



## **AGENDA**

# **MT LIEBIG LOCAL AUTHORITY MEETING THURSDAY 19 SEPTEMBER 2024**

The Mt Liebig Local Authority Meeting of the MacDonnell Regional Council will be held at the Mount Liebig Council Office on Thursday, 19 September 2024 at 10:30AM.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



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**15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

That members:

- a) notes the attendance to the meeting; and
- b) tables any apologies received for this meeting.

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

That the Authority records the members absences, without notice for this meeting.

**3.3 RESIGNATIONS**

NIL

**3.4 TERMINATIONS**

NIL

**3.5 NOMINATIONS**

NIL

#### **4. MACDONNELL COUNCIL CODE OF CONDUCT**



<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	MacDonnell Council Code of Conduct

#### **EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

#### **RECOMMENDATION**

**That the Mt Liebig Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** -  
**AUTHOR** June Crabb, Governance Administration Officer



This report provides the unconfirmed minutes of the previous Mt Liebig Local Authority meeting and is presented to members to accept as a true and correct record of the proceedings.

**RECOMMENDATION**

**That the Mt Liebig Local Authority accepts the unconfirmed minutes of the meeting held 9 July 2024 as an accurate record of the proceedings.**

**ATTACHMENTS:**

- 1 MLLA Previous Minutes 2024-07-09





MINUTES OF THE MT LIEBIG LOCAL AUTHORITY HELD IN  
MOUNT LIEBIG ON TUESDAY 9 JULY 2024 AT 10:30 AM

**1 MEETING OPENED**

The meeting was declared open at 11:13 am.

**2 WELCOME**

Welcome to Country - Alison Anderson

**3 ATTENDANCE AND APOLOGIES**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**Local Authority Members**

Chairperson Audrey Turner, Carol Peterson, Jeffrey Wheeler, Roderick Kantamara, Tristan Robertson and Rosalind Dixon

**Councillors**

Deputy President Dalton McDonald, Cr Tommy Conway and Cr Jason Minor - via Teams

**Council Staff**

Belinda Urquhart - Chief Executive Officer, Jake Potter - Manager Fleet and Infrastructure, Jessica Kragh - Youth Services Manager, Stuart Millar - Council Services Area Manager, Gemma Rule - Council Services Coordinator, Courtney Organ - Media Coordinator, Emma Hacche - Admin Youth Services, Anya Riley - Executive Assistant to the President and CEO, Megan Baliva - Governance Trainee and June Crabb - Governance Coordinator via Teams.

**Guests**

Hon. Chansey Paech - Minister for Local Government,  
Alison Anderson and Greg Drew - Representatives Ngurratjuta/Pmara Ntjarra Aboriginal Corporation,



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Tomas King - Representative Chief Minister and Cabinet,  
Katharine O'Donoghue - Representing Member for Gwoja Office and  
Jared Anderson - Community Resident

#### Apologies

Nil

#### Absentees

Nil

#### **MLLA2024-21 - RESOLVED (Dalton McDonald/Tommy Conway)**

**That the Authority noted the attendance of all members to this meeting.**

Minute Note: The CEO to discuss with Councillor Minor his attendance in person to future Local Authority meetings.

<b>ITEM NUMBER:</b>	3.2
<b>TITLE:</b>	Nominations for Local Authority Memberships
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

#### **EXECUTIVE SUMMARY**

This paper highlights any changes to the Local Authority membership.

One vacancy is available on the Authority as the membership of Norma Dixon was revoked due to Ms Dixon being absent from two consecutive Local Authority Meetings.

#### **MLLA2024-22 RESOLVED (Tristan Robertson/Audrey Turner)**

**That the Mt Liebig Local Authority:**

- a) welcomed Rosalind Dixon to the Authority;
- b) noted that one vacancy is still to be filled; and
- c) called for community nominations to open for 28 days.

#### **4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

#### **MLLA2024-23 RESOLVED (Jeffrey Wheeler/Tommy Conway)**

**That the Authority noted the Council Code of Conduct.**

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## 5 CONFIRMATION OF PREVIOUS MINUTES

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

**MLLA2024-24 RESOLVED (Carol Peterson/Audrey Turner)**

That the minutes of the Authority meeting held on 13th of May 2024 was adopted as a true and correct record of the proceedings.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

**MLLA2024-25 RESOLVED (Audrey Turner/Jeffrey Wheeler)**

That the Mount Liebig Local Authority noted that members did not raise any matters for discussion in General Council Business.

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**MLLA2024-26 RESOLVED (Roderick Kantamara/Audrey Turner)**

That the Mt Liebig Local Authority notes that members provided notice of matters to be raised in General Non-Council Business and noted:

- a) that the CEO will invite the Minister of Housing and the CEO of Central Land Council to the next Local Authority meeting to discuss Outstations, in particular: Maintenance, Fencing, LED Street lighting and Renovations.
- b) welcomed Alison Anderson and Greg Drew from Ngurratjuta to speak about the Local Decision-Making agreement.

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

**MLLA2024-27 RESOLVED (Audrey Turner/Roderick Kantamara)**

That the Mt Liebig Local Authority noted that the papers circulated were received for consideration at this meeting.



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**7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**MLLA2024-28 RESOLVED (Tommy Conway/Carol Peterson)**

That the Authority noted the Conflict-of-Interest Policy.

**8 DEPUTATIONS AND PRESENTATIONS**

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	Menzies School of Health Research
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Representatives from the Menzies School of Health Research are presenting a project titled 'Mapping the landscape of Oral Health Service in Central Australia. The purpose is to seek support from the Local Authority in working with Community members through interviews and focus group discussions.

**RECOMMENDATION**

That the Mt Liebig Local Authority:

- a) notes the information shared by the Representatives; and
- b) provides feedback to supporting the research around access to oral health care for Community Members.

**Minute Note: Representatives from Menzies School of Health Research did not attend this meeting.**

<b>ITEM NUMBER:</b>	8.2
<b>TITLE:</b>	Information on the Community Alcohol Plan

**EXECUTIVE SUMMARY**

Representatives from NT Health's Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

**RECOMMENDATION**

That the Mt Liebig Local Authority notes and discusses the presentation from the Harm Minimisation Unit on Community Alcohol Plans.

**Minute note: That representatives from the Harm Minimisation Unit on Community Alcohol Plans did not attend this meeting.**



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<b>ITEM NUMBER:</b>	8.3
<b>TITLE:</b>	Local Authority Review
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

#### EXECUTIVE SUMMARY

The Representative from the Local Government Unit within the Northern Territory Government are presenting to the members the changes to the Local Authority and the Local Authority Project funding guidelines.

#### RECOMMENDATION

That the Mt Liebig Local Authority notes and accepts the presentation on the Local Authority Review.

**Minute Note: The presenter of the Local Authority Review did not attend this meeting.**

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

#### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*It is important to note that 'at risk funds' are funds that may include unallocated funds and funds allocated to projects, however, remains unspent.*



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**MLLA2024-29 RESOLVED (Tristan Robertson/Audrey Turner)**

That the Mt Liebig Local Authority:

- a) noted that \$928.86 are funds at risk of being returned to NTG;
- b) noted that the 2023/2024 LA project funds of \$27,100.00 have been received and acknowledges that the funds must be spent by end June 2025;
- c) noted that Project 2189 – 4WD Trailer and Generator was closed and the underspend of \$1,250.00 returned to unallocated;
- d) accepted that the funds for the multi-Sport facility be returned to unallocated, and the Project removed as it did not qualify for LA Project funding;
- e) noted and accepted the progress as follows:
  - Project 2182 - Solar lights at Sorry Camp, noting that the base stations were still with MG Electrical and a follow will be conducted in having the parts released and bought out to community; and
  - did not make any decisions at this meeting to Project 2395 - Infrastructure at Airport
- f) requested the following new projects:
  - Caged 4WD trailer with spare tyres, allocating \$12,000.00, noting that the trailer would be for the community to use.
  - Plaque for the Rec Hall, engraved to commemorate Kumanjay Jackson, allocating \$1,000.00.
  - Plaque for the Night Patrol, allocating \$1,000.00 and members to advise the CSC on what is to be engraved.
- g) discussed all wishlist items with no further decisions made.
- h) added the following items to the wishlist:
  - Expansion of the Cemetery requesting that Tech Services seek the relevant leases and approvals to expand the boundary of the cemetery.
  - Solar lighting at the Softball and Football Oval.

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**MLLA2024-30 RESOLVED (Roderick Kantamara/Tommy Conway)**

That the Mt Liebig Local Authority:

- a) noted the spending of their 2023/2024 Discretionary funds; and
- b) did not make any decisions to allocate any 2024/2025 funds at this meeting.



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## 10 OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	Stuart Millar, SD Area Manager

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Mount Liebig across the area of Local Government Service Delivery.

#### **MLLA2024-31 RESOLVED (Carol Peterson/Audrey Turner)**

**That the Authority noted and accepted the Service Delivery Report for the community of Mount Liebig.**

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

#### **MLLA2024-32 RESOLVED (Jeffrey Wheeler/Dalton McDonald)**

**That the Mt Liebig Local Authority noted and accepted the Community Services report.**

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Project Manager

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Mt Liebig

#### **MLLA2024-33 RESOLVED (Carol Peterson/Tommy Conway)**

**That the Authority noted and accepted the Technical Services Report for the community of Mt Liebig**

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<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, HR Generalist - Administration

#### EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

#### **MLLA2024-34 RESOLVED (Audrey Turner/Dalton McDonald)**

**That the Authority noted and accepted the Peoples and Capabilities report for the Community of Mt Liebig**

<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

#### EXECUTIVE SUMMARY

The expenditure report shows spending until 30 April 2024 in the Local Authority community.

#### **MLLA2024-35 RESOLVED (Jeffrey Wheeler/Tristan Robertson)**

**That the Mt Liebig Local Authority noted and accepted the Income and Expenditure report as at 30 April 2024.**

### **11 GENERAL BUSINESS ITEMS RAISED**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

#### EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

#### **MLLA2024-36 RESOLVED (Dalton McDonald/Audrey Turner)**

**That the Mt Liebig Local Authority noted that no General Council Business matters was raised during this meeting.**





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<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services. At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

#### **MLLA2024-37 RESOLVED (Audrey Turner/Dalton McDonald)**

**That the Mt Liebig Local Authority:**

- a) **discussed the matters raised at item 6.3, noting that the following will be moved to Councils' Action Register:**
  - **Invite the Minister of Housing to discuss housing, maintenance, repairs, LED streetlights and renovations to community and outstations.**
  - **Invite CLC to discuss funding and grants available to community.**
- b) **accepted the information on Local Decision Making shared by Alison Anderson and Greg Drew from Ngurratjuta/Pmara Ntjarra Corporation.**

Minute Note: The Authority accepted the impromptu presentation from Alison Anderson and Greg Drew after item 8.3

### **12 DATE OF NEXT MEETING**

Thursday, 19 September 2024

### **13 MEETING CLOSED**

The meeting concluded at 12:46 pm.

This page and the preceding 8 pages are the unconfirmed minutes of the Authority Meeting held on Tuesday, 9th July 2024.

**6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**6.1 PAPERS CIRCULATED AND RECEIVED**

**RECOMMENDATION**

That the Mt Liebig Local Authority notes the that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**RECOMMENDATION**

That the members provided notification of matters to be raised in General Council Business as follows:

- a) .....
- b) .....
- c) .....
- d) .....

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**RECOMMENDATION**

That the members provided notification of matters to be raised in General Non-Council Business as follows:

- a) .....
- b) .....
- c) .....
- d) .....

## **7. CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Mt Liebig Local Authority Meeting:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**8. DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	First Nations Leadership Program
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The First Circles Leadership Program is an NT Government flagship program aimed to help identify, mentor and support Aboriginal emerging leaders from remote communities across the Northern Territory.

Nominations for the 2025 program are now open and close 31 October 2024.

**RECOMMENDATION**

**That the Local Authority notes the information on the First Circles Leadership Program.**

**BACKGROUND**

The First Circles program provides an opportunity for participants to directly engage in the highest level of government, with Cabinet, where matters impacting Aboriginal people and their communities are discussed and local solutions presented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Amoonguna Local Authority

**ATTACHMENTS:**

1 First Nations Leadership Program fact sheet



## First Circles Leadership Program

### Leadership and Governance

The Northern Territory Government recognises that building and supporting strong Aboriginal leadership, governance and capacity building is fundamental to Aboriginal Territorians driving local solutions and leading the way in local decision making.

### About the First Circles Program

The First Circles Leadership program is a unique program that brings new voices, and quiet voices, to the conversation to ensure Aboriginal people from remote areas are engaged and can confidently and directly speak to, negotiate and influence government about matters affecting their lives, their families and communities.

The Program provides an opportunity for participants to directly engage at the highest level of government. They meet with Cabinet to discuss matters impacting Aboriginal Territorians, their communities, and present local solutions.

First Circles is about identifying, mentoring and supporting the next generation of Aboriginal leaders with a strong focus on remote leadership.

The term 'First Circles' combines two concepts:

- Acknowledgement of 'First Peoples'
- The use of 'Circles' represents the collaboration between people and communities being the main driver to improve outcomes.

The First Circles Leadership Program helps participants develop and expand their leadership skills, develop their professional profiles and better understand the impact of public policies and programs on their communities, and help influence and contribute to change, while having direct engagement with Members of the Legislative Assembly, Ministers and Cabinet.

First Circles is an annual leadership program offered to emerging Aboriginal leaders from the six regions of the Territory; Top End, East Arnhem, Barkly, Big Rivers, Central Australia and Darwin Palmerston and Litchfield.

An expression of interest process is undertaken for members to nominate to be part of the program each year.



## What is the role of First Circles members?

Members' roles include:

- A First Circles member must be an Aboriginal person who comes from a Northern Territory remote community, homeland or town camp
- Proactive in the community and throughout their region
- Ability to liaise with community members, seeking advice and support for local and regional opportunities/initiatives
- Participate in community forums, projects and policy development
- Work collaboratively with the Department of the Chief Minister and Cabinet, local authorities and other agencies
- Support department officer visits and assist with community discussions
- Attend workshops and the Cabinet meeting and actively participate in discussions

## How are First Circles members supported?

The First Circles Leadership Program is managed through the Department of the Chief Minister and Cabinet's, Aboriginal Affairs Strategic Partnerships, with staff providing mentoring to First Circles members.

First Circles members are not paid as the program is voluntary. The Department will meet the costs for members to attend workshops and the Cabinet meeting.

## Program Outline

In the lead-up to a Cabinet meeting participants engage in leadership training; attend workshops designed to support their capacity to actively engage and communicate with government about priorities such as, local decision making and other matters that are important to them; and to collaboratively engage with all levels of government.

The workshops include traveling to Darwin, Alice Springs and other regional centers.

To find out more about the First Circles Leadership Program and to nominate; go to [aboriginalaffairs.nt.gov.au](http://aboriginalaffairs.nt.gov.au) or call phone 08 8999 6524, or email [oa@nt.gov.au](mailto:oa@nt.gov.au)

## **8. DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Aboriginal Peak Organisation - NT
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY:**

The Aboriginal Peak Organisation Northern Territory (APO NT) is seeking assistance in identifying Aboriginal educators with history or experience of education within MRC's communities who may be interested in or associated with the Independent Aboriginal Education Peak Body which is being established.

### **RECOMMENDATION**

**That the Local Authority notes and considers the presentation by APO NT.**

### **BACKGROUND**

APO NT has received funding to establish an NT Aboriginal Education Peak body that will be influential, have decision making powers, be Aboriginal led and governed, and be incorporated as an Aboriginal Community Controlled Organisation.

The Program works with Aboriginal individuals, families, communities, ACCO's, the Department of Education, the public, independent and faith-based schools as well as the Vocational Education and Training sector to gain input into education initiatives, policies and reform to facilitate an Aboriginal led plan towards the peak.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Mt Liebig Local Authority

### **ATTACHMENTS:**

There are no attachments to this report.



## **9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.1
<b>TITLE</b>	Local Authority Projects Register
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.

Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

### **RECOMMENDATION**

#### **That the Local Authority:**

- a) notes that \$928.86 are funds at risk of being returned to NTG;**
- b) notes the progress on their current projects;**
- c) discusses and determines the priority of the wishlist items;**
- d) approves to close any completed projects.**

**BACKGROUND**

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2182		Solar lights	\$
		Status	Committed
7-Apr-21	Res.15 – Solar lights at Sorry Camp, commit <b>\$5,000.00</b> and request the CSC Mt Liebig seek quotes for 2 x Solar lights from Greenfrog		\$5,000.00
2-Jun-21	Res.40 – Agreed that the Solar lights could be purchased if the quote came in under the committed funds of \$5,000.00.		
12-Aug-21	2 x Stealth lights purchased.		<b>(\$5,881.56)</b>
29-Sep-21	Res.60 – The Local Authority kept project open, and committed <b>\$881.56</b> to cover the overspend.		\$881.56
1-Dec-21	Res.077 – The CSC has been advised that the Solar Lights are waiting to be picked up from Alice Springs and will be out in the community soon.		
2-Mar-22	Res. 016 – kept project open noting that solar lights were at Amoonguna awaiting for delivery to Mt Liebig.		
18-May-22	Res.039 - Keep project open until completion		
10-Aug-22	Res.056 - Two solar lights are currently being organized for delivery including bin stand, keep open until completion.		
9-Nov-22	Res.073 – Kept project open until completion.		
1-Mar-23	Res.011 - Solar lights have been picked up from Amoonguna and awaiting delivery of some of the parts.		
10-May-23	Res.029 – Noted that the CSC was looking into the parts missing from the Solar lights.		
30-Aug-23	Project kept open – awaiting delivery		
15-Nov-23	Res.066 – Solar lights at Sorry Camp, noting that MG Electrical has the parts that are missing from the lights		
13-Mar-24	Res.013 – Solar Lights at Sorry Camp, awaiting parts for completion.		
9-Jul-24	Res.029 – Noted that the base stations were still with MG Electrical and a follow will be conducted in having the parts released and bought out to community.		
		<b>Underspend remaining</b>	<b>\$0.00</b>

Project 2183		Caged 4WD trailer with spare tyres	\$
		Status	Committed
9-Jul-24	Res.029 – Created a new project called Caged 4WD trailer with spare tyres, allocating \$12,000.00, noting that the trailer would be for the community to use.		\$12,000.00
		<b>underspend remaining</b>	<b>\$12,000.00</b>

Project 2184		Plaque at Rec Hall to commemorate Kumanjay Jackson	\$
		Status	Committed
9-Jul-24	Res.029 – Created a new project called Plaque for the Rec Hall, engraved to commemorate Kumanjay Jackson, allocating \$1,000.00.		\$1,000.00
		<b>underspend remaining</b>	<b>\$1,000.00</b>

Project 2185		Plaque for Night Patrol	\$
		Status	Committed
9-Jul-24	Res.029 – Created a new project called Plaque for the Night Patrol, allocating \$1,000.00 and members to advise the CSC on what is to be engraved.		\$1,000.00
		<b>underspend remaining</b>	<b>\$1,000.00</b>

Project 2395		Infrastructure at the Airport - inc 4x4m shade shelter, concrete flooring, aluminium seating and Solar light	\$
		Status	Committed
15-Nov-23	Res.066 – Created a new project called Infrastructure at the airstrip, allocating all remaining funds towards a 4m x 4m Shade Shelter, concrete flooring, aluminium seating and a Stealth Solar light.		\$26,610.22
13-Mar-24	Res.013 – kept open, LA to decide on location for Infrastructure.		
9-Jul-24	Res.029 – did not make any decisions at this meeting to Project 2395 - Infrastructure at Airport.		
		<b>underspend remaining</b>	<b>\$26,610.22</b>

<b>Budget consideration</b>		
	<b>Balance of underspend or (overspend)</b>	\$40,610.22
	Total un-allocated funds	\$14,518.64
	<b>Total unspent funds</b>	<b>\$55,128.86</b>

WISHLIST ITEMS		
13-Mar-24	<b>Solar lights for Cemetery</b> Members to decide how many and where to install	
10-May-23	<b>Boundary fencing</b> Seek measurements and quotes	CS/HIP
10-May-23	<b>Another Sorry Camp</b> Members to advise the exact location	
1-Mar-23	<b>Upgrades to Cemetery</b> Seek quotes for fencing, plaques and decorations	CS/HIP
1-Mar-23	<b>Upgrade Playground equipment</b> Seek quotes for new/upgrade equipment	CS
1-Mar-23	<b>More trees around Park</b> Seek quotes for mature trees	CS

**ISSUES, CONSEQUENCES, OPTIONS****Examples of *unacceptable* purposes for Expenditure include:**

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

**FINANCIAL IMPLICATIONS**

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

**CONSULTATION**

Executive Leadership Team  
Manager Finance

**ATTACHMENTS:**

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Local Authority Discretionary funds
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**RECOMMENDATION**

That the Local Authority:

- discusses the spending of their 2023/2024 Discretionary funds;
- accepts the 2024/2025 funding allocation; and
- acknowledges that these funds must be spent with goods received by 30 June 2025.

**BACKGROUND**

**Examples that Discretionary funds can be used for:**

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2024/2025 Discretionary funds	Commitment/ Expenditure
1-Jul-24	Approved funds	\$4,000.00
	Remaining funds	\$ 4,000.00

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

**CONSULTATION**

Amoonguna Local Authority

## **10. COUNCIL SERVICES REPORTS**

<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Community Services Report
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY:**

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes and accepts the Community Services report;**
- b) notes the data from Children's Services as follows:**
  - **Onboarding of Team Leader ongoing. Awaiting visa approval.**
  - **Challenge with appropriate community housing for Team Leader.**
  - **Ngurratjuta Mums and Bubs program may be integrated into the Early Childhood Program.**

### **BACKGROUND**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Manager of Aged & Disability Care Services – Pratikshya Baral  
Manager of Community Safety – Liz Scott  
Manager of Youth Services – Jess Kragh  
A/Manager of Children's Services – Ainsley Roscrow

### **ATTACHMENTS:**

- 1 Youth Services report**
- 2 Community Safety snapshot**
- 3 Youth Services Snapshot**

## Community Service: Report on Operations

---



**LOCATION:** Mount Liebig Community  
**PERIOD:** 1/02/2024 to 31/05/2024  
**AUTHORISED** Manager Youth Services

### YOUTH SERVICES

#### Service Delivery and Engagement



- 8 coordinator visits
  - Purpose of visits; to support staff with timesheets and reporting, checking service delivery, well-being check-ins, facility checks and monthly staff meetings.
- Staffing update
  - Staff movements – New Team Leader, 2 staff in acting senior roles Selina Wheeler and Dyson Wheeler, currently advertising for casual staff, 2 community members have interviewed for casual Youth Service Officer.
  - Filled positions – Team leader (part of reporting period), 1 Senior Youth Service Officer, 2 part-time Youth service officers, 2 Casual Youth Services Officers.
  - Vacancies – Youth Engagement Officer, 2 part-time Youth Service Officers
  - Recruitment – recruitment is currently underway for casual staff and team leader

#### Other Updates

- Internal Organisation challenges
  - Technical issues with our reporting app, therefore statistics in report are underrepresented.
  - Limited staff with valid driver's licence which resulted in a decrease of bush trips.
  - Limited staff in community due to cultural obligations and staff training in Alice Springs, which resulted in program closure.
- External Organisation challenges
  - 7 days Suspended service delivery, due to lack of staff and community unrest
  - Community unrest which resulted in program closure.
- Facilities – Youth Rec Hall is usable but lacks kitchen facility to provide regular cooking program.
- Management challenges – Technical issues with our reporting app, which resulted in some programs not being able to be reported on. Technical issues with computer and printer, which has made it challenging for our team leader to access timesheets and print Human Resources documents. Maintaining integrity of resources, resources are not being kept within Mac Youth facilities or stored/used properly. Maintaining cleanliness of facilities and vehicles.

**Directors Report Instructions**

- During this reporting period Mac Youth ran 73 activities over 313 hours, with 43 young people engaging at 107 touch points. These figures are under representative due to technical issues with the reporting app.
- Staff shortages and community unrest impacted program delivery.
- Team leader resigned
- Interviews conducted for 2 casual Youth Services Officers
- Reduction in Bush trips due to lack of staff with drivers license and 4WD training.
- Virtual reality goggles were used for inter-community gaming competition, partnership between Mac Youth and Mac Connect.
- Staff attended team leader training, first aid training and fire warden training.
- Staff attended bi-annual Mac Youth staff training at Ross River





# Local Authority

Mt Liebig

Community Safety

June - August 2024



- 4 Staff in the Mt Liebig Team
- Casual CSO positions are available
- 100% Community-based Employees are Aboriginal
- Hours patrolled: 270
- Hours worked: 903
- Work: 5-6 hour shifts Mon - Fri between 600pm - Midnight



430 Engagements with young people



184 Engagements with over 18's



345 Young people taken home



84 Hours Training



231 Are you okay? Checks



1 Community gathering

## Challenges



- Sorry Business has impacted service delivery during this reporting period.
- Low staff numbers. We would like to employ some new Casual Community Safety Officers, from different families.
- Recruits are required to have a Driver's License; and ideally usually be in community.

## Highlights



- Three team members travelled to the annual MacSafe Conference at Ross River in June. They really enjoyed it and contributed well.
- Training was provided in community, to use the new office printer/fax; and for the MacSafe Reporting App & Fleetio App.

**Team Leader Serina Wheeler and CSO Barbara Wheeler looking cold at the MacSafe Conference!**



**Male MacSafe staff talking Men’s Business whilst cooking Roo Tails at the Conference**





# Local Authority Youth Services



Mt Liebig  
June - August 24



### Employees

6 Staff  
80% Aboriginal  
3 vacancies



### Activities

73 Activities  
313 Hours



### Engagements

167 Young People  
515 Touch Points



### Bush Trip

3



### School Support

0



### Training

3



### Youth Board

1



### Sport

19



### Events

0

### Challenges



Number of break-ins impacting service delivery.  
Staff shortages due to cultural obligations.  
Community unrest causing program closure  
Recruitment of Team Leader

### Highlights



Extra casual staff to assist program  
2 staff attended Team leader training, first aid and fire warden training  
3 staff attended bi-annual MacYouth staff training at Ross River  
Local staff in acting higher duties  
MacConnect partnered with MacYouth to deliver Virtual reality games

**10. COUNCIL SERVICES REPORTS**

**ITEM NUMBER** 10.2  
**TITLE** Mt Liebig Council Services Report  
**REFERENCE** -  
**AUTHOR** Stuart Millar, Acting Area Manager 2

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Service Delivery

**RECOMMENDATION**

**That the Local Authority notes and accepts the Council Services report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Gemma Rule – Council Services Coordinator  
Stuart Millar – Council Services Area Manager

**ATTACHMENTS:**

1 Council Services report





# Council Services

## Mt Liebig



**98% First Nations Employees in SCD**



**5 Area Manager Visits to Community**



**Council Office 456 Hours of Service**

### Snapshot



**2233 Litres Fuel Usage Total**



**17 Vehicles and Plant in Use**



**75 Bins Emptied Weekly**



**11 Street Lights Operational  
8 Street Lights Non-Operational**



**2 Sport Grounds Maintained**



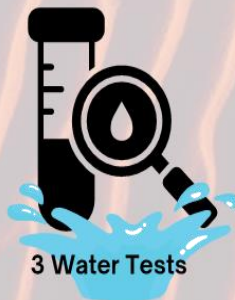
**4 Toolbox Talks Completed**



**12 Australia Post Deliveries**



**5 Generator Services**



**3 Water Tests**



**20 Hours of Maintenance completed at Airstrip**



**6 Parks & Playgrounds Inspections**

### Animal Management

The Vets last visited Mt Liebig on June 18th

1 Dog sprayed, 31 animals received tick management, 49 animals were tick sprayed and 6 were vaccinated.

There have been a large amount of horses coming into the community, even knowing the water Trough is working.

More animals are in need of de-sexing to lower the rate of puppies being born and abandonment of animals which is an issue.

Many animals are starving and it's causing them to attack each other.

### Cemetery Management

Weeds and cemetery maintenance is ongoing

We have had a little rain and the weeds need to be removed again.

No funerals in the last month

### Internal Road Maintenance

Few bitumen road holding up well in the heat.

Men are continuously keeping roads clean and maintained

Streets are swept as necessary

Still waiting on the grader team to arrive to maintain roads, fire breaks and all associated maintenance.

### Maintenance of Parks and Open Spaces

The grass at the parks has been cut and weed control in place

A new sign for Leo Menzies Peterson Park is ready to install

Trees for shade and food are being watered twice a week

No name park needs to be named.

Tables and chairs need replacing

### Sports Grounds

The sports ground surfaces have been graded

Litter levels are being kept low

Weeds have been slashed but it is ongoing

Softball fence needs to be replaced

### Waste Management

Rubbish is collected twice a week

Litter levels are low thanks to the hardworking team

The waste facility has been recently cleaned up by MRC external team

We need community members to put their rubbish in the bins.

### Weed Control and Fire Hazard Reduction

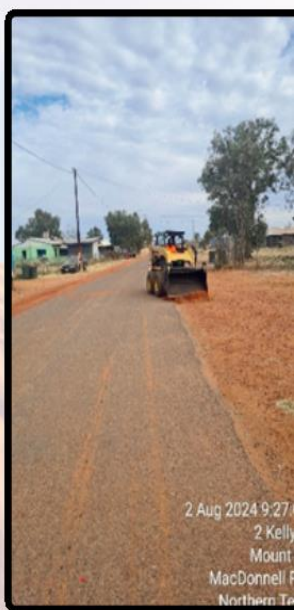
Grass levels within the community are very good and kept at a minimum

The grass around outstation bores and power facilities are due to be graded once the team arrives

This Month we have slashed the weeds and grass around the airstrip

Weeds on the road sides are slashed as needed.





## **10. COUNCIL SERVICES REPORTS**

<b>ITEM NUMBER</b>	10.3
<b>TITLE</b>	Fleet, Waste Management and Roads Report
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY:**

This report provides an update on the management of the Waste facility, Roads and Fleet for MacDonnell Regional Council within the community of Mt Liebig.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the report for the Mt Liebig community.**

### **BACKGROUND**

#### **Roads:**

No scheduled bookings to completed road grading due to the Senior Grader position being vacant.

#### **Fleet Workshop:**

The CSC and ESO have received new vehicle replacements. The civil crew have received a new skid steer. The Mechanics visited in July and will be returning 16/9/24 - 20/09/2024 for another round of servicing in community.

#### **Waste Management Facility:**

The current WMF is currently under remediation with fencing repairs soon to be completed.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Executive Leadership Team  
Jake Potter – Manager Transport Infrastructure and Fleet

### **ATTACHMENTS:**

There are no attachments to this report.



## **10. COUNCIL SERVICES REPORTS**

<b>ITEM NUMBER</b>	10.4
<b>TITLE</b>	People and Capabilities Report
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY:**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the People and Capabilities report.**

### **BACKGROUND**

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

### **ISSUES, CONSEQUENCES, OPTIONS**

Vacancies derived from departmental organisational structure listing of Active and Open positions.

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Executive Leadership Team  
Rhiannon Pomery, Human Resources Advisor, MRC  
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

### **ATTACHMENTS:**

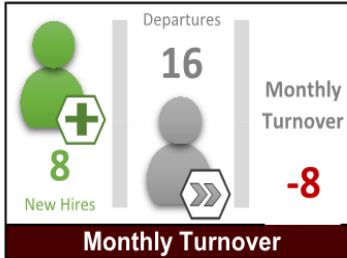
1 MRC Demographics

Office of the CEO | People & Capabilities



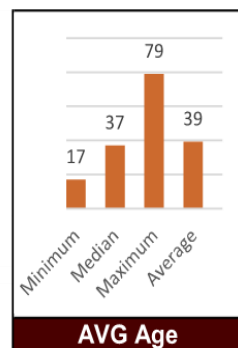
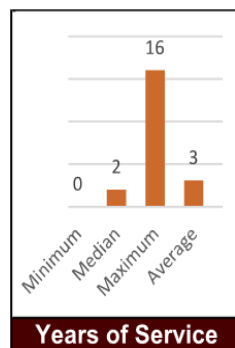
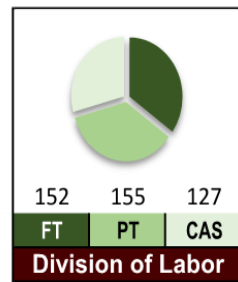
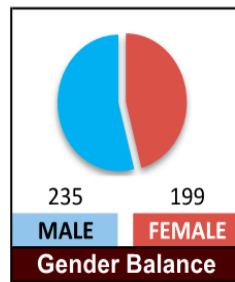
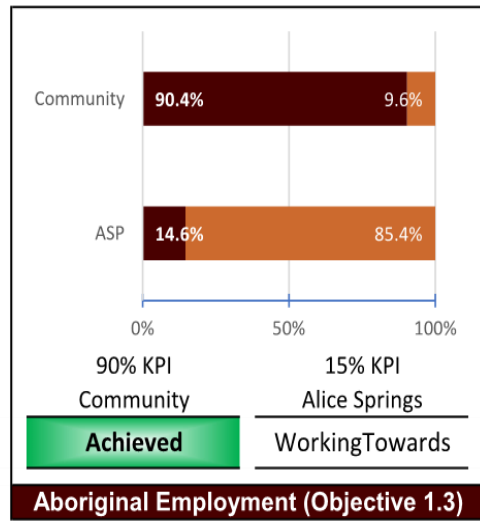
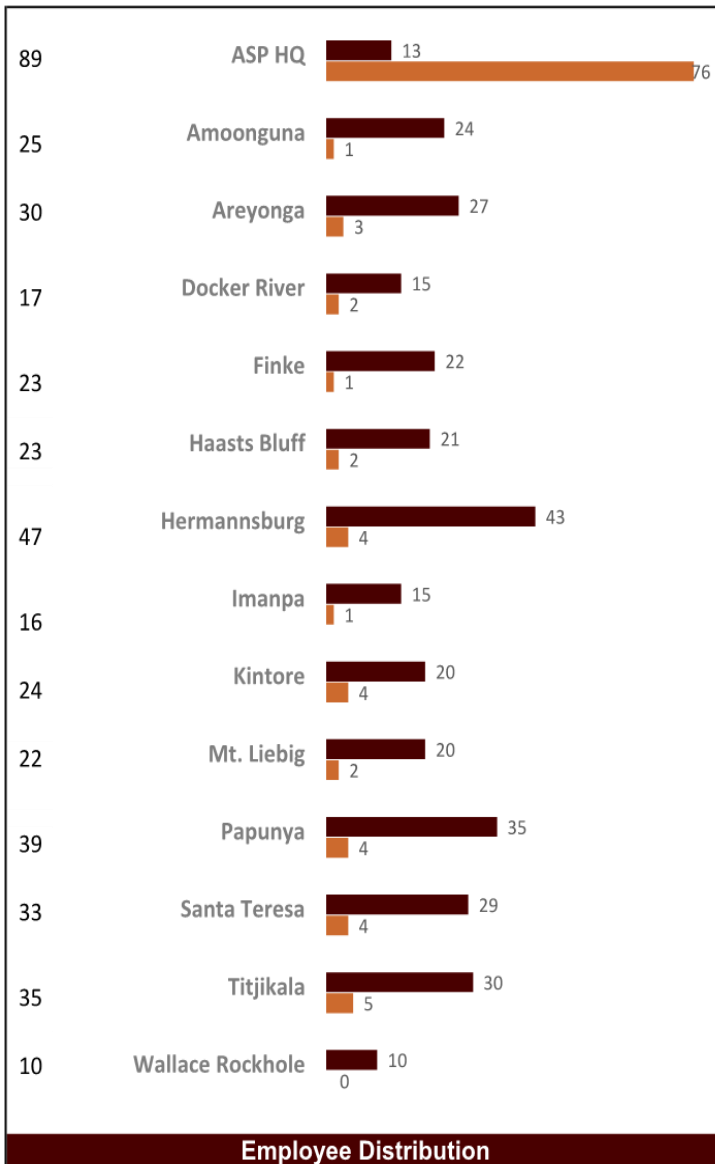
# HR Demographics

as at:  
Monday, 16 September 2024



Office of the CEO	2
Human Resources	9
Finance & Governance	12 + 2
Tech Services	13
Council Services	138 + 4
Community Services	240 + 5

Primary & Secondary Positions



NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 16-Sep-2024

## **11. FINANCE AND GOVERNANCE REPORTS**

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Local Authority Finance Report
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 August 2024 in the Mt Liebig Local Authority community.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the Expenditure report as at 31 August 2024.**

### **BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### **ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**As an example, any funds prior to the 2022-23 financial year need to be spent and not just allocated to projects.**

### **FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### **CONSULTATION**

Executive Leadership Team  
Management Team

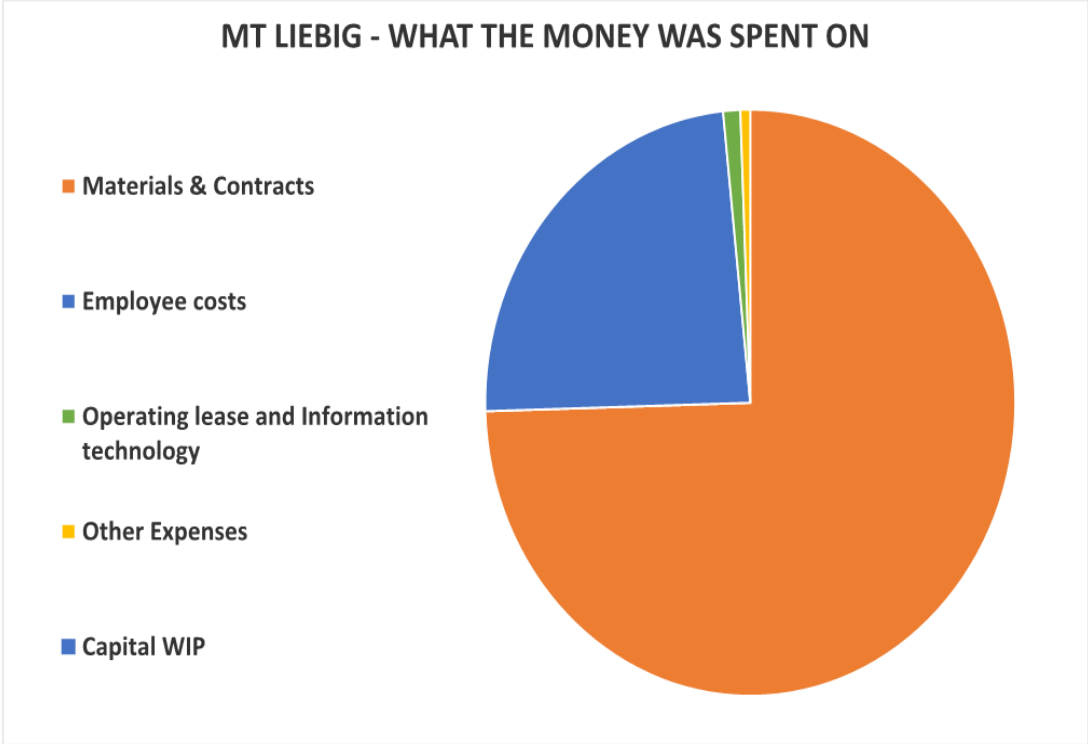
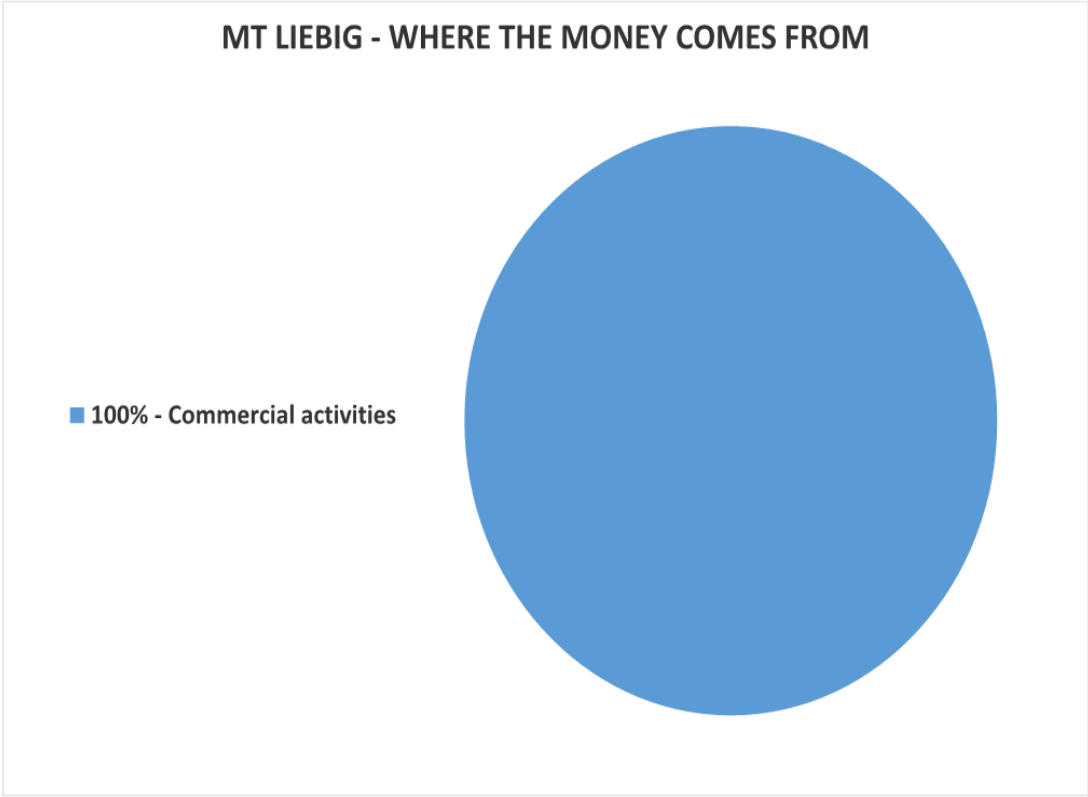
### **ATTACHMENTS:**

- 1 Income and Expenditure Statement
- 2 Income and Expenditure Chart 1
- 3 Income and Expenditure Chart 2

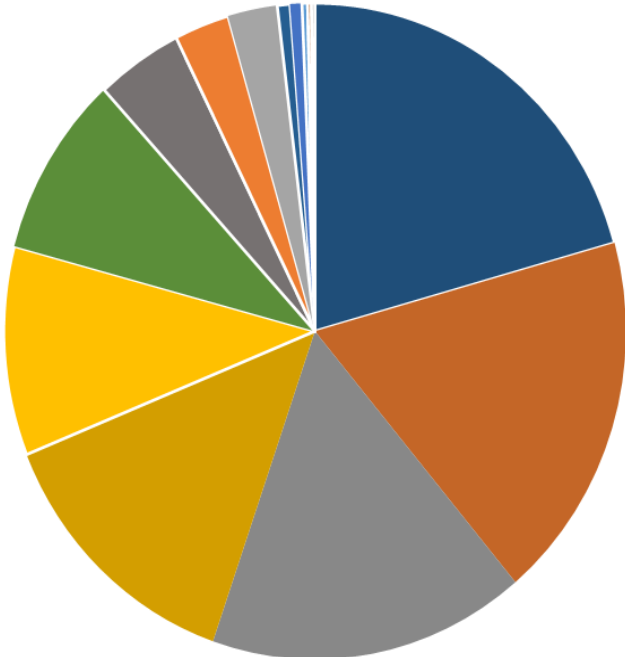
**MacDonnell Regional Council  
Statement of Income & Expenditure  
as at 31 August 2024**

001 Mt Liebig

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
<b>INCOME</b>						
Grants income	0	0	0	154,243	154,243	Variance as no grant funding received for 24/25 FY
Rates, wastes and other charges	(2,908)	0	(2,908)	6,973	9,882	Visitors Accommodation below budget by 10K
Commercial activities	39,387	0	39,387	45,746	6,359	
Contribution, reimbursement and donation	(2,641)	0	(2,641)	30,000	32,641	
Suspense	0	0	0	8,000	8,000	
<b>Total Income</b>	<b>33,838</b>	<b>0</b>	<b>33,838</b>	<b>244,962</b>	<b>211,125</b>	
<b>EXPENDITURE</b>						
Employee costs	140,733	653	141,385	200,883	59,498	Underspend Across Early Learning
Materials & Contracts	59,880	382,574	442,454	58,423	(384,032)	Revise budget - overspend for Bulk Fuel by \$9k, Overspend New Bore Block By \$33K, Overspend For Mt Liebig Basketball Shade Structure by \$400K
Operating lease and Information technology	6191	0	6191	7,766	1,574	
Other Expenses	2,176	1377	3,553	32,727	29,174	
Capital WIP	0	0	0	8,000	8,000	
<b>LA Allowances and Expenses</b>						
Chair Local Authority Members' Allowance	0	0	0	300	300	
Local Authority Members' Allowance	800	0	800	800	0	
Local Authority Meetings Catering	452	91	543	167	(376)	
Local Authority Discretionary funds	0	0	0	667	667	
Community Infrastructure	0	0	0	13,705	13,705	LA Projects Underspend By \$13K
<b>Total Expenditure</b>	<b>208,980</b>	<b>384,604</b>	<b>593,583</b>	<b>307,799</b>	<b>(285,786)</b>	
<b>Net Surplus/(Deficit)</b>	<b>(175,142)</b>	<b>(384,604)</b>	<b>(559,745)</b>	<b>(62,837)</b>	<b>496,911</b>	



**MT LIEBIG - WHERE THE MONEY WAS SPENT**



- 20.66% - Civil Works
- 18.19% - NT Homelands HM
- 16.46% - Youth Services
- 13.55% - Community Safety
- 10.30% - Council Services
- 8.98% - Power & Water Contract
- 4.49% - Homelands MES &
- 2.85% - Centrelink
- 2.57% - Early Learning
- 0.66% - Staff Housing Maintenance
- 0.61% - LA Administration
- 0.29% - Local Roads - Maintenance
- 0.19% - Street & Public
- 0.18% - Council Building

**12. GENERAL BUSINESS AS RAISED AT ITEM 6.2**

<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	General Council Business
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Megan Baliva, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Under item 6.2, members of the Authority have an opportunity to table matters that they wish to discuss at General Council Business.

**RECOMMENDATION**

That the Local Authority

- a) notes and discusses the matters raised at item 6.2;
- b) notes that the CEO has drafted letters to CLC and NTG inviting Representatives to future Local Authority meetings; and
- c) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

**BACKGROUND**

Members discuss the matters raised at item 6.2 of the agenda.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Mt Liebig Local Authority

**ATTACHMENTS:**

There are no attachments for this report.

**13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	General Non Council Business
<b>REFERENCE</b>	-
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

**RECOMMENDATION**

**That the Local Authority notes and discusses the matters raised at item 6.3.**

**BACKGROUND**

Members discuss any matters raised at item 6.3 and is provided with updates to matters raised at previous meetings.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Mt Liebig Local Authority

**ATTACHMENTS:**

There are no attachments to this report.