



AGENDA

KINTORE LOCAL AUTHORITY MEETING WEDNESDAY, 21 JUNE 2017

The Kintore Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Wednesday, 21 June 2017 at 10:30.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
	2.1 Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS	
	3.1 Attendance	
	3.2 Apologies / Absentees	
	3.3 Resignations	
4	MACDONNELL COUNCIL CODE OF CONDUCT	
	4.1 MacDonnell Council Code of Conduct	5
	4.2 Conflicts of Interest.....	7
5	CONFIRMATION OF PREVIOUS MINUTES	
	5.1 Confirmation of previous minutes	9
6	LOCAL AUTHORITY PLANS	
	<i>Nil</i>	
7	COUNCIL LOCAL GOVERNMENT	
	7.1 Action Register	14
	7.2 Local Authority Project Report & Discretionary Funds	17
	7.3 Service Delivery Report.....	19
	7.4 Complaints Received	21
	7.5 Community Service Kintore Local Authority Report	22
	7.6 Local Authority Survey.....	25
	7.7 MacDonnell Regional Council election and candidates	26
8	FINANCE	
	8.1 Expenditure Report as at 31 March 2017.....	27
9	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	
10	OTHER BUSINESS	
	10.1 Other non-Council Business.....	30
11	NEXT MEETING - WEDNESDAY 4 OCTOBER, 2017	
12	MEETING CLOSE	

MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Kintore Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Kintore Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of previous minutes
REFERENCE	- 168858
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

- 1 Unconfirmed minutes of Local Authority Meeting held 20 April 2017



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
COMMUNITY COUNCIL OFFICE ON THURSDAY, 20 APRIL 2017 AT 10.30AM

1 MEETING OPENING

The meeting was declared open at 11.10AM

2 WELCOME

2.1 Welcome to Country – Giselle Barku

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Giselle Barku(Chairperson), Monica Robinson, Shirley-Anne Conway, Rochelle Robinson, Tommy Conway

Councillors: Cr Sid Anderson, Cr Lance Abbott

Council Employees: Felicity Howell (Senior Governance Officer), Chris Kendrick (Director- Corporate Services), Matt Wharton (Area Manager)

Others: David Wilson (Department of Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Lindsay Corby

Absentees: Richard Minor, Cr Irene Nangala

3.1 MacDonnell Council Code of Conduct

28 RESOLVED (Cr L Abbott/Monica Robinson)

That the Kintore Local Authority note the Council Code of Conduct.

3.2 Conflict of Interests

29 RESOLVED (Rochelle Robinson/Shirley-Anne Conway)

That the Kintore Local Authority note and declare any conflict of interests.

5.1 CONFIRMATION OF PREVIOUS MINUTES

EXECUTIVE SUMMARY:

This is page 1 of 4 of the Minutes of the Kintore Local Authority Meeting held on Thursday, 20 April 2017

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

30 RESOLVED (Rochelle Robinson/Monica Robinson)
That the Local Authority note and confirm the minutes of the previous meeting.

6.1 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority is to discuss and identify ideas to utilise their Local Authority Project Funds for the community. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

The unallocated Kintore project funds come to a total of **\$133,320.38** (this is the current unspent LA project funds including brought forward balances for the previous financial year.) The 15/16 funds totaling **\$63,691.38** need to be committed before July 2017.

31 RESOLVED (Monica Robinson/Cr L Abbott)
That the Local Authority decides on the following priorities for their LA Project Funds:

- 1) 3 x shade structures (\$15,000 each) – two at the business camp and one at the sorry camp.
- 2) 6 x solar lights (\$3000 each) – two at the Church, two at the sorry camp and two at the business camp.
- 3) \$500 for concrete for the shade structures
- 4) \$500 for concrete for the solar lights.
- 5) Commit \$69, 320 towards the development of a new Recreation Hall on the basis that other funds are secured to achieve this goal (the total amount for construction has been quoted at around 1.6 million dollars.) For this project the Local Authority will approach the following organisations: NT Government, Petroleum, CLC Working Group, Clinic, Arts Centre, Store, Red Dust, Rotary.

7.1 MRC 2016 – 2020 REGIONAL PLAN

EXECUTIVE SUMMARY:

In this report input is sought from the Local Authority into Council's Regional Plan review. The review is required annually under the Local Government Act.

32 RESOLVED (Giselle Barku/Tommy Conway)
That the Local Authority review Council's 2016 – 2020 Regional Plan and advise on strategies and key performance indicators under the plan.

7.2 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

33 RESOLVED (Tommy Conway/Rochelle Robinson)
That the Local Authority:

- 1)note the progress reports on actions from the minutes of previous meetings as received.
- 2)Keep open the items regarding the relocation of the playground until this is finished.
- 3)Keep open the item of the Safe Houses, requesting that Council convey the urgency of this request to the Government.
- 4) Keep open the item regarding gambling continuing to discuss options to help

This is page 2 of 4 of the Minutes of the Kintore Local Authority Meeting held on Thursday, 20 April 2017

the community with this. Also request that the Police attend the next LA meeting to help come up with ideas.

- 5) Keep open the item regarding the concrete semi-circle in front of the stage area at the church.
- 6) Keep open the item regarding the Shrek forklift until this is complete.
- 7) Keep open the item regarding the earth erosion until this is complete.
- 8) Keep open the item regarding the conversion of the toilet at the church to a storage room.

7.2.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority discussed and committed their 16/17 Discretionary funds.

34 RESOLVED (Monica Robinson/Rochelle Robinson)

That the Local Authority commit their total discretionary funds to the following items:

- 1) Softball uniforms for the two teams
- 2) With any leftover funds, equipment for the softball teams.

Meeting break: 12:40pm

Meeting resumed: 1:10pm

12:40pm – Rochelle Robinson and Monica Robinson left the meeting.

7.3 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

35 RESOLVED (Cr L Abbott/Shirley-Anne Conway)

That the Local Authority note and accept the Community Services report.

7.4 COMMUNITY SAFETY CONSULTATION

EXECUTIVE SUMMARY:

As part of a review of the Community Safety services feedback is being sought from the Local Authority on what the key community safety issues are in their community, and how the Community Night Patrol service could be better utilised to address these safety issues. The Local Authority is also being asked to provide ongoing advice to Council on the suitability of community members who apply to be employed in the Night Patrol program.

RECOMMENDATION

- a) That the Local Authority nominates 2 to 3 members of the Local Authority to be available to sit on the selection panel for all Community Safety recruitments undertaken in their community.
- b) That the Local Authority notes the key safety issues and suggested Community Night Patrol program changes, as discussed by the Local Authority.

***Note: Due to time constraints this did not take place.*

7.5 SERVICE DELIVERY REPORT

EXECUTIVE SUMMARY:

This is page 3 of 4 of the Minutes of the Kintore Local Authority Meeting held on Thursday, 20 April 2017

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Kintore and documents any other relevant issues.

36 RESOLVED (Giselle Barku/Tommy Conway)
That the Local Authority note and accept the Service Delivery Report.

7.5.1 SOIL EROSION AND FENCING

EXECUTIVE SUMMARY:

The Local Authority wanted to know when the fences around the houses would be fixed and the soil erosion (pot holes) repaired.

37 RESOLVED (Giselle Barku/Tommy Conway)
That the Local Authority request the Department of Housing and Community Development tell them when they can expect the soil erosion and fencing work to be undertaken.

7.6 COMPLAINTS RECEIVED

EXECUTIVE SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

Nil Complaints Received.

38 RESOLVED (Shirley-Anne Conway/Giselle Barku)
That the Local Authority note that no complaints were received this reporting period.

8.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2016

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2016 in the Local Authority's community.

39 RESOLVED (Rochelle Robinson/Monica Robinson)
That the Local Authority note and accept the expenditure report as at 31 December 2016.

DATE OF NEXT MEETING - WEDNESDAY 14 JUNE, 2017

MEETING CLOSE

The meeting terminated at 2:30pm.

THIS PAGE AND THE PRECEEDING 3 PAGES ARE THE MINUTES OF THE Kintore Local Authority Meeting HELD ON Thursday, 20 April 2017 AND UNCONFIRMED.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	Action Register
REFERENCE	- 170597
AUTHOR	Chris Kendrick, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item- Relocate Playground (raised on 04/05/2016)**Summary of action item:**

That the Local Authority use \$18,000 to relocate the playground near the church to in-between Lot no# 109 and Lot no# 111, near the basketball oval, and place there the x1 free solar light provided by the NT Government grants funding money.
 Update from Bob Jeffries-(Acting CSC) 14 September 2016- Waiting to measure up and decide best method.

Update: This project is in progress

Action Item- Safe House (raised on 11/08/2016)**Summary of action item:**

That the Local Authority will write a letter to the Department of Local Government and Community Services stating the requirement for a men and women's safe house in Kintore community.
 Letter has been sent to the Department of Local Government and Community Services, waiting on a response.

Update: Response will be tabled at the meeting

Action Item- Gambling (raised on 11/08/2016)**Summary of action item:**

The Local Authority requests that Council look into a resolution re existing gambling problems in Kintore community, such as the potential to establish a By-Law.
 As per resolution 36 in the Ordinary Council meeting minutes on 26 August 2016, the Council contacted Waltja to invite them to provide information on gambling at the next LA meeting, however they are no longer funded to present on topics like this.

Update: Not Council business – recommend close

Action Item- Community Infrastructure (raised on 10/08/2016)**Summary of action item:**

The Local Authority request that the Director Technical Services investigate the following improvements to community infrastructure:

- 1) toilet block at the church be fixed as there are no public toilet around the area.
- 2) ahead of the Western Desert Sun Festival can the toilets at the pool be opened (leaving the pool area locked) for the weekend.
- 3) can the grass at the old oval be cut ready for the fireworks display on that weekend.
- 4) can quotes be obtained for a concrete semicircle to be laid in front of the stage area at the church.

Update from Bob Jeffries-(Acting CSC) 14 September 2016- All Done

Update:

Recommend to close as an action as this is done or covered in the Project Report

Action Item- Shrek Forklift (raised on 20/10/2016)**Summary of action item:**

That the Local Authority note that the Council will repair the 'Shrek' forklift and prepare for sale.

Update:

This is going to take place soon, recommend to close this item.

Action Item- Earth erosion (raised on 20/10/2016)**Summary of action item:**

That the Local Authority request the Council repair the erosion to the earth inside and outside the fenced areas of lots 57, 123A, 123B and 187.

Update:

Recommend to close as this work is covered under the project funding MRC have received from NTG for fence repairs and yard clean ups.

NON-COUNCIL BUSINESS**Action Item- Soil erosion (raised on 20/04/2017)****Summary of action item:**

That the Local Authority request the Department of Housing and Community Development tell them when they can expect the soil erosion and fencing work to be undertaken.

Update:

This project has now been funded by NTG and MRC will be commencing later in June.

CONSULTATION

Executive Leadership Team

ATTACHMENTS:

- 1 Letter from Minister for Territory Families RE: Safe houses

RECEIVED
20 OCT 2016

MINISTER FOR TERRITORY FAMILIES

Parliament House
State Square
Darwin NT 0800
minister.wakefield@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5685
Facsimile: 08 8936 5626

Ms Roxanne Kenny
President
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Dear Ms Kenny

Thank you for your letter of 5 September 2016 to the Hon Gerry McCarthy MLA, advising of the Kintore Local Authority's concerns regarding the lack of a men's and women's Safe House in Kintore community. As this matter falls within my portfolio responsibility of Territory Families, your correspondence has been forwarded to me for response.

A total of 30 Women's Safe Houses currently operate in the Northern Territory. Prior to the expiry of the Northern Territory's 'Safety is Everyone's Right Domestic Violence Reduction Strategy 2014 to 2017' in June 2017, I have asked Territory Families to review current service arrangements and advise me about service gaps and how access to Women's Safe Houses and Shelters for victims of family violence across the Northern Territory might be improved.

To assist Territory Families understand more about the concerns of the Kintore Local Authority's members, I encourage you to contact Ms Lesley Merrett, Director, Women's Safe Houses and Shelters Program, Territory Families on telephone 08 8999 2460 or via email at lesley.merrett@nt.gov.au.

Thank you for writing to me about this matter.

Yours sincerely

DALE WAKEFIELD 10/10/2016



COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Local Authority Project Report & Discretionary Funds
REFERENCE	- 170152
AUTHOR	Graham Murnik, Director Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority made a decision on 20 April 2017 to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

RECOMMENDATION

That the Local Authority note and accept the progress of their LA projects and Discretionary funds spending.

BACKGROUND/DISCUSSION

That the Local Authority decided on the following priorities for their LA Project Funds:

- 1) 3 x shade structures (\$15,000 each) – two at the business camp and one at the sorry camp.
Update: 3 x Shade Structures ordered
- 2) 6 x solar lights (\$3000 each) – two at the Church, two at the sorry camp and two at the business camp.
Update: 6 x Solar Lights ordered
- 3) \$500 for concrete for the shade structures
Update: Ordering on Monday
- 4) \$500 for concrete for the solar lights.
Update: Awaiting quotes
- 5) Commit \$69,320 towards the development of a new Recreation Hall on the basis that other funds are secured to achieve this goal (the total amount for construction has been quoted at around 1.6 million dollars.) For this project the Local Authority will approach the following organisations: NT Government, Petroleum (company?), CLC Working Group, Clinic, Arts Centre, Store, Red Dust, Rotary.
Update: No further progress

On their meeting of 20 April 2017 the Local Authority also committed their total discretionary funds to the following items:

- 1) Softball uniforms for the two teams - Ordered**
- 2) With any leftover funds, equipment for the softball teams.**

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

CONSULTATION

The Local Authority and community

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.3
TITLE	Service Delivery Report
REFERENCE	- 171069
AUTHOR	Matt Wharton, Utju / Areyonga Shire Service Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Kintore and documents any other relevant issues.

RECOMMENDATION

That the Local Authority note and accept the Service Delivery Report.

Staffing update

- Joe Barham resigned in early march
- Work assistant— 4 positions vacant
- Mark Davies Has been appointed as the new csc

Local Government Services Update

- **Cemetery Management**
 - The ongoing maintenance of slashing and whipper snipping of grassed areas at the cemetery is being done also the clearing of old piles of dirt/sand, I am in the process of setting up moulds for getting all grave sites to have grave stone and names put on them.
- **Companion Animal Welfare Control**
 - The Vet Dr Bob came to Kintore on and gave treatment to the dogs needing march 2017 ,He will be working with the community and civil team around dog health and doing check up on the dogs around the community
- **Local Road Maintenance**
 - Contractors have finished a patch up job on the main access road
 - Council is still waiting for Government to release the disaster funds so that all the internal roads and the main access road can be rebuilt
- **Maintenance of Parks and Open Spaces**
 - Maintenance has been ongoing around the parks and around the streets to clean up rubbish and whipper snipping of grass and weeds, Grass poison has been used around the community
- **Waste Management**
 - The works team do weekly rubbish runs to all house holders and business in the community and take it all to the rubbish tip where they dispose of in accordance with our regulations, this is ongoing and the works team are doing a great job.
- **Outstation MES Services**
 - N/A

- **Weed Control and Fire Hazard Reduction**
 - We are slashing grass areas and weeds in around the community which this is ongoing work and also the fire breaks have been done and this is ongoing as we have had a lot of rain over January and the grass and weeds seem to growing continually.

- **Other Service Delivery Updates**
 - Territory housing has let out a tender contract to replace all the fencing around Kintore after the recent floods (It is still unknown to who has that contract as yet)

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.4
TITLE	Complaints Received
REFERENCE	- 170193
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

RECOMMENDATION

That the Local Authority note that no complaints were received this reporting period.

CONSULTATION

Community Service Coordinator

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.5
TITLE	Community Service Kintore Local Authority Report
REFERENCE	- 170299
AUTHOR	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Liveable Communities

Goal 03: Engaged Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Service report.

CHILDREN'S SERVICES**Service Delivery**

- The Early Childhood programs were fully delivered however the OSHC programs were disrupted for 3 days due to educators not attending. A reduced program that limits attendance to 10 children operates when staff do not support the Team Leader by attending work on rostered days.

Service Engagement

- An average of 8 children attended the Early Learning Program and 12 children attended the Outside School Hours program during this reporting period.

Other Updates

- Outside School Hours Care program launched and reported in the Macdonnell Regional Council newsletter (May edition) a "using loose parts and carpentry" program, unfortunately no staff attended.
- We are currently working with CDU to provide Certificate III in Early Childhood Education and Care accredited training to educators. This will provide educators with the opportunity to complete their training on community as the CDU trainer would travel to Kintore for assessment of their work and the educators would work through a workbook with support from the team leader.

COMMUNITY SAFETY**Service Delivery**

- Night Patrol service delivered with only minor disruptions.
- Recruiting has seen one new member commence.

Service Engagement

- Kintore Night Patrol assisted 528 people this reporting period:
 - 249 Men and 279 Women were assisted
 - 116 School Aged Children returned to family
 - 7 school aged children refused Night Patrol transport.

Other Updates

- Night Patrol team work closely with police on a day to day basis. Strong relationship with Police Community Engagement Officer (former Night Patrol member).
- Recruiting will be conducted with consultation with Local Authority members.
- Language, Literacy and numeracy assessments earmarked for the 29th May. Computer training to commence at this locality 5th/6th June, 2017.

YOUTH SERVICES**Service Delivery**

- The Youth Program experienced no disruptions during this reporting period.
- Program activities included: Softball tournament with the Western Desert, Football, Cultural Bush trips, Music recording, drumming workshops, Drop In Centre, disco's and women's health.
- Men's Tjilirra Movement ran a women's cultural trip with MacYouth Senior Youth Officer and Youth Service Officers – this focused on the revival of traditional tool making practices.
- Joint planning as part of regular stakeholder meetings with Clinic and Police, focusing on school holidays & antisocial behaviour

Service Engagement**Number of Participants April 2017**

	Male	Female	Total
Under 12	16	25	41
12 - 15	109	143	252
16 - 18	43	44	87
18 - 25	12	8	20

Other Updates

- Due to the Team Leader and Youth Engagement Officer away on leave, the Senior Youth Services Officer stepped up and took on higher duties for the delivery of the MacYouth Kintore program. MacYouth is proud that indigenous staff are stepping up into higher duties and meeting the requirements.
- This month Red Dust role models, along with local MacYouth staff ran several days of music production. The strong women's program focused heavily on culture and women's health and wellbeing. The program attracted a great group of young women.
- Boarding school students returned to Worawa College in Melbourne with great support from Haasts Bluff and Kintore youth teams.
- Often the youth team attempts to stagger periods of leave of individual staff as to minimise the effect of program disruption. This month saw several staff need to take large amounts of leave. This meant a lot of planning, consultation and individual staff supports in order to maintain a baseline level of program delivery for this month.

Kintore Women cooking up goannas and roo tail



Kintore girls and MacYouth staff tired after big day hunting



CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Paul Dickson
Manager Youth Services – Bianca Rayner

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.6
TITLE	Local Authority Survey
REFERENCE	- 168842
AUTHOR	David Jagger, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Council is seeking feedback from the Local Authority about being a Local Authority Member, how the meetings are working for them, what is good, what could be different and what could be better.

RECOMMENDATION

That the Local Authority give their feedback to Council about being a Local Authority Member, how the meetings are working for them, what is good, what could be different and what could be better.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.7
TITLE	MacDonnell Regional Council election and candidates
REFERENCE	- 168838
AUTHOR	David Jagger, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Liveable Communities

Goal 03: Engaged Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

MacDonnell Regional Council's (MRC) election happens every four years; our 12 Councillors serve for four-year terms. The election is due this year, to be held on 26 August. All Councillor positions are available for election, or re-election of Councillors wanting to continue on Council. Candidate nominations close at 12 noon on Thursday 3 August. The election is held in MRC's four wards. A number of Councillors are elected from each ward. The elected Councillors then elect the President and Deputy President of the Council.

RECOMMENDATION

That the Local Authority note the presentation on this year's MRC election and candidate requirements and give the information presented to other community members.

BACKGROUND

Election is necessary if there are more nominations than the number of members drawn from each ward. More than this number allows residents of all MRC's communities a good choice of who they want to represent them on Council. Candidates must be enrolled to vote. There are other requirements too, to be explained. The election is to be run by the NT Electoral Commission.

The Council office can help by providing information to you if you wish to nominate or find out more information about what it means to be a Councillor. But to be fair, Council staff can't help you with your campaign or provide material or funds in any way to support your campaign. Nor should you ask a staff member during or after work to help promote you as a Councillor over another member of the community. While they can help with information, Council staff must be fair, and seen to be fair or unbiased.

CONSULTATION

MRC Director Corporate Services

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 31 March 2017
REFERENCE	- 168850
AUTHOR	Chris Kendrick, Director Corporate Services

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2017 in the Local Authority's community.

RECOMMENDATION:

That the Local Authority note and accept the expenditure report as at 31 March 2017.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

ATTACHMENTS:

- 1 Expenditure report as at 31 March 17

{March 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Kintore (Walungurru)					
Expenditure by Community as at 31st March 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	79,971	66,349	(13,623)	88,465	This budget is for repairs and maintenance and is spent as required.
Other Operational	79,971	66,349	(13,623)	88,465	
Maintain Roads	56,353	16,673	(39,681)	22,230	Emergency dry grading of roads due to floods. Contractor Roads budgeted for in 000 (Head Office) with cost against each location.
Wages and Other Employee Costs	160	218	58	290	
Other Operational	56,194	16,455	(39,738)	21,940	
Manage Council Service Delivery	140,211	122,652	(17,559)	160,570	
Wages and Other Employee Costs	107,608	89,712	(17,896)	116,650	Overspend in employee costs is due to additional hours worked by employees during the Kintore Flood Recovery
Other Operational	32,603	32,940	337	43,920	
Civil Works	300,077	279,019	(21,058)	365,560	
Wages and Other Employee Costs	176,985	196,107	19,121	255,010	
Other Operational	123,092	82,913	(40,179)	110,550	Overspent operational costs is due to additional resources required during the Kintore flood recovery
Parks, Ovals and Public Spaces	695	4,583	3,887	6,110	
Other Operational	695	4,583	3,887	6,110	
Street & Public Lighting	3,871	8,730	4,859	11,640	
Other Operational	3,871	8,730	4,859	11,640	
Council Engagement					
Local Authorities	11,491	156,042	144,551	162,283	
Other Operational	11,491	156,042	144,551	162,283	
Support and Administration					
Staff Housing	87,684	105,506	17,822	140,675	This budget is for repairs and maintenance and is only spent as required.
Other Operational	87,684	105,506	17,822	140,675	
Manage HR	561	330	(231)	440	
Wages and Other Employee Costs	173	0	(173)	0	
Other Operational	389	330	(59)	440	
Training & Development	959	3,900	2,941	5,200	
Wages and Other Employee Costs	959	3,900	2,941	5,200	
SUB-TOTAL:- COUNCIL SERVICES	681,875	763,783	81,908	963,173	
NON-COUNCIL SERVICES					
Operate Swimming Pools	81,866	88,442	6,577	116,200	
Wages and Other Employee Costs	50,984	54,703	3,719	71,214	
Other Operational	30,882	33,740	2,857	44,986	
Commercial Operations					
Essential Services	87,332	81,053	(6,279)	105,990	
Wages and Other Employee Costs	69,355	63,878	(5,477)	83,090	
Other Operational	17,977	17,175	(802)	22,900	
Centrelink	42,229	74,946	32,717	97,430	
Wages and Other Employee Costs	42,229	74,946	32,717	97,430	Underspent employee costs due to reimbursement of workcover for Centrelink employee
Manage Projects	1,743,714	1,917,621	173,907	2,540,540	
Wages and Other Employee Costs	79,716	80,431	715	105,750	
Other Operational	1,663,998	1,837,190	173,192	2,434,790	
HMESP	30,975	27,315	(3,660)	36,420	
Other Operational	30,975	27,315	(3,660)	36,420	
Community Services					
Community Safety	80,573	106,576	26,003	139,020	
Wages and Other Employee Costs	71,910	93,338	21,429	121,370	
Other Operational	8,663	13,237	4,574	17,650	
Youth Development	259,954	273,352	13,398	354,780	

{March 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Wages and Other Employee Costs	174,064	183,444	9,380	238,490
Other Operational	85,890	89,907	4,018	116,290
Children's Services	341,418	319,658	(21,760)	421,570
Wages and Other Employee Costs	241,637	193,306	(48,331)	253,100
Other Operational	99,781	126,353	26,571	168,470
Children's Services	0	7,500	7,500	10,000
Wages and Other Employee Costs	0	3,998	3,998	5,330
Other Operational	0	3,502	3,502	4,670
Self Funded Sport and Rec	0	1,875	1,875	2,500
Other Operational	0	1,875	1,875	2,500
SUB-TOTAL:- NON-COUNCIL SERVICES	2,668,061	2,898,338	230,277	3,824,450
TOTAL	3,349,936	3,662,121	312,185	4,787,623

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other non-Council Business
REFERENCE	- 170134
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.