



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

THURSDAY 30 JANUARY 2025

The Hermannsburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermannsburg Council Office on Thursday 30 January 2025 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING WEDNESDAY 2 APRIL 2025

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

3.2 ABSENTEES AND LEAVE OF ABSENCES

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Vacancies in the Hermannsburg Local Authority
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

It is noted that:

- Alfie Inkamala's membership on the Hermannsburg Local Authority was ratified at the Ordinary Council Meeting in December 2024.
- Maryanne Malbunka was accepted as a Councillor at the Ordinary Council Meeting in October 2024.

RECOMMENDATION

That the Local Authority:

- notes that two vacancies are currently available on the Authority; and**
- calls for community nominations to fill the vacancies.**

BACKGROUND

The chart below shows the current membership of the Hermannsburg Local Authority:

Appointed Members Hermannsburg LA	Elected Members Ljirapinta Ward
Nicholas Williams (Chair)	President Roxanne Kenny
Marion Swift	Cr Mark Inkamala
Daryl Kantawarra	Cr Maryanne Malbunka
Reggie Lankin	
Alfie Inkamala	
Vacant	
Vacant	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- To involve local communities more closely in issues related to local government; and
- To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- To take the views of local communities back to the council and act as advocates on their behalf; and
- To contribute to the development of the relevant regional plan; and
- To make recommendations to the council in relation to:
 - The council's budget; and
 - The part of the council's area within which the local authority performs its functions; and

- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

There are no attachments for this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Hermannsburg Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirm Previous Minutes
AUTHOR	Shae Thompson, Governance and Planning



Unconfirmed minutes from the meeting held on the 14th of November, 2024 are submitted to the Hermannsburg Local Authority for confirmation that the minutes are true and correct.

RECOMMENDATION

That the Minutes of the meeting held on the 14th of November 2024 be adopted as an accurate record of proceedings by a resolution of Hermannsburg Local Authority.

ATTACHMENTS:

- 1 HLA Minutes 14 November 2024 - (Draft)



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANNSBURG COUNCIL OFFICE ON
THURSDAY 14 NOVEMBER 2024 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:37am with the President congratulating duly elected Councillor to the Ljirapinta Ward - Maryanne Malbunka

1.1 NOMINATION FOR THE CHAIRPERSON

HLA2024-057 RESOLVED (Mark Inkamala/Daryl Kantawara)

That members nominated Marion Swift as Acting Chair of this meeting.

2 WELCOME

2.1 Welcome to Country – Acting Chair Marion Swift

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Marion Swift, Member Daryl Kantawara and Member Reggie Lankin

Councillors:

President Roxanne Kenny, Councillor Mark Inkamala, and Councillor Maryanne Malbunka

Council Employees:

Ken Satour – Acting Director Council Services, James Walsh – Project Management Office, Praful Gautam – Manager IT, Liz Scott – Manager Community Safety, Bel Shrimpton – Coordinator Youth, Rajnil Kumar – Coordinator Community Safety and June Crabb – Coordinator Governance

Kitty Comerford – Manager Housing attended via Teams and Belinda Urquhart made a brief appearance

Guests:

Nil

3.2 Apologies/AbsenteesApologies:

Chairperson Nicholas Williams

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES

HLA2024-058 RESOLVED (Mark Inkamala/Marion Swift)

That members:

- a) noted the attendance; and
- b) accepted the apology received from Chairperson Nicholas Williams

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations**3.5.1 VACANCIES IN THE HERMANNSBURG LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

It is noted that:

- a) *Conrad Ratarā's membership has been revoked as he missed two consecutive Local Authority meetings.*
- b) *Evanca Pareroultja's membership has been revoked as he is unable to attend meetings.*

HLA2024-059 RESOLVED (Maryanne Malbunka/Daryl Kantawara)

That the Local Authority:

- a) accepted the nomination received from Alfie Inkamala;
- b) noted that one vacancy is available on the Authority; and
- c) called for community nominations to open.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

HLA2024-060 RESOLVED (Roxanne Kenny/Marion Swift)

That the Hermanssburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRM MINUTES OF THE PREVIOUS MEETING**

HLA2024-061 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Hermannsburg Local Authority accepted the unconfirmed minutes of the meeting held on the 17th September 2024 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED**

HLA2024-062 RESOLVED (Mark Inkamala/Daryl Kantawara)

That the Hermannsburg Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HLA2024-063 RESOLVED (Maryanne Malbunka/Marion Swift)

That members raised the following matters for discussion:

- a) The bin clamps did not fit the new bins
Members noted that this item was operational for Council Services to investigate.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HLA2024-064 RESOLVED (Mark Inkamala/Daryl Kantawara)

That members raised the following matters for discussion:

- a) Water pooling on the road at Finke Crossing, making it a safety concern.
- b) Youth Diversion program – members asked who the new provider was for the program.

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS**

HLA2024-065 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2024-066 RESOLVED (Marion Swift/Maryanne Malbunka)

That the Hermannsburg Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2024-067 RESOLVED (Marion Swift/Maryanne Malbunka)

That the Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meetings and kept open action HLA2023-025 Street names for new subdivision noting that members have yet to submit names; and
- b) closed action – HLA2024-036 Write to DIPL regarding access into or out of Hermannsburg when the community gets flooded in, especially during medical emergencies. Members noted that the CEO was in the process of submitting a grant application to upgrade and seal the airstrip access road.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.

Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

HLA2024-068 RESOLVED (Mark Inkamala/Daryl Kantawara)

That the Local Authority:

- a) noted that \$11,239.29 are funds at risk of being returned to NTG;
- b) noted that \$58,766.98 are funds available to allocate;
- c) agreed to allocate \$3,567.24 to cover the accommodation costs of Contractors to Project 2382 – Softball complex;
- d) noted the progress on their projects and kept open:
 - 2153 – Scoreboard; noting that Contractors will transport the scoreboard to its location;
 - 2154 – Water refill station, noting that the PO for \$1,678.36 may have been miscoded as this was a purchase order raised for the bus stop project;
 - 2156 – Bus Stop, noting that the signs had been completed and the Civil team will install.
- e) Closed the following projects:
 - 2403 – BBQ Trailer
 - 2405 – Signs for permanent placement of unmarked graves, returning \$5,000.00 to unallocated;
 - 2406 – Kids Healthy eating project, returning \$11,131.00 to unallocated;
- f) discussed the priority of the wishlist items and made the following decisions:
 - noted that the Kupriya Springs infrastructure would have to be taken up with CLC as it was not within Council's boundary, members noted that the Projects Manager will undertake further investigation on whether the land is freehold;
 - removed item - seating around the Rec hall;
 - agreed for the Projects Manager to speak with the Chairperson regarding the possible location for a campground
 - kept all further wishlist items open for consideration when additional funding becomes available.
- g) created one new project:
 - Industrial fans for the Rec Hall, allocating \$10,000.00, agreeing to purchase the fans if the costs are under budget.

9.3 HERMANNSBURG LOCAL AUTHORITY DISCRETIONARY FUNDS**EXECUTIVE SUMMARY:**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2024-069 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Local Authority:

- a) acknowledged that the remaining discretionary funds of \$3,000.00 must be spent before 30 June 2025.
- b) discussed the spending of the remaining \$3,000.00 as follows:
 - \$1,000.00 towards power and water utilities at the Church;
 - \$1,000.00 towards a Christmas Community BBQ;
 - \$1,000.00 towards a New Year Christmas BBQ;

- agreed to store the meat in the freezer at the Rec hall;
- c) did not consider a tidiest yard or a Christmas Lights competition

9.4 PEOPLE & CAPABILITIES REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

HLA2024-070 RESOLVED (Marion Swift/Mark Inkamala)

That the Local Authority noted and accepted the Peoples and Capabilities report for the Community of Hermannsburg.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

HLA2024-071 RESOLVED (Marion Swift/Maryanne Malbunka)

That the Local Authority:

- a) **noted and accepted the Community Services report;**
- b) **noted that Youth Services will put up signage advising parents the hours that kids can attend the program before they need to be collected.**

10.2 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2024-072 RESOLVED (Mark Inkamala/Marion Swift)

That the Local Authority of Hermannsburg noted and accepted the attached report.

11 INCOME AND EXPENDITURE REPORT

11.1 MRC FINANCE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 October 2024 in the Hermannsburg Local Authority community.

HLA2024-073 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Local Authority noted and accepted the Income and Expenditure report as at 31st October 2024.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

Under item 6.2, members of the Authority have an opportunity to table matters of general Council business for discussion.

RECOMMENDATION

That the Hermannsburg Local Authority noted that no matters were raised at item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 GENERAL NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.3, members provided notification of matters to be raised in General Non-Council Business.

HLA2024-074 RESOLVED (Marion Swift/Daryl Kantawara)

That the Local Authority noted and discussed the matters raised at item 6.3 as follows:

- request the Representative and MRC's CEO write to DIPL to find a solution regarding the pooling on the road that is a safety concern.

14 DATE OF NEXT MEETING - 2025**15 MEETING CLOSED**

The meeting terminated at 12:53 pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Thursday 14 November 2024 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Hermannsburg Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

a) Noted that the members have / have not provided notification of matters to be raised in General Council Business

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

a) Noted that the members have / have not provided notification of matters to be raised in General Non-Council Business

b)

c)

d)

e)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority Meeting:

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority notes and accepts the progress on the action items as reported in the previous minutes.

BACKGROUND

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 15/03/2023	Urquhart, Belinda	Raised in Non-Council Business	Street names in new Subdivision
Action HLA2023-025– Street names for new Subdivision			
HLA2023-25 RESOLVED (Mark Inkamala/Nicholas Williams)			
The Hermannsburg Local Authority:			
c) Requested the following action:			
That Aboriginal names be used on the street signs within the new subdivision, noting that this request had been raised previously.			
16 August 2023 – Noted that members were concerned that the roads did not have names and members had received no response to their request for the street names to be in language.			
25 January 2024 - Moved to Council Action register for the CEO to follow up with. Members were asked to discuss names for the streets as the Place Names Committee may ask for suggestions.			
4 April 2024 – Members asked that a poster is placed in MRC’s Council office requesting residents to provide suggested names to the CSC. All names to be presented at the next Local Authority meeting.			
14 Nov 2024 – Kept open – members yet to submit names.			

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority
 Executive Leadership Team

ATTACHMENTS:

There are no attachments for this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects Register
AUTHOR	June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

RECOMMENDATION

That the Local Authority:

- a) notes the Acquittal and Certification (as attached) of the Hermannsburg Local Authority Project funding as at 30 June 2024;
- b) notes that \$68,706.89 are funds at risk of being returned to NTG;
- c) reopens Project 2235 – YB Project and returns \$354.55 to unallocated as these funds were not used;
- d) notes the progress on their current projects; and
- e) discusses the wishlist items.

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2153	SCOREBOARD	\$
	Status	Committed
16-Aug-23	Res. 053 - Created a new project named Scoreboard, allocating \$40,000.00 to the project.	\$40,000.00
17-Oct-23	Invoice for Scoreboard from Aus Sport	-\$11,040.00
2-Nov-23	Invoice for Engineered drawings for scoreboard NJA Consulting	-\$950.00
8-Nov-23	Res.071 - Noted and accepted the design	
17-Jan-24	2nd Invoice for Scoreboard	-\$10,195.00
17-Jan-24	Balance of PO for Scoreboard	-\$1,750.00
25-Jan-24	Res.012 - The scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed.	
4-Apr-24	Res.029 - Keep Open and allocates \$5,000 to complete the project	\$5,000.00
8-Aug-24	Invoice received from DNA Steel Direct.	-\$1,087.29
17-Sep-24	Res.048 - Waiting for contractors to transport scoreboard to community.	
14-Nov-24	Res.068 - Noted that Contractors will transport the scoreboard to its location.	
10-Jan-25	PMO update: Quotation to be provided prior to the meeting for the installation of the scoreboard.	
	underspend or (overspend)	\$19,977.71
Project 2154	Water Bottle Refill Stations	\$
	Status	Committed
4-Apr-24	Res.029 - Hermannsburg Water Bottle refill station project and allocates \$35,000 – the Refill Stations to be located at the side of Rec Hall, Sporting club rooms, School.	\$35,000.00
26-Jul-24	Invoice received from Civiq Pty Ltd.	-\$15,360.00
26-Jul-24	Freight charge	-\$650.00
17-Sep-24	Res.048 - Location for bubblers: near the new club sporting facility, school, Rec Hall	
14-Oct-24	PO raised with Advanced Plumbing and Gas.	-\$3,762.00
22-Nov-24	Invoice received from AA Signs and Designs.	-\$366.00
14-Nov-24	Res.068 - Noted that the PO for \$1,678.36 may have been miscoded as this was a purchase order raised for the bus stop project.	
10-Jan-25	PMO update: Need Advance Plumbing to do the installation - no more costs to be incurred. Recommendation - that underspend be returned to unallocated funds.	
	underspend or (overspend)	\$14,862.00

Project 2155	Two Bin Trailers	\$
	Status	Committed
17-Sep-24	Res.048 – Created a new project - Two (2) bin trailers and allocates \$35,000.	\$35,000.00
10-Jan-25	PMO update: Quotations currently being sourced - PO's will be raised once quotes obtained.	
	underspend or (overspend)	\$35,000.00

Project 2156	School Bus Stops	\$
	Status	Committed
19-May-21	Res.37 – Commit 9,484.04 being the balance of the 2019/2020 project funds and \$35,000.00 from the 2020/2021 project funds for one (1) bus stop at Sand Hill, Northside (new suburb) and two (2) bus stops at Eastside.	\$44,484.04
16-Mar-22	Res.014 - The Director Service Centre Delivery is to obtain quotes for the Bus Stops with pre-approval being given to purchase them if the quotes were in excess of the funds currently committed – in this instance additional funds will be allocated	
8-Jun-22	Res.058 - waiting on quotes and CSC is seeking advice from the Authority on location.	
7-Sep-22	Res.082 - Quotes & bus stop design are submitted to LA at the meeting and approved, CSC to walk through with LA members for exact location after the meeting and work begins. Kept project open.	
15-Feb-23	Res.014 - Requested that the Director of Service Delivery obtain updated quotes and appoint Contractors, noting that members verified the locations for the bus stops and had pre-approved the purchasing of the materials at the meeting held March 2022.	
23-May-23	Balance of PO for bus shelters	-\$11,315.91
16-Aug-23	Res.053 – Decision of the Authority is to keep the project open.	
23-Oct-23	Complete Fencing - supply and install 4 x bus shelters with corrugated roof and seating - invoice received	-\$27,650.00
11-Dec-23	Invoice Bunnings - quick set concrete	-\$151.09
25-Jan-24	Res.012 - The Bus Stops are in the community, extra concrete is needed and training for boxing up will be held on 14 February 2024.	
4-Apr-24	Res.029 - Keep Open	
17-Apr-24	Purchase Order raised for Bunnings	-\$608.40
15-Jul-24	Invoices from Bunnings for nuts and bolts	-\$102.08
3-Aug-24	Invoice received from Felton Industries for bench seats.	-\$2,072.00
17-Sep-24	Res.048 - allocated an additional \$5000 to add a concrete base and a safety fence with signage to keep children from running towards the bus.	\$5,000.00
31-Oct-24	PO raised with Stratco Pty Ltd - says " Fence panels for Bus Stop Project ".	-\$1,678.36
27-Nov-24	Invoice received from Bunnings	-\$480.58
14-Nov-24	Res.068 - Noted that the signs had been completed and the Civil team will install.	
10-Jan-25	PMO update: Bus stops have been installed - fencing, concrete and signs have been ordered and delivered - Civil team to install - unlikely to be any additional costs but underspend to be maintained for now.	
	underspend or (overspend)	\$5,425.62

Project 2235	Youth Board Project	\$
	Status	Committed
15-Feb-23	Res.018 – Approved the purchase of a pool table and allocated \$14,060.00 being an increase of \$2,000.00 over the quote to reflect delivery to Hermannsburg.	\$14,060.00
13-Jun-23	PO - Central Desert Transport \$354.55	
5-Jul-23	Invoice for Pool Table – All Table Sports	-\$5,671.58
5-Jul-23	Insurance for pool table	-\$272.50
3-Nov-23	Pool table is in community	
8-Nov-23	Res.071 - approved to close Project 2235 – Youth Board project, returning \$7,761.37 to unallocated funds.	-\$7,761.37
6-Dec-24	Please note that the PO for Central Desert Transport has been deleted - the pool table was freighted with other items. The project is to be re-opened to return funds to unallocated.	-\$354.55
	underspend or (overspend)	\$0.00
NEW	Industrial Fans for Recreation Hall	\$
	Status	Committed
14-Nov-24	Res.068 - Established new project for Fans for the Recreation Hall - Allocated \$10,000 - agreeing to purchase the fans if the costs are under budget.	\$10,000.00
13-Jan-25	PMO update - Quote obtained from Steve's Electrix - recommend acceptance of quote - \$10,575.07	
13-Jan-25	PMO update - Recommend increase budget to cover contingencies - \$3,000.00	
	underspend or (overspend)	\$10,000.00
Budget consideration		
	Balance of underspend or (overspend)	\$85,265.33
	Total un-allocated funds	\$61,685.29
	Total unspent funds	\$146,950.62

WISHLIST ITEMS		
8-Nov-23	Shade Structures and seating at Kuprilya Springs requesting to investigate the possibility of building the structures. Technical Services will explore whether Kuprilya Springs falls within Councils' boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 metre structure to cover a base that is already located onsite. Should the structure be outside of Councils' boundary, Tech Services will investigate what needs to happen so that the structures can be installed and will write a letter to support the construction.	
14-Nov-24	Noted that members would have to discuss the infrastructure at Kuprilya Springs with CLC as it was not within Council's Boundary. The Project Manager agreed to investigate further on whether the land was freehold.	
25-Jan-24	Dedicated shed and compound for people to fix cars with their own tools Members to advise the most suitable location.	

25-Jan-24	Camping area Members to advise what they would like and where they would like the area to be.	
14-Nov-24	Agreed for the Projects Manager to consult with the Chairperson regarding a possible location.	

PROJECTS CLOSED 2024-25		
Project 2382	REDEVELOPMENT OF SOFTBALL COMPLEX	\$
	Status	Committed
8-Jun-22	Res.058 - Noted that the announcement was made that the Hermannsburg Footy Oval will undergo a huge infrastructure development planning on sporting facilities in coordination with NTG and NTG funded agencies over the period of 12 to 18 months. And the project is named; 'Redevelopment of softball complex'	
8-Jun-22	Res.059 - Closed the project 2159, Drainage of the softball park and allocated the remaining balance \$50,000.00 to this project.	\$50,000.00
8-Jun-22	Res.061 – Closed the project 2152, Softball field and allocated the remaining funds \$9,388.25 to this project.	\$9,388.25
8-Jun-22	Res.062 – Closed the project 2153, Footy Oval and allocated the remaining balance to this project.	\$6,134.64
8-Jun-22	Res.063 – Closed the project 2155, Signage for the cultural area with PO being raised for \$317 to complete the project and allocated the remaining balance \$1,683.00 to this project (note: remaining balance is \$1711.82 and signage cost was \$288.18).	\$1,711.82
13-Mar-23	Volumetric Assessment - BMX Track (Ntaria) - Geo-referenced aerial mapping of AOI provided.	-\$3,410.00
8-Nov-23	Res.071 - accepting quote 0331 from T & D Fencing for \$67,013.32 excl. GST and allocating an additional \$5,300.00 to the project.	\$5,300.00
14-Nov-23	Invoice from T&D Fencing	-\$33,506.66
9-Aug-24	Balance of Invoice for T&D Fencing.	-\$33,506.66
17-Sep-24	Res.048 - Project closed and funds returned to unallocated.	-\$2,111.39
28-Aug-24	Charge for T&D Fencing accommodation.	-\$3,567.24
14-Nov-24	Res.068 - Resolved to assign funds and close project.	\$3,567.24
	underspend or (overspend)	\$ 0.00
Project 2393	Cracker Dust for Softball Field	\$
	Status	Committed
8-Nov-23	Res.071 – Created a new project - Cracker dust, allocating \$10,000.00, requesting the civil team to tidy the existing surface of the softball field before the cracker dust is laid.	\$10,000.00
29-May-24	PO raised for Asplum Pty Ltd	-\$8,568.00
17-Sep-24	Res.048 - Project closed and funds returned to unallocated.	-\$1,432.00
	underspend or (overspend)	\$ 0.00

Project 2403	BBQ trailer	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project – BBQ trailer – \$25,000 allocated with purchase to proceed if quotes are within approved allocation.	\$25,000.00
12-Feb-24	Invoice received from Modern Trailers - TRAILER BBQ FLAT TOP ATM	-\$15,454.55
4-Apr-24	Res.029 - BBQ Trailer, returning balance of funds to un-allocated funds	-\$9,545.45
25-Jul-24	Invoice received from Modern Trailers - Freight charge.	-\$1,818.18
17-Sep-24	Res.048 - Additional funds allocated to cover deficit.	\$1,818.18
14-Nov-24	Res.068 - Resolved to assign funds and close project.	
	underspend or (overspend)	\$ 0.00
Project 2405	Signs for permanent placement in area of unmarked graves	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.	\$5,000.00
14-Nov-24	Res.068 - Resolved to assign funds and close project.	-\$5,000.00
	underspend or (overspend)	\$ 0.00
Project 2406	Kids Healthy Eating Project	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project - Kids Healthy Eating Project - \$20,000 allocated to assist with the provision of food to all families with children attending school in Hermannsburg as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.	\$20,000.00
6-Apr-24	Invoice for freight of food	-\$363.64
18-Apr-24	Invoices received for food	-\$8,505.36
14-Nov-24	Res.068 - Resolved to assign funds and close project.	-\$11,131.00
	underspend or (overspend)	\$ 0.00

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Governance Manager
Projects Management Office

ATTACHMENTS:

- 1 Quote for Fan at Rec Hall
- 2 2023/2024 LAPF Acquittal



24 Wilkinson Street, Ciccone NT 0870
Phone: (08) 8953 2992
Email: office@steveselectrix.com.au
ABN: 43 126 895 449

MacDonnell Regional Council
 PO Box 5267
 Alice Springs NT 0871

QUOTATION

Quote No: Q12101
Site: Hermannsburg NT
 Hermannsburg NT 0872
Date: 13 January 2025
Valid till: 12 February 2025

Hermannsburg Recreational Hall

Thank you for the opportunity to provide a quotation for the above.

- Supply and install 4x 650mm wall fans to walls as per photos and mount cages around them.
- Supply and install GPOs to each fan via isolation switches.
- Remove roof sheets as required.

LABOUR - \$3,520.00
 MATERIALS - \$5,512.34
 SCISSORLIFT HIRE - \$810.00
 TRAVEL COST - \$732.73

NOTES/EXCLUSIONS

All works to be completed within normal working hours.

Accommodation to be provided by customer.

All attempts will be made to install the cabling within the wall cavity if this cannot be achieved the cabling will be installed via surface mount conduit.

Site unseen, if any unforeseen circumstances arise such as the roof being nailed down etc an additional cost will be incurred.

Sub-Total ex GST	\$10,575.07
GST	\$1,057.51
Total inc GST	\$11,632.58

Please Note

- Our trading terms and payment is strictly within 7 days from date of invoice.
- This quotation will stand firm and open for acceptance for a period of 30 days from date of quotation and is subject to rise and fall on materials.
- Quote includes only what is listed, please ensure you read the quote thoroughly and advise if anything has been overlooked. Any additions or amendments after commencement of work will result in additional costs.

MacDonnell Regional Council

CERTIFICATION OF 2024 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Hermansburg

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2024	\$95,000
Other income/carried forward balance from 2022- 2023	\$95,000
Other income/carried forward balance from 2021- 2022	\$187,670.06
Total Income	\$377,670.06
Total Expenditure	\$146,385.14
Surplus/ (Deficit)	\$231,284.92

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No
- the NT Government's COVID19 Conditions of Contract were met; Yes No

(if no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Osman Kassem.....19...../..08...../2024

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 25/10/2024 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO *bourguat* 20/1/2024

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Grants Officer _____/...../20__

Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Discretionary Funds Report
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION**That the Local Authority:**

- a) notes their 2024/2025 Discretionary funds allocation;
- b) notes that these funds must be spent and goods received by 30 June 2025; and
- c) discuss allocation of funds for community benefit.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

Date	2024/2025 Discretionary Funds	Commitments/ Expenditure
1-Jul-24	Approved Funds	\$4,000.00
6 th Sep 24	Payment for Power and Water utilities to Hermansburg Church.	(\$1000.00)
14.11.2024	Funding allocated for Christmas and New Year functions - \$2,000.00	
14.11.2024	Funding allocated for Power and Water utilities at the Hermansburg Church - \$1,000.00	
	Note that the functions did not take place – yet to receive invoice from the Church.	
	Funds remaining	\$3,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant must be spent (with goods received) between 1 July and 30 June or they are forfeited. Community currently has \$4,000.00 to spend before end of 30 June 2025.

CONSULTATION

Hermansburg Local Authority.

ATTACHMENTS:

There are no attachments for this report.

10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Income and Expenditure Report
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2024 in the Hermansburg Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31st December 2024.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

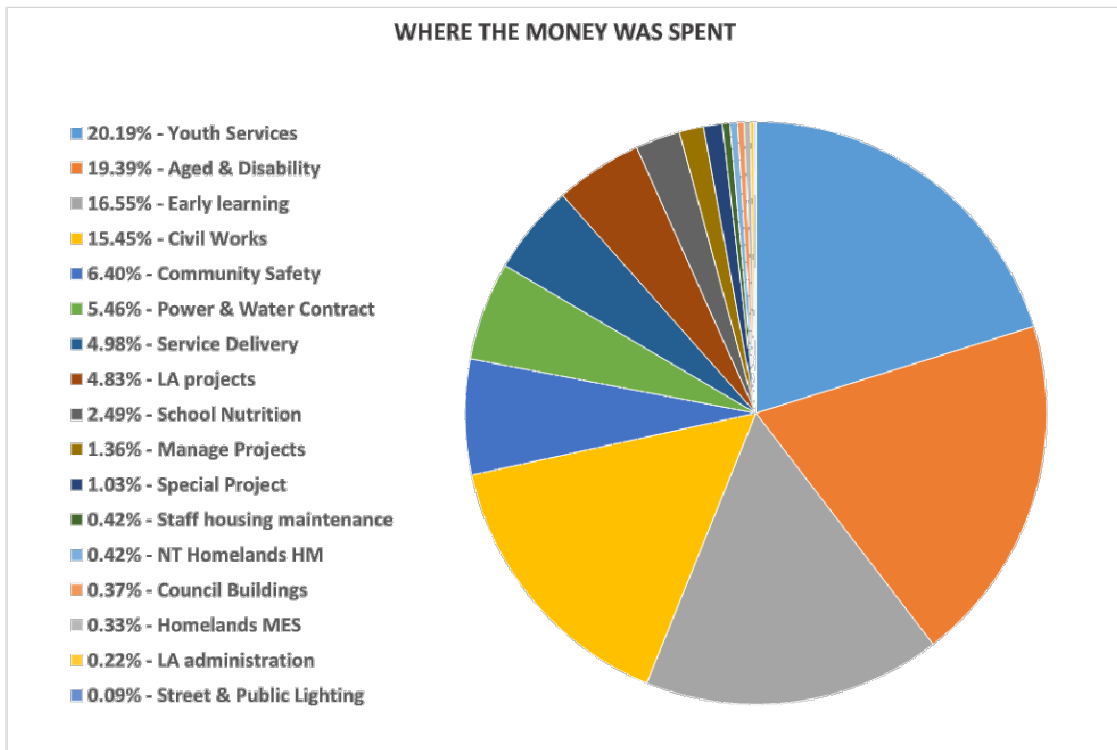
ATTACHMENTS:

1 Statement of Income and Expenditure

MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 December 2024

006 Hermannsburg

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
EXPENDITURE						
Employee costs	989,588	0	989,588	1,024,556	34,967	Underspend across Council Services, Youth and Early Learning functions
Materials & Contracts	305,430	818,784	1,124,213	478,306	(645,907)	Revise budget - overspend for Bulk Fuel by \$12k, Food Expense by \$14k and Infrastructure Repairs & Maintenance by \$19k
Operating lease and Information technology	13,195	0	13,195	50,795	37,600	Variance due to no expenditure on building leases
Other Expenses	89,956	1,794	91,749	97,902	6,153	No significant budget variances across all functions
Total Expenditure	1,398,169	820,578	2,218,746	1,651,559	(567,187)	
LA admin and project expenditure	80,525	795,058	875,582	181,216	(694,367)	Overspend on community infrastructure by \$694k



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Regional Planning incorporating Community Infrastructure Plans
AUTHOR	James Walsh, Area Manager 1

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

RECOMMENDATION

That the Local Authority:

- provides guidance and support for MRC staff in the development of the MRC 2025-26 Regional Plan; and
- provides its priorities in relation to the development of the community's infrastructure.

BACKGROUND

MacDonnell Regional Council maintains 4 Goals which it sees as critical to its success. They are:

- Goal #1 Developing Communities
- Goal #2 Healthy Communities
- Goal #3 Empowered Communities
- Goal #4 A Supportive Organisation

The reason for having these Goals is so that we can fulfil the vision of MacDonnell Regional Council: ***"many voices, one dream - building a quality desert lifestyle"***.

The Local Authority is able to make a significant contribution towards the attainment of these Goals by providing direction in relation to the projects it sees as important for the members of its community.

ISSUES, CONSEQUENCES, OPTIONS

It is a requirement under Section 33(1) of the *Local Government Act 2019* that all regional councils must have a plan for their area – the regional plan. Furthermore, s34(c) states that the Regional Plan must take into account the projects and priorities for the area identified by a local authority.

FINANCIAL IMPLICATIONS

The projects and priorities established in the Regional Plan will be considered in determining the Budget for 2025-26.

CONSULTATION

Executive Leadership Team
Local Authority members
Project Management Office

ATTACHMENTS:

1 Hermanssburg Community Infrastructure Plan 2025

REGIONAL PLANNING - HERMANSBURG COMMUNITY INFRASTRUCTURE PLAN – 2025

This is the Infrastructure plan from 2025 until 2030.



HERMANNSBURG COMMUNITY INFRASTRUCTURE PLAN – 2025

Think BIG!!!

This community infrastructure plan will give the LA direction for projects for the next 5 years. Projects can be turned into Major Projects and pool funds as well as be broken down into parts to spread the funding over the 5 years.

We would also like the LA to give Council some bigger projects they would like to see within the community. If there is grant funding that comes around, we can use the infrastructure plan to guide Council in applying for special funding. This can be things that the LA can't afford but will benefit the community.



HERMANSBURG COMMUNITY INFRASTRUCTURE PLAN – 2025

Hermansburg community receives approximately \$95,000 per year from the NTG and has two years to spend the funds. A clause in the LA funding guidelines called Major Projects means that the LA can join funds from two years of funding for larger projects. The LA will have 4 years to spend the funds rather than 2. These funds can be put towards achieving larger and more productive projects. Combining two years of funds will give the LA approximately \$190,000 for a project.

To join the funds a project plan must be submitted to the DCMC for approval. MRC Project Management Office will manage the project planning for all Major Projects.

These funds can also be joined with funding from other organisations like CLC and grants to achieve bigger projects otherwise not possible with just the LA funds.



HERMANNSBURG COMMUNITY INFRASTRUCTURE PLAN – 2025

What can LAPF be used for?

- Repairs and maintenance of community assets controlled or owned by the council. For example park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities. For example sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.



HERMANNSBURG- COMMUNITY INFRASTRUCTURE PLAN – July 2021

Big priority project
Kuprilya Springs
 More shade and seating

BMX track



Source: MacYouth BMX plan

Youth Space

Rec hall: seats and fans

Skate Park



Safety bollards

near junction of two roads and football carpark (See below and appendix)



Fence opposite bollards, Lot 112

Cultural area
 (ceremony grounds)
 No entry signs

Signs for tourists

- Directions
- No entry / photo signs
- Near church

Road near tourist precinct
 to protect the small cemetery near road
 (in development – Tjuanpa)

School bus stops:
 Sand hill
 North side
 East side

Beautify cemetery entrance

- Carpark
- Drop toilets

Beautify front Sign at entrance

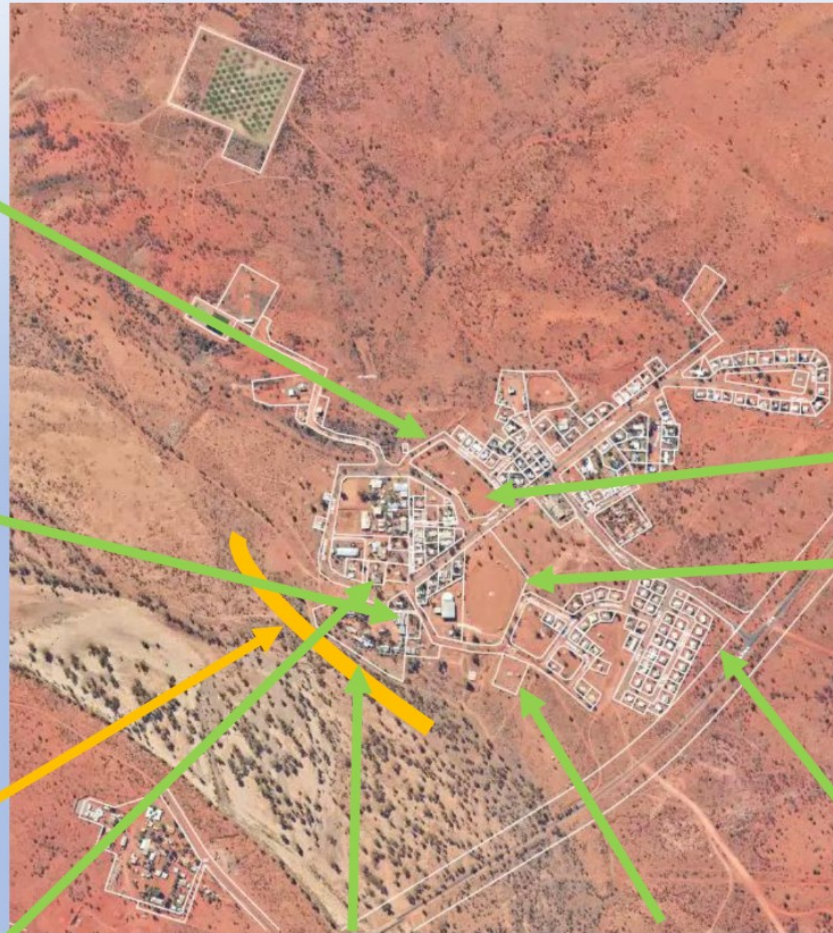
- Directions
- No entry / photo signs

Grass area

Kerbs (NTG)

Old nursery revive

Drinking (potable) water trailer
 Approx cost: \$10-12,000



MacDonnell Regional Council is working with the Local Authority and Councillors to plan for future infrastructure needs at Hermannsburg. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.



Trees

Need to be 1 year old before planting, need care-plan



Yarning circle (in development)

Dept Health funding
 Night Patrol compound

Water tank

at softball oval

Footy oval

- Lights
- Grass
- Scoreboard
- Seats



Men's shed

- Veggie garden
- Water
- Other general improvements

Eastside park

Consult with community on investment



HERMANSBURG COMMUNITY NIAA Consultation Projects

- Change Rooms
- Retail Precinct
- Public spaces – Halls Hubs
- Community Gardens
- Sporting Facilities
- Resource Centre
- Tourism Facilities – Signage, camp sites, caravan parks
- Safe House
- Music Studio
- Street Lights - Upgrades



HERMANNSBURG– COMMUNITY INFRASTRUCTURE PLAN – 2025

Priority list:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs at Hermansburg.

We want to hear from you as we plan for the next 5-10 years.

An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available.



HERMANSBURG COMMUNITY INFRASTRUCTURE PLAN – 2025

Based off the new community infrastructure plan, we would request that all unallocated funds are allocated to the priority 1 project. If the project costs less than allocated, the funds will be returned and put towards priority 2 at the next meeting. This will prevent hold ups requesting more funds for a project.

This way we can get through projects faster and concentrate on the higher priority projects.



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.3
TITLE Council Services LA Report - Hermannsburg January 2025
AUTHOR Ellen Fitzgerald, Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director Council Services
Stuart Millar – Area Manager Council Services
Max Baliva - Council Services Coordinator

ATTACHMENTS:

1 Council Services LA report for Hermannsburg



Council Services Hermannsburg

November 2024 - January 25



100% First Nations Employees in SCD



1 Area Manager Visits to Community



480 Council Office Hours of Service

Snapshot



4114 Litres Fuel Usage Total



19 Vehicles and Plant in Use



350+ Bins Emptied Weekly



**98 Street Lights Operational
8 Street Lights Non-Operational**



2 Sport Grounds Maintained



2 Toolbox Talks Completed



25 loads of Rubbish to the dump



3 Water Tests



34 Hours of Maintenance completed at Airstrip



3 Parks & Playgrounds Inspections

Internal Road Maintenance

- Slashing of internal road will start soon when we have all staff back on deck
- Pothole repairs will be done with cooler weather

Maintenance of Parks and Open Spaces

- Monthly Inspections have continually been done every month
- East side needs slashing & tidy up after recent rains
- Sandhill needs slashing & tidy up
- Central park slashed & tidy

Sports Grounds

- Softball area needs to be slashed & scraped to remove Buffel grass from pitch after recent rains
- Football Oval has recently been cleaned before Christmas from Tech services

Waste Management

- Rubbish collection occurs twice a week, Monday & Thursday
- Hard rubbish pick-up occurs when the civil team can get a chance.
- Separation bays cleaned regularly

Weed Control and Fire Hazard Reduction

- When all staff are back to work after cultural business has finished, they will be out and about tackling the grass growth from recent rains. whipper snipping grass around the Community working around all open areas and along the roads within the Community.
- Fire breaks need to be graded around Community
- Slashing of Council Facilities hopefully done & checked Monthly

Other

- Cars removed from Community by Tech Services crew
- 40 plus vehicles relocated from Community to waste facility .





10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.4
TITLE Community Services Report
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged Care, Children's Services and Youth Services.

RECOMMENDATION

That the Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Manager of Community Safety
Manager of Youth Services
Manager of Aged Care
Manager of Children's Services

ATTACHMENTS:

- 1 Aged Care Snapshot
- 2 Children's Services Snapshot
- 3 Community Safety Snapshot
- 4 Youth Services Snapshot



Local Authority Report Aged and Disability



Hermannsburg 01/11/2024-31/12/2024



99% Indigenous Employment.
**1x Home Care Assistant -
Vacancy.**



Stakeholders' engagement
5 Clinic Meetings
5 SNP Engagement
6 Elder Care Support
2 NT DoHAC Team



Transport
24 lifts given



**242 Individual activities
delivered.**
2 group activity delivered.



Showers - 2
Toilet Assistance- 10
Laundry - 12
Tablet Reminders - 0



9 NATSI Clients
9 CHSP Clients
1 Brokerage clients



- **Certificate III in Individual support**
- **Planning for diversity workshop**
- **Case Management Training**



Meals - 1087
Hampers - 232
SNP - 1820

Challenges



- **Multiple services disruption due to staff on leave and unauthorized staff absences during Christmas period.**

Highlights



- **Client numbers are increasing.**
- **Client Christmas party was successful and had lots of clients engaging in activities.**

- Some glimpse of client celebrating christmas at Hermansburg Aged Care Centre









Local Authority MacKids Hermannsburg 01/11/2024 - 17/01/2025



8 Employees
88% First Nation



24 - Enrolments
6 - daily av. attendance



Training

- 1 - TL working towards Cert III
- 2 - Educator working towards Cert III in Early Childhood Education and Care



Service Delivery
259 Hours



111 Meals served



Vacancies
2 educators
(when attendance increases)



Support
23 HRS
Coordinator support



Stakeholder Engagement

- Clinic
- School

Key Challenges



- Staff attendance not consistent

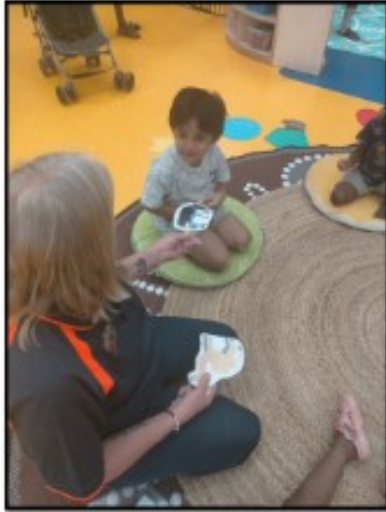
Highlights



- Family community meeting
- Successful and lots of fun Christmas party
- Increase community engagement
- 1 staff member returning to work after Maternity leave.



Local Authority MacKids Hermannsburg 01/11/2024 - 17/01/2025



Annie passing picture using pegs as part of eye coordination and concentration learning skills



Lester received his Christmas present and enjoyed the party,



The children decorate a canvas for our centre philosophy.



As part of Family meetings - Parents decorate a canvas with paint brushes they made with local resources



Local Authority Report

Hermannsburg MacSafe November 2024-January 2025



- 6 staff in the team
- Senior CSO/ Perm PT CSO vacancy at present
- 100% Community-based Employees are Aboriginal

- 310 Hours patrolled
- 938 Hours worked
- Work: Tues-Sat;
- 6.00pm-Midnight



225 Engagements with young people



23 Engagements with over 18's



296 Young people taken home



Training 19 hours



28 Are you okay? Checks



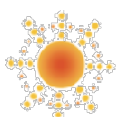
0 Community gatherings

Challenges



- Staffing has been difficult, with only one Permanent Part-Time Employee, which is the Team Leader all other employee's are casuals.
- Senior CSO Role and Part-Time CSO role has been advertised and recruitment is underway to fill vacancies, interviews to be held soon.

Highlights



- New MacSafe Coordinator Rajnil Kumar started at the beginning of November. Having previously lived and worked in Hermannsburg he knows many members of the community already.
- The team have been working well together through the staff shortages
- Hermannsburg MacSafe Team would like to remind community members that the Yarning Circle is open and it is a welcoming space for people to sit,



Local Authority Youth Services Hermannsburg Nov 24 - Jan 25



Employees

10 staff
100% Aboriginal



Activities

54 activities
372 hours



Engagements

101 young people
1583 engagements



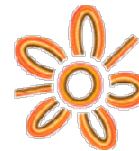
Bush Trip

3



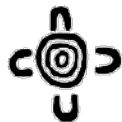
School Support

2 days



Training

1



Youth Board

1



Sport

41



Youth Diversion

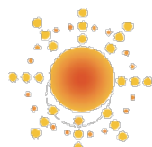
1

Challenges



- Men's Business
- Hot Weather
- Community unrest
- Changed operating hours to manage risk and safety concerns

Highlights



- Younger staff stepping up to keep youth program strong
- Intercommunity dodge ball comp
- Bar Bar Black Kings Barber (Kings Narrative)



Kings Narrative



Intercommunity Dodgeball Competition



Disco Nights

10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.5
TITLE MRC Position Vacancies Report
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Hermannsburg.

BACKGROUND

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

1 MRC Positions Vacant Report



Position Vacancies Hermannsburg

Position #	Service	Description	Type	Weekly Hours
400704	MacKids	Educator - Early Learning	Full-Time	38
400705	MacKids	Educator - Early Learning	Part-Time	30.4
400707	MacKids	Educator - Early Learning	Part-Time	27.4
400711	MacKids	Educator - Early Learning	Part-Time	27.4
400712	MacKids	Educator - Early Learning	Casual	As Rostered
401343	MacSafe	Senior Community Safety Officer	Part-Time	25
401344	MacSafe	Community Safety Officer	Part-Time	20
401357	MacSafe	Community Safety Officer	Casual	As Rostered
402394	MacCare	Home Care Assistant (Male)	Casual	As Rostered
403046	MacYouth	Youth Services Officer	Casual	As Rostered
501303	Council Serv	Customer Service Officer	Part-Time	19
501304	Council Serv	Customer Service Officer	Casual	As Rostered
501329	Council Serv	Works Assistant	Part-Time	19
501332	Council Serv	Works Assistant	Part-Time	19

Table data derived from XLDOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 8/01/2025



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Income and Expenditure Report
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2024 in the Hermannsburg Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31st December 2024.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 Statement of Income and Expenditure

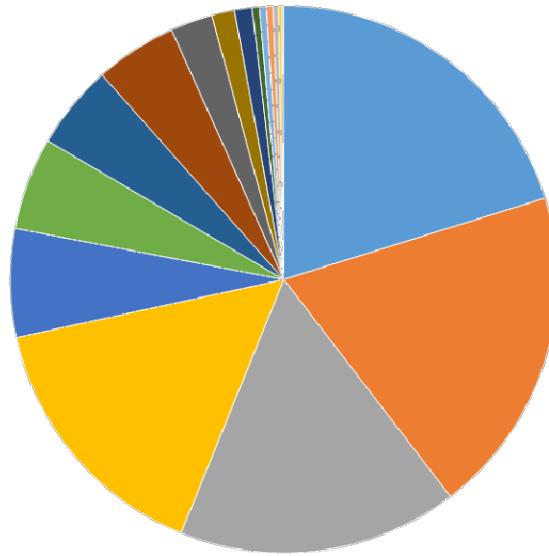
MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 December 2024

006 Hermannsburg

Description	Year to Date					Comments
	Actual \$	Committe d \$	Actual + Committed \$	Budget \$	Variance \$	
EXPENDITURE						
Employee costs	989,588	0	989,588	1,024,556	34,967	Underspend across Council Services, Youth and Early Learning functions
Materials & Contracts	305,430	818,784	1,124,213	478,306	(645,907)	Revise budget - overspend for Bulk Fuel by \$12k, Food Expense by \$14k and Infrastructure Repairs & Maintenance by \$19k
Operating lease and information technology	13,195	0	13,195	50,795	37,600	Variance due to no expenditure on building leases
Other Expenses	89,956	1,794	91,749	97,902	6,153	No significant budget variances across all functions
Total Expenditure	1,398,169	820,578	2,218,746	1,651,559	(567,187)	
LA admin and project expenditure	80,525	795,058	875,582	181,216	(694,367)	Overspend on community infrastructure by \$694k

WHERE THE MONEY WAS SPENT

- 20.19% - Youth Services
- 19.39% - Aged & Disability
- 16.55% - Early learning
- 15.45% - Civil Works
- 6.40% - Community Safety
- 5.46% - Power & Water Contract
- 4.98% - Service Delivery
- 4.83% - LA projects
- 2.49% - School Nutrition
- 1.36% - Manage Projects
- 1.03% - Special Project
- 0.42% - Staff housing maintenance
- 0.42% - NT Homelands HM
- 0.37% - Council Buildings
- 0.33% - Homelands MES
- 0.22% - LA administration
- 0.09% - Street & Public Lighting



12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Council Business
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to provide members with an opportunity to discuss matters raised at item 6.2.

RECOMMENDATION

That the Hermannsburg Local Authority notes and discusses the items raised at item 6.2.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority and the community.

ATTACHMENTS:

There are no attachments for this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE General Non-Council Business
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

A representative provides necessary updates in regards to Northern Territory Government services.

AT the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Local Authority notes and discusses the matters raised at item 6.3.

BACKGROUND

Members discuss items raised at 6.3.

Date raised	Issue	Detail
8-Nov-2023	Lutheran Church	Members requested help with sourcing additional funding to assist with the payment of bills and utilities for the Church, as they were struggling to pay them. Members also asked if the Authority could allocate funds to help with these costs.
		Although a Lutheran Church, the community were responsible for the upkeep and received very little funding, having to rely heavily on donations.
		The NTG Representative will seek possible funding or grants to help the community pay for the utilities at the church.
4-Apr-24		DCMC Representatives not in attendance at this meeting. Keep this matter open.
17-Sep-24		This matter was not discussed at the LA meeting held 17 th September
14-Nov-24		This matter was not discussed at the LA meeting held 14 th November.

Date raised	Issue	Detail
14-Nov-24	Water over Finke Crossing	Request the Representative and MRC's CEO write to DIPL to find a solution regarding the pooling on the road that is a safety concern.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

There are no attachments for this report.