



AGENDA

IMANPA LOCAL AUTHORITY

THURSDAY 2 MAY 2024

The Imanpa Local Authority Local Authority meeting of the MacDonnell Regional Council will be held at Imanpa on Thursday 2 May 2024 at 10:30 am.

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3 ATTENDANCE AND APOLOGIES

| | |
|---------------------|--------------------------------|
| ITEM NUMBER: | 3.1 |
| TITLE: | Attendance/Apologies/Absentees |

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the record of the Imanpa Local Authority, any apologies received from Members for this Authority meeting.

RECOMMENDATION

That the Imanpa Local Authority:

- a) notes the Members' attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Members' absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

4 COUNCIL CODE OF CONDUCT

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 4.1 |
| TITLE: | MacDonnell Council Code of Conduct |

EXECUTIVE SUMMARY

This report contains the details of MacDonnell Regional Councils' Code of Conduct Policy.

RECOMMENDATION

That the Imanpa Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviour they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

| | |
|---------------------|----------------------------------|
| ITEM NUMBER: | 5.1 |
| TITLE: | Confirmation of Previous Minutes |

EXECUTIVE SUMMARY

This report provides the unconfirmed minutes of the previous Imanpa Local Authority and is presented to members to accept as a true and correct record of the proceedings.

Local Authority Meetings held with full quorum can approve the minutes of all previous meetings.

Members at a provisional meeting can *only* confirm the minutes of a previous provisional meeting provided they attended the previous provisional meeting.

RECOMMENDATION

That the Imanpa Local Authority accepts the unconfirmed Minutes of the meeting held Wednesday, 14 February 2024 as a true and correct record of the proceedings.

ATTACHMENTS

1. 2024-02-14 ILA MINUTES (Draft) [5.1.1 - 7 pages]



**MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE
IMANPA COUNCIL OFFICE ON WEDNESDAY 14 FEBRUARY 2024 AT 10:30AM**

1 MEETING OPENING

The meeting was declared open at 10:45AM

1.1 NOMINATION OF THE CHAIR

ILA2024-001 RESOLVED (Tanya Luckey/Janie Bulla)

That members nominated Member Gary Mumu as Chairperson of this meeting.

2 WELCOME

2.1 Welcome to Country – Deputy Chairperson Gary Mumu

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Deputy Chair Gary Mumu, Member Janie Bulla, Member Lesley Luckey, Member Tanya Luckey and Member Roslyn McCormack

Councillors:

Councillor Marlene Abbott, Councillor Abraham Poulson and President Roxanne Kenny via Teams from their respective communities

Council Employees:

Keith Hassett – A/CEO, Gina Lacey – Director Community Services, Kathleen Abbott – Area Manager, Kaisa Suumann – Coordinator Community Engagement Project, Victor Morgan – CSC Imanpa and Damien Ryan – Governance Officer

Guests:

Bruce Fyfe and Adriana Schembri - Department of Chief Minister and Cabinet, Jeff Humphreys – Manager Project Delivery, DIPL, Kevin Collins – Northern Territory Aboriginal Corporation and Katharine O'Donoghue – Electoral Office Gwoja via Teams.

This is page 1 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Wednesday, 14 February 2024

3.2 Apologies/Absentees

Apologies:

Chairperson Kathleen Luckey and Member Lillian Inkamala

Absentees:

NIL

3.1 & 3.2 ATTENDANCE/APOLOGIES

ILA2024-002 RESOLVED (Gary Mumu/Janie Bulla)

That members:

- a) noted the attendance; and
- b) accepted the apologies received from Chairperson Kathleen Luckey and Member Lillian Inkamala.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

ILA2024-003 RESOLVED (Gary Mumu/Janie Bulla)

That the Imanpa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION IMANPA LA PREVIOUS MINUTES

ILA2024-004 RESOLVED (Gary Mumu/Roslyn McCormack)

That members of the Authority adopted the unconfirmed minutes of the Local Authority meeting held on the 5th October 2023 as a true and correct record of the meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

ILA2024-005 RESOLVED (Gary Mumu/Tanya Luckey)

That the Imanpa Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

ILA2024-006 RESOLVED (Gary Mumu/Tanya Luckey)

That members provided notification of matters to be raised in General Council Business as follows:

- a) Walkway and Speed humps near the School
- b) Streetlights

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS RECOMMENDATION

That members provided notification of matters to be raised in General Non-Council Business as follows:

- a) Imanpa Clinic opening celebration

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ILA2024-007 RESOLVED (Gary Mumu/Roslyn McCormack)

That the Imanpa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ILA2024-008 RESOLVED (Gary Mumu/Roslyn McCormack)

That the Imanpa Local Authority did not declare a conflict of interest with the meeting agenda.

The Acting Chairperson accepted the impromptu deputations from Representatives of the Northern Territory Investment Corporation and Department Infrastructure, Planning and Logistics.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 NORTHERN TERRITORY ABORIGINAL INVESTMENT CORPORATION

ILA2024-009 RESOLVED (Gary Mumu/Tanya Luckey)

That members noted and accepted the presentation.

8.2 DEPARTMENT INFRASTRUCTURE, PLANNING AND LOGISTICS

ILA2024-010 RESOLVED (Gary Mumu/Tanya Luckey)

That members noted and accepted the discussion points presented by the DIPL Representative as follows;
NTG Housing –

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- a) **Soon to tender – June/July on the ground**
- b) **7 New builds – replacement only**
- c) **HRG scheduled for 7th March – need as many community members as possible to attend. Very important as decisions will be made about tenancy.**
- d) **Local Authority member suggested housing repairs and maintenance be planned for completion prior to summer.**

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 IMANPA YOUTH BOARD REPORT

EXECUTIVE SUMMARY:

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. In order to develop and support our young leaders, MRC is in the process of establishing Youth Boards across the MacDonnell region.

The purpose of this report is to seek feedback from the Imanpa Local Authority on the Imanpa Youth Board's recommendations to the Local Authority.

ILA2024-011 RESOLVED (Gary Mumu/Tanya Luckey)

That the Local Authority:

- 1) received and noted the Imanpa Youth Board's meeting minutes from the 15th of November 2023.**
- 2) discussed and provided feedback on the Youth Board's action item from their 25 May 2023 meeting:**
 - Repair work of the lights at the basketball court.**
- 3) noted the feedback from the Authority to holding a Sports weekend in Imanpa. Members agreed in principal to support the concept, advising the need for a Code of Conduct to be developed in conjunction with the Community and MRC's Sports Development and Training Coordinator – Lance Wayling.**

Minute Note

Discussion re Youth Board request for future Sports carnival, member raised concern around violent behaviour and appropriate consequences and the need to development a community driven code of conduct for all events

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.**
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.**
- Upgrade/enhancement of community sporting facilities. For example upgrade of**

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community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.

- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Imanpa Local Authority has \$23,672.48 of its project funds available to spend on the community projects.

\$45,750.20 are funds that are at risk of being returned to NTG. This amount includes funds committed to current Projects but remains unspent as well as unallocated funds.

ILA2024-012 RESOLVED (Gary Mumu/Tanya Luckey)

That the Imanpa Local Authority:

- a) noted that \$45,750.20 are funds at risk of being returned to Northern Territory Government;**
- b) noted the allocation in Project 2166 to cover the slight deficit;**
- c) accepted the quote (Q3780) from Complete Fencing for Project 2167 allocating an additional \$6,600.00 to cover any price increase;**
- d) accepted the quote from Alice Springs Electrical (QU-2324007) for repair to the Basketball Lights, allocating \$4,300.00 to cover any price increase**
- e) requested to include installation of bollards to Project 2166 ; walking track from school to shop.**

Minute Note.

LA members spoke in strong support of the cold water drinking fountain and how valued and widely used by community.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2023 and 30 June 2024.

ILA2024-013 RESOLVED (Gary Mumu/Lesley Luckey)

That the Imanpa Local Authority:

- a) noted and discussed the Balance of the Discretionary Funds;**
- b) noted that the balance remaining will not cover the costs for Softball Guernseys and Softball equipment as requested at the October 2023 meeting;**
- c) allocated \$1,000.00 to a Community Easter BBQ; and**

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- d) allocated the remaining funds to the purchase of Power cards to use for lighting the Basketball lights during Youth Activities.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE IMANPA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

ILA2024-014 RESOLVED (Gary Mumu/Janie Bulla)

That the Imanpa Local Authority noted and accepted the Community Service report.

Minute Note.

Discussion ensured re leadership within community, LA member Tanya Luckey spoke highly of the NPYW Emerging Leaders program, and the CM&C representative mentioned the 1st Circle program.

10.2 SCC LA REPORT SNAPSHOT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Imanpa across the area of Local Government Service Delivery.

ILA2024-015 RESOLVED (Gary Mumu/Janie Bulla)

That the Imanpa Local Authority noted and accepted the Service Delivery report

11 FINANCE AND GOVERNANCE REPORTS

11.1 INCOME AND EXPENDITURE REPORT AS AT 31 DECEMBER 2023

EXECUTIVE SUMMARY:

The Income and Expenditure report shows the financial situation until 31 December 2023 in the Imanpa Local Authority Community.

ILA2024-016 RESOLVED (Gary Mumu/Lesley Luckey)

That the Local Authority noted and accepted the Income and Expenditure report as at 31 December 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

Under item 6.2, members have the opportunity to raise matters of General Council Business that are discussed at this report.

ILA2024-017 RESOLVED (Gary Mumu/Roslyn McCormack)

That the Imanpa Local Authority noted that the General Business matters raised at Item 6.2. were discussed and advised that Service Delivery will follow up with those

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operational items.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

ILA2024-018 RESOLVED (Gary Mumu/Tanya Luckey)

That the Imanpa Local Authority:

- a) noted and discussed the Non-Council Business items raised at Item 6.3 as follows;
 - LA members asked for the Community Safety meetings to be restarted on a monthly basis
 - LA members requested that the abandoned police station be maintained as the yard is extremely overgrown.
 - requested that the NT Police be invited to future Local Authority meetings.
- b) noted the updates provided by the Representative from the Department of Chief Minister and Cabinet;

Minute Note:- Representative reflected on length of time for LA projects to be completed. Good to hear discussion and progress on Church fencing and walkway. Suggested MRC elected members would get an update on Police stations and future use at a meeting in Alice Springs.

14 DATE OF NEXT MEETING - 2 May 2024

15 MEETING CLOSED

The meeting concluded at 1:15 pm.

This page and the preceding 6 pages are the minutes of the Imanpa Local Authority Meeting held on Wednesday 14 February 2024 and are UNCONFIRMED.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

| | |
|---------------------|--|
| ITEM NUMBER: | 6.1 |
| TITLE: | Notification of General Business Items |

RECOMMENDATION

That the Imanpa Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

- a)
- b)
- c)
- d)
- e)

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

| | |
|---------------------|--|
| ITEM NUMBER: | 6.2 |
| TITLE: | Notification of Matters Raised in General Non-Council Business items |

RECOMMENDATION

That the Imanpa Local Authority notes that members provides notice of matters to be raised in General Non-Council Business as follows:

- a)
- b)
- c)
- d)
- e)

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

| | |
|---------------------|----------------------|
| ITEM NUMBER: | 6.3 |
| TITLE: | Acceptance of Agenda |

RECOMMENDATION

That the Imanpa Local Authority notes that the papers circulated were received for consideration at this meeting.

7 CONFLICTS OF INTEREST

| | |
|---------------------|----------------------|
| ITEM NUMBER: | 7.1 |
| TITLE: | Conflict of Interest |

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Imanpa Local Authority:

- a) **notes the Conflict-of-Interest Policy; and**
- b) **members declare any conflict of interest with the meeting Agenda.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS AND PRESENTATIONS

| | |
|---------------------|--|
| ITEM NUMBER: | 8.1 |
| TITLE: | National Indigenous Australians Agency |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Representatives are attending to provide a brief overview on the National Indigenous Australians Agency, (NIAA) with a purpose to starting a positive and strong working connection to key people in Community

RECOMMENDATION

That the Imanpa Local Authority notes and accepts the information shared by the NIAA Representatives.

BACKGROUND/DISCUSSION

NIAA provide funding for many different programs in the area. NIAA's commitment to the priority reforms as part of the National agreement to Closing the Gap is a key component and driver for the work that we do on the ground, which is made easier when we are working with the local community and its key stakeholders.

Attendance to these meetings would be an initial yet key step in developing this working partnership and ongoing support for empowering the local Community.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Imanpa Local Authority

ATTACHMENTS

Nil

DEPUTATIONS AND PRESENTATIONS

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 8.2 |
| TITLE: | NT Electoral Commission |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

RECOMMENDATION

That the Imanpa Local Authority notes and accepts the presentation from the NTEC Representatives.

BACKGROUND/DISCUSSION

Representatives from the Northern Territory Electoral Commission are attending the Local Authority meeting to provide a snapshot of the Federal Direct Enrolment, key election dates and a summary of the NTEC activities in the lead up to the 2024 Territory Election as well as to inform members about changes to the Gwoja electorate as a result of the redistribution.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Imanpa Local Authority

ATTACHMENTS

Nil

DEPUTATIONS AND PRESENTATIONS

| | |
|---------------------|---|
| ITEM NUMBER: | 8.3 |
| TITLE: | Information on the Community Alcohol Plan |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Representatives from NT Health’s Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

RECOMMENDATION

That the Imanpa Local Authority notes and discusses the presentation from the Harm Minimisation Unit on Community Alcohol Plans.

BACKGROUND/DISCUSSION

On the 16 February 2024, the new interim alcohol protected area (APA) opt-out model came into effect. The Northern Territory Government and the Commonwealth Government were informed of urgent recommendations to make amendments to the Liquor Act.

The amendments effectively changed interim alcohol protected areas from an opt-in to an opt-out model.

If your community wants to allow alcohol back into community, you need to opt-out of the model and stop being an interim APA.

ISSUES/OPTIONS/CONSEQUENCES

Restrictions are set to finish on 28 February 2027.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Imanpa Local Authority

ATTACHMENTS

Nil

9 LOCAL AUTHORITY REPORTS

| | |
|---------------------|---|
| ITEM NUMBER: | 9.1 |
| TITLE: | Youth Board Report |
| AUTHOR: | Kaisa Suumann, Coordinator Community & Engagement Project |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. To develop and support our young leaders, the Council is in the process of developing and maintaining Youth Boards across the MacDonnell region. Youth Boards are committees of young people aged between 12-25 who are engaged to represent young people in communities within the MacDonnell Region.

The purpose of this this report is to seek feedback from the Imanpa Local Authority on the Imanpa Youth Board’s recommendations to the Local Authority.

RECOMMENDATION

That the Imanpa Local Authority:

- a) **receives and notes the minutes of the Imanpa Youth Board as tabled out;**
- b) **discusses and decides on the Youth Board’s recommendations to the Local Authority as per their meeting minutes presented.**

BACKGROUND/DISCUSSION

Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about community services, programs and strategic direction.

ISSUES/OPTIONS/CONSEQUENCES

The Imanpa Local Authority to provide feedback on the suggestions from the Youth Board as noted above.

FINANCIAL IMPACT AND TIMING

Youth Board can ask funding for their ideas from their respective Local Authority.

All Local Authorities have two separate funding sources to invest for the broadest benefit in their community:

1. Discretionary Funds provided by MRC to support community activities;
2. Project Funds provided by the NTG to support community projects.

To empower youth-led decisions and encourage young people to be engaged representatives in their communities, there is an MRC Regional Plan 2023-2024 strategy, Key Performance Indicator that states that if Youth Boards engage with Local Authorities, 10% of Local Authority Project Funding continues to be allocated to local Youth Board identified projects. This encourages each Local Authority to resolve in a meeting to allocate 1/10th or more of their Project Funding for a Youth Board project in their community.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

CONSULTATION

Members of the Imanpa Youth Board

Kaisa Suumann, Coordinator of Community Engagement Project, Governance and Compliance Department, MacDonnell Regional Council

ATTACHMENTS

Nil

9 LOCAL AUTHORITY REPORTS

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 9.2 |
| TITLE: | Local Authority Projects |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

RECOMMENDATION

That the Imanpa Local Authority:

- a) notes that \$45,165.74 are funds at risk of being returned to NTG;
- b) allocates \$172.73 to cover the overspend to Project 2246, notes completion and closes project;
- c) notes the funds available to spend on projects is currently \$12,772.48;
- d) selects and approves a new quote for Project 2252 – Basketball lights and allocates additional funds to cover the cost; and
- e) notes and accepts the progress on all projects; and
- f) notes completion and recommends that Project 2166 – Walking track from School to Shop be closed; and
- g) discusses and considers removing the wishlist items if no longer required.

BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

IMANPA LOCAL AUTHORITY PROJECTS REGISTER

| Project 2166 | | Walking track from school to shop | \$ |
|--------------|--|-----------------------------------|----------------|
| | | Status | Committed |
| 13-Mar-19 | The walking track is mapped out and shows a paving footpath option from school to store. The project will be co-hosted with CEPD. Bollards will be added to the project and quotes can now be obtained. | | \$ 12,000.00 |
| 16-Sep-20 | CSC to follow up on the replacement of a crossing | | |
| 22-Jan-21 | Update: Planning for the footpath completed and quotes obtained for footpath materials as noted on the Council Services report. | | |
| 15-Apr-21 | Res.030: Kept project open. | | |
| 21-Oct-21 | Res.050: Kept project open | | |
| 20-Jan-22 | Res. 015: kept open project noting that an application for a footpath at lot 107 be looked into and the land kept open. | | |
| 7-Apr-22 | Res.030: Technical services will investigate the route and provide further information at the next LA meeting. | | |
| 23-Aug-22 | Update – Director, Tech Services Concrete footpath scope was reduced by LA to a road base/laterite option. The material purchase will be much reduced from the allocation of \$12k and the Civil team should be able to complete the project using the skidsteer and the path can 'wind' i.e. not straight. | | |
| 14-Jul-22 | Res.046 -quote is going to be obtained as the planning progresses. | | |
| 6-Oct-22 | Res.065 – Kept project open noting that Civil team have mapped out the path. | | |
| 19-Jan-23 | Res.013 – Staff shortages had meant a delay in starting the project. The Local Authority requested speed bumps outside the school and the clinic be added to the project and installed as a priority item. | | |
| 24-Apr-23 | Invoice received from G & S Transport for the supply of Red Laterite (Cracker dust) | | -\$ 6,021.40 |
| 24-Apr-23 | Plant hire equipment for wet sand | | -\$ 5,985.00 |
| 5-Oct-23 | Res.069 - kept open until completed - not advised of deficit balance - provide small allocation to cover. | | |
| 14-Feb-24 | Res.012 - noted the allocation in Project 2166 to cover the slight deficit and requested that project include installation of bollards. | | \$ 6.40 |
| | | Underspend or (overspend) | \$ 0.00 |

| Project 2167 | | Fence Around Church | \$ |
|--------------|--|----------------------------------|--------------------|
| | | Status | Committed |
| 21-Oct-21 | Opened a new project and committed \$10,000.00 towards the project. | | \$ 10,000.00 |
| 20-Jan-22 | Res. 015- Committed additional \$9,326.58 towards an aluminium fence and have one entry gate for pedestrians with a vertical latch and a double entry gate for the vehicle access. | | \$ 9,326.58 |
| 7-Apr-22 | Res.030: Commit \$10,673.42 and request a new quote for Rod top Tubular fence. | | \$ 10,673.42 |
| 14-Jul-22 | Res.046 - CSC and LA members are going to confirm the type of fence required. | | |
| 6-Oct-22 | Res.065 – accepted the quote to have the fence installed and requested that the research be conducted to have the drinking water and a tap connected to the Church. | | |
| 19-Jan-23 | Res.013 - Work has yet to start. | | |
| 20-Apr-23 | Res.035 – Allocated an additional \$14,000.00 approving that work commence if the costs did not go over the budget. | | \$ 14,000.00 |
| 27-Jul-23 | Requested for new quotes to be sourced. | | |
| 2-Oct-23 | Tech Services have requested five quotes and they will be available from the 9 th October 2023. | | |
| 5-Oct-23 | Res.069 - determined that the quote for a 1500mm high fence received for Project 2167 – Fence around Church was over the Project's allocation and requested that a new quote be submitted for a 1200mm high fence. | | |
| 14-Feb-24 | Res.012 - accepted the quote (Q3780) from Complete Fencing for Project 2167 allocating an additional \$6,600.00 to cover any price increase | | \$ 6,600.00 |
| 14-Mar-24 | PO raised for Bluedust NT - anticipate that works will be complete within 4-8 weeks - this includes installation on site. | | -\$ 48,820.00 |
| | | underspend or (overspend) | \$ 1,780.00 |

| Project 2240 | | 3 x Wood fire BBQ | \$ |
|--------------|---|----------------------------------|--------------------|
| | | Status | Committed |
| 6-Oct-22 | Res.065 – Created a new project and committed \$2,000.00 towards the project noting that most of the materials were in the community for the project. | | \$ 2,000.00 |
| 19-Jan-23 | Res.013 – 3 x Wood fire BBQ's for each of the three parks, kept project open. | | |
| 20-Apr-23 | Noted that the BBQ plates were in community and Civil crew to install - materials purchased. | | -\$ 349.55 |
| 5-Oct-23 | Res.069 - agreed to one of the BBQ's being installed near the Basketball Court. | | |
| 23-Feb-24 | Bunnings - besser block masonry and mortar. | | -\$ 384.46 |
| 25-Feb-24 | Expected to complete the final bbq by mid to late April | | |
| | | underspend or (overspend) | \$ 1,265.99 |

| Project 2246 Youth Board - Basketball rings/nets & keyboard with 2 microphones | | \$ | |
|--|--|-----------|----------|
| Status | | Committed | |
| 5-Oct-23 | Res.069 – Created a new project Youth Board, allocating \$4,000.00 to the project for the purchase of the Basketball rings/nets and a keyboard with two microphones. | \$ | 4,000.00 |
| 10-Nov-23 | PO Intersport Alice Springs - Basketball court hoops and rings - bal of PO. | -\$ | 400.00 |
| 21-Nov-23 | Invoice from Rck City Music - Musical instruments | -\$ | 3,073.64 |
| 15-Dec-23 | Invoice from Rck City Music - Keyboard | -\$ | 499.09 |
| 22-Feb-24 | Invoice from Intersport - basketball ring and nets - not applied to PO - to be corrected. | -\$ | 200.00 |
| underspend or (overspend) | | -\$ | 172.73 |

| Project 2252 Basketball Lights to be repaired | | \$ | |
|---|---|-----------|----------|
| Status | | Committed | |
| 5-Oct-23 | Res.069 – Created a new project Basketball Court lights, requesting that Service Delivery seek a quote and once the Authority receives their 2023/2024 Project funding from NTG, organise to have the court lights repaired. | | |
| 14-Feb-24 | Res.012 - accepted the quote from Alice Springs Electrical (QU-2324007) for repair to the Basketball Lights, allocating \$4,300.00 to cover any price increase | \$ | 4,300.00 |
| 26-Feb-24 | PO on hold until additional funds are committed. As the previous quote from Alice Springs Electrical Services had expired, a revised quote is attached. Second quote received from Joytech. Request that members allocate additional funds to cover a quote. | | |
| underspend or (overspend) | | \$ | 4,300.00 |

| Budget consideration | | | |
|----------------------|--------------------------------------|-----------|------------------|
| | Balance of underspend or (overspend) | \$ | 7,173.26 |
| | Total un-allocated funds | \$ | 12,772.48 |
| | Total unspent funds | \$ | 19,945.74 |

| WISHLIST / ITEMS FOR CONSIDERATION | | ASSIGNED |
|------------------------------------|---|--------------------|
| 5-Oct-23 | Requested a Shade Structure over the Basketball Court be moved to the wish list for Technical Services to follow up on a scope of works | Technical Services |
| 5-Oct-23 | Members to consider the estimate for a water trailer being approximately \$14,000.00 | Members |
| 5-Oct-23 | Members to discuss alternative options to having a small trailer carry tools for the cemetery. | Members |

ISSUES/OPTIONS/CONSEQUENCES

Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPACT AND TIMING

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Grants Officer

ATTACHMENTS

1. ASES revised quote 2324007 for Basketball lights [9.2.1 - 1 page]
2. JOY TECH quote 11413 for Basketball lights [9.2.2 - 2 pages]



QUOTE

MacDonnell Regional Council
 PO Box 5267
 ALICE SPRINGS NT 0871
 ABN: 21340804903

Date
27 Feb 2024

Expiry
30 Jun 2024

Quote Number
QU-2324007

Reference
IMANPA Basketball courts
- Amended

ABN
79 509 510 527

ALICE SPRINGS
 ELECTRICAL SERVICES
 G & S O'Toole Pty Ltd
 A.T.F. O'Toole Family Trust
 PO Box 1476
 ALICE SPRINGS NT 0871

IMANPA BASKET BALL COURT REPAIRS:

| Description | Quantity | Unit Price | GST | Amount AUD |
|---|----------|------------|------------------|-----------------|
| Amended Quotation as follows: | 1.00 | 5,727.27 | 10% | 5,727.27 |
| To replace faulty/damaged lights new 200W flood lights x 4. | | | | |
| NOTES: | | | | |
| Cherry picker hire is included in price. | | | | |
| Accommodation may be required. | | | | |
| | | | Subtotal | 5,727.27 |
| | | | TOTAL GST 10% | 572.73 |
| | | | TOTAL AUD | 6,300.00 |



Joytech
PO Box 2928
6/60 Elder Street
Ciccone
Alice Springs , Northern Territory 0870
office@joytech.as.com.au
(08) 89534040

**MacDonnell Regional Council
- Technical Services**
2/1 Bagot Street
The Gap
Alice Springs
Northern Territory, 0870

| | |
|-------------------------|---------------------------|
| Site Address | Job Number: JOY-11413 |
| Imanpa NT | ABN: 85604517786 |
| Imanpa | Quote Date: 10th Mar 2024 |
| Northern Territory 0872 | Valid Until: 9th May 2024 |

Quote | Lighting Works

The following quote will see:

- Joytech staff collect EWP.
- Collect Joytech trailer.
- Travel two staff from Alice Springs to Imanpa.
- Setup EWP.
- Remove old light fittings and install 2 x new LED flood lights on two poles.
- Total of 4 lights, 2 on each.
- Mount lights and install cage over the front of the light fittings to protect from rock damage.
- Test lights once installed.
- Clean site and remove and debris.
- Return to Alice Springs and return EWP / trailer.

Considerations:

1. Quote has been based on images provided.
2. No non compliances known about prior to attendance.
3. Quote is based on two staff completing works within one 10 - 12 hour shift.
4. If any issues, non compliances or further works are located this may see an overnight required for staff.
5. If any issues are located they would be called through on the day and variation issues disclosed before competing the works or over night requirements.
6. Quote is assuming the lighting circuit is intact, working and compliant the only task is to replace light fittings.

| Name | Quantity | Total |
|------|----------|-------|
|------|----------|-------|

Works

Based on:

- Pricing = Inline with tendered rates.
- Travel = 550kms , 2 staff, trailer and EWP.
- Labor = Estimated no more than 4 hours onsite.
- Labor = Labor includes the time in the workshop to manufacture the light cage coverings.
- Machinery = EWP, trailer and work vehicle.
- EWP = EWP is a daily rate but with travel this will see two days hire as cant complete job and return to base within opening hours of hire site.

Imanpa Local Authority 2 May 2024 - Agenda

Lights = Lights supplied are 50-150W switchable lights, will be left on 150W feature.

Cable = The cable from the connection point to the light fitting will have a heavy duty grey flex conduit covering to prevent bird damage to the cable.

**** Rate explanation - The Tendered plant rate is per hour****

The unit we utilise is a daily hire rate so the hourly rate isn't used below as the price would be excessive.

E.G. the full daily rate would be less than 2.5 hours of the hourly tendered rate therefore a daily rate is used.

| | | |
|--|--------|------------|
| Travel - Truck licence >4.5 tonne - sealed road (driver and passenger) | 550.00 | |
| EWP Plant Daily Hire rate with trailer - 2 days | 2.00 | |
| Tradesman Hourly | 7.00 | |
| Apprentice Hourly | 7.00 | |
| Sundries / cage material / bolts etc | 1.00 | |
| LED Floodlight 50-150W | 4.00 | |
| Adaptable box's / Conduit / Cable / Cable protection | 1.00 | |
| | | \$5,714.00 |

| | |
|--------------|-------------------|
| Subtotal | \$5,714.00 |
| GST Amount | \$571.40 |
| Total | \$6,285.40 |

Terms Net 7 days

NON-PAYMENT OF INVOICE WITH IN THESE TERMS WILL INCUR A MONTHLY \$25 PER MONTH PENALTY CHARGE

Please pay Direct Deposit to:

*Commonwealth Bank
BSB - 065 900
ACC - 1067 5098*

All Cheque payments please make payable to Joytech

Joytech also offers a mobile EFTPOS / Credit Card facilities call (08) 8953 4040

PLEASE NOTE: All goods and materials remain the property of Joytech until full payment has been received by our firm for the works detailed in this invoice. In the event of non-payment according to account terms, any referral's to debt collection agencies shall be subject to additional further debt collection fees.

9 LOCAL AUTHORITY REPORTS

| | |
|---------------------|-------------------------------------|
| ITEM NUMBER: | 9.3 |
| TITLE: | Local Authority Discretionary Funds |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

RECOMMENDATION

That the Imanpa Local Authority:

- a) notes the spending of their 2023/2024 Discretionary funds;
- b) notes that the PO for the Power Cards has not been raised; and
- c) acknowledges that any remaining funds will be returned to MRC if not spent before 30 June 2024.

BACKGROUND/DISCUSSION

| Date | 2023/2024 Discretionary Funds | Budget \$ |
|-----------------|---|------------------|
| 1-Jul-23 | Approved funds | 4,000.00 |
| 5-Oct-23 | Notes that the members allocated \$3,000.00 to Softball Guernseys and Softball equipment. | |
| 14-Feb-23 | Members at Feb 2024 meeting agreed not to purchase these items at this time, as there were not enough funds to cover the costs. | |
| 5-Oct-23 | Members allocated \$1,000.00 towards lunch as a token of respect to Chairperson Luckey's family. Invoices received for flowers and catering. | -938.97 |
| 2-Dec-23 | Christmas Festivities and Gifts for kids | |
| 21-Dec-23 | Invoice received. | -1,886.11 |
| 2-Feb-24 | Res. 013 - Allocated \$1,000.00 to an Easter Celebration | |
| 28-Mar-24 | Invoice received. | -938.09 |
| 2-Feb-24 | Res.013 - Allocated the balance (at this time being \$236.86 to power cards to use for lighting the Basketball Court during Youth Activities. Note that the Power cards are still to be purchased. | -236.83 |
| | Available Funds | 0.00 |

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

ISSUES/OPTIONS/CONSEQUENCES

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPACT AND TIMING

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Imanpa Local Authority

ATTACHMENTS

Nil

OFFICERS' REPORTS

| | |
|---------------------|--|
| ITEM NUMBER: | 10.1 |
| TITLE: | Service Delivery Report |
| AUTHOR: | Ellen Fitzgerald, Administration Officer |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Imanpa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Authority notes and accepts the Service Delivery Report for the community of Imanpa.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Keith Hassett – Director Service Centre Delivery
 Mark O'Bryan - A/Area Manager Service Centre Delivery
 Victor Morgan – Council Service Coordinator Service Centre Delivery

ATTACHMENTS

1. 2405 - Imanpa LA Report [10.1.1 - 2 pages]



Service Centre Delivery - Imanpa



**95% First Nations
Employees in SCD**



**2 Area Manager
Visits to
Community**



**Council Office
456 Hours of
Service**

Snapshot



**2361 Litres Fuel
Usage Total**



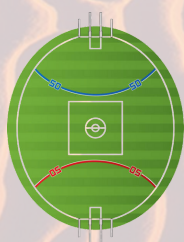
**14 Vehicles and Plant in
Use**



**95 Bins Emptied
Weekly**



**16 Street Lights
Operational
16 Street Lights
Non-Operational**



**2 Sport Grounds
Maintained**



**5 Toolbox Talks
Completed**



**12 Australia Post
Deliveries**



3 Water Tests



8 Generator Services



**8 Parks &
Playgrounds
Inspections**



Imanpa Cemetary



Internal roads



Civil crew building fixing a pot hole in the road



Waste Management Facility

Civil crew building the BBQs for the LA Project



Imanpa Oval



Parks



Easter Celebrations



OFFICERS' REPORTS

| | |
|---------------------|--|
| ITEM NUMBER: | 10.2 |
| TITLE: | Community Services Report |
| AUTHOR: | Gina Lacey Director Community Services |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery in Imanpa.

RECOMMENDATION

That the Imanpa Local Authority notes and accepts the Community Services report.

BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
 A/Manager Aged & Disability – Emily McBride
 Manager of Community Safety – Liz Scott
 Manager of Youth Services – Jessica Kragh

ATTACHMENTS

1. Snapshot of Imanpa's Youth Services [10.2.1 - 2 pages]
2. Snapshot of Imanpa's Aged & Disability Services [10.2.2 - 1 page]
3. Snapshot of Imanpa's Community Safety Services [10.2.3 - 2 pages]



Local Authority Youth Services Imanpa

Jan 24 - March 24



Employees

2 staff

100% Aboriginal



Activities

95

10 hours per week



Engagements

665

Average of 7 per activity



Youth Board

1



Sport

95



Competitions

1

Challenges



- Limited funding available for Remote Sport and Rec

Highlights



- MacYouth continue to work in partnership with NPYWC and delivered an under 19 WAFL competition held at Yulara
- MacYouth staff working hard to recruit and employ local people to deliver sport and recreation programs
- New equipment: Pool table, Futsal table and Air hockey

Photos
Under 19's Girls Footy comp at Yulara



New equipment at Rec Hall





Local Authority Aged and Disability

Imanpa

01/01/2024-31/03/2024



**100% Indigenous
Employment.
No current vacancies**



**3 meetings with the Clinic
12 meetings with the
School**



148 lifts given.



**75 Individual Activities
delivered.
65 group activities.**



**16 Showers provided.
50 Toileting Assistance
79 Loads of Laundry.
36 Tablet Reminders.**



**1 NATSI funded
clients
6 CHSP funded
clients**



**2,853 Meals delivered to
School Nutrition, avg. 23
children attending across
two schools daily.**



**452 meals delivered.
84 hampers delivered.**

Challenges



**Staff Attendance
Clients out of Community**

Highlights



**Client numbers are increasing.
School attendance is rising.
Coordinator - Bibin John was appointed for Imanpa &
Amoonguna, and has commenced working in late
March.**



Local Authority

Imanpa

January-March 2024



100% Community-based
Employees are Aboriginal

156 Hours patrolled in this reporting period
Hours worked: Monday-Friday 6 hour shifts



700 Engagements
with young people



591
Engagements
with over 18's



388 Young people
taken home



Training
0 hours



28 Are you okay?
Checks



No Community
gatherings

Challenges



- Limited staff over the Christmas Period due to Men's Business and Sorry Business which affected the capacity of the program to provide regular night patrol services.

Highlights



- Dedication of our Team Leader Ashley Wiseman to work with all community stakeholders; Primary School, High School, NPY Youth Service and Other MRC Council services to keep everyone informed on current Community safety issues

Kulgera Police holding a community safety meeting



Imanpa community and MacSafe Team discuss any current community safety issues



OFFICERS' REPORTS

| | |
|---------------------|---|
| ITEM NUMBER: | 10.3 |
| TITLE: | Technical Services Report |
| AUTHOR: | Ruth Tahere, Housing Remote Maintenance Officer Admin 3 |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Imanpa.

RECOMMENDATION

That the Authority notes and accepts the Technical Services Report for the community of Imanpa.

BACKGROUND/DISCUSSION

Projects Update

- Church fence due to be completed by Bluedust 26/04/24.
- Basketball Lights require additional funding. Request \$8,000 to cover any increase in cost since last Request for quote.
- Basketball canopy – CAYLUS currently has funding. Nothing further required from MRC.

Fleet Workshops

MRC Mechanics completed all Fleet Servicing in Imanpa in late March and will return in late June. We currently have all Mechanic positions filled.

Transport Infrastructure

The Plant crew are set to mobilise to Imanpa in September to complete a car collection and a full tidy of the Waste Management Facility (WMF) and anything required by the community. The crew have recently completed works in Imanpa around the WMF giving the site further service life.

MRC Grading

The Grader Crew completed a full maintenance Grade in Imanpa in Jan/Feb grading all 14.55km of funded roads and all the internal works. The Grader team currently recruiting for a position available as a Grader Assistant.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Aaron Blacker, Director of Technical Services.
Ruth Tahere, Project Manager Technical Services
Jake Potters, Manager Transport Infrastructure & Fleet
Kitty Comerford, Manager Property and Tenancy

ATTACHMENTS

Nil

OFFICERS' REPORTS

| | |
|---------------------|--|
| ITEM NUMBER: | 10.4 |
| TITLE: | People and Capabilities Report |
| AUTHOR: | Katy Nagahawatte, Administration Officer |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

RECOMMENDATION

That the Authority notes and accepts the Peoples and Capabilities report for the Community of Imanpa

BACKGROUND/DISCUSSION

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES/OPTIONS/CONSEQUENCES

Vacancies derived from departmental organisational structure listing of Active and Open positions.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Brian Robinson, Executive Manager People & Capabilities, MRC
Rhiannon Pomery, Human Resources Advisor, MRC
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

ATTACHMENTS

1. LA Imanpa Position Vacancies 02MAY2024 [**10.4.1** - 1 page]



Position Vacancies

Imanpa

| Position # | Service | Description | Type | Weekly Hours |
|------------|----------|---------------------------------|-----------|--------------|
| 401143 | MacSafe | Senior Community Safety Officer | Part-Time | 25 |
| 401144 | MacSafe | Community Safety Officer | Part-Time | 20 |
| 401145 | MacSafe | Community Safety Officer | Part-Time | 20 |
| 402158 | MacCare | Home Care Assistant | Casual | As Rostered |
| 403343 | MacYouth | Sport and Recreation Officer | Part-Time | 9.5 |
| 501403 | SCD | Customer Service Officer | Part-Time | 19 |
| 501404 | SCD | Customer Service Officer | Casual | As Rostered |
| 501423 | SCD | Works Assistant | Part-Time | 19 |

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 22/04/2024



OFFICERS' REPORTS

| | |
|---------------------|-------------------------------|
| ITEM NUMBER: | 10.5 |
| TITLE: | Income and Expenditure Report |
| AUTHOR: | Osman Kassem, Finance Manager |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The expenditure report shows spending until 31 March 2024 in the Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31 March 2024.

BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.

FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
 Management Team

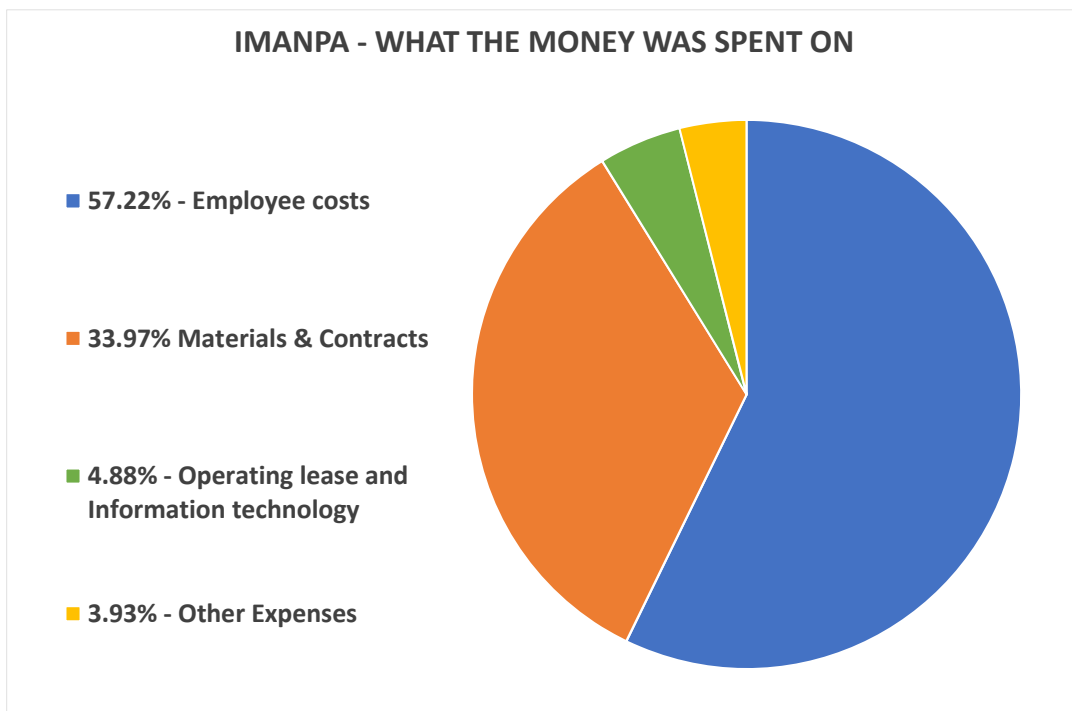
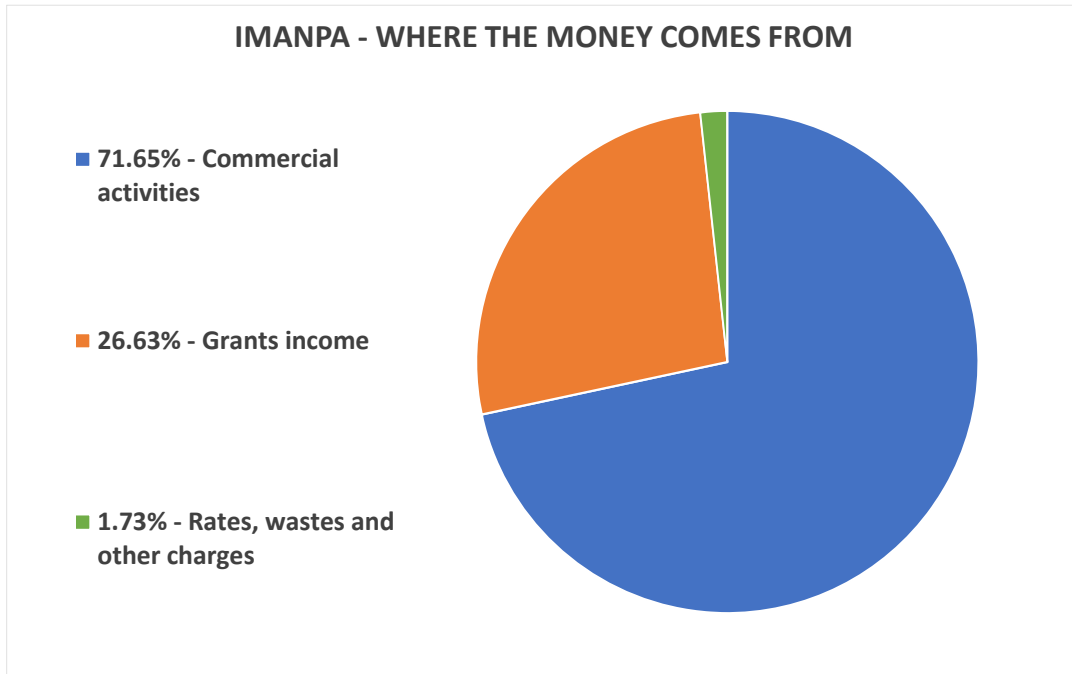
ATTACHMENTS

1. Imanpa Statement Income & Expenditure March 2024 [**10.5.1** - 1 page]
2. Imanpa Statement Income & Expenditure March 2024 - Charts [**10.5.2** - 2 pages]

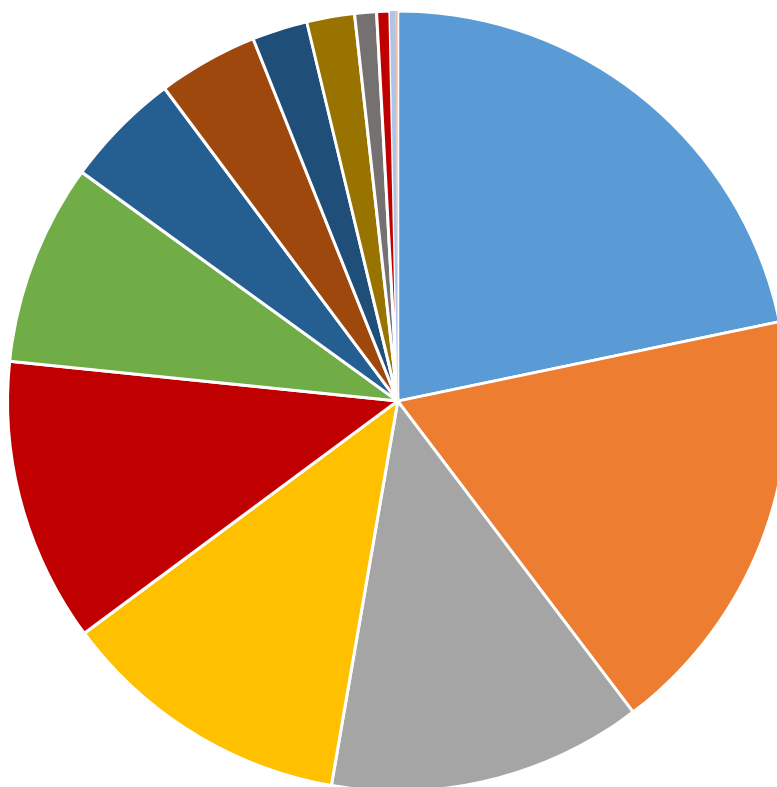
MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 March 2024

007 Imanpa

| Description | Year to Date | | | | | Comments |
|--|------------------|-----------------|--------------------------------|------------------|------------------|---|
| | Actual \$ | Committed \$ | Actual + Committed \$ | Budget \$ | Variance \$ | |
| INCOME | | | | | | |
| Grants income | (146,763) | 0 | (146,763) | (122,763) | 24,000 | |
| Rates, wastes and other charges | 4,356 | 725 | 5,082 | 3,652 | (1,429) | |
| Commercial activities | 210,752 | 0 | 210,752 | 190,744 | (20,008) | Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance |
| Contribution, reimbursement and donation | 0 | 0 | 0 | 750 | 750 | |
| Total Income | 68,345 | 725 | 69,071 | 72,383 | 3,313 | |
| EXPENDITURE | | | | | | |
| Employee costs | 473,866 | 0 | 473,866 | 548,020 | 74,154 | No significant budget variances across all accounts |
| Materials & Contracts | 226,450 | 54,921 | 281,371 | 276,999 | (4,372) | Revise budget - overspend on Bulk Fuel by \$14k, Buildings & Facilities repairs & maintenance Home Care by \$6k and repairs & maintenance for Waju by \$15k |
| Operating lease and Information technology | 40,400 | 0 | 40,400 | 62,787 | 22,388 | Underspend on internet services by \$12k |
| Other Expenses | 32,178 | 373 | 32,551 | 54,694 | 22,143 | No significant budget variances across all accounts |
| LA Allowances and Expenses | | | | | | |
| Chair Local Authority Members' Allowance | 900 | 0 | 900 | 1,800 | 900 | |
| Local Authority Members' Allowance | 2,700 | 0 | 2,700 | 4,050 | 1,350 | Not all members attending meetings |
| Local Authority Meetings Catering | 554 | 0 | 554 | 750 | 196 | |
| Local Authority Discretionary funds | 2,825 | 0 | 2,825 | 3,000 | 175 | |
| Community Infrastructure | 4,157 | 52,947 | 57,104 | 72,987 | 15,883 | Expenditure on LA Projects is underspent by \$15k |
| Total Expenditure | 772,894 | 55,294 | 828,188 | 942,500 | 114,312 | |
| Net Surplus/(Deficit) | (704,549) | (54,568) | (759,117) | (870,117) | (111,000) | |



IMANPA - WHERE THE MONEY WAS SPENT



- | | |
|------------------------------------|-------------------------------------|
| ■ 21.74% - Civil Works | ■ 17.95% - Aged & Disability |
| ■ 13.03% - Community Safety | ■ 12.13% - Service Delivery |
| ■ 11.77% - Power & Water Contract | ■ 8.36% - Manage Projects |
| ■ 4.83% - Council Building | ■ 4.15% - School Nutrition |
| ■ 2.29% - Youth Services | ■ 1.98% - Staff housing maintenance |
| ■ 0.90% - LA administration | ■ 0.54% - LA projects |
| ■ 0.25% - Street & Public Lighting | ■ 0.08% - Corporate Costs |

11 GENERAL BUSINESS ITEMS RAISED

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 11.1 |
| TITLE: | General Council Business |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

RECOMMENDATION

That the Imanpa Local Authority:

- a) **notes and discusses the matters raised at Item 6.2; and**
- b) **notes any action items arising from these discussions will be moved to the action register for Council to respond.**

BACKGROUND/DISCUSSION

Members discuss the matters raised at item 6.2 of the agenda

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Imanpa Local Authority

ATTACHMENTS

Nil

11 GENERAL BUSINESS ITEMS RAISED

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 11.2 |
| TITLE: | General Non-Council Business |
| AUTHOR: | June Crabb, Governance Coordinator |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Imanpa Local Authority:

- a) notes and discusses the matters raised at Item 6.3; and
- b) notes that any action items arising relating to NT Government Services will be followed up with and a response bought before members at their next Local Authority meeting.

BACKGROUND/DISCUSSION

Non-Council Action Register

| Date | Action raised | Detail |
|-----------|---------------------------|---|
| 14-Feb-24 | Community Safety Meetings | Members requested that the Community Safety Meetings be restarted on a monthly basis. |
| 14-Feb-24 | Abandoned Police Station | Requested that the yard be maintained as it was extremely overgrown. |
| 14-Feb-24 | Invite Police | Requested that the NT Police be invited to the LA meeting. |

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Imanpa Local Authority
Department Chief Minister and Cabinet

ATTACHMENTS

Nil

12 DATE OF NEXT MEETING

Thursday, 18 July 2024

13 MEETING CLOSED