



AGENDA

HAASTS BLUFF LOCAL AUTHORITY MEETING

WEDNESDAY 13 NOVEMBER 2024

The Haasts Bluff Local Authority Meeting of the MacDonnell Regional Council will be held at the Haasts Bluff Council Office on Wednesday 13 November 2024 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING - 2025

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance;
- b) accepted the apologies to the meeting;
- c) notes that Members Martin Jugadai and Randall Butler were marked as absent from the previous meeting held 20th March 2024.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absences from the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Haasts Bluff Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



The Local Authority adopt the unconfirmed minutes of the previous meetings.

RECOMMENDATION

That the Haasts Bluff LA confirm the minutes of:

- a) the Ordinary meeting held 13 September 2023;
- b) Provisional meetings held 22 November 2023 and 20 March 2024.

ATTACHMENTS:

- 1 13-09-2023 HBLA Minutes (Draft)
- 2 22-11-2023 HBLA Minutes (Draft)
- 3 25-03-2024 HBLA Minutes (Draft)



MINUTES OF THE HAASTS BLUFF LOCAL AUTHORITY MEETING HELD IN THE
HAASTS BLUFF COUNCIL OFFICE ON
WEDNESDAY, 13 SEPTEMBER 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:26AM

1.1 NOMINATION FOR CHAIRPERSON

HBLA2023-022 RESOLVED (Jason Minor/Tommy Conway)

That the Haasts Bluff Local Authority by way of ballot, chose Kieran Multa as Chairperson for the meeting held 13 September 2023.

2 WELCOME

2.1 Welcome to Country – Member Kieran Multa

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Simon Dixon, Member Roseranna Larry, Member Douglas Multa and Member Kieran Multa

Councillors:

Councillor Tommy Conway and Councillor Jason Minor

Council Employees:

Brian Robinson - Acting Director Community Services, Iryna Mustiats – Manager Children’s Services, Stuart Miller – Area Manager Service Delivery, Kelly Ryan – Acting Council Services Coordinator Haasts Bluff and June Crabb – Governance Officer

Guests:

Bruce Fyfe – Regional Manager, Department Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

Member Derek Egan, Member Randall Butler and Member Martin Jugadai

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Absentees:

Councillor Dalton McDonald

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

HBLA2023-023 RESOLVED (Kieran Multa/Roseranna Larry)

That members:

- a) noted the attendance;
- b) accepted the apologies received from Members Derek Egan, Randall Butler and Martin Jugadai; and
- c) noted the absence without notice of Deputy President Dalton McDonald, requesting that the Councillor provide an explanation, on why he has not attended a meeting in person since March 2022.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

HBLA2023-024 RESOLVED (Simon Dixon/Roseranna Larry)

That the Haasts Bluff Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

HBLA2023-025 RESOLVED (Kieran Multa/Jason Minor)

That the minutes of the Haasts Bluff Local Authority meeting held 12 April 2023 be adopted as a resolution of the Haasts Bluff Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED**

HBLA2023-026 RESOLVED (Tommy Conway/Kieran Multa)

That the Haasts Bluff Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HBLA2023-027 RESOLVED (Douglas Multa/Tommy Conway)

Noted that the members provided notification of matters to be raised in General Council Business as follows:

- a) Grading the roads
- b) Internet and Mobile Phone connections

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HBLA2023-028 RESOLVED (Douglas Multa/Tommy Conway)

Noted that members provided notification of matters to be raised in General Non-Council Business as follows:

- a) Telstra
- b) Outstations

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HBLA2023-029 RESOLVED (Jason Minor/Tommy Conway)

That the Haasts Bluff Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HBLA2023-030 RESOLVED (Jason Minor/Tommy Conway)

That the Haasts Bluff Local Authority declared no conflict of interest with the meeting agenda

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.

- Festivals or other events – but must only be conducted within a council's own Local Authority area.

The Haasts Bluff Local Authority have \$24,144.18 project funds to spend on community infrastructure.

\$22,000.00 is the expected commitment from the NTG Project funds for 2023/2024 and \$2,144.18 are Project funds that are yet to be spent.

HBLA2023-031 RESOLVED (Kieran Multa/Jason Minor)

That the Haasts Bluff Local Authority:

- a) anticipated receiving the NTG Project funds allocation for 2023/2024 of \$22,000.00, noting that members committed these funds to the current projects as below.
- b) noted and accepted the progress of their projects and kept open:
 - 2143 – Solar lights at Sorry Camp.
 - 2145 – Church Pews, committing an additional \$2,580.00, noting that the previous quote had expired and members then approving a new quote of \$7,580.00 received from Felton Industries for 12 x Bench Seats with back rests.
 - 2146 – Trevor Carpark, requesting the design be created with the colours of the Aboriginal flag.
 - 2147 – Amend the project name to Spencer Coffin trolley, seek quotes for the trolley noting that the Civil team can assist with the upgrade to the current Church Pulpit.
 - 2148 – Church Lectern – requesting that the Youth Board be asked for their help to sand, paint or vanish some of the furniture in the church.
- c) created new projects as follows:
 - 'Garden Shed with tools for the cemetery, same as the one being purchased for Mt Liebig, allocated \$5,000.00, noting to place the shed beside the Church.
 - Modular Stage, allocating \$7,600.00, requesting to purchase a similar model to that of Areyonga.
 - Upgrade the Umpire Box, allocating \$4,000.00 to the project.
 - Trees around the Park, allocating \$4,000.00 and that quotes be sought.
- d) members requested the Area Manager follow up with quotes for a sprinkler system for around the park or advise of alternative options.

9.2 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody.

This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

Due to an operational error, an omission to notify members at their April 2023 Local Authority meeting of their earlier spending to their 2022/2023 Discretionary funds gave rise to the Authority allocating and purchasing musical equipment which resulted in an overspend to the 2022/2023 Discretionary funds of \$2,541.54

HBLA2023-032 RESOLVED (Kieran Multa/Simon Dixon)

That the Haasts Bluff Local Authority:

- a) noted the spending of their 2022/2023 Discretionary funds; and
- b) requests that the Authority not be penalised for the operational error and that Council approve to return their full 2023/2024 allocation to \$4,000.00.

10 COUNCIL SERVICES REPORTS

10.1 SCD - HAASTS BLUFF LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Haasts Bluff across the area of Local Government Service Delivery.

HBLA2023-033 RESOLVED (Kieran Multa/Roseranna Larry)

That the Haasts Bluff Local Authority noted and accepted the Service Delivery report.

10.2 COMMUNITY SERVICE HAASTS BLUFF LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report tabled at this meeting provides an update on Community Services program delivery.

HBLA2023-034 RESOLVED (Roseranna Larry/Douglas Multa)

That the Haasts Bluff Local Authority:

- a) accepted the Community Services report,
- b) Invites the Manager of MacSafe and the Manager of Youth Services to the November Local Authority meeting with responses to the following:
 - c) MacSafe
 - Members sought an explanation on what the duties of MacSafe are,
 - What are the hours for Night Patrol, and
 - To clarify what areas are patrolled, how often and if that included Outstations.
 - d) Youth Services
 - Members asked how often excursions were planned for their Youth,
 - Was there was a schedule or timetable available for the Youth excursions,
 - Does age restrictions apply when overnight camping trips are planned.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 JULY 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 July 2023 in the Local Authority Community.

HBLA2023-035 RESOLVED (Jason Minor/Roseranna Larry)

That the Haasts Bluff Local Authority noted and accepted the expenditure report as at 31 July 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

HBLA2023-036 RESOLVED (Douglas Multa/Jason Minor)

That the Haasts Bluff Local Authority noted and discussed the item raised at 6.2 as follows:

- a) **Internet and Mobile phone connection.**
Members were advised that an email had been received from the Department of Social Services (DSS) regarding information on a Digital Connectivity Project. This project was looking at providing an uplift in Wifi and Mobile connectivity to communities where these services were non-existent or of a substandard quality, allowing for greater access to healthcare, employment opportunities, education, government and online services.
It was noted that Wifi connections would be delivered through Pivotel and Easyweb, and mobile connectivity with the NT Government.
Members requested that Council invite the Representatives of this Project for a discussion with the Local Authority prior to the LA meeting in November.
- b) **Shade Structure outside Aged Care.**
Members agreed that the wooden shade structure outside the Aged Care facility be removed as it was a safety concern for the community residents. Members noted that the Work, Health and Safety team will work with the Area Manager to facilitate this matter quickly.
- d) **Road.**
Noted that the road from the Cross into Haasts Bluff was in very poor condition, requesting MRC look into funding to seal the road.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

HBLA2023-037 RESOLVED (Douglas Multa/Kieran Multa)

That the Haasts Bluff Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3 as follows:
 - Outstations

In response to Member Douglas Multa's question on what funding is available for Outstations, the Representative from the Department Chief Minister and Cabinet (DCM&C) explained that the Federal Government had committed \$100 million towards upgrades on Outstations within the NT and currently had \$50 million still to be allocated.

Members were advised that these funds were being administered by Central Land Council (CLC) and it was in the interest of the Outstation residents to speak with the CLC Project Representatives as it was on their recommendations as to which Outstation received the funds.

Members also noted that certain conditions had to be met before an Outstation was eligible for the funding.

14 DATE OF NEXT MEETING - WEDNESDAY 22 NOVEMBER, 2023**14 MEETING CLOSED**

The meeting terminated at 2:28 pm.

This page and the preceding 7 pages are the minutes of the Haasts Bluff Local Authority Meeting held on Wednesday 13 September 2023 and are CONFIRMED.



MINUTES OF THE HAASTS BLUFF LOCAL AUTHORITY MEETING HELD IN THE
HAASTS BLUFF COUNCIL OFFICE ON WEDNESDAY 22 NOVEMBER 2023 AT
10:30AM

1 MEETING OPENING

The meeting was declared to be Provisional and opened at 11.30am

Members of the Local Authority chose Member Simon Dixon as Chairperson for the meeting held 22 November 2023.

2 WELCOME

2.1 Welcome to Country.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Simon Dixon, Member Derek Egan, Member Randall Butler and Member Roseranna Larry.

Councillors:

Councillor Tommy Conway (via Teleconference), President Roxanne Kenny (via Teleconference)

Council Employees:

Aaron Blacker, Director Technical Services, Gina Lacey, Director Community Services, Barbara Newland, Executive Services Manager, Mark O'Brien, ESO, Teresa Peeke, MacKids, Emily McBride, MacCare, Liz Scott, MacSafe and Valentine Orian, MacSafe.

Guests:

Bruce Fyfe – Regional Manager, Department Chief Minister and Cabinet, Katherine O'Donoghue, (via Teleconference), Office of the Hon Chanston Paech, Minister for Local Government.

3.2 Apologies/Absentees

Apologies:

Members accepted the apology received from Member Martin Jugadai and Deputy President Dalton McDonald.

After the meeting it was found that Councillor Jason Minor had been unable to attend due to the road conditions. He had no mobile reception and was unable to contact Members to advise of his situation. Given the circumstances his apology is accepted.

Absentees:

Members note that Member Kieran Multa and Douglas Multa were absent from the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HBLA2023-038 RESOLVED (Roseranna Larry/Derek Egan)

That the provisional meeting of the Haasts Bluff Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

HBLA2023-039 RESOLVED (Randall Butler/Roseranna Larry)

That the minutes of the Haasts Bluff Local Authority meeting held 13 September 2023 was not resolved as the meeting held 22 November 2023 was a provisional meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

HBLA2023-040 RESOLVED (Simon Dixon/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HBLA2023-041 RESOLVED (Simon Dixon/Tommy Conway)

Noted that the members of the provisional meeting provided notification of matters to be raised in General Council Business as follows:

1. Night Patrols
2. Home Care
3. Child Care

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HBLA2023-042 RESOLVED (Simon Dixon/Tommy Conway)

Noted that the members of the provisional meeting provided notification of matters to be raised in General Non-Council Business as follows:

1. Atji Outstation

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HBLA2023-043 RESOLVED (Randall Butler/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority note the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HBLA2023-044 RESOLVED (Randall Butler/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority declared no conflicts of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HBLA2023-045 RESOLVED (Roserranna Larry/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority notes the progress reports on actions from the minutes of previous meetings as follows:

- **HBLA2023-034 – Liz Scott joined the meeting to provide responses to and discuss in detail the Community Safety matters which had been raised. She joined with Gina Lacey in addressing the matters regarding Youth**

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Services. Consideration will be given to working with the school and Night Patrol to collaborate on camping trips to address staff shortage issues.

- MRC is asked to write to the CLC on behalf of the Local Authority to urge them to provide security when royalty payments occur and to notify the police as to where and when the royalty meetings are to be held.
- HBLA2023-036 – this action is to be closed – this is a Federal Government matter.
- Aaron Blacker undertook to obtain and circulate information to Members regarding Starlink.

Minute note: The meeting adjourned for lunch at 12.55pm and resumed at 1.30pm.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

The Haasts Bluff Local Authority have \$964.18 of unallocated funds to spend on community infrastructure.

It is important to note that \$20,308.87 are funds that are at risk of being returned to NTG.

This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.

HBLA2023-046 RESOLVED (Roserranna Larry/Derek Egan)

That the provisional meeting of the Haasts Bluff Local Authority:

- a) notes an underspend to the project – Outdoor Fitness Equipment, that was closed at the March 2023 meeting and approves to return \$189.00 to unallocated funds;
- b) notes that \$20,308.87 is funds at risk of being returned to NTG; and
- c) notes and accepts the progress of their projects.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody.

This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

At the October Ordinary Council Meeting, Council made the following resolution to the Haasts Bluff Local Authority:

OCM2023-147 RESOLVED (Patrick Allen/Andrew Davis)

That Council:

- d) considered the request of the following Authority's and approved to return their 2023/2024 Discretionary funds as follows:
 - o \$2,541.54 to the Haasts Bluff Local Authority

HBLA2023-047 RESOLVED (Simon Dixon/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority:

- a) notes that Council has agreed to reinstate \$2,541.54 to the 2023/2024 Discretionary funds for Haasts Bluff; and
- b) determines that this funding will be expended on community events to be held Christmas, New Year and Easter.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE HAASTS BLUFF LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

HBLA2023-048 RESOLVED (Randall Butler/Simon Dixon)

That the provisional meeting of the Haasts Bluff Local Authority notes and accepts the Community Services report.

10.2 SCD - LA REPORT - HAASTS BLUFF

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Haasts Bluff across the area of Local Government Service Delivery.

HBLA2023-049 RESOLVED (Roseranna Larry/Derek Egan)

That the provisional meeting of the Haasts Bluff Local Authority notes and accepts the Service Centre Delivery report.

Minute note: Member Roseranna Larry left the meeting at 2.17pm.

10.3 TECHNICAL SERVICES

EXECUTIVE SUMMARY:

This report is an update of Works completed in Haasts Bluff by Technical Services between July and November.

HBLA2023-050 RESOLVED (Tommy Conway/Simon Dixon)

That the provisional meeting of the Haasts Bluff Local Authority accepts the Technical Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 OCT 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 Oct 2023 in the Local Authority Community.

HBLA2023-051 RESOLVED (Simon Dixon/Randall Butler)

That the provisional meeting of the Haasts Bluff Local Authority notes and accepts the expenditure report as at 31 October 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

HBLA2023-052 RESOLVED (Derek Egan/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority notes that the items raised at 6.2 were fully considered in the discussion regarding the Action Items and that no further action is required.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

HBLA2023-053 RESOLVED (Derek Egan/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority:

- a) **notes and discusses the Non-Council Business item raised regarding the Ajti Outstation at Item 6.3;**
- b) **notes and accepts the updates and progress on actions from the Department of Chief Minister and Cabinet as follows:**

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- It has been determined that all of the Federal Government funding of \$100m has been fully committed and spent. Bruce provided a detailed update on funding allocations.
- Members have been updated regarding the Telstra services which may be completed within 18-24 months.
- Members were advised that the NTG's \$30m housing program will result in old houses being demolished with new houses built in their place – this means that additional housing is not being created.
- There have been bad bushfires of late which have been caused by discarded matches on the side of the road. Bruce urged Members to talk to community members about this.

14 DATE OF NEXT MEETING -

15 MEETING CLOSED

The meeting terminated at 2.45pm.

This page and the preceding 6 pages are the minutes of the Provisional Haasts Bluff Local Authority Meeting held on Wednesday 22 November 2023 and are CONFIRMED.



MINUTES OF THE HAASTS BLUFF LOCAL AUTHORITY HELD IN HAASTS BLUFF ON
WEDNESDAY 20 MARCH 2024 AT 10:30 AM

1 MEETING OPENED

Meeting opened 11.30am

2 WELCOME

Welcome to Country - Chairperson Simon Dixon

3 ATTENDANCE AND APOLOGIES

Local Authority Members

Simon Dixon - Member, Kieran Multa Member, Provisional Member Jennicka Inkamala,

Councillors

President Roxanne Kenny (via Teams) , Deputy President Dalton McDonald, Councillor
Councillor Tommy Conway (via Teams)

Council Employees

Aaron Blacker - Director Technical Services, James Walsh - Area Manager Service Delivery,
Emily McBride - Manager Aged & Disability Services, Jake Sellers Coordinator Youth
Services, June Crabb - Governance Officer (via Teams) and Damien Ryan - Governance
Officer.

Guests

Anna Eggerton - NTEC, Skye Haigh - Ekistica, Levina Phillips - Centre for Appropriate
Technology, Bruce Fyfe - Department of Chief Minister and Cabinet,

Apologies

Belinda Urquhart - MRC Chief Executive Officer, Derek Egan - Member, Douglas Multa –
Member and Jason Minor - Councillor

Absentees

Members' Martin Judgadai and Randall Butler

Haasts Bluff Local Authority 20 March 2024 - Minutes



Resignations

Roseranna Larry

Local Authority Nominations

Jennicka Inkamala

ITEM NUMBER:	3.1
TITLE:	Attendance

HBLA2024-1 RESOLVED (Dalton McDonald/Tommy Conway)

That the Provisional meeting of the Haasts Bluff Local Authority:

- a) noted that Simon Dixon was appointed as Acting Chairperson for the 20th March 2024 meeting;
- b) noted the attendance;
- c) accepted the apologies received from Members Derek Egan, Member Douglas Multa;
- d) noted absences without notice of Members Randall Butler, Martin Jugadai and Councillor Jason Minor;
- e) noted and accepted the resignation received from Roseranna Larry; and
- f) requests that Council endorse Jennicka Inkamala as a member to the Haasts Bluff Local Authority.

4 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	4.1
TITLE:	MacDonnell Council Code of Conduct

HBLA2024-3 RESOLVED (Simon Dixon/Tommy Conway)

That the Provisional meeting of the Haasts Bluff Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER:	5.1
TITLE:	Confirmation of Previous Minutes

HBLA2024-4 RESOLVED (Simon Dixon/Kieran Multa)

That members of the Haasts Bluff Local Authority did not resolve the minutes of the meeting held on the 22nd November 2023 as the meeting held 20 March 2024 was a provisional meeting.



Haasts Bluff Local Authority 20 March 2024 - Minutes

6 NOTIFICATIONS OF GENERAL BUSINESS AND ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	6.1
TITLE:	Notification of General Business Items

HBLA2024-5 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority noted that members raised the following matters for discussion.

- a) Healthy Community Event.
- b) Maintenance Memory Mountain to community Road

ITEM NUMBER:	6.2
TITLE:	Notification of Matters Raised in General Non-Council Business items

HBLA2024-6 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority notes that members provided notice of matters to be raised in General Non - Council Business as follows:

- a) Roads
- b) Housing

ITEM NUMBER:	6.3
TITLE:	Acceptance of Agenda

HBLA2024-7 RESOLVED (Simon Dixon/Dalton McDonald)

That the Provisional meeting of the Haasts Bluff Local Authority noted that the papers circulated were received for consideration at this meeting.

7 CONFLICTS OF INTEREST

ITEM NUMBER:	7.1
TITLE:	Conflict of Interest

HBLA2024-9 RESOLVED (Simon Dixon/Dalton McDonald)

That the Provisional meeting of the Haasts Bluff Local Authority

- a) noted the Conflict of Interest Policy; and
- b) that no members declared a conflict of interests with the meeting Agenda.

Haasts Bluff Local Authority 20 March 2024 - Minutes



8 DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER:	8.1
TITLE:	CfAT - Keeping Places Project
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

The Centre for Appropriate Technology (CfAT) is an Aboriginal and Torres Strait Islander controlled business, based in Alice Springs and has been operating for over 40 years.

Representatives are in community to inform members of the project to design and construct Keeping Places for object and artefact storage.

HBLA2024-10 RESOLVED (Simon Dixon/Dalton McDonald)

That the Provisional meeting of the Haasts Bluff Local Authority:

- a) **noted the presentation on the Project – Keeping Places; and**
- b) **provided feedback to the Representatives on locations, designs and employment.**

ITEM NUMBER:	8.2
TITLE:	NT Electoral Commission
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

HBLA2024-11 RESOLVED (Simon Dixon/Dalton McDonald)

That the Provisional meeting of the Haasts Bluff Local Authority noted and accepted the presentation from the NTEC Representatives.

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER:	9.1
TITLE:	Action Register
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

Haasts Bluff Local Authority 20 March 2024 - Minutes



HBLA2024-12 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received;
- b) and approved the closure of completed action - Write to CLC

ITEM NUMBER:	9.2
TITLE:	Local Authority Projects
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

It is important to note that \$5,478.38 are funds that are at risk of being returned to NTG. This amount is from funds committed to current projects but remains unspent, as well as unallocated funds.

HBLA2024-13 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority by majority vote, made the following recommendations and:

- a) noted that \$5,478.38 are funds at risk of being returned to NTG;
- b) approves to close the following projects:
 - 2143 - Solar lights for Sorry Camp, returning \$1,845.33 to unallocated funds;
 - 2145 - Church Pews
 - 2147 - Spencer Coffin Trolley and move to wishlist for future consideration, returning the budget of \$1,000.00 to unallocated funds;
 - 2148 - Church Lectern, noting the safety concerns raised.
- c) notes and accepts the progress on their projects to keep open;
 - 2146 - Trevor Carpark;
 - 2386 - Garden Shed with tools for Cemetery;
 - 2390 - Modular Stage, allocating an additional \$2,000.00 to complete;
 - 2391 - Softball Commentary Box, noting the change of name; and
 - 2392 - Trees around Park.



Haasts Bluff Local Authority 20 March 2024 - Minutes

ITEM NUMBER:	9.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

HBLA2024-14 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority, by majority vote made the following recommendations:

- a) noted that no Purchase orders was raised for Christmas and New Year celebrations;
- b) discussed to spend the balance of \$4,000.00; and
- c) acknowledged that any unspent funds will be returned to MRC if not expended before 30 June 2024.
- d) allocated the funds to be used to provide a meat tray for all community households (CSC to advise how many houses); and
- e) any remaining balance to be available for other community events.

10 OFFICERS' REPORTS

ITEM NUMBER:	10.1
TITLE:	Service Delivery Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Haasts Bluff across the area of Local Government Service Delivery.

HBLA2024-15 RESOLVED (Dalton McDonald/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority noted and accepted the Service Delivery Report for the community of Haasts Bluff.

ITEM NUMBER:	10.2
TITLE:	Community Services Report
AUTHOR:	Gina Lacey – Director Community Services

EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

HBLA2024-16 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority noted and accepted the Community Services report.



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ITEM NUMBER:	10.3
TITLE:	People & Capabilities Report
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

HBLA2024-17 RESOLVED (Simon Dixon/Dalton McDonald)

That the Provisional meeting of the Haasts Bluff Local Authority

- a) **accepted the report recognising the vacant positions within the Community; and**
- b) **supports to encourage community residents to apply.**

ITEM NUMBER:	10.4
TITLE:	Income and Expenditure Report
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

The expenditure report shows spending until 31 December 2023 in the Haasts Bluff Local Authority community.

HBLA2024-18 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority noted and accepted the Income and Expenditure report as at 31 December 2023.

11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER:	11.1
TITLE:	General Business
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

HBLA2024-20 RESOLVED (Simon Dixon/Dalton McDonald)

That the Provisional meeting of the Haasts Bluff Local Authority:

- a) **noted and discussed the matters raised at Item 6.2; and**



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- b) received the Healthy Community Event (June 2024) information from Area Manager James Walsh
- c) MRC Grader crew are due in the area and will carry out maintenance to the road from Memory Mountain into the Haasts Bluff community.

ITEM NUMBER:	11.2
TITLE:	General Non-Council Business
AUTHOR:	June Crabb, Governance Officer

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

HBLA2024-22 RESOLVED (Simon Dixon/Kieran Multa)

That the Provisional meeting of the Haasts Bluff Local Authority:

- a) noted and discussed the matters raised at Item 6.3.
 - Housing update, 10 new or replacement homes, 17 bedrooms to be completed by December 2024.

12 DATE OF NEXT MEETING - THURSDAY, 13 JUNE 2024, OUTSIDE THE COUNCIL OFFICE

Thursday, 13th June 2024

13 MEETING CLOSED

The meeting concluded at 1.30pm

This page and the preceding 7 pages are the unconfirmed Minutes of the Provisional meeting of the Haasts Bluff Local Authority Meeting held on 20th March 2024.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Haasts Bluff Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That the members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)
- d)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That the members provides notification of matters to be raised in General Non-Council Business.

- a)
- b)
- c)
- d)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Haasts Bluff Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Local Authority Projects Register
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable purposes for expenditure* include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

RECOMMENDATION

That the Local Authority:

- a) notes that \$5,478.38 are funds at risk of being returned to NTG;
- b) notes \$24,998.51 are the funds available to allocate;
- c) notes the progress on their current projects; and
- d) elects to close completed projects.

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2146 Trevor Carpark (formerly Church carpark)		\$
Status		Committed
21-Jul-22	Res.032 - Decided to name the Church carpark as "TREVOR carpark" and created new project, committing \$3,000.00 towards the logo, design and 3 x Disabled signs	3,000.00
12-Apr-23	Res.013 - Area Manager Service Delivery will liaise with members on the design for the Trevor carpark sign.	
13-Sep-23	Res.031 – Requested the design be created with the colours of the Aboriginal flag	
7-Nov-24	Noted no Purchase orders raised	
9-Nov-24	Sign has been completed, currently waiting in Alice Springs for collection from the Council Office. <i>Recommend to close project</i>	
underspend or (overspend)		3,000.00

Project 2386 Garden Shed with tools for Cemetery		\$
Status		Committed
13-Sep-23	Res.031 – Allocated \$5,000.00 and requested a shed similar to Mt Liebig and that it be placed on the side of the Church.	5,000.00
22-Dec-23	Invoice Bunnings - various materials, tools, etc.	- 1,120.13
underspend or (overspend)		3,879.87

Project 2390 Modular Stage		\$
Status		Committed
13-Sep-23	Res.031 – Allocated \$7,600.00 requesting to purchase a similar model to that of Areyonga	7,600.00
20-Mar-24	Res.013 – allocated an additional \$2,000.00 to complete.	2,000.00
26-Aug-24	Purchase Order raised for Felton Industries for Stage.	- 2,841.00
underspend or (overspend)		6,759.00

Project 2391 Softball Commentary Box (formerly umpire box)		\$
Status		Committed
13-Sep-23	Res.031 – Allocated \$4,000.00 to upgrade the Umpire box.	4,000.00
28-Oct-24	Purchase Order raised for materials from B & S Mitre 10	- 1,147.18
underspend or (overspend)		2,852.82

Project 2392 Trees around the Park		\$
Status		Committed
13-Sep-23	Res.031 – Allocated \$4,000.00 and that quotes are sought.	4,000.00
7-Nov-24	Note that there are currently no nurseries in Alice Springs. Members to reconsider project.	
9-Nov-2024	Area Manager and Member Keiran Multa discussed the possibility of changing the project to fruit trees for each community house. Members are asked to consider this proposal.	
underspend or (overspend)		4,000.00

Budget consideration	Balance of underspend or (overspend)	20,491.69
	Total un-allocated funds	24,998.51
	Total unspent funds	45,490.20

Date	Wishlist items	Assigned
20-Mar-24	Spencer Coffin Trolley moved from the Projects to the wishlist for future consideration	

ISSUES, CONSEQUENCES, OPTIONS

Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Finance Manager

ATTACHMENTS:

There are no attachments for this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Discretionary Funds Report
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- notes the spending of their 2023/2024 Discretionary funds;
- discusses allocating their 2024/2025 Discretionary funds; and
- acknowledges that the funds could be returned to MRC if not spent before 30 June 2025.

BACKGROUND**Examples that Discretionary funds can be used for:**

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Current FY Discretionary funds allocation

Date	2024/2025 Discretionary funds	Budget - \$4,000.00
	Funds available	\$ 4,000.00

Previous FY Discretionary funds allocation

Date	2023/2024 Discretionary funds	Budget - \$4,000.00
20-Mar-24	Allocated the funds towards a meat tray for all community households	
29-Apr-24	Purchase order raised and invoice received from Milner Meats for meat trays	-2,518.88
	Funds forfeited	\$ 1,481.12

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS:

There are no attachments for this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	People & Capabilities Report
REFERENCE	-
AUTHOR	Katy Nagahawatte, HR Generalist

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority notes and accepts the Peoples and Capabilities report for the Community of Haasts Bluff.

BACKGROUND

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

- 1 HR Demographic Report
- 2 Position Vacancy Report

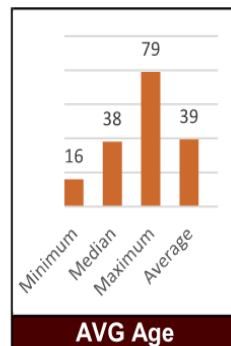
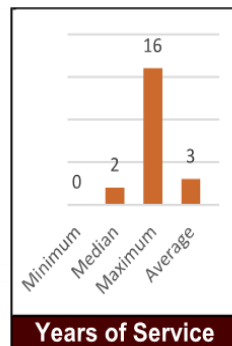
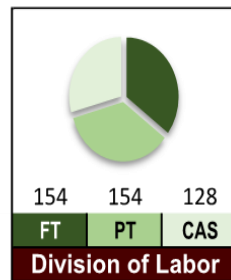
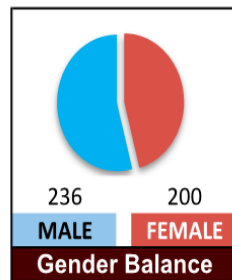
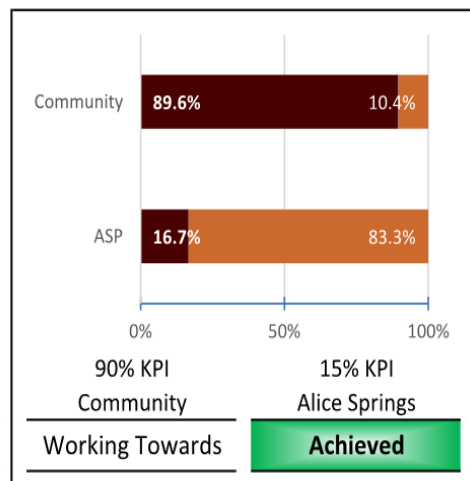
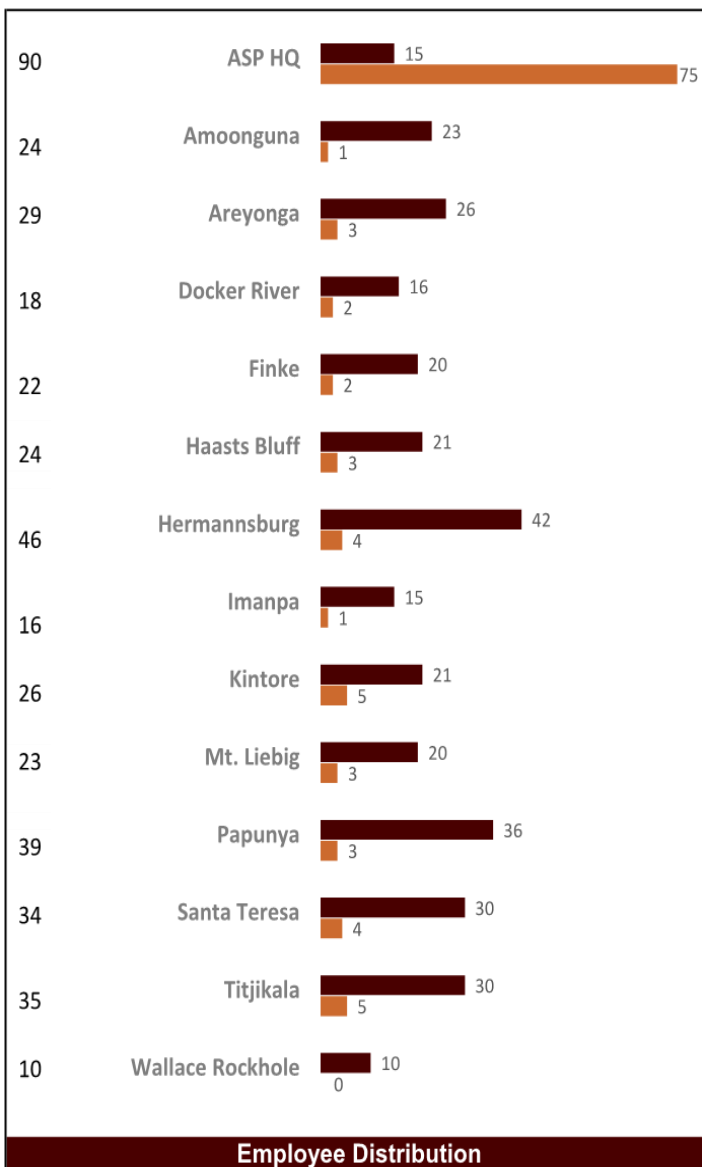


Office of the CEO | People & Capabilities

HR Demographics

as at:
Tuesday, 5 November 2024

<p>436</p> <p>TOTAL EMPLOYEES</p>	<p>Aboriginal or Torres Strait Islander</p> <p>325</p> <hr/> <p>111 Non-ATSI</p> <p>Aboriginal Focus</p>	<p>Departures</p> <p>0</p> <p>Monthly Turnover</p> <p>New Hires</p> <p>2</p> <p>2</p> <p>Monthly Turnover</p>	<p>Office of the CEO 2</p> <p>Human Resources 8</p> <p>Finance & Governance 13</p> <p>Tech Services 10</p> <p>Council Services 140 + 7</p> <p>Community Services 243 + 3</p> <p>Primary & Secondary Positions</p>
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NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 05-Nov-2024



Position Vacancies

Haasts Bluff

Position #	Service	Description	Type	Weekly Hours
400584	MacKids	Educator - Early Learning	Part-Time	27.3
400586	MacKids	Educator - Early Learning	Part-Time	20
400587	MacKids	Educator - Early Learning	Part-Time	27.3
401203	MacSafe	Senior Community Safety Officer	Part-Time	25
402364	MacCare	Home Care Assistant	Casual	As Rostered
402365	MacCare	Home Care Assistant	Part-Time	19
402367	MacCare	Team Leader Home Care	Full-Time	38
403023	MacYouth	Youth Services Officer	Part-Time	19
403024	MacYouth	Youth Services Officer	Part-Time	19
403025	MacYouth	Youth Services Officer	Part-Time	9.5
403030	MacYouth	Youth Services Officer	Part-Time	9.5
403033	MacYouth	Youth Services Officer	Casual	As Rostered
502102	Council Serv	Customer Service Officer	Part-Time	19
502103	Council Serv	Customer Service Officer	Part-Time	19
502104	Council Serv	Customer Service Officer	Casual	As Rostered
502124	Council Serv	Works Assistant	Part-Time	19
502128	Council Serv	Works Assistant	Part-Time	19
502129	Council Serv	Works Assistant	Part-Time	19
502130	Council Serv	Works Assistant	Casual	As Rostered

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 5/11/2024



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	Council Services LA Report Haasts Bluff
REFERENCE	-
AUTHOR	Stuart Millar, Area Manager 2

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Haasts Bluff across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority of Haasts Bluff notes and accepts the Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – Acting Director Council Services
Stuart Millar – Area Manager Council Services
Simon Walmbly – Council Services Coordinator

ATTACHMENTS:

1 Council Services LA Report Haasts Bluff



Council Services Haasts Bluff

June - November 2024



100% First Nations Employees in CS



17 Area Manager Visits to Community



Council Office 960 Hours of Service

Snapshot



5756 Litres Fuel Usage Total



13 Vehicles and Plant in Use



73 Bins Emptied Weekly



**31 Street Lights Operational
2 Non operational**



2 Sporting areas Maintained



10 Australia Post Deliveries



15 outstation reports



4 Water Tests



11 Generator Services



20 Hours of Maintenance completed at Airstrip



3 Parks & Playgrounds Inspections



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Services Report
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

RECOMMENDATION**That the Local Authority:**

- a) notes and accepts the Community Services Report:
- b) notes that a Team Leader for Children's Services is expected to start in February 2025;
- c) notes that maintenance on the yard has been completed; and
- d) notes the potential for Ngurratjuta to run a Mums and Bubs program for one day per week.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

A/Manager of Aged & Disability Care Services
Manager of Community Safety
Manager of Youth Services
A/Manager of Children's Services

ATTACHMENTS:

- 1 Snapshot Aged Care & Disability March-Oct 2024
- 2 Snapshot Youth Services Feb-Oct 2024
- 3 Snapshot Community Safety Feb-Oct 2024



Local Authority Report Aged and Disability



Haasts Bluff 01/03/2024-31/10/2024



99% Indigenous Employment.
Vacant positions;
1x Team Leader position
2x Home Care Assistant Position



Stakeholders' engagement
15 Clinic Meetings
15 SNP Meetings



Transport
20 lifts given



133 Individual activities delivered.
2 group activity.



Showers - 14
Toileting - 13
Laundry - 27
Tablet Reminders - 4



1 NATSI Client
2 CHSP Clients
25 SNP



Cultural Awareness Training
Dementia Essential Training
Certificate III in Individual support
Planning for diversity workshop
Case management & CPR Training



Meals - 390
Hampers - 111
SNP - 3787

Challenges



- Decreased services during the reporting period due to staff recruitment & retention challenges. 3 vacant positions with no EOI received.
- Communication breakdown due to poor network coverage.
- Client - constantly away from the community without notice.
- SNP parental contribution are a challenge to keep up with as parents constantly cancel payments.

Highlights



- Home Care Coordinator running services in absence of staff.
- No SNP Service during school term breaks.
- Clients numbers are decreasing as they keep moving in between communities without notice



Employees

7 staff
85.7% Aboriginal

Local Authority Youth Services Haasts Bluff Feb 24 - Oct 24



Activities

352 activities
1063.5 hours



Engagements

69 young people
1574 touch points



Bush Trip

4



School Support

2



Training

5 days



Youth Board

2



Sport

49



Youth Diversion

2

Challenges

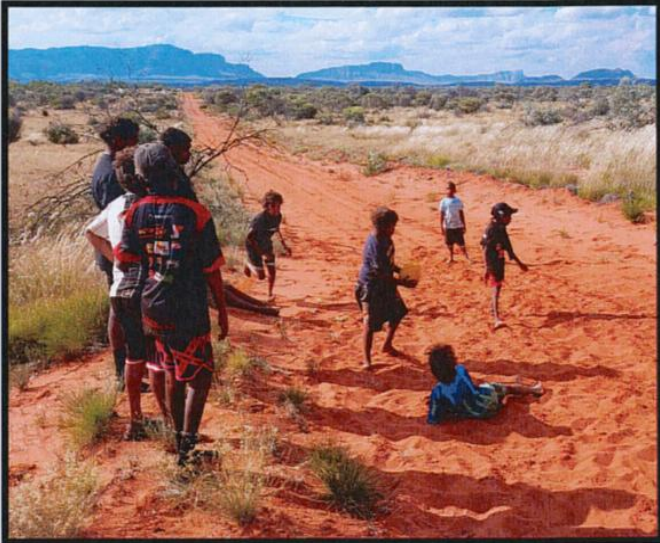
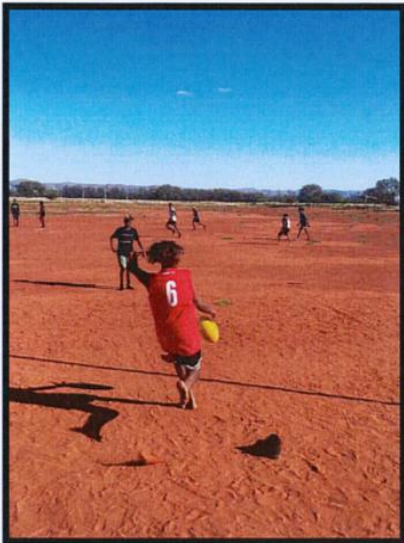


- Cold Weather
- Break-ins
- Staff shortage

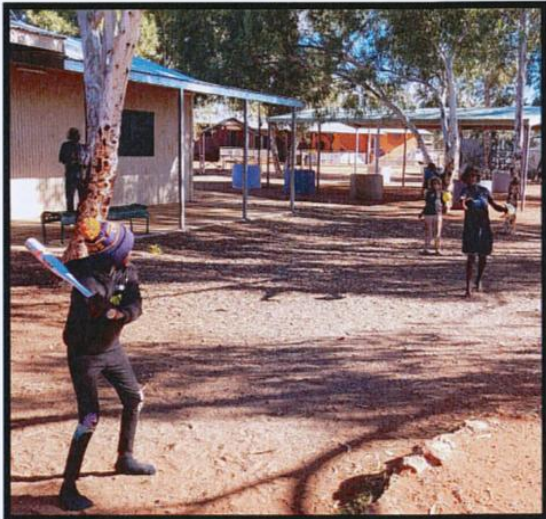
Highlights



- School holiday programs and bush trip
- Sports: Basketball and Footy
- Movie and Computer times



- 1. Youths Playing footy in the oval
- 2. Kicking some footy during the bush trip
- 3. Softball outside Rec Hall
- 4. Kangaroo tails and potatoes for lunch during bush trip





Local Authority

Haasts Bluff Community Safety February - October 2024



- 6 Staff in the Haasts Bluff Team
- Senior CSO position is vacant
- 100% Community-based Employees are Aboriginal
- 846 Hours Patrolled
- 2,706 Hours Worked
- Work: 5-6 hr shifts Mon - Fri between 5.00pm - Midnight



575 Engagements with young people



309 Engagements with over 18's



348 Young people taken home



82 Training Hours



312 Are you okay? Checks



No Community gatherings

Challenges



- The Senior CSO resigned as she has moved to live in a different community.
- There have been great fluctuations in the community population this year.
- Ongoing family & inter-community fighting has put a strain on the service.
- Sorry Business has also greatly affected the team.
- Getting all team members to use the Reporting App nightly. This requires ongoing training. The team check on people a lot but don't always have it saved into the reporting app.

Highlights



- The team have looking after the Yarning Circle very well, making sure the MacSafe office is an inviting place for community members to visit.
- Three team members travelled to the annual MacSafe Conference at Ross River in June. They really enjoyed it and contributed well.

Jeffrey and Maisie training on the computer and learning how to use the new printer.



Jeffrey and Darren at the MacSafe Conference, with Ashley and Clive from Papunya and Jeffrey Wheeler from Mt Liebzig in June.



11. INCOME AND EXPENDITURE REPORT

ITEM NUMBER	11.1
TITLE	MacDonnell Regional Council Finance Report Haasts Bluff
REFERENCE	-
AUTHOR	Osman Kassem, Acting Finance Manager



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 October 2024 in the Local Authority community.

RECOMMENDATION

That the Haasts Bluff Local Authority accepts the Income and Expenditure report as at 31st October 2024.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team

Management Team

ATTACHMENTS:

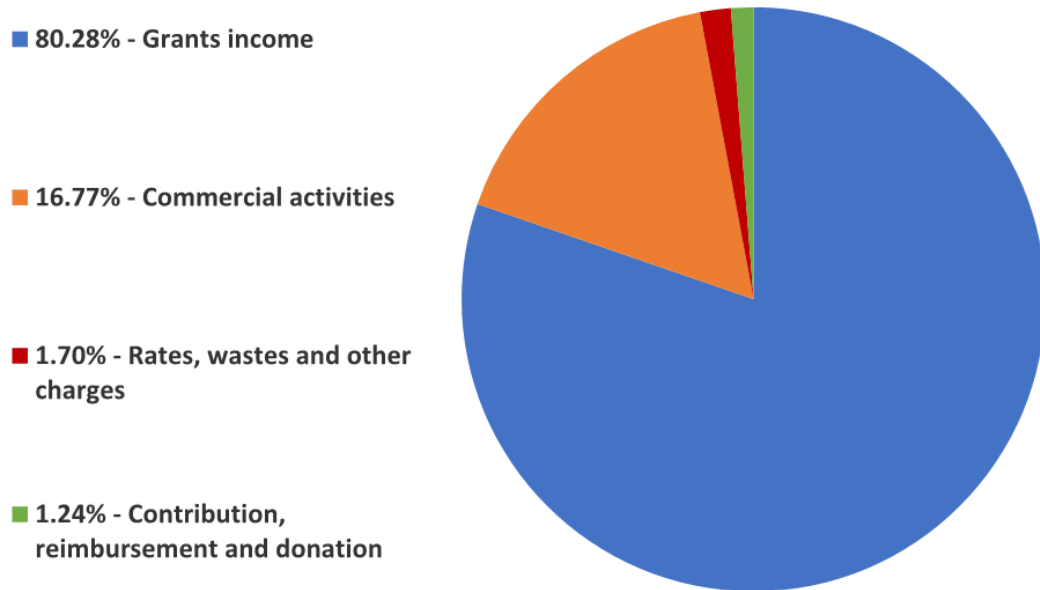
- 1 Haasts Bluff Income and Expenditure
- 2 Haasts Bluff Income and Expenditure Chart 1
- 3 Haasts Bluff Income and Expenditure Chart 2

MacDonnell Regional Council
Statement of Income & Expenditure
 as at 31 October 2024

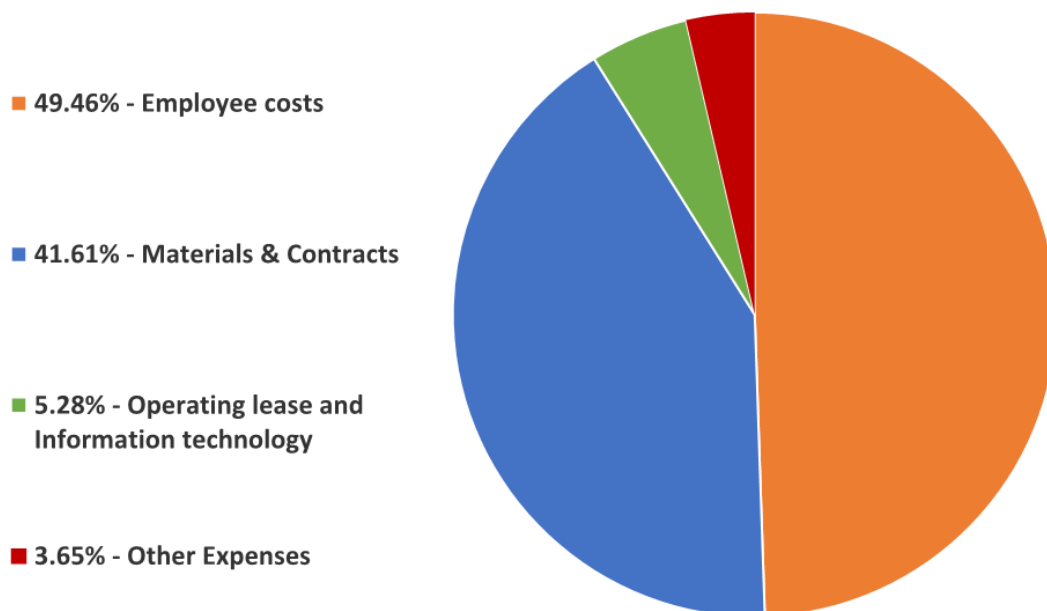
005 Haaasts Bluff

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	274,761	0	274,761	273,396	(1,365)	
Rates, wastes and other charges	5,832	0	5,832	7,000	1,168	
Commercial activities	57,391	0	57,391	118,754	61,363	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	4,253	0	4,253	4,000	(253)	
Total Income	342,237	0	342,237	403,150	60,914	
EXPENDITURE						
Employee costs	219,556	1,121	220,677	490,152	269,476	Underspend across all functions
Materials & Contracts	110,279	75,382	185,661	124,077	(61,584)	Revise budget - overspend for Bulk Fuel by \$8k, building repairs & maintenance Aged Care by \$46k, Infrastructure repairs & maintenance by \$31k
Operating lease and Information technology	21,081	2,471	23,552	14,281	(9,271)	Overspend on building leases by \$8k
Other Expenses	14,943	1,329	16,272	61,953	45,681	No significant budget variances across all functions
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	0	0	0	600	600	
Local Authority Members' Allowance	0	0	0	800	800	
Local Authority Meetings Catering	0	400	400	333	(67)	
Local Authority Discretionary funds	0	0	0	1,333	1,333	No expenditure against LA Discretionary Funds
Community Infrastructure	2,841	1,147	3,988	23,826	19,838	Underspend on community infrastructure by \$20k
Total Expenditure	365,858	80,303	446,161	690,463	244,302	
Net Surplus/(Deficit)	(23,622)	(80,303)	(103,924)	(287,312)	(183,388)	

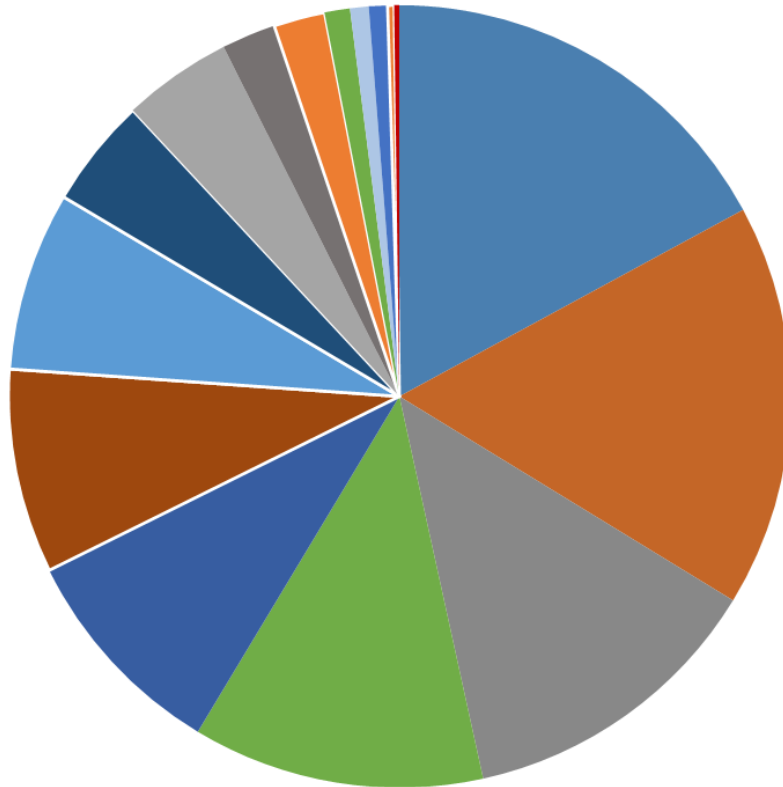
HAASTS BLUFF - WHERE THE MONEY COMES FROM



HAASTS BLUFF - WHAT THE MONEY WAS SPENT ON



HAASTS BLUFF - WHERE THE MONEY WAS SPENT



- 17.09% - Community Safety
- 16.64% - Youth Services
- 12.83% - Power & Water Contract
- 12.06% - Service Delivery
- 9.05% - Aged & Disability
- 8.45% - Manage Projects
- 7.41% - Civil Works
- 4.53% - Homelands MES
- 4.52% - Early learning
- 2.23% - Staff housing maintenance
- 2.12% - Council Buildings
- 1.04% - School Nutrition
- 0.78% - LA projects
- 0.76% - NT Homelands HM
- 0.27% - Centrelink
- 0.21% - Street & Public Lighting

12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER	12.1
TITLE	General Council Business Items Raised
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

RECOMMENDATION

That the Local Authority notes and discusses the matters raised at Item 6.2.

BACKGROUND

Members discuss the matters raised at item 6.2 of the agenda

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS:

There are no attachments for this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	General Non-Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates regarding Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3; and
- b) notes that actions from previous meetings were addressed and closed.

BACKGROUND

Members discuss the matters raised at item 6.3 of the agenda.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Haasts Bluff Local Authority

Department of Chief Minister and Cabinet.

ATTACHMENTS:

There are no attachments for this report.