



## **AGENDA**

### **MT LIEBIG LOCAL AUTHORITY**

**TUESDAY 9 JULY 2024**

The Mt Liebig Local Authority Local Authority meeting of the MacDonnell Regional Council will be held at Mount Liebig on Tuesday 9 July 2024 at 10:30 am.



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### 3 ATTENDANCE AND APOLOGIES

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<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the record of the Mt Liebig Local Authority, any apologies received from Members for this Authority meeting.

#### **RECOMMENDATION**

**That the Mt Liebig Local Authority:**

- a) notes the Members' attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) Records the Members' absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

### 3 ATTENDANCE AND APOLOGIES

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<b>ITEM NUMBER:</b>	3.2
<b>TITLE:</b>	Nominations for Local Authority Memberships
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

#### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 03: Empowered Communities

#### EXECUTIVE SUMMARY

This paper highlights any changes to the Local Authority membership.

One vacancy is available on the Authority as the membership of Norma Dixon was revoked due to Ms Dixon being absent from two consecutive Local Authority Meetings.

#### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a) **welcomes Rosalind Dixon to the Authority;**
- b) **notes that one vacancy is available on the Local Authority; and**
- c) **calls for community nominations to remain open for 28 days to fill the vacancy.**

#### BACKGROUND/DISCUSSION

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Council's Local Authority Meeting Procedure, MC02-P2.

Council appoints Local Authority members under the *Local Government Act 2019*.

#### ISSUES/OPTIONS/CONSEQUENCES

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

## **FINANCIAL IMPACT AND TIMING**

If Local Authorities do not maintain their membership numbers, their ability to achieve quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

## **CONSULTATION**

Mt Liebig Local Authority

## **ATTACHMENTS**

Nil

#### 4 COUNCIL CODE OF CONDUCT

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<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

#### **EXECUTIVE SUMMARY**

This report contains the details of MacDonnell Regional Councils' Code of Conduct Policy.

#### **RECOMMENDATION**

**That the Mt Liebig Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

### **Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

### **Accountable**

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

### **ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behavior they can expect from members.

## CONFIRMATION OF PREVIOUS MINUTES

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<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### EXECUTIVE SUMMARY

This report provides the unconfirmed minutes of the previous Mt Liebig Local Authority and is presented to members to accept as a true and correct record of the proceedings.

Local Authority Meetings held with full quorum can approve the minutes of all previous meetings.

Members at a provisional meeting can *only* confirm the minutes of a previous provisional meeting provided they attended the previous provisional meeting.

### RECOMMENDATION

**That the Mt Liebig Local Authority accepts the unconfirmed Minutes of the meeting held 13 March 2024 as a true and correct record of the proceedings.**

### ATTACHMENTS

1. MLLA MINUTES 13-04-2024 ( Draft) [5.1.1 - 8 pages]



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY HELD IN MOUNT LIEBIG ON  
WEDNESDAY 13 MARCH 2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was declared open at 10.40am

**MLLA2024-1 RESOLVED (Jeffrey Wheeler/Tristan Robertson)**

**That members of the Mt Liebig Local Authority nominated Member Audrey Turner as Chairperson for the meeting held 13 March 2024.**

**2 WELCOME**

Welcome to Country - Chairperson Audrey Turner

**3 ATTENDANCE AND APOLOGIES**

**Local Authority Members**

Chairperson Audrey Turner, Member Carol Peterson, Member Jeffrey Wheeler, Member Roderick Kantamara, Member Tristan Robertson.

**Councillors**

President Roxanne Kenny, (via Teams) Deputy President Dalton MacDonald (via Teams)  
Councillor Tommy Conway

**Council Employees**

Aaron Blacker - Director Technical Services, (via Teams) Stuart Millar Service Delivery - Area Manager, Liz Scott - Manager Community Safety & Library Services, (via Teams)  
Emma Boughton - Coordinator MacYouth, Shae Thompson - MRC Council Services Coordinator, Jaco Boschi - MacSafe Coordinator and Damien Ryan - Governance Officer.

**Guests**

Dyson Wheeler - Chairperson Mt Liebig Youth Board, Bruce Fyfe - Regional Manager, Department Chief Minister and Cabinet



**Apologies**

Nil

**Absentees**

Member Norma Kelly, Councillor Jason Minor

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance

**MLLA2024-2 RESOLVED (Audrey Turner/Tristan Robertson)**

That the Mt Liebig Local Authority:

- a) noted the attendance; and
- b) records the absence without notice of Member Norma Kelly and Councillor Jason Minor.

<b>ITEM NUMBER:</b>	3.2
<b>TITLE:</b>	Resignations of Local Authority Members
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to advise the Local Authority of any members that have submitted a written resignation of their membership to the Authority.

**MLLA2024-3 RESOLVED (Audrey Turner/Roderick Kantamara)**

That the Mt Liebig Local Authority noted that no resignations were received from the Local Authority.

<b>ITEM NUMBER:</b>	3.3
<b>TITLE:</b>	Local Authority Nominations
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

This paper highlights the changes to the Local Authority membership and discusses any nominations received.

*It is noted that the Chairperson for the Mt Liebig Local Authority is yet to be appointed.*

**MLLA2024-4 RESOLVED (Audrey Turner/Tristan Robertson)**

That the Mt Liebig Local Authority:

- a) noted one vacancy is available on the Local Authority;
- b) discussed and appointed Audrey Turner as Chairperson of the Mt Liebig Local Authority;
- c) accepted and approved the nomination received from Rosalind Dixon to fill the one vacancy; and





- d) requests that Council endorse Ms Dixon as a member of the Mt Liebig Local Authority.

<b>ITEM NUMBER:</b>	3.4
<b>TITLE:</b>	Dismissal of Local Authority Membership
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

This report recognises the memberships being revoked by the Local Authority in accordance with para. 4.16 of Council's Local Authority Meeting Procedure noted below.

#### **MLLA2024-5 RESOLVED (Audrey Turner/Tristan Robertson)**

That the Mt Liebig Local Authority noted that member Norma Kelly is dismissed for missing two consecutive Local Authority meetings.

### **4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

#### **MLLA2024-6 RESOLVED (Audrey Turner/Carol Peterson)**

That the Mt Liebig Local Authority noted the Council Code of Conduct.

### **5 CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

#### **MLLA2024-7 RESOLVED (Audrey Turner/Jeffrey Wheeler)**

That the Mt Liebig Local Authority resolved the unconfirmed minutes of the meeting held on 15th November 2023 as a true and correct record of the proceedings.

### **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Acceptance of Agenda

#### **MLLA2024-8 RESOLVED (Audrey Turner/Tristan Robertson)**

That the Mt Liebig Local Authority noted that the papers circulated were received for consideration at this meeting.



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<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of General Business Items

**MLLA2024-9 RESOLVED (Audrey Turner/Roderick Kantamara)**

Notes that members provide notification of matters to be raised in General Council Business as follows:

- a) MacDonnell Regional Council Grader Team in Mt Liebig.
- b) Who is responsible for grass cutting in community.
- c) Lighting at cemetery.
- d) Waste collection.

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**MLLA2024-10 RESOLVED (Roderick Kantamara/Jeffrey Wheeler)**

Notes that members provided notification of matters to be raised in General Non-Council Business as follows:

- a) Power use at community Church.

**7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**MLLA2024-11 RESOLVED (Audrey Turner/Carol Peterson)**

That the Mt Liebig Local Authority:

- a) noted the Conflict of Interest Policy; and
- b) that no members declared any conflict of interest with the meeting agenda.

**8 DEPUTATIONS AND PRESENTATIONS**

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	NT Electoral Commission
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.



**MLLA2024-12 RESOLVED (Audrey Turner/Tristan Robertson)**

That members noted the presentation from the Representatives from the Northern Territory Electoral Commission.

**9 LOCAL AUTHORITY REPORTS**

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

It is important to note that \$36,093.86 are funds that are at risk of being returned to NTG. This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.

**MLLA2024-13 RESOLVED (Audrey Turner/Tommy Conway)**

That the Mt Liebig Local Authority:

- a) noted and accepted the progress on their projects;
  - 2182 - Solar Lights at Sorry Camp, awaiting parts for completion.
  - 2189 - Trailer with Generator, return \$1250.00 to unallocated funds.
  - 2395 - kept open, LA to decide on location for Infrastructure.
- b) closed Project 2565: Modular Stage and Speakers - and return \$165.00 to unallocated funds.
- c) noted that \$36,093.86 are funds at risk of being returned to NTG; and
- d) create a new project Multi Sport Facility - Basketball Stadium, allocating remaining funds to project.



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<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

**MLLA2024-14 RESOLVED (Jeffrey Wheeler/Audrey Turner)**

That the Mt Liebig Local Authority:

- a) noted the spending of their 2023/2024 Discretionary funds for Christmas and New Year;
- b) approved to purchase \$200.00 Power cards to be used for Church functions; and
- c) allocated the balance being \$941.45 towards Easter community celebrations.

**10 OFFICERS' REPORTS**

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Service Delivery.

**MLLA2024-15 RESOLVED (Audrey Turner/Tommy Conway)**

That the Mt Liebig Local Authority noted and accepted the Service Delivery Report.

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Service Mt Liebig Local Authority Report
<b>AUTHOR:</b>	Jenny Murnik, Coordinator Administration

**EXECUTIVE SUMMARY**

This report provides an update on Community Services program delivery.

**MLLA2024-16 RESOLVED (Audrey Turner/Tristan Robertson)**

That the Mt Liebig Local Authority noted and accepted the Community Services report.



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<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

**EXECUTIVE SUMMARY**

The expenditure report shows spending until 31 December 2023 in the Local Authority community.

**MLLA2024-17 RESOLVED (Audrey Turner/Tommy Conway)**

**That the Mt Liebig Local Authority noted and accepted the Income and Expenditure report as at 31 December 2023.**

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Brian Robinson, Executive Manager, People and Capabilities

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council’s strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

**MLLA2024-18 RESOLVED (Audrey Turner/Tommy Conway)**

**That the Mt Liebig Local Authority noted and accepted the People and Capabilities Report.**

**11 GENERAL BUSINESS ITEMS RAISED**

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

At the beginning of the meeting, under item 6.2, the Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

**MLLA2024-19 RESOLVED (Audrey Turner/Roderick Kantamara)**

**That the Mt Liebig Local Authority notes and discusses the matters raised at Item 6.2.**  
**a) MRC Grader team will be in Mt Liebig to work on Outstation roads, community roads and firebreaks from the 8th June 2024. Grader team are due to work in community for 9 days.**



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- b) **Grass cutting in community, open public areas are the responsibility of Civil team, no work can be done within housing yards.**
- c) **Solar Lights for Cemetery to be added to the Projects wish list.**
- d) **Rubbish recently not picked up as the Waste management facility was flooded after recent rain. Civil team have cleaned up household rubbish since waste facility has been reopened.**

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

Under item 6.3, members were given the opportunity to provide notification of matters to be raised and discussed in General Non-Council Business.

#### **MLLA2024-20 RESOLVED (Audrey Turner/Roderick Kantamara)**

**That the Mt Liebig Local Authority:**

- a) **noted and discussed the matters raised at Item 6.3;**
- b) **\$200.00 from Local Authority Discretionary Funds to be allocated towards Power cards for use in the Church;**
- c) **noted that any actions raised will be followed up with at the next Local Authority meeting; and**
- d) **noted that the Representative from Department of Chief Minister and Cabinet reported the back road to Haasts Bluff is to have "No Entry" signs installed by Central Land Council. Reminded residents that grass and weeds inside yards need to be attended to by the residents.**

#### **12 DATE OF NEXT MEETING**

5 JUNE 2024 - AS AN OUTDOOR MEETING

#### **13 MEETING CLOSURE**

The meeting concluded at 1.00pm

These are the unconfirmed Minutes of the Mt Liebig Local Authority Meeting held on Wednesday 13th March 2024.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

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<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

**RECOMMENDATION**

**That the Mt Liebig Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:**

- a) .....
- b) .....
- c) .....
- d) .....
- e) .....

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**RECOMMENDATION**

**That the Mt Liebig Local Authority notes that members provides notice of matters to be raised in General Non-Council Business as follows:**

- a) .....
- b) .....
- c) .....
- d) .....
- e) .....



## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

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<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

### **RECOMMENDATION**

That the Mt Liebig Local Authority notes that the papers circulated were received for consideration at this meeting.

## 7 CONFLICTS OF INTEREST

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<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

### EXECUTIVE SUMMARY

This report outlines the minimum standard of behavior expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a) **notes the Conflict-of-Interest Policy; and**
- b) **Members declare any conflict of interest with the meeting Agenda.**

### BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

## **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## DEPUTATIONS AND PRESENTATIONS

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<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	Menzies School of Health Research
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Representatives from the Menzies School of Health Research are presenting a project titled 'Mapping the landscape of Oral Health Service in Central Australia. The purpose is to seek support from the Local Authority in working with Community members through interviews and focus group discussions.

### RECOMMENDATION

**That the Mt Liebig Local Authority**

- a) **notes the information shared by the Representatives; and**
- b) **provides feedback to supporting the research around access to oral health care for community members.**

### BACKGROUND/DISCUSSION

Menzies School of Health is one of Australia's leading medical research institutes, dedicated to improving the health and wellbeing of Aboriginal and Torres Strait Islander people.

The research project was developed based on the express oral health needs of remote communities and health services in Central Australia and seeks to understand the issues around access to oral health care. These issues and concerns will be shared with health service organisations to help them improve the coordination of oral health care provision for remote communities.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Mt Liebig Local Authority

### ATTACHMENTS

Nil

## DEPUTATIONS AND PRESENTATIONS

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<b>ITEM NUMBER:</b>	8.2
<b>TITLE:</b>	Information on the Community Alcohol Plan
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Representatives from NT Health's Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

### RECOMMENDATION

**That the Mt Liebig Local Authority notes and discusses the presentation from the Harm Minimisation Unit on Community Alcohol Plans.**

### BACKGROUND/DISCUSSION

On the 16 February 2024, the new interim alcohol protected area (APA) opt-out model came into effect. The Northern Territory Government and the Commonwealth Government were informed of urgent recommendations to make amendments to the Liquor Act.

The amendments effectively changed interim alcohol protected areas from an opt-in to an opt-out model. If your community wants to allow alcohol back into community, you need to opt-out of the model and stop being an interim APA.

### ISSUES/OPTIONS/CONSEQUENCES

Restrictions are set to finish on 28 February 2027.

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Mt Liebig Local Authority

### ATTACHMENTS

Nil

## DEPUTATIONS AND PRESENTATIONS

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<b>ITEM NUMBER:</b>	8.3
<b>TITLE:</b>	Local Authority Review
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The Representative from the Local Government Unit within the Northern Territory Government are presenting to the members the changes to the Local Authority and the Local Authority Project funding guidelines.

### RECOMMENDATION

**That the Mt Liebig Local Authority notes and accepts the presentation on the Local Authority Review.**

### BACKGROUND/DISCUSSION

The Local Government Representative is responding to requests from Local Authorities that wanted more information about the role of the Local Authority and how they work with councils, other levels of government and other organisations.

The Representative seeks to inform members on their roles and responsibilities and the contributions that they make to their community.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Mt Liebig Local Authority

### ATTACHMENTS

Nil

## 9 LOCAL AUTHORITY REPORTS

---

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. E.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.*

### RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes that \$928.86 are funds at risk of being returned to NTG;
- b) notes that the 2023/2024 LA project funds of \$27,100.00 have been received and acknowledges that the funds must be spent by end June 2025;
- c) notes that Project 2189 – 4WD Trailer and Generator was closed and the underspend of \$1,250.00 returned to unallocated;
- d) accepts that the funds for the multi-Sport facility be returned to unallocated, and the Project removed as it does not qualify for LA Project funding;
- e) discusses and removes any wishlist items that are not required; and
- f) notes and accepts the progress on their projects.

## BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

### MT LIEBIG LOCAL AUTHORITY PROJECTS REGISTER

2182		Solar lights at Sorry Camp	\$
		Status	Committed
7-Apr-21	Res.015 - Solar lights at Sorry Camp, committing \$5,000.00 and requests that the CSC seek quotes for 2 x Solar lights.		\$ 5,000.00
2-Jun-21	Res.040 - Agreed that the Solar lights could be purchased if the quote came in under the committed funds.		
12-Aug-21	2 x Stealth lights purchased		-\$ 5,881.56
29-Sep-21	Res.060 - Kept project open, committing \$881.56 to cover the overspend		\$ 881.56
1-Dec-21	Res.077 - CSC advised that the Solar lights are waiting to be collected from Alice Springs		
2-Mar-22	Still waiting on delivery to Mt Liebig		
1-Mar-23	Solar lights collected from Amoonguna and awaiting delivery of some of the parts.		
10-May-23	Noted that the CSC is looking into the parts missing from the Solar lights.		
15-Nov-23	Res.066 - MG Electrical has the parts that are missing from the lights.		
22-Mar-24	Kintore CSC to collect the parts from MG Electrical and drop off at Mt Liebig.		
24-Apr-24	Area Manager to follow up and provide an update at the meeting.		
			\$ 0.00

Project 2395		Infrastructure at the Airport - inc 4x4m shade shelter, concrete flooring, aluminium seating and Solar light	\$
		Status	Committed
15-Nov-23	Res.066 – Created a new project called Infrastructure at the airstrip, allocating all remaining funds towards a 4m x 4m Shade Shelter, concrete flooring, aluminum seating and a Stealth Solar light.		\$ 26,610.22
13-Mar-24	Res.013 – kept open, LA to decide on location for Infrastructure. Quotes attached for Shade Structure		
		underspend remaining	\$ 26,610.22



NEW		Multi Sport Facility - Basketball Stadium	\$
		Status	Committed
13-Mar-24	Res.013 – Funding of \$600k has been received for a Multi-Sport Facility - Basketball Stadium - The Director Infrastructure Services asked that the LA allocate any remaining funds to this project.		\$ 1,418.64
1-May-24	Note this project to be removed as it is not eligible for Local Authority Project funding.		
		<b>underspend remaining</b>	<b>\$ 1,418.64</b>

<b>Budget consideration</b>		
	<b>Balance of underspend or (overspend)</b>	\$ 28,028.86
	Total un-allocated funds	\$ 27,100.00
	<b>Total unspent funds</b>	<b>\$ 55,128.86</b>

WISHLIST/PROJECTS FOR FUTURE CONSIDERATION		Assigned
13-Mar-24	<b>Solar lights for Cemetery</b> Members to decide how many and where to install	S/D - T/S
10-May-23	<b>Boundary fencing</b> Seek measurements and quotes	S/D - T/S
10-May-23	<b>Additional Sorry Camp</b> A licence will be sought once the exact location has been determined.	T/S
1-Mar-23	<b>Upgrades for cemetery</b> Seek quotes for fencing, plaques and decorations	S/D
1-Mar-23	<b>Upgrade Playground equipment</b> Seek quotes to upgrade the equipment	S/D
1-Mar-23	<b>More trees around Park</b> Seek quotes from Dept. of Corrections for mature trees	S/D

## ISSUES/OPTIONS/CONSEQUENCES

### Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

## **FINANCIAL IMPACT AND TIMING**

The purchase of any product or service must comply with MRC's Procurement Policy. Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

## **CONSULTATION**

Executive Leadership Team  
Grants Officer

## **ATTACHMENTS**

1. Quote 0030 for Project 2395 [9.1.1 - 2 pages]
2. Quote 0040 for Project 2395 [9.1.2 - 2 pages]



# QUOTE

MacDonnell Regional Council  
 2/1 Bagot Street  
 ALICE SPRINGS NORTHERN TERRITORY 0870  
 AUSTRALIA  
 ABN: 21 340 804 903

**Date**  
 22 Apr 2024  
**Expiry**  
 22 May 2024  
**Quote Number**  
 QU-0030  
**Reference**  
 LA Project 2395: Mount  
 Liebig  
**ABN**  
 83 625 872 639

Total Project NT Pty Ltd  
 0417 011 057  
 PO Box 5365  
 ALICE SPRINGS NT 0871  
 AUSTRALIA

## Quote for LA Project 2395: Mount Liebig - Airport Infrastructure Enhancement

We are pleased to submit our proposal for the supply and installation of a new shade structure at Mount Liebig Airport. Our commitment to quality and adherence to Australian Standards ensures a durable and effective solution tailored to meet the specific needs of this project. Below, you will find a detailed breakdown of materials, labour, and additional requirements necessary to successfully complete the enhancement of the airport's facilities.

Description	Quantity	Unit Price	GST	Amount AUD
Preliminaries: ~ Administration & Management. ~ Freight & Travel ~ Overnight allowances ~ OH&S  Supply only of the Section 40 Certificate. We have note allowed to obtain a building permit for this structure if its required.	1.00	7,405.20	10%	7,405.20
Materials: We have elected to use Stratco for our Kit structure. Please find details for the shelter attached to this quotation.  Price also includes: ~ Stealth solar light ~ Aluminium Seating  Please note there is a cost saving of \$600 if we use there standard line of structure which is 4m x 3.8m in lieu of the 4m x 4m.	1.00	14,278.00	10%	14,278.00
Labour: Labour only to instal the shelter, seating and stealth lighting.	1.00	15,972.00	10%	15,972.00
Concrete Slab: Supply & Install 100mm concrete slab to the under neath of the shelter.	1.00	15,167.00	10%	15,167.00

Subtotal	52,822.20
TOTAL GST 10%	5,282.22
<b>TOTAL AUD</b>	<b>58,104.42</b>

**Terms**

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Please see Trading terms attached to this quotation. Please contact the undersigned TPNT member for a copy if you are unable to locate them.



# QUOTE

MacDonnell Regional Council

**Date**  
16 Apr 2024

**Expiry**  
16 Jul 2024

**Quote Number**  
QU-0040

**ABN**  
22 666 097 365

Concept Construction NT  
PO BOX 5154  
ALICE SPRINGS NT 0871  
AUSTRALIA

Description	Quantity	Unit Price	GST	Amount AUD
LA Project 2395: Mount Liebig - Infrastructure at the Airport – shade structure				
Supply of shade structure with the following.  Dimensions: 4m (span) x 4m (length) Bay width: 2m x 2 bay(s) at 4m each Height to lowest eave: 2.7m Roof pitch: 15 deg gable Roof: Colorbond Corrugated Colour: Surfmist Barge: Colorbond	1.00	7,142.00	10%	7,142.00
labour for site preparation and Installation of shade structure.	1.00	18,120.00	10%	18,120.00
Supply of stealth solar light.	1.00	3,300.00	10%	3,300.00
Installation of stealth solar light.	1.00	4,480.00	10%	4,480.00
Supply of plain anodized, bolt down aluminum seating.	1.00	1,826.20	10%	1,826.20
Installation of plain anodized, bolt down aluminum seating.	6.00	120.00	10%	720.00
Supply of concrete slab, post footings, mesh and chairs. (2.5m3)	1.00	6,780.00	10%	6,780.00
Installation and finishing of concrete slab.	1.00	5,500.00	10%	5,500.00
Construction permits - Certification, engineered plans and section 40 certificates.	1.00	2,880.00	10%	2,880.00
Mobilisation/demobilisation - Alice Springs to Mt Liebig airport. Includes 4wd with tool trailer and truck with trailer for excavator	1.00	6,819.00	10%	6,819.00
Contractor accommodation to be supplied by MacDonnell regional Council.				

Subtotal	57,567.20
TOTAL GST 10%	5,756.72
<b>TOTAL AUD</b>	<b>63,323.92</b>

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

### RECOMMENDATION

That the Mt Liebig Local Authority notes the spending of their 2023/2024 Discretionary funds.

### BACKGROUND/DISCUSSION

Date	2024/2025 Discretionary funds	Expenditure
1-Jul-24	Approved funds	\$4,000.00
	Remaining funds	\$ 4,000.00

2023/2024 DISCRETIONARY FUNDS		BUDGET
		\$4,000.00
15-Nov-23	Res.067 - Allocated \$3,000.00 to Christmas and New Year festivities.	
<b>3-Jan-24</b>	Invoices received from Woolworths	-\$ 2,858.49
15-Nov-23	Res.067 - Allocated funds towards Easter Celebration	
<b>30-Mar-24</b>	Invoices received for Easter celebrations	-\$ 880.74
13-Mar-24	Res.014 - Approved to allocate \$200 towards Power cards to be used for Church functions.	
<b>12-Apr-24</b>	Invoice received for Power cards	-\$ 181.82
	<b>Funds spent</b>	<b>-\$ 3,921.05</b>

**Examples that Discretionary funds can be used for:**

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

**ISSUES/OPTIONS/CONSEQUENCES**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

**FINANCIAL IMPACT AND TIMING**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

**CONSULTATION**

Mt Liebig Local Authority

**ATTACHMENTS**

Nil



## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	Stuart Millar, SD Area Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Mount Liebig across the area of Local Government Service Delivery.

### RECOMMENDATION

**That the Authority notes and accepts the Service Delivery Report for the community of Mount Liebig.**

### BACKGROUND/DISCUSSION

Nil

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Keith Hassett - Director Service Centre Delivery  
Stuart Millar – Area Manager - Service Centre Delivery  
Gemma Rule – Council Services Coordinator - Service Centre Delivery

### ATTACHMENTS

1. 2405 - Mt Liebig LA Template [**10.1.1** - 2 pages]



# Service Centre Delivery - Mt Liebig



**98% First Nations Employees in SCD**



**5 Area Manager Visits to Community**



**Council Office 456 Hours of Service**

## Snapshot



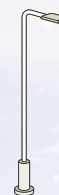
**2233 Litres Fuel Usage Total**



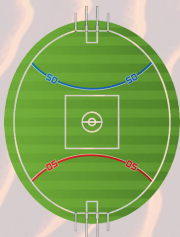
**17 Vehicles and Plant in Use**



**75 Bins Emptied Weekly**



**11 Street Lights Operational  
8 Street Lights Non-Operational**



**2 Sport Grounds Maintained**



**4 Toolbox Talks Completed**



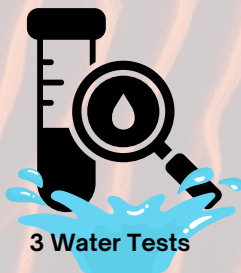
**12 Australia Post Deliveries**



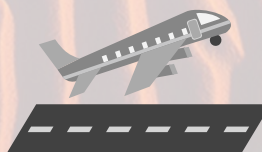
**1 Funeral**



**5 Generator Services**



**3 Water Tests**



**12 Hours of Maintenance completed at Airstrip**



**2 Parks & Playgrounds Inspections**





Wheeler Road and Kelly Street looking tidy



Leo Menzies Peterson Park



21 May 2024 9:35:07 am  
3 Nampitjinpa Street  
Mount Liebig  
MacDonnell Region  
Northern Territory

Tristan Robertson and Dennis Morgan doing the rubbish run



9 May 2024 2:36:21 pm  
1 Kelly Road  
Mount Liebig  
MacDonnell Region  
Northern Territory

Davin Wheeler and Dennis Morgan carrying out weed maintenance



9 May 2024 2:36:46 pm  
3 Tjampitjinpa Street  
Mount Liebig  
MacDonnell Region  
Northern Territory

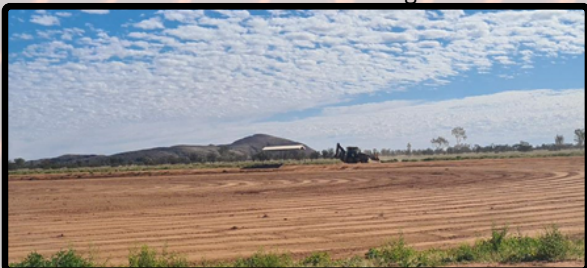


Civil Team leader Tristan Robertson grades the Oval



20 May 2024 4:05:59 pm  
2 Tjampitjinpa Street  
Mount Liebig  
MacDonnell Region

Cemetery Carpark has been Graded



**OFFICERS' REPORTS**

---

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Mt Liebig Local Authority notes and accepts the Community Services report for the Mt Liebig Community.**

**BACKGROUND/DISCUSSION**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

- Gina Lacey – Director Community Services
- Jess Kragh – Manager Youth Services
- Liz Scott – Manager Community Services
- Ainsley Roscrow – A/Manager Children’s Services

**ATTACHMENTS**

1. Children's Services Snapshots, March - May 2024 - Mt Liebig [**10.2.1** - 1 page]
2. Youth Services Snapshots, Feb-May 2024 - Mt Liebig [**10.2.2** - 2 pages]
3. Aged & Disability Services Snapshots, March- May 2024 - Mt Liebig [**10.2.3** - 1 page]
4. Community Safety Snapshot, March- May 2024 - Mt Liebig [**10.2.4** - 1 page]





# Local Authority MacKids Mt Liebig

01/03/2024 - 31/05/2024



**Closed**



**Closed**



**Closed**



**Closed**



**Closed**



**Vacancies  
Closed**



**Support  
Closed**



**Stakeholder  
Engagement  
Closed**

## Key Challenges



- Housing

## Highlights



- Successful recruitment for Team Leader position for Mid July Centre re opening



# Local Authority Youth Services Mt Liebig Feb 24 - May 24



### Employees

6 staff  
84% Aboriginal



### Activities

99 Activities  
494 Hours



### Engagements

43 young people  
107 touch points



### Bush Trip

1



### School Support

45



### Training

2



### Youth Board

0



### Sport

21



### Youth Diversion

0

### Challenges



- Technical difficulties with reporting
- Severe weather and closure of roads cancelling Ross River Training and team building exercises
- Program closure due to community unrest

### Highlights



- New Team Leader started
- Staff attended 2 day Suicide Prevention forum
- Bush trips learning about bush tucker.

Photos  
**Basketball**





# Local Authority Report Aged and Disability



Papunya 01/03/2024-31/05/2024



**99% Indigenous Employment.**  
Advertising for the 2nd team  
leader position..



**Stakeholders' engagement**  
**10 Clinic Meetings**



**Transport**  
**86 lifts given**



**117 Individual activities**  
**delivered.**  
**2 group activity.**



**Showers - 23**  
**Toileting - 14**  
**Laundry - 144**  
**Tablet Reminders - 0**



**11 NATSI Clients**  
**24 CHSP Clients**  
**5 Brokerage clients**



**Cultural Awareness training**  
**Dementia Essential Training**



**Meals - 2283**  
**Hampers - 554**

## Challenges



- **Staff Attendance**
- **Visitors/Brokerage inquiry difficult to accommodate due to large number of inhouse clients.**
- **Sorry business & constant unrest in community**

## Highlights



- **Client numbers are increasing.**
- **Coordinator - Ahsan has commenced work on 20/05/2024**





# Local Authority

Mt Liebig  
March - May 2024



- Only 3 Active staff currently
- Multiple vacancies
- 100% Community-based Employees are Aboriginal
- Hours patrolled 235
- Hours worked 682



48 Engagements with young people



27 Engagements with over 18's



15 Young people taken home



Training 0 hours



3 Are you okay? Checks



No Community gatherings

## Challenges



- Unfortunately the new Coordinator had to return home to Europe in April; and he is yet to be replaced. The Manager has been supporting the team, mostly from afar.
- Sorry Business and ongoing community fighting has resulted in a very interrupted MacSafe service delivery during this period.
- Low staff numbers.

## Highlights



- Toward the end of this reporting period, the team and community seem to be settling down; and working more consistently.
- Recruitment interviews have taken place; and will continue to at each opportunity.

## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Project Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Mt Liebig

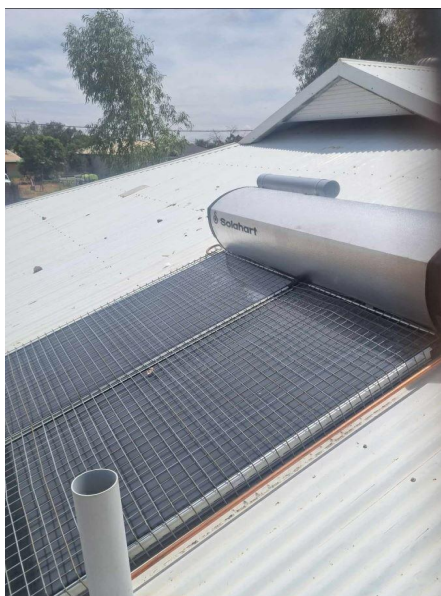
### RECOMMENDATION

**That the Authority notes and accepts the Technical Services Report for the community of Mt Liebig**

### BACKGROUND/DISCUSSION

#### Property and Tenancy

- The Youth facility had a new solar hot water service installed.



- The Youth house had security works and cleaning completed and is now occupied.



### **Projects**

MRC have received funding to build Shade Structure over the basketball court. This will be awarded to contractor and works are planned to commence in the next 6-8 weeks.

### **Transport Infrastructure**

#### **Roads**

MRC Grading Crew are scheduled to complete 69.31km of funded grading in Mt Liebig in June. Works are set to be completed within 4 weeks of arrival. The Grader team currently have 1 position vacant.

#### **Waste Management**

MRC Plant crew are set to mobilise to Mt Liebig in June for a full Waste remediation and car collection within the community. Works are set to be completed within 3 weeks of arrival.

#### **Fleet/Mechanical**

MRC mechanics completed a full service of all MRC fleet in Mt Liebig from the 18<sup>th</sup> – 22<sup>nd</sup> of March and are set to return in July.

### **ISSUES/OPTIONS/CONSEQUENCES**

Nil

### **FINANCIAL IMPACT AND TIMING**

Nil

## **CONSULTATION**

Aaron Blacker, Director of Technical Services.  
Ruth Tahere, Project Manager Technical Services  
Jake Potters, Manager Transport Infrastructure & Fleet  
Kitty Comerford, Manager Property and Tenancy

## **ATTACHMENTS**

Nil

## OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, HR Generalist - Administration

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

### RECOMMENDATION

**That the Authority notes and accepts the Peoples and Capabilities report for the Community of Mt Liebig**

### BACKGROUND/DISCUSSION

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

### ISSUES/OPTIONS/CONSEQUENCES

Vacancies derived from departmental organisational structure listing of Active and Open positions.

### FINANCIAL IMPACT AND TIMING

Nil

## **CONSULTATION**

Brian Robinson, Executive Manager People & Capabilities, MRC  
Rhiannon Pomery, Human Resources Advisor, MRC  
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

## **ATTACHMENTS**

1. LA Mt Liebig Position Vacancies 05JUN2024 [**10.4.1** - 1 page]



## Position Vacancies

### Mt Liebig

Position #	Service	Description	Type	Weekly Hours
<b>Centre Closed</b>				
400142	MacKids	Team Leader – Children’s Services	Full-time	38
400144	MacKids	Educator – Early Learning	Part-time	27.4
400145	MacKids	Educator – Early Learning	Part-time	27.4
400146	MacKids	Educator – Early Learning	Casual	As Rostered
400147	MacKids	Educator – Early Learning	Casual	As Rostered
400148	MacKids	Educator – Early Learning	Casual	As Rostered
400149	MacKids	Educator – Early Learning	Casual	As Rostered
400150	MacKids	Educator – Early Learning	Casual	As Rostered
400151	MacKids	Educator – Early Learning	Casual	As Rostered
400152	MacKids	Educator – Early Learning	Casual	As Rostered
400163	MacKids	Educator – Early Learning	Casual	As Rostered
401243	MacSafe	Senior Community Safety Officer	Part-Time	25
401245	MacSafe	Community Safety Officer	Part-Time	20
401248	MacSafe	Community Safety Officer	Casual	As Rostered
403224	MacYouth	Youth Services Officer	Part-Time	19
403228	MacYouth	Youth Services Officer	Casual	As Rostered
403229	MacYouth	Youth Services Officer	Casual	As Rostered
403235	MacYouth	Senior Youth Services Officer	Part-Time	19
502302	SCD	Customer Service Officer	Part-Time	19
502304	SCD	Customer Service Officer	Casual	As Rostered
502323	SCD	Works Assistant	Full-Time	38
502324	SCD	Works Assistant	Full-Time	38
502329	SCD	Works Assistant	Casual	As Rostered
502330	SCD	Works Assistant	Casual	As Rostered
502340	SCD	Essential Services Officer	Full-Time	38

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure as at: 27/05/2024



## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The expenditure report shows spending until 30 April 2024 in the Local Authority community.

### RECOMMENDATION

**That the Mt Liebig Local Authority notes and accepts the Income and Expenditure report as at 30 April 2024.**

### BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.**

### FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
 Management Team

### ATTACHMENTS

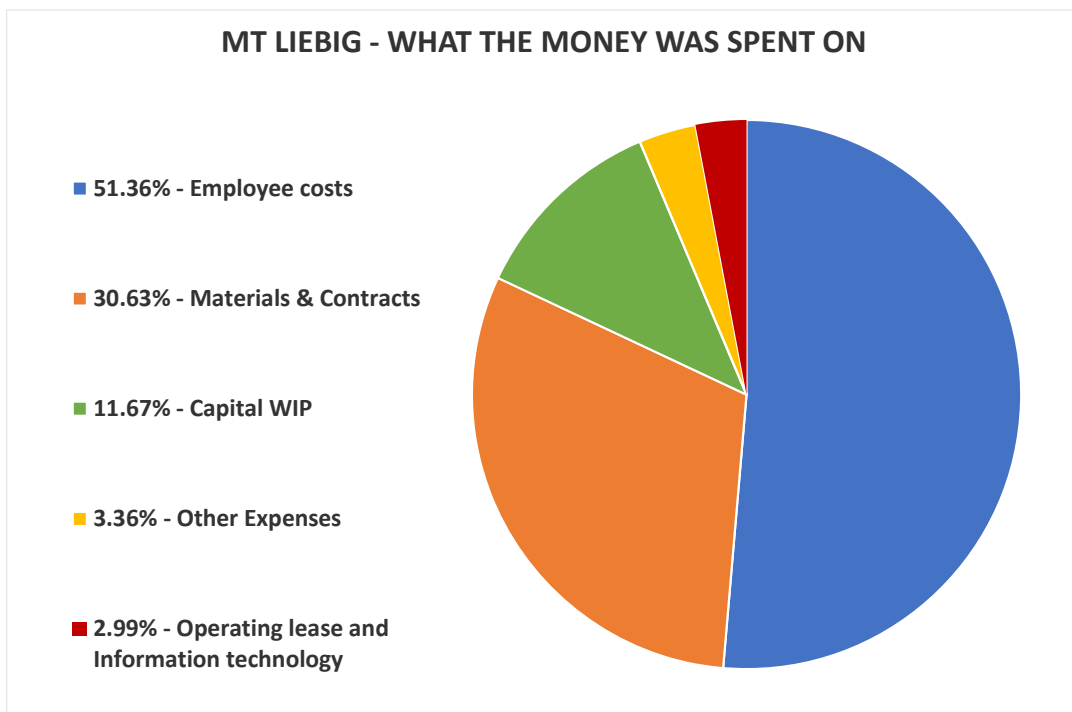
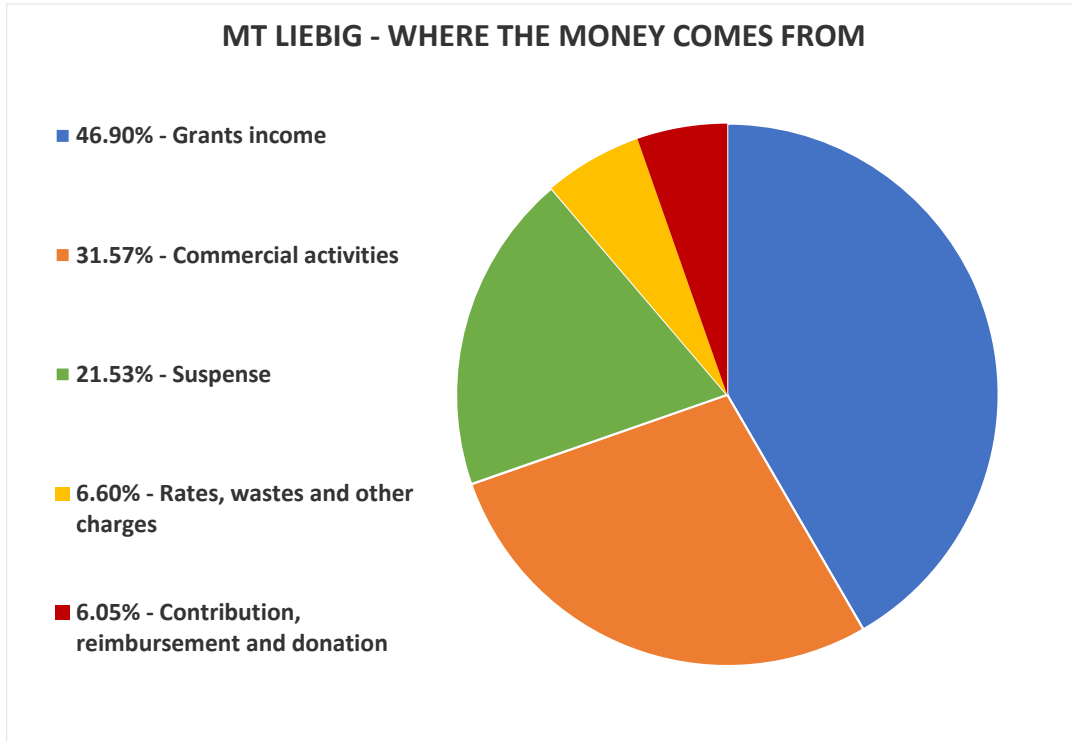
1. Mt Liebig Statement Income & Expenditure April 2024 [**10.5.1** - 1 page]
2. Mt Liebig Statement Income & Expenditure April 2024 Charts [**10.5.2** - 2 pages]

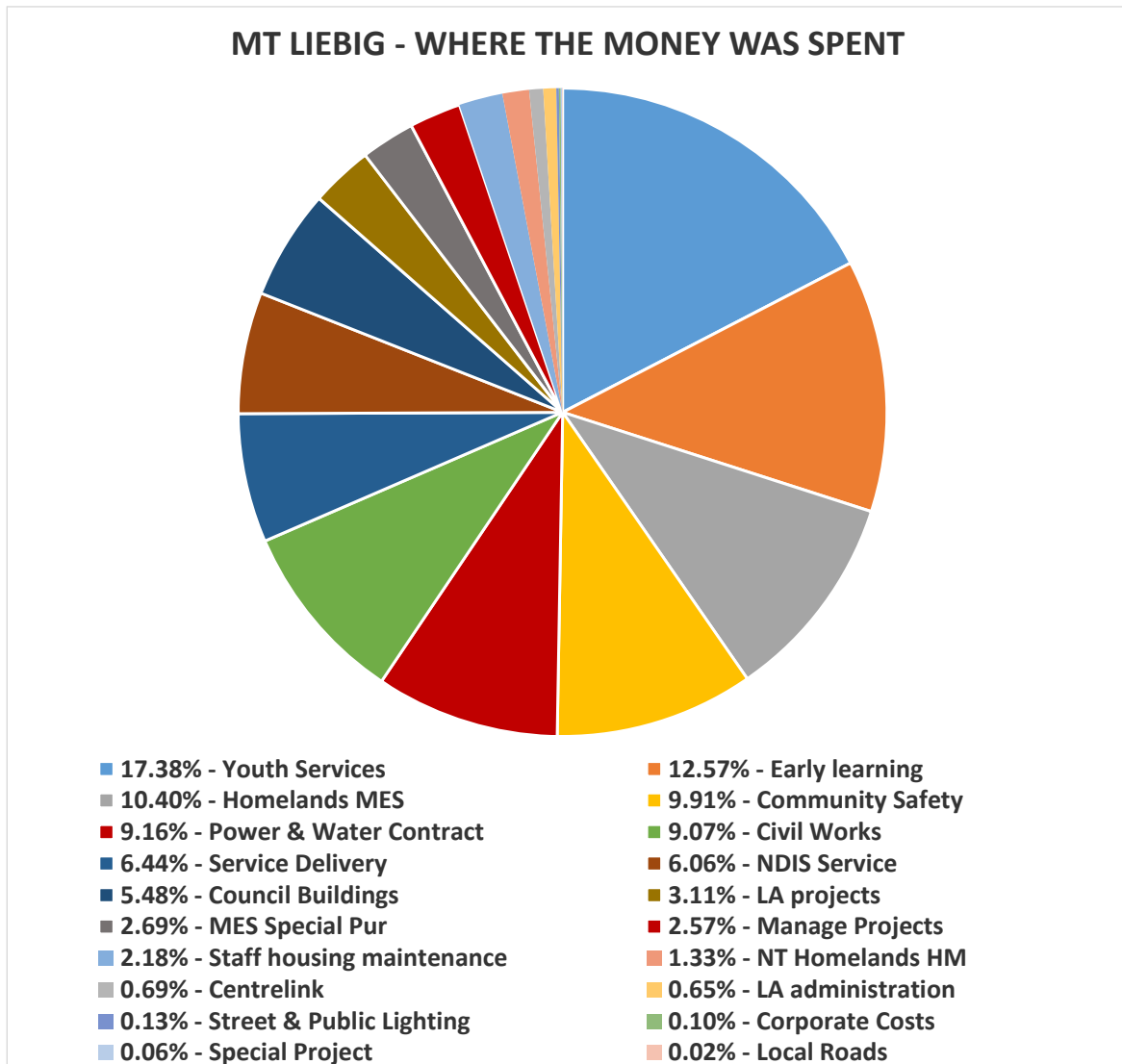


**MacDonnell Regional Council**  
**Statement of Income & Expenditure**  
as at 30 April 2024

009 Mt Liebig

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
<b>INCOME</b>						
Grants income	365,880	0	365,880	176,119	(189,761)	Variance due to capital grant 23/24 Warren Creek multi house power system and Amundurrgua float and submersible pump/no budget for Early Learning unexpended grant balance for FY 22/23
Rates, wastes and other charges	51,244	286	51,530	45,700	(5,830)	
Commercial activities	246,310	0	246,310	202,880	(43,430)	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	47,207	0	47,207	9,167	(38,040)	Difference due to reimbursement of insurance claim of \$32k for Mt Liebig Child Care break in
Suspense	168,000	0	168,000	168,000	0	
<b>Total Income</b>	<b>878,640</b>	<b>286</b>	<b>878,927</b>	<b>601,866</b>	<b>(277,061)</b>	
<b>EXPENDITURE</b>						
Employee costs	760,667	542	761,209	979,084	217,875	Underspend across Youth, Community Safety and Service Delivery functions
Materials & Contracts	414,775	39,195	453,970	441,746	(12,224)	Revise budget - overspend on Buildings & Facilities repairs & maintenance Child Care by \$53k, Bulk Fuel by \$12k, contract plumbing by \$47k & plumbing by \$26k
Operating lease and Information technology	44,200	100	44,300	59,055	14,755	Internet service expenses \$10k below budget
Other Expenses	48,419	1,372	49,791	100,953	51,162	No significant budget variances across all accounts
Capital WIP	172,944	0	172,944	168,000	(4,944)	
<b>LA Allowances and Expenses</b>						
Chair Local Authority Members' Allowance	900	0	900	2,000	1,100	
Local Authority Members' Allowance	2,700	0	2,700	4,500	1,800	Not all members attending meetings
Local Authority Meetings Catering	701	519	1,219	833	(386)	
Local Authority Discretionary funds	3,921	0	3,921	3,333	(588)	
Community Infrastructure	39,400	0	39,400	78,774	39,374	Expenditure on LA Projects is underspent by \$39k
<b>Total Expenditure</b>	<b>1,441,005</b>	<b>41,209</b>	<b>1,482,214</b>	<b>1,748,839</b>	<b>266,624</b>	
<b>Net Surplus/(Deficit)</b>	<b>(562,365)</b>	<b>(40,922)</b>	<b>(603,288)</b>	<b>(1,146,973)</b>	<b>(543,685)</b>	





## 11 GENERAL BUSINESS ITEMS RAISED

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<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a. notes and discusses the matters raised at Item 6.2; and
- b. notes any action items arising from these discussions will be moved to the action register for Council to respond.

### BACKGROUND/DISCUSSION

Members discuss the matters raised at item 6.2 of the agenda

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Mt Liebig Local Authority

### ATTACHMENTS

Nil

## 11 GENERAL BUSINESS ITEMS RAISED

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<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services. At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a) notes and discusses the matters raised at Item 6.3; and
- b) notes that any action items arising relating to NT Government Services will be followed up with and a response bought before members at their next Local Authority meeting.

### BACKGROUND/DISCUSSION

Members discusses the matters raised at item 6.3 of the meeting Agenda.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Mt Liebig Local Authority  
 Department Chief Minister and Cabinet

### ATTACHMENTS

Nil

**12 DATE OF NEXT MEETING**

14 Aug 2024

**13 MEETING CLOSED**