22 Hours of
Maintenance
completed at Airstrip



2 Parks &
Playgrounds
Inspections

Animal Management

- There was a decrease in the number of dogs affected by hair loss/mange, from 11.5% last visit to 7% this visit.
- There was a significant decrease in hot water burns seen this visit (2 total) compared to this time last year (7 total)
- There continues to be no fleas or lice in the communities.

Cemetery Management

- A new shoring device is being ordered for Papunya
- Maintenance is required at the cemetery. Due to non attendance of staff as well as machinery breakdowns, maintenance has not been completed over the last 3 months.
- There has been no funerals since the last LA Meeting

Internal Road Maintenance

- Lower sections on the dirt roads near the school had been filled but this has washed away again with the rain since
- Potholes are required to be filled in a few streets, the main one noted is Puntunkga Cres. Bitumen has arrived, has not been completed due to lack of civil staff attendance
- Airport road needs a good repair but this job is too big for the civil crew
- Replacement of missing speed bumps has not been completed due to lack of civil staff attendance

Maintenance of Parks and Open Spaces

- We have installed lockable bin stands, and started distributing new bins as required in community
- Centre oval is in good condition and we have re-commenced slashing of this area now we have operational machinery.
- Generally, all open spaces have become very over grown with the recent rain in December. Lack of staff attendance and machinery issues has prevented work being completed
- Seating at the park has been damaged over time but is still usable, there are a lot of rocks on the top of the shelter from the kids.

Sports Grounds

- Sports oval and area have become over grown with the recent rain in December. Lack of staff attendance and machinery issues has prevented work being completed during this period

Waste Management

- The facility has not been maintained over the last 4 weeks due to limited access with rain and lack of staff attendance. Re commenced on 3/01/2025 as it was dry enough in the pit.
- General waste – Pits required to be pushed up and covered to prevent rubbish blowing back into and around community.
- Look to organise some community clean up days – getting community to take responsibility for some of the rubbish on the ground, signage about using bins and a prize for the tidiest yard

Weed Control and Fire Hazard Reduction

- Slashing has commenced to rectify the overgrown areas in community
- Firebreaks are currently being assessed and as required will be cleared when the available machinery is in Papunya
- Weed spraying will also commence once slashing has been completed in certain areas

Project Office Update

- PCIP0016 Grant for changerooms.
 - Stantec have been awarded the design for the change rooms. Expected completion of the designs is March 25 and the Tender will be sent out after that.
- Tranche 2 Grant project are still in the project planning phase and Ngurratjuta is consulting with the LDM on the locations of the “West Macdonnell” projects. The only confirmed project location at the moment is a shower, toilet and laundry block in Kintore.



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.3
TITLE	Fleet, Roads & Waste Management Report
REFERENCE	-
AUTHOR	Jake Potter, Manager Fleet and Infrastructure

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Fleet, Roads & Waste Management for the Papunya Local Authority.

RECOMMENDATION

That the Local Authority notes and accepts the Fleet, Roads & Waste Management Report

BACKGROUND**Fleet**

MRC Mechanics carried out Fleet Servicing in Papunya in December and will return at the end of February. Papunya has received a new garbage compactor to assist with waste collection.

Roads

All of Papunya funded roads, ovals and firebreaks have been graded by an external contractor.

Waste Management

MRC are still waiting on a response from the CLC about the extension to the WMF. Once a lease is issued it will be our highest priority to complete.

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

Jake Potter – Manager Transport Infrastructure & Fleet
Sheree Sherry – Chief Financial Information Officer

ATTACHMENTS:

There are no attachments for this report.

10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.4
TITLE	Community Services Report
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged Care and Youth Services.

RECOMMENDATION

That the Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Manager of Community Safety
Manager of Youth Services
Manager of Aged Care

ATTACHMENTS:

- 1 Youth Services Snapshot
- 2 Youth Services Photos
- 3 Aged Care Snapshot
- 4 Community Safety Snapshot



Local Authority Youth Services



Papunya 1 Nov 24 - 1 Jan 25



Employees

13 Staff
100% Aboriginal



Activities

62 Activities
333Hours



Engagements

287 Young People
841 Participations



Bush Trip

6



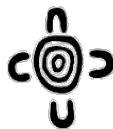
School Support

5 hours



Training

1



Youth Board

0



Sport

24



Events

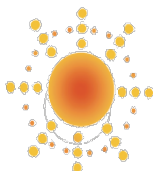
3

Challenges



Lack of staff due to cultural obligations and mens business.
Issues with reporting app, resulting in under reporting.
Some program closure due to staff shortages.

Highlights



MacYouth hosted a community Christmas dinner at the Maku.
MacYouth received music instruments purchased by Local Authority funds.
Recruitment of new Youth Engagement officer
Mac Youth has increased its music program, with regular band nights.
Mac Youth supported the Papunya Eagles football presentation.
Staff training for new reporting app

MAC YOUTH PAPUNYA Nov 24- Jan 25



New band equipment



Indoor soccer at Rec Hall



Christmas Party

MAC YOUTH PAPUNYA Nov 24- Jan 25



MAC YOUTH PAPUNYA Nov 24- Jan 25



Papunya Eagles Football presentation



Local Authority Report Aged and Disability Papunya 01/10/24 - 31/12/24



2 Staff in the Papunya team
4 Vacant positions
100% Community-based Employees are Aboriginal



Stakeholders' engagement
No official meetings during this period however we have ongoing contact and discussions with the community clinical team



Transport provided:
28 trips



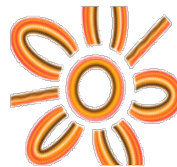
Activities delivered:
2 Group activities



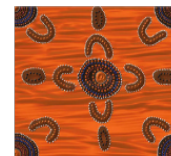
Personal support provided
Shower assistance - 5
Toilet assistance - 21
Laundry loads - 228



Client numbers:
CHSP - 23
NATSI - 11



Training:
Food & Safety Training for all staff - expected completion End of Jan 25



Meals
Breakfast & lunches - 2563
Hampers - 531
School meals - 648

Challenges

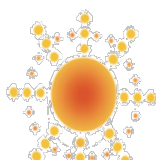


Adverse / inclement weather conditions led to some service disruptions.

With the centre being understaffed, this has meant activities have been very limited for our clients.

Due to sorry business we were unable to carry out our christmas party but hope to have this in the coming weeks.

Highlights



We were able to provide CPR training through our contacts at the local clinic for our community staff which went very well and was well recieved.

CPR Training for our staff in Papunya





Local Authority Report

Papunya MacSafe Community Safety

November 2024 - January 2025



- 4 staff in the Papunya Team
- 3 CSO Vacancies
- 100% Community-based Employees are Aboriginal
- 352 Hours patrolled
- 1130 Hours worked
- Work: 5-6 hour shifts Tue - Sat
- Between 6.00pm - Midnight



963 Engagements with young people



462 Engagements with over 18's



585 Young people taken home



2 Training Hours



158 Are you okay? Checks



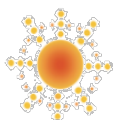
No Community gatherings

Challenges



- The Papunya MacSafe Team now have Sarah Grant supporting them as a Coordinator as two Coordinators who were hired for the Western Communities over the last twelve months had resigned
- Staff attending Sorry Business has impacted the MacSafe service during this reporting period.
- Wet weather and impassable roads in December 2024 has impacted on the Coordinator visiting community to provide training to staff, and conduct interviews for new staff.

Highlights



- The service operated over the Christmas Period (except on the Public Holidays).
- Recruitment is underway for a Casual Community Safety Officer Position.

11. INCOME AND EXPENDITURE REPORT

ITEM NUMBER	11.1
TITLE	Income and Expenditure Report
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2024 in the Papunya Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31st December 2024.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

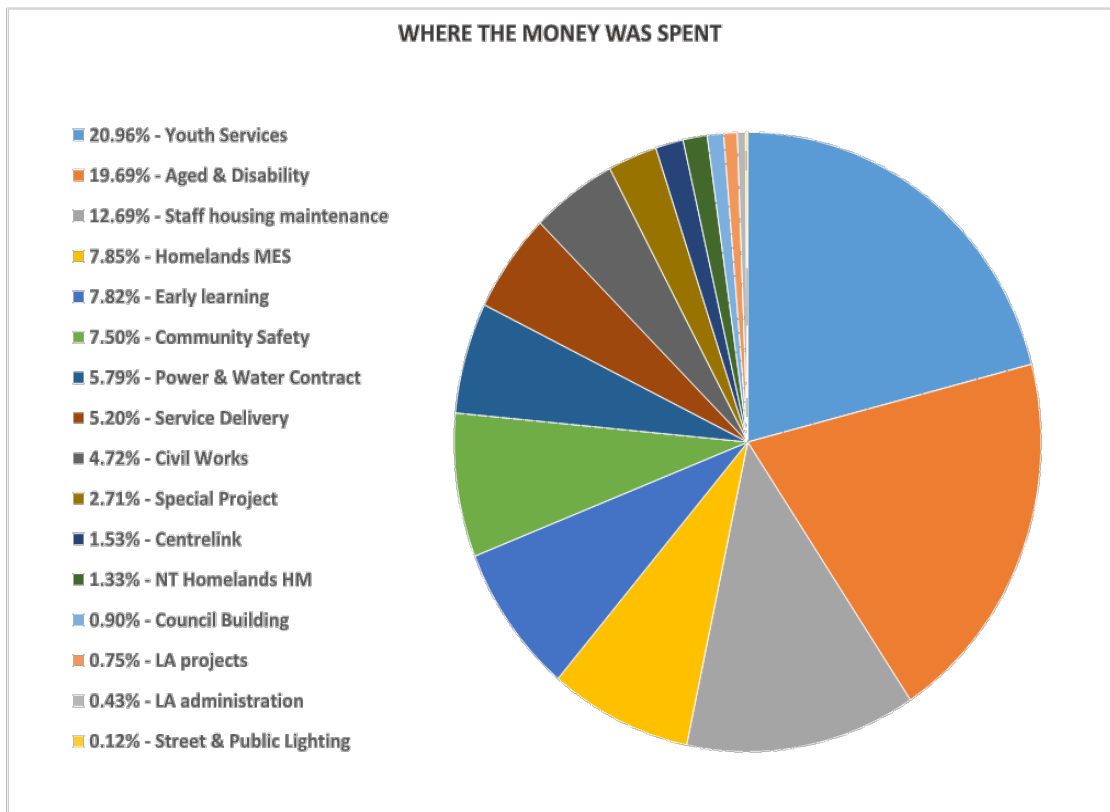
ATTACHMENTS:

1 Statement of Income and Expenditure

MacDonnell Regional Council
Statement of Income & Expenditure
 as at 31 December 2024

011 Papunya

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
EXPENDITURE						
Employee costs	796,301	814	797,115	970,422	173,307	Underspend across Aged Care, Early Learning & Homelands MES
Materials & Contracts	413,346	211,972	625,318	1,306,923	681,605	Overspend on Contract roads by \$28k for Outstation road upgrade & Contract electrician by \$43k for streetlights as no budget, underspent on Contract General underspent by \$546k
Operating lease and information technology	50,135	3,527	53,663	46,397	(7,266)	Variance due to overspend on building leases by \$13k
Other Expenses	88,072	161,383	249,455	106,147	(143,308)	No significant budget variances across all functions
Capital WIP	65,014	8,389	73,403	0	(73,403)	No significant budget variances across all functions
Total Expenditure	1,412,869	386,084	1,798,953	2,429,888	630,935	
LA admin and project expenditure	38,471	2,194	40,665	69,143	28,478	Underspend on community infrastructure by \$38k



12. GENERAL BUSINESS

ITEM NUMBER	12.1
TITLE	General Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Members of the Papunya Local Authority have an opportunity to raise matters that they wish to discuss at General Council Business.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses any matters raised; and
- b) notes any action items arising from these discussions will be moved to the action register for council to respond.

BACKGROUND

Members raise matters to discuss and Council to action.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Papunya Local Authority.

ATTACHMENTS:

There are no attachments for this report.

13. NON-COUNCIL BUSINESS

ITEM NUMBER	13.1
TITLE	Non-Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Members are given the opportunity to raise matters to discuss at General Non-Council Business.

RECOMMENDATION

That the Local Authority notes and accepts the updates from the NTG Representative.

BACKGROUND

Meeting	Officer/Director	Section	Subject
Papunya Local Authority 31/10/2024	MRC – NTG representative	Raised at Non-Council Business	Outstations grants process
Action PLA2024-042 – Outstation Grants			
That members:			
a) Raised and discussed the following matters for General Non-Council Business:			
<ul style="list-style-type: none"> • Outstations – Members noted that the CEO will discuss possible grant funding with the NTG Representative and will investigate more on grant processes through Northern Territory Aboriginal Investment Corporation. 			

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Papunya Local Authority

ATTACHMENTS:

There are no attachments for this report.