



## **AGENDA**

### **FINKE LOCAL AUTHORITY**

**WEDNESDAY 21 AUGUST 2024**

The Finke Local Authority Local Authority meeting of the MacDonnell Regional Council will be held at Finke on Wednesday 21 August 2024 at 10:30 am.



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### 3 ATTENDANCE AND APOLOGIES

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<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the record of the Finke Local Authority, any apologies received from Members for this Authority meeting.

#### **RECOMMENDATION**

**That the Finke Local Authority:**

- a) **notes the Members' attendance at this meeting;**
- b) **tables apologies received for this meeting; and**
- c) **records the Members' absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

#### **ISSUES/OPTIONS/CONSEQUENCES**

**As per Council policy 4.14.1** - Members are required to attend local authority meetings as often as possible. If a member cannot attend these meetings they need to submit an apology. Membership of the Local Authority may be revoked if a member does not attend as required.

#### **FINANCIAL IMPACT AND TIMING**

Nil

#### **CONSULTATION**

Finke Local Authority

#### **ATTACHMENTS**

Nil

## 4 COUNCIL CODE OF CONDUCT

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<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

### EXECUTIVE SUMMARY

This report contains the details of MacDonnell Regional Councils' Code of Conduct Policy.

### RECOMMENDATION

**That the Finke Local Authority notes the Council Code of Conduct.**

#### MacDonnell Regional Council Code of Conduct

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

### **Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

### **Accountable**

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

### **ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviour they can expect from members.

## CONFIRMATION OF PREVIOUS MINUTES

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<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### EXECUTIVE SUMMARY

This report provides the unconfirmed minutes of the previous Finke Local Authority and is presented to members to accept as a true and correct record of the proceedings.

Local Authority Meetings held with full quorum can approve the minutes of all previous meetings.

Members at a provisional meeting can *only* confirm the minutes of a previous provisional meeting provided they attended the previous provisional meeting.

### RECOMMENDATION

**That the Finke Local Authority accepts the unconfirmed Minutes of the meeting held 5 March 2024 as a true and correct record of the proceedings.**

### ATTACHMENTS

1. 2024-03-05 FLA Minutes (Draft) [5.1.1 - 8 pages]





MINUTES OF THE FINKE LOCAL AUTHORITY HELD IN FINKE ON TUESDAY 5 MARCH  
2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was declared open at 10.40am.

**2 WELCOME**

Welcome to Country - Chairperson Michael Ferguson

**3 ATTENDANCE AND APOLOGIES**

**ITEM NUMBER:** 3.1  
**TITLE:** Attendance

**Local Authority Members**

Chairperson Michael Ferguson, Charmaine Stuart, Rosemary Matasia, Richard Doolan, Geoffrey Stuart

**Councillors**

President Roxanne Kenny (via Teams), Councillor Lisa Sharman, and Councillor Aloyisiois Hayes

**Council Employees**

Ken Satour - Acting Director Service Delivery, Kathleen Abbott - Area Manager Service Delivery, Kaisa Suumann - Project and Engagement Coordinator, and Damien Ryan - Governance Officer.

**Guests**

Shane Franey - Liaison Officer, Member for Namatjira Office, Bruce Fyfe - Representative Department Chief Minister and Cabinet (via Teams)



Finke Local Authority 5 March 2024 - Minutes

#### **Apologies**

Michelle Allen - Member, Jill Doolan - Member, Cr Andrew Davis, President Roxanne Kenny

#### **Absentees**

**FLA2024-1 RESOLVED (Michael Ferguson/Geoffrey Stuart)**

**That the Finke Local Authority:**

- a) noted the attendance;
- b) accepted the apologies received from Members Jill Doolan, Michelle Allen, President Roxanne Kenny, Cr Patrick Allen, Cr Andrew Davis.

### **4 COUNCIL CODE OF CONDUCT**

**ITEM NUMBER:** 4.1

**TITLE:** MacDonnell Council Code of Conduct

**FLA2024-2 RESOLVED (Aloyischois Hayes/Lisa Sharman)**

**That the Finke Local Authority notes the Council Code of Conduct.**

### **5 CONFIRMATION OF MINUTES**

**ITEM NUMBER:** 5.1

**TITLE:** Confirmation of Previous Minutes

**FLA2024-3 RESOLVED (Rosemary Matasia/Richard Doolan)**

**That the Finke Local Authority resolve the unconfirmed Minutes of the meeting held 4th October 2023 be adopted as a true and correct record of the proceedings.**

### **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

**ITEM NUMBER:** 6.1

**TITLE:** Acceptance of Agenda

**FLA2024-4 RESOLVED (Geoffrey Stuart/Richard Doolan)**

**That the Finke Local Authority notes that the papers circulated were received for consideration at this meeting.**



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**ITEM NUMBER:** 6.2  
**TITLE:** Notification of General Business Items

**FLA2024-5 RESOLVED (Richard Doolan/Geoffrey Stuart)**

**That the Finke Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:**

- 1. Streetlights**
- 2. Next Veterinary community visit**
- 3. Compactor Truck wash down bay at Landfill facility**

**ITEM NUMBER:** 6.3  
**TITLE:** Notification of Matters Raised in General Non-Council Business items

**FLA2024-6 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

**That the Finke Local Authority notes that members provided notice of matters to be raised in General Non-Council Business as follows:**

- 1. Fencing heights around Houses**
- 2. Roads - Finke to Titjikala maintenance**
- 3. NT Housing maintenance and Air-Conditioning**

**7 CONFLICTS OF INTEREST**

**ITEM NUMBER:** 7.1  
**TITLE:** Conflict of Interest

**FLA2024-7 RESOLVED (Michael Ferguson/Geoffrey Stuart)**

**That the Finke Local Authority:**

- a) notes the Conflict of Interest Policy; and**
- b) members did not declare any conflict of interest with the meeting Agenda.**



## **8 LOCAL AUTHORITY REPORTS**

**ITEM NUMBER:** 8.1  
**TITLE:** Finke Youth Board  
**AUTHOR:** June Crabb, Governance Officer

### **EXECUTIVE SUMMARY**

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. To develop and support our young leaders, Council is in the process of developing Youth Boards across the MacDonnell region. MRC is currently working on developing a Youth Board in Finke.

The purpose of this report is to seek feedback from the Finke Local Authority on Finke Youth Board's recommendations to the LA

### **FLA2024-8 RESOLVED (Michael Ferguson/Geoffrey Stuart)**

**That the Finke Local Authority:**

- a) receives and notes the meeting minutes of the Finke Youth Board from 24/01/2024;**
- b) discusses the Youth Board's recommendation to move the seats at the football oval to under the shade. The seats are currently next to the shade not under it;**
- c) discusses the Youth Board's recommendation to plant some more trees around the oval;**
- d) discusses and decides on the Youth Board's recommendation to get new AFL equipment: Guernseys for the community team and for youth;**
- e) discusses and decides on the Youth Board's recommendation to get some gym equipment with quote tabled.**
- f) Local Authority write to Member for Namitjira Bill Yan to request assistance to purchase AFL Guernseys**
- g) Purchase Gym equipment to the value \$800.00**

**ITEM NUMBER:** 8.2  
**TITLE:** Finke Local Authority Projects  
**AUTHOR:** June Crabb, Governance Officer

### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.



**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

**FLA2024-9 RESOLVED (Michael Ferguson/Charmaine Stuart)**

**That the Finke Local Authority**

- a) notes that all available funding has been allocated;**
- b) notes and accepts the progress on their projects; and**
- c) approves to close any completed projects.**

**ITEM NUMBER:** 8.3

**TITLE:** Local Authority Discretionary Funds

**AUTHOR:** June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

**FLA2024-10 RESOLVED (Michael Ferguson/Lisa Sharman)**

**That the Finke Local Authority:**

- a) notes the previous allocation of Discretionary funds; and**
- b) notes that the available balance of 1,172.88 must be spent by 30 June 2024.**
- c) allocate \$800.00 to purchase Gym equipment as per Intersport Quote 31/01**
- d) allocate balance \$372.88 for Easter community BBQ**



## 9 OFFICERS' REPORTS

**ITEM NUMBER:** 9.1  
**TITLE:** Service Delivery Report  
**AUTHOR:** June Crabb, Governance Officer

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Finke across the area of Local Government Service Delivery.

#### **FLA2024-11 RESOLVED (Michael Ferguson/Geoffrey Stuart)**

**That the Finke Local Authority notes and accepts the Service Delivery Report for the community of Finke.**

**ITEM NUMBER:** 9.2  
**TITLE:** Community Services Report  
**AUTHOR:** June Crabb, Governance Officer

### EXECUTIVE SUMMARY

This report provides an update on the delivery of Community Services programs.

#### **FLA2024-12 RESOLVED (Richard Doolan/Lisa Sharman)**

**That the Finke Local Authority notes and accepts the Community Services report.**

**ITEM NUMBER:** 9.3  
**TITLE:** Income and Expenditure Report  
**AUTHOR:** June Crabb, Governance Officer

### EXECUTIVE SUMMARY

The expenditure report shows spending until 31 Dec 2023 in the Local Authority community.

#### **FLA2024-13 RESOLVED (Lisa Sharman/Richard Doolan)**

**That the Finke Local Authority notes and accepts the Income and Expenditure for Finke Community as of 31 December 2023.**



## 10 GENERAL BUSINESS ITEMS RAISED

**ITEM NUMBER:** 10.1  
**TITLE:** General Business  
**AUTHOR:** June Crabb, Governance Officer

### EXECUTIVE SUMMARY

At the beginning of the meeting, under item 6.2, the Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

#### **FLA2024-14 RESOLVED (Michael Ferguson/Richard Doolan)**

**That the Finke Local Authority discusses the matters raised at Item 6.2.**

- a) **the need for solar lighting in community following recent power outage. Request to place on wishlist**
  - **2 x Stealth Solar Lights - Putula Street**
  - **2 x Stealth Solar Lights - Outside Recreation Hall**
- b) **asked to be advised dates for next Veterinary visit to community.**
- c) **the need for a future wash down stand to be built at Landfill Facility.**

**ITEM NUMBER:** 10.2  
**TITLE:** General Non-Council Business  
**AUTHOR:** June Crabb, Governance Officer

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regard to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

#### **FLA2024-15 RESOLVED (Lisa Sharman/Aloyischois Hayes)**

**That the Finke Local Authority:**

- a) **notes and discusses the matters raised at Item 6.3; and**
  - b) **notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet**
  - c) **Fencing - community advised by Representative from Department of Chief Minister and Cabinet there was no variation in current housing contract to raise height of fencing**
  - d) **Finke Road - Community advised there is no budget to upgrade the Ghan Heritage Road between Rodinga and Finke**
-



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- e) **Finke Desert Race President Antony Yoffa advised Representative of the Department of Chief Minister and Cabinet the Finke Start / Finish line safety will be addressed.**
- f) **Air-Conditioning issues need to be reported to NT Housing**

## **11 DATE OF NEXT MEETING**

1 May 2024, held as an Outdoor Meeting

## **12 MEETING CLOSURE**

The meeting concluded at 12.30pm.

This page and the preceding XX pages are the Minutes of the Authority Meeting held on Tuesday 5th March 2024 and are unconfirmed.



**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

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<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

**RECOMMENDATION**

**That the Finke Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:**

- a) .....
- b) .....
- c) .....
- d) .....
- e) .....

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**RECOMMENDATION**

That the Finke Local Authority notes that members provides notice of matters to be raised in General Non-Council Business as follows:

- a) .....
- b) .....
- c) .....
- d) .....
- e) .....

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

### **RECOMMENDATION**

That the Finke Local Authority notes that the papers circulated were received for consideration at this meeting.

## 7 CONFLICTS OF INTEREST

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<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

### EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### RECOMMENDATION

**That the Finke Local Authority:**

- a) **notes the Conflict-of-Interest Policy; and**
- b) **members declare any conflict of interest with the meeting Agenda.**

### BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

## **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## DEPUTATIONS AND PRESENTATIONS

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<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	First Nations Leadership Program
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The First Circles Leadership Program is an NT Government flagship program aimed to help identify, mentor and support Aboriginal emerging leaders from remote communities across the Northern Territory.

Nominations for the 2025 program are now open and close 31 October 2024.

### RECOMMENDATION

**That the Finke Local Authority notes the information on the First Circles Leadership Program.**

### BACKGROUND/DISCUSSION

The First Circles program provides an opportunity for participants to directly engage in the highest level of government, with Cabinet, where matters impacting Aboriginal people and their communities are discussed and local solutions presented.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

The Local Authority

### ATTACHMENTS

1. first-circles-leadership-program-fact-sheet [8.1.1 - 2 pages]
2. first-circles-nomination-form [8.1.2 - 5 pages]

# First Circles

Supporting Aboriginal leaders from across the Territory

FACT SHEET

## First Circles Leadership Program

### Leadership and Governance

The Northern Territory Government recognises that building and supporting strong Aboriginal leadership, governance and capacity building is fundamental to Aboriginal Territorians driving local solutions and leading the way in local decision making.

### About the First Circles Program

The First Circles Leadership program is a unique program that brings new voices, and quiet voices, to the conversation to ensure Aboriginal people from remote areas are engaged and can confidently and directly speak to, negotiate and influence government about matters affecting their lives, their families and communities.

The Program provides an opportunity for participants to directly engage at the highest level of government. They meet with Cabinet to discuss matters impacting Aboriginal Territorians, their communities, and present local solutions.

First Circles is about identifying, mentoring and supporting the next generation of Aboriginal leaders with a strong focus on remote leadership.

The term 'First Circles' combines two concepts:

- Acknowledgement of 'First Peoples'
- The use of 'Circles' represents the collaboration between people and communities being the main driver to improve outcomes.

The First Circles Leadership Program helps participants develop and expand their leadership skills, develop their professional profiles and better understand the impact of public policies and programs on their communities, and help influence and contribute to change, while having direct engagement with Members of the Legislative Assembly, Ministers and Cabinet.

First Circles is an annual leadership program offered to emerging Aboriginal leaders from the six regions of the Territory; Top End, East Arnhem, Barkly, Big Rivers, Central Australia and Darwin Palmerston and Litchfield.

An expression of interest process is undertaken for members to nominate to be part of the program each year.

# First Circles

Supporting Aboriginal leaders from across the Territory

FACT SHEET

## What is the role of First Circles members?

Members' roles include:

- A First Circles member must be an Aboriginal person who comes from a Northern Territory remote community, homeland or town camp
- Proactive in the community and throughout their region
- Ability to liaise with community members, seeking advice and support for local and regional opportunities/initiatives
- Participate in community forums, projects and policy development
- Work collaboratively with the Department of the Chief Minister and Cabinet, local authorities and other agencies
- Support department officer visits and assist with community discussions
- Attend workshops and the Cabinet meeting and actively participate in discussions

## How are First Circles members supported?

The First Circles Leadership Program is managed through the Department of the Chief Minister and Cabinet's, Aboriginal Affairs Strategic Partnerships, with staff providing mentoring to First Circles members.

First Circles members are not paid as the program is voluntary. The Department will meet the costs for members to attend workshops and the Cabinet meeting.

## Program Outline

In the lead-up to a Cabinet meeting participants engage in leadership training; attend workshops designed to support their capacity to actively engage and communicate with government about priorities such as, local decision making and other matters that are important to them; and to collaboratively engage with all levels of government.

The workshops include traveling to Darwin, Alice Springs and other regional centers.

To find out more about the First Circles Leadership Program and to nominate; go to [aboriginalaffairs.nt.gov.au](http://aboriginalaffairs.nt.gov.au) or call phone 08 8999 6524, or email [oaa@nt.gov.au](mailto:oaa@nt.gov.au)





Supporting Aboriginal leaders from across the Territory

## NOMINATION FORM

### 2025 Expression of Interest

Fields marked with an asterisk (*) are required. Fields marked with a caret (^) are for office use only.			
<b>Personal Details*</b>			
<b>Name of person nominating:*</b>			
<b>Date of Birth:*</b>		<b>Community:*</b>	
<b>Language group: *</b>			
<b>Mobile Number: *</b>		<b>Phone Number: *</b>	
<b>Email Address:*</b>			
<b>Postal Address/CMB: *</b>			
<b>Employer: *</b>			
<b>Job Title: *</b>			
<b>Next of Kin Details*</b>			
<b>Name:*</b>			
<b>Relationship:*</b>			
<b>Mobile Number:*</b>		<b>Phone Number:*</b>	
<b>Applicant to complete*</b>			
<b>Highest year of schooling completed: *</b>		<b>Name of School/Year completed: *</b>	
Year 9	<input type="checkbox"/>		
Year 10	<input type="checkbox"/>		
Year 11	<input type="checkbox"/>		
Year 12	<input type="checkbox"/>		

First Circles Nomination Form – 2025 Expression of Interest

Previous Qualifications: *		Name of Qualification: *	
Certificate I			
Certificate II			
Certificate III			
Certificate IV			
Diploma			
Other			
Which of the following do you currently have? *		Expiry Date/s: DD/MM/YYYY *	
Current NT Driver's License	<input type="checkbox"/> YES <input type="checkbox"/> NO		
First Aid Certificate	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Mental Health First Aid	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Ochre Card	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Why do you want to participate in the First Circles Leadership Program? *			
How do you currently represent your community e.g. Board Member or Committee? Please specify; *			

First Circles Nomination Form – 2025 Expression of Interest

<b>What issues are currently effecting your community? *</b>			
<b>How do think you can help with these issues as a leader? *</b>			
<b>What other interests do you have e.g. sports, hobbies, education, future job opportunities: *</b>			
<b>Are you able to provide a Curriculum Vitae (CV)? Please attach to Nomination Form if you have a CV.</b>			
<b>Signature of nominee:</b>			
<b>Date: DD/MM/YYYY</b>			
<b>Please list two individuals that support your nomination (include your direct supervisor):*</b> <b>Direct Supervisor Details:</b>			
<b>Name:*</b>			
<b>Organisation:*</b>		<b>Job Title:*</b>	
<b>Mobile Number:*</b>		<b>Phone Number:*</b>	
<b>Email Address:*</b>			

First Circles Nomination Form – 2025 Expression of Interest

Second Support Persons Details:*			
Name:*			
Organisation:*		Job Title:*	
Mobile Number:*		Phone Number:*	
Email Address:*			
Employer/Supervisor to complete: *			
<p>First Circles Leadership Program is run over a 12 month period with 5 workshops ranging from 2 to 3 days at a time. This includes travel throughout the Northern Territory Regions. At times we may need your assistance to coordinate travel plans to make members available for workshops. Are you able to support a First Circles member at this capacity? If "No" can you state why as we may be able to assist;</p>			
<p>Do you have capacity to be a point of contact, on behalf of the First Circles team, to members who may be working in remote locations or have difficulty in communicating with us for the purpose of the program?</p>			
Does the Nominee have access to the following; (in the workplace, for work): *			
Computer	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Microsoft Teams	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Emails	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Work Phone	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Vehicle	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
What makes this nominee a suitable applicant for the First Circles Leadership Program? *			
<p></p>			

## First Circles Nomination Form – 2025 Expression of Interest

### Terms of Reference

The Terms of Reference (ToR) for First Circles members are as follows:

- A First Circles member must be an Aboriginal person who comes from a Northern Territory remote community, homeland or town camp.
- Proactive in the community and throughout their region.
- Ability to liaise with community members, seeking advice and support for local and regional opportunities/initiatives.
- Participate in community forums, projects and policy development.
- Work collaboratively with the Department of the Chief Minister and Cabinet, local authorities and other agencies.
- If necessary support Departmental staff member visits and assist with community discussions.
- Attend workshops and the Cabinet meeting and actively participate in discussions.
- Adhere to First Circles' membership code of conduct.

### Further Information / Submission of Nomination Form

Completed nomination forms can be emailed to: [oa@nt.gov.au](mailto:oa@nt.gov.au)

Don't forget to include a copy of your resume/CV if you have one.

*Successful applicants may be required to obtain an Ochre Card.*

Visit [aboriginalaffairs.nt.gov.au](http://aboriginalaffairs.nt.gov.au) or call 08 8999 8579 for further information about the First Circles Leadership Program.

#### Privacy Statement

The collection of personal information enables the Department of the Chief Minister and Cabinet, Office of Aboriginal Affairs to assess future First Circles Leadership Program participants. Without your personal information, the Office of Aboriginal Affairs cannot process your application.

#### Talent release authority for participants of the First Circles Leadership Program

Participants who are selected as part of the 2025 Leadership Program may be captured in photos, video (now referred to as images) and/or audio recordings, either as an individual or part of a group. The images or audio recordings may be supplied to Northern Territory Government staff, contractors or service providers (i.e. graphic designers) engaged by the Northern Territory Government to produce advertising and marketing materials, but will not be provided to any other person or organisation for purposes other than described. The images or audio recording and a copy of this form may also be stored by the Northern Territory Government.

A delegate who does not wish to be captured in images and audio recordings for the purposes described above must advise the Office of Aboriginal Affairs in writing prior to the commencement of the first workshop by emailing: [oa@nt.gov.au](mailto:oa@nt.gov.au)

## 9 LOCAL AUTHORITY REPORTS

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<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

### RECOMMENDATION

That the Finke Local Authority:

- a) notes that all funding from previous years has been fully expended;
- b) accepts the 2023/2024 funding allocation of \$26,900.00, noting that these funds must be spent by June 2025;
- c) notes and accepts the progress on their projects;
- d) notes completion of fence and approves to close Project 2136 – Fence around Cemetery; and
- e) makes decisions on the wishlist items.

### BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

**FINKE LOCAL AUTHORITY PROJECT REGISTER**

<b>Project 2135</b>	<b>Wood fire BBQ</b>	<b>\$</b>
	<b>Status</b>	<b>Committed</b>
<b>14-Apr-21</b>	Res.34 – Wood fire BBQ to be built near the football oval and commit \$1,687.36	1,687.36
20-Oct-21	Res.76 – Kept open Woodfire BBQ, committing an additional \$1,017.28 and deciding on two (2) BBQ’s for near the Football oval and the Softball arena.	1,017.28
4-Jan-22	The CSC will come up with a design and source quotes for materials.	
11-Jan-22	Invoice for Besser Blocks from Bunnings.	<b>-1,446.55</b>
19-Jan-22	Res. 013 – Kept project open and committed an additional \$2,000.00 to the fund.	2,000.00
25-Mar-22	Waiting on backorder from Bunnings.	
6-Apr-22	Res.033 – Kept project open	
20-Apr-22	Transportation cost to deliver bricks	<b>-545.89</b>
13-Jul-22	Res.049 - Waiting for the delivery.	
20-Sep-22	Cement cost	<b>-716.36</b>
5-Oct-22	Res.067 – Cement has been delivered.	
9-Mar-23	Res.012 – kept project open.	
15-Mar-23	Invoice received for Concrete Bag 30Kg and Premium cement bag.	<b>-946.91</b>
28-Jun-23	Invoice for freight	<b>-280.53</b>
18-Jul-23	Materials are now onsite, project waiting on installation	
4-Oct-23	The CSC will follow up with an available Contractor to teach the team to install the BBQ’s.	
5-Mar-24	Members kept open project	
22-Mar-24	Area Manager to plan a trip with the Imanpa CSC to help the Finke Civil team install their BBQ and to confirm with the ESO if all materials are onsite.	
15-Jun-24	One BBQ was completed on the Eastern side of oval near the Softball field.	
	<b>underspend or (overspend)</b>	<b>768.40</b>

Project 2136		Fence around Cemetery	\$
		Status	Committed
6-Apr-22	Res.033 - created a new project named Fence for around Cemetery, committed \$27,361.82 and that the CSC bring quotes with fencing options to the next Local Authority meeting.		27,361.82
13-Jul-22	Res.049 - Cemetery area extension and lease request is underway with CLC.		
5-Oct-22	Res.067 – Water tank would be installed at the Cemetery and that quotes for the fence was on hold until the lease to extend is approved by CLC.		
9-Mar-23	Res.012 - noted completion and closed Project 2133 – Trees around Oval, reallocating the underspend of \$2,154.73 to Project 2136		2,154.73
9-Mar-23	Res.012 - materials for the water tank had arrived in community and the tank will be installed once the stands are cemented in. Requested for Service Delivery to source quotes on different types of fencing and that they be submitted at the next LA meeting.		
6-Jun-23	MRC has secured the Sacred Sites clearances and lease through CLC. Quotes to survey and fence the newly lease area are attached. The LA will need to commit up to \$87,000.00 to get the job completed.		
26-Jul-23	Res.047 – <ul style="list-style-type: none"> <li>· accepted quote QU0208 from AJ Nichol Fencing for \$70,029.54 excl. GST,</li> <li>· <b>in anticipation of NTG’s 2023/2024 Project funds commitment, approved to allocate \$26,900.00 to the project,</b></li> <li>· noted the allocation to the project came to \$56,416.55,</li> <li>· accepted the agreement that MRC will commit \$13,612.99 being the difference between the quote and the project allocation.</li> </ul>		26,900.00
4-Oct-23	<b>NB: It was actually the 2022-23 Finke LA funding which was allocated to this project</b> The Executive Manager F&G would follow up and advise if gates would be installed. Members were advised that a tank at the cemetery would be a health issue if the water was not continually replenished. Members agreed to continue using a trailer with the tank for potable water.		
11-Dec-23	Invoice received from AJ Nichol Fencing.		-51,287.77
24-Mar-24	Fence completed - recommend to close		
		<b>underspend or (overspend)</b>	<b>5,128.78</b>



<b>Budget consideration</b>	Balance of underspend or (overspend)	\$	5,897.18
	Total un-allocated funds	\$	26,900.00
	<b>Total unspent funds</b>	<b>\$</b>	<b>32,797.18</b>

<b>WISHLIST/FUTURE PROJECTS</b>		<b>Assigned to</b>
5-Mar-24	<b>Stealth Solar lights.</b> Res.14 - Additional lighting requested: 2 x Stealth Solar lights place on Putula St 2 x Stealth Solar lights place outside Rec. Hall.	Service Delivery
5-Mar-24	<b>Wash down Stand.</b> Res.14 - Consider the need for a washdown stand built at the landfill facility.	SD/TS

## ISSUES/OPTIONS/CONSEQUENCES

### Examples of *unacceptable purposes for Expenditure* include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

## FINANCIAL IMPACT AND TIMING

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

## CONSULTATION

Executive Leadership Team  
Grants Officer

## ATTACHMENTS

Nil

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

### RECOMMENDATION

That the Finke Local Authority:

- a) discusses the spending of their 2023/2024 Discretionary funds;
- b) accepts the 2024/2025 funding allocation, and
- c) acknowledges that these funds must be spent with goods received by 30 June 2025.

### BACKGROUND/DISCUSSION

#### Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2024/2025 Discretionary funds	Budget \$
1-Jul-24	2024/2025 Discretionary funds allocation	4,000.00
20-Jul-24	<i>Funds retained by MRC until an invoice is received from Intersport for the supply of Gym equipment for the Youth.</i>	- 727.27
	<b>Available funds</b>	<b>3,272.73</b>

Date	2023/2024 Discretionary funds	Budget
		\$
26-Jul-23	Allocated the budget to purchase Gardening equipment	
25-Oct-23	Invoice received for Gardening equipment	-1,882.74
4-Oct-23	Allocated \$1,000.00 to Christmas celebration	-1,000.00
4-Apr-24	<i>Funds returned to the budget as no PO raised for this event.</i>	1,000.00
8-Dec-23	Allocated \$1,000.00 by Discretionary funds letter for Christmas gifts	-1,000.00
4-Apr-24	<i>Funds returned to the budget as no PO raised for this event.</i>	1,000.00
5-Mar-24	Allocated \$372.88 towards an Easter celebration	-372.88
4-Apr-24	<i>Funds returned to the budget as no PO raised for this event.</i>	372.88
5-Mar-24	Allocated \$800.00 to purchase Gym equipment for Youth	
14-Mar-24	PO raised for Intersport	-727.27
20-Jul-24	Until an invoice is received from Intersport, these funds will carry over to the current financial year and deducted from that periods' Discretionary funds.	727.27
	<b>Funds forfeited</b>	<b>2,117.26</b>

### ISSUES/OPTIONS/CONSEQUENCES

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

### FINANCIAL IMPACT AND TIMING

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

### CONSULTATION

Finke Local Authority

### ATTACHMENTS

Nil

## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Council Services Report
<b>AUTHOR:</b>	Ellen Fitzgerald, Administration Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Finke across the area of Local Government Service Delivery.

### RECOMMENDATION

**That the Authority notes and accepts the Service Delivery Report for the community of Finke.**

### BACKGROUND/DISCUSSION

Nil

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

John Fleming – Council Services Coordinator  
 Damien Ryan – Area Manager  
 Keith Hassett – Director Council Services

### ATTACHMENTS

1. Snapshot of Finke's Council Services [10.1.1 - 2 pages]



# Council Services - Finke



**98% First Nations  
Employees in SCD**



**7 Area Manager  
Visits to  
Community**



**Council Office  
456 Hours of  
Service**

## Snapshot



**3243 Litres Fuel  
Usage Total**



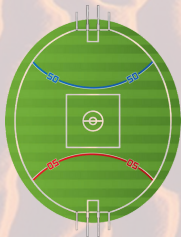
**12 Vehicles and Plant in  
Use**



**60 Bins Emptied  
Weekly**



**26 Street Lights  
Operational  
1 Street Lights  
Non-Operational**



**2 Sport Grounds  
Maintained**



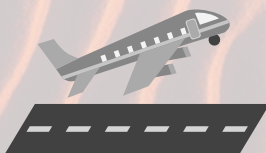
**6 Toolbox Talks  
Completed**



**12 Australia Post  
Deliveries**



**4 Generator Services  
4 Water Tests**



**8 Hours of  
Maintenance  
completed at Airstrip**



**3 Parks &  
Playgrounds  
Inspections**



**Vets visit  
93 dogs treated  
11 cats treated**

Finke Local Authority 21 August 2024 - Agenda



19 June 2024 8:43:47 am  
8 Briscoe Crescent  
Finke  
MacDonnell Region  
Northern Territory



27 June 2024 8:17:02 am  
10 Lapadum Street  
Finke  
MacDonnell Region



27 June 2024 8:35:20 am  
6 Erringka Street  
Finke  
MacDonnell Region  
Northern Territory



5 June 2024 10:44:09 am  
9 Erringka Street  
Finke  
MacDonnell Region  
Northern Territory



27 June 2024 8:26:02 am  
8 Erringka Street  
Finke  
MacDonnell Region



27 June 2024 8:33:27 am  
7 Erringka Street  
Finke  
MacDonnell Region  
Northern Territory



27 June 2024 1:47:18 pm  
10 Putula Street  
Finke  
MacDonnell Region  
Northern Territory



13 June 2024 8:44:36 am  
2 Briscoe Crescent  
Finke  
MacDonnell Region  
Northern Territory

## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

### RECOMMENDATION

**That the Finke Local Authority notes and accepts the Community Services report.**

### BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Director Community Services – Gina Lacey  
 A/Manager of Aged & Disability Care Services – Pratikshya Baral  
 Manager of Community Safety – Liz Scott  
 Manager of Youth Services – Jess Kragh  
 A/Manager of Children's Services – Ainsley Roscrow

### ATTACHMENTS

1. Snapshots of Finke's Childrens Services, May-June 2024 [**10.2.1** - 1 page]
2. Photos from Childcare [**10.2.2** - 3 pages]
3. Snapshots of Finke's Youth Services, April-June 2024 [**10.2.3** - 1 page]
4. Photos from Youth Services [**10.2.4** - 1 page]
5. Snapshots of Finke's Aged and Disability Services, April-June 2024 [**10.2.5** - 1 page]
6. Snapshot of Finke's Community Safety Services, April- June 2024 [**10.2.6** - 1 page]



# Local Authority MacKids Finke

**01/05/2024 - 30/06/2024**



**6 Employees**  
**83.3 % First Nation**



**21 Enrolment**  
**4 daily average**



**Training**

1 Educator undertaking Cert III in Education and Care

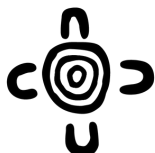


**Service Delivery**

**84 Hours**



**28 Meals served**



**Vacancies**  
**none**



**Support**  
**20 HRS**  
**Coordinator**  
**support**



**Stakeholder  
Engagement**

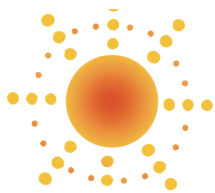
- NT Health
- NPY Women's Council nutrition
- ECA
- Catholic care NT

**Key Challenges**



- Staff attendance
- Community unrest
- School holidays staff stay at home
- Children attendance reduces during the school-Finke desert race and sports weekend

**Highlights**



- Finke desert race and sports weekend
- Finke washing Wednesday party



**Finke: May - Jun 2024**



Educator Heather with visiting children and a parent for Finke Washing Wednesday Party 26.06.2024



Participants of Finke Washing Wednesday Party 26.06.2024



Germ ball passing: practical example of how germs spread



NT Health Nutritionist Yan Yan Wut talks about healthy foods and health benefits those provide



Healthy food snacks for participants prepared by NT Health and NPY Women's Council Nutritionists.



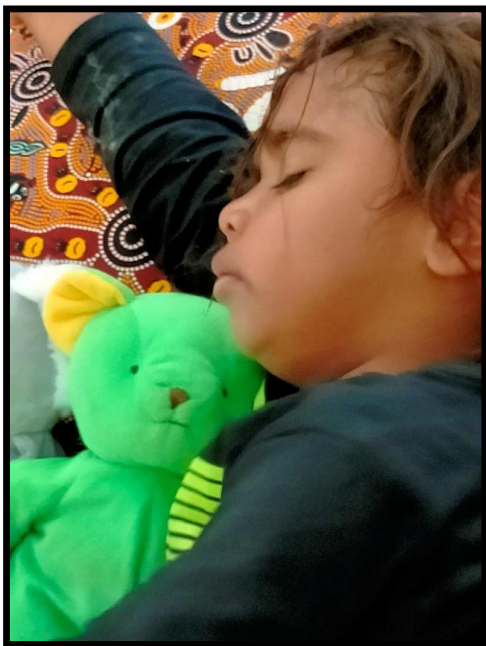
More rewards



With the presents they won ... 26.06.2024



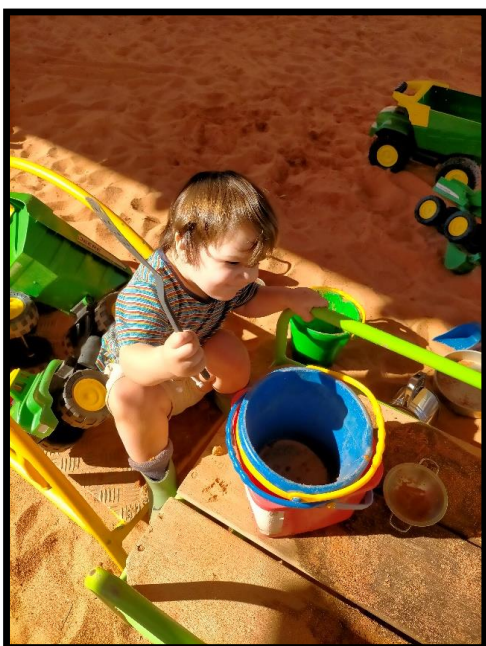
Questions, Answers and Rewards: NT Indigenous Health Educator Julie Wright ask questions from the participants and reward them with presents.



Jakeylan has been in outside play and now he is having a rest. 17.06.2024



Everyone washes their faces and hands when come in after the outside play to keep over selves healthy



Lebron exploring the feel of the sand  
18.06.2024



# Local Authority Youth Services



Finke  
April - June 2024



## Employees

2 Employees  
100 % First Nation  
0 Vacancies



## Activities

50 activities  
99 hours



## Engagements

652 touch points  
80 participants



## Bush Trip

Not funded



## School Support

Not funded



## Training

Not funded



## Youth Board

1



## Sport

50



## Events

2

## Challenges



- \* Currently waiting for new funding contract for Remote Sports Program
- \* Collaboration with NPY Women's Council Youth team
- \* No infrastructure for Remote Sports Program
- \* Closure of the NPYWC Rec Hall due to maintenance
- \* Inclement weather reducing normal community visits

## Highlights



- \* Supporting the Finke Desert Race Sports Carnival long weekend
- \* Transporting new Pool Table, Air Hockey and Futsal Tables down to Finke and getting them into storage awaiting opening of Rec Hall for activities.
- \* Supporting a game of the South Australian Football League at Finke with our Remote Sports worker

**Lester Lionel Remote Sports worker umpiring at the Finke Desert race sports carnival**



**Women's Softball game at Finke desert race sports carnival**





# Local Authority Report Aged and Disability



Finke 01/04/2024-30/06/2024



**99% Indigenous Employment.**  
**1 Casual Position Vacant**



**Stakeholders' engagement**  
**10 Clinic Meetings**  
**10 SNP Meeting**



**Transport**  
**52 lifts given**



**163 Individual activities delivered.**  
**0 group activity.**



**Showers - 14**  
**Toileting - 20**  
**Laundry - 22**  
**Tablet Reminders - 45**



**2 NATSI Clients**  
**8 CHSP Clients**  
**1 Brokerage clients**  
**25 SNP**



**Cultural Awareness training**  
**Dementia Essential Training**  
**Management Training**



**Meals - 693**  
**Hampers - 210**  
**SNP - 1230**

## Challenges



- Staff Attendance
- Service disruption due to Men's Business.
- Difficulty in organising group activities due to ongoing community events.

## Highlights



- Client numbers are increasing.
- Services improved as new coordinator Ashab Hassanar commenced worked.



# Local Authority

## Finke Community Safety

April - June 2024



- 4 staff in the team
- No vacancies at present
- 100% Community-based Employees are Aboriginal
- 136 Hours Patrolled
- 611 Hours Worked
- Work: Mon - Fri 6.00pm - 11.00pm



725 Engagements with young people



797 Engagements with over 18's



44 Young people taken home



74 Training Hours



44 Are you okay? Checks



1 Community gathering

### Challenges



- Unexpected late Men's Business and heavy rainfalls, impacted service delivery for some time.

### Highlights



- The new (returning) T/L re-commencing work after a three year absence, providing strong leadership to the team.
- Working well with the Kulgera & Yulara Police at the Finke Sports Weekend.
- Having the support of 4 additional MacSafe teams over the Sports Weekend (Hermannsburg, Haasts Bluff, Titjikala and Santa Teresa).
- 3 staff attended the MacSafe Conference at Ross River in June.

## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Project Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Finke.

### RECOMMENDATION

**That the Authority notes and accepts the Technical Services Report for the community of Finke.**

### BACKGROUND/DISCUSSION

#### Projects:

MRC has received funding to build 2 shade structures in the community. The proposed lots are 1 and 8

#### Fleet Workshops:

MRC Mechanics completed fleet servicing in the last week of May and are set to return in late August.

#### Roads:

MRC Grader Crew are scheduled to complete 62.02km of funded grading in November.

#### Waste Management:

The Plant crew have no scheduled booking to complete remediation works on the new WMF in Finke.

#### Property and Tenancy:

Lot 60 has had the storm damage repairs completed and is now occupied by the Finke CSC John Fleming.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil



## **CONSULTATION**

Aaron Blacker, Director of Technical Services.  
Ruth Tahere, Project Manager Technical Services  
Jake Potters, Manager Transport Infrastructure & Fleet  
Kitty Comerford, Manager Property and Tenancy

## **ATTACHMENTS**

Nil

## OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, HR Generalist - Administration

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

### RECOMMENDATION

**That the Authority notes and accepts the Peoples and Capabilities report for the Community of Finke.**

### BACKGROUND/DISCUSSION

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

### ISSUES/OPTIONS/CONSEQUENCES

Vacancies derived from departmental organisational structure listing of Active and Open positions.

### FINANCIAL IMPACT AND TIMING

Nil

## **CONSULTATION**

Rhiannon Pomery, Human Resources Advisor, MRC  
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

## **ATTACHMENTS**

1. HR Demographics - Aug 2024 [**10.4.1** - 1 page]

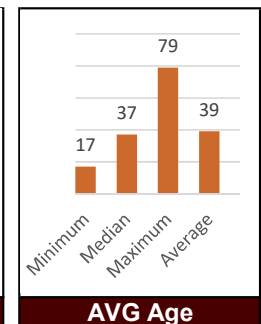
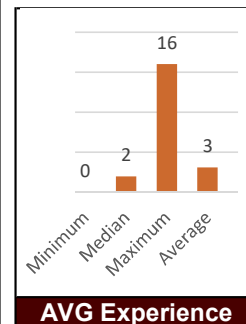
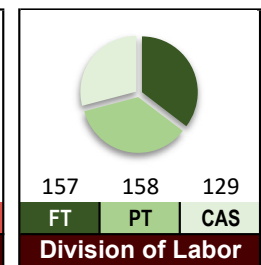
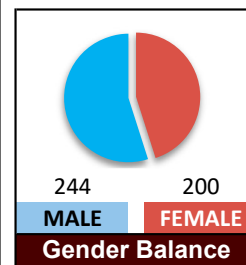
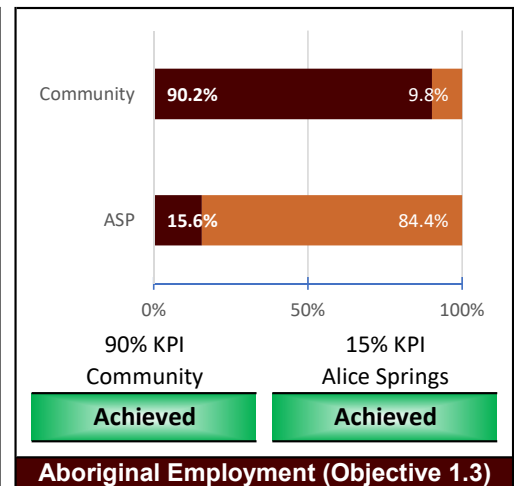
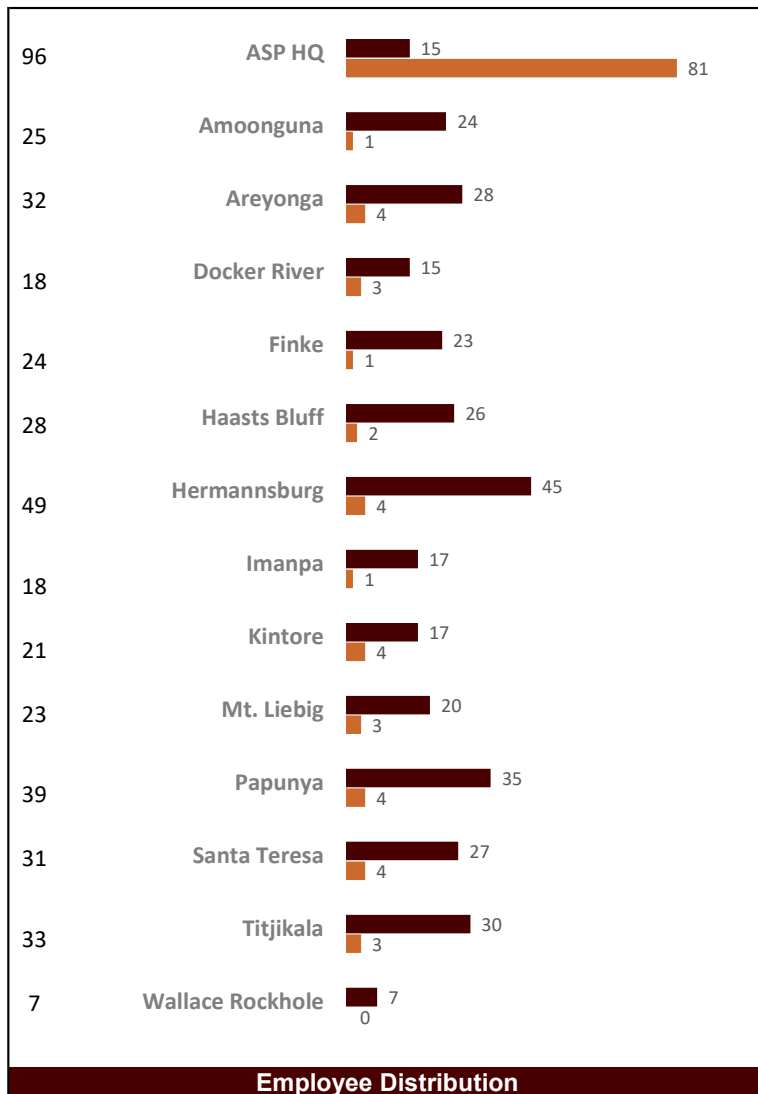
Office of the CEO | People & Capabilities



# HR Demographics

as at:  
Friday, 9 August 2024

<p><b>444</b></p> <p><b>TOTAL EMPLOYEES</b></p>	<p>Aboriginal or Torres Strait Islander <b>329</b></p> <hr/> <p>115 Non-ATSI</p> <p><b>Aboriginal Focus</b></p>	<p>Departures <b>3</b></p> <p>Monthly Turnover <b>-1</b></p> <p>New Hires <b>2</b></p> <p><b>Monthly Turnover</b></p>	<p>Office of the CEO <b>3</b></p> <p>Human Resources <b>9</b></p> <p>Finance &amp; Governance <b>12 + 2</b></p> <p>Tech Services <b>19 + 1</b></p> <p>Council Services <b>140 + 3</b></p> <p>Community Services <b>242 + 5</b></p> <p><b>Primary &amp; Secondary Positions</b></p>
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NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 09-Aug-2024

## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The expenditure report shows spending until 31 May 2024 in the Local Authority community.

### RECOMMENDATION

**That the Finke Local Authority notes and accepts the Income and Expenditure report as at 31 May 2024.**

### BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.**

### FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
 Management Team

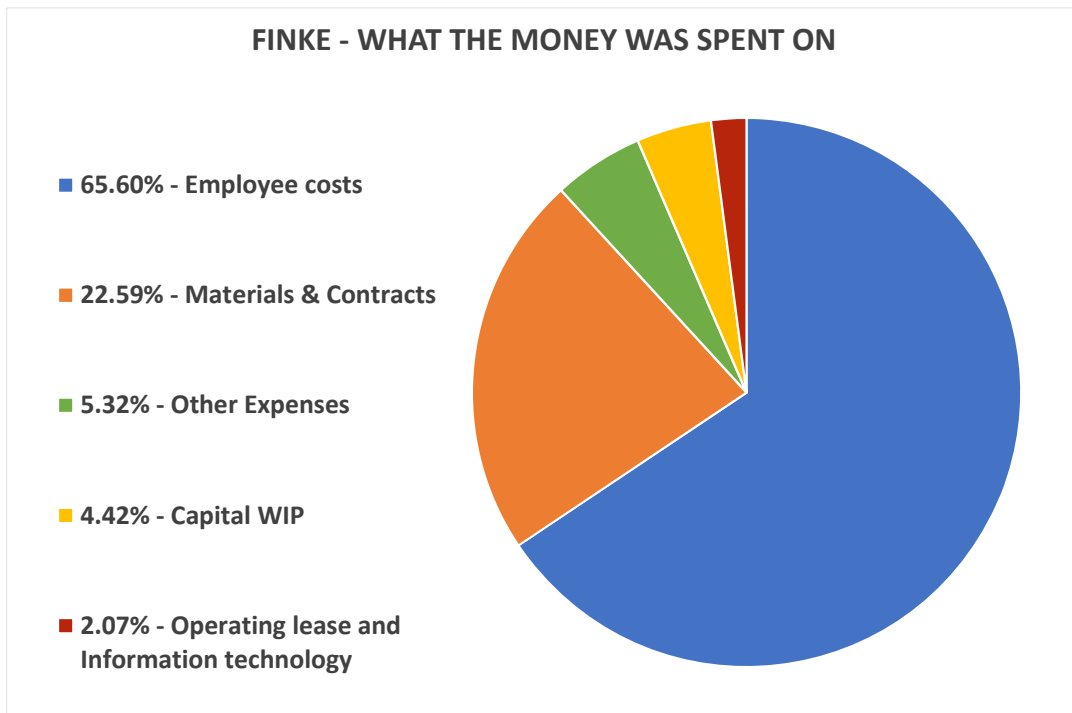
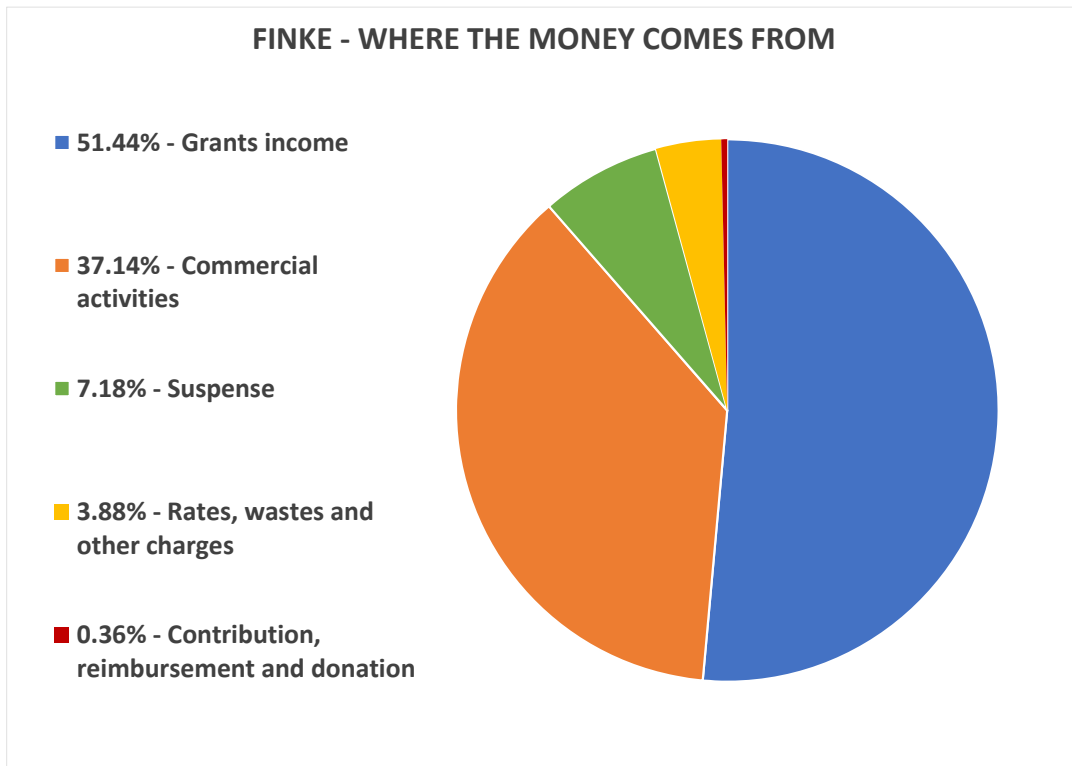
### ATTACHMENTS

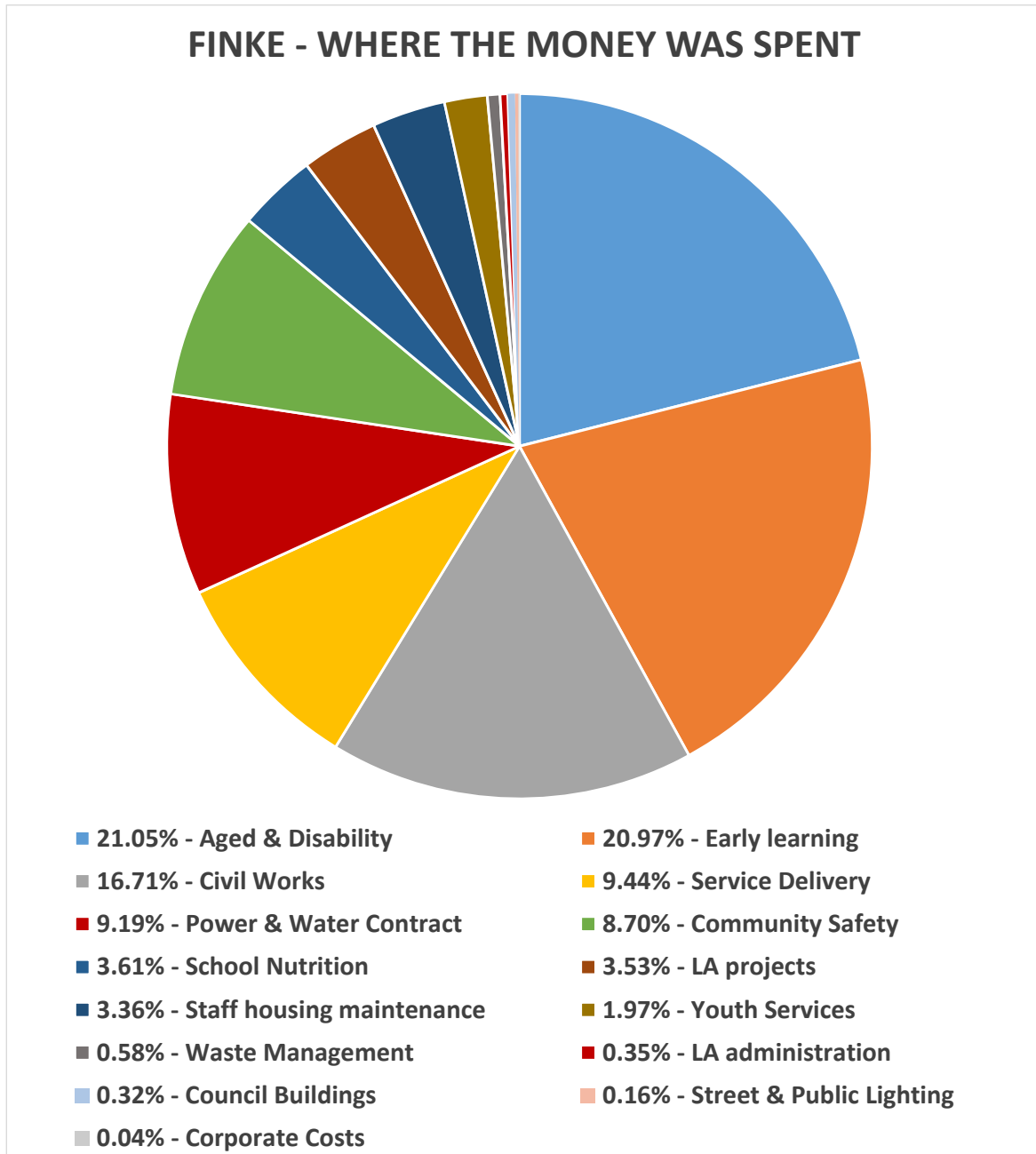
1. Finke Statement Income\_\_ Expenditure May 2024 [10.5.1 - 1 page]
2. Finke Statement Income\_\_ Expenditure May 2024 Charts [10.5.2 - 2 pages]

**MacDonnell Regional Council**  
**Statement of Income & Expenditure**  
as at 31 May 2024

004 Finke

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
<b>INCOME</b>						
Grants income	487,926	0	487,926	424,795	(63,131)	
Rates, wastes and other charges	36,837	0	36,837	37,941	1,104	
Commercial activities	352,241	0	352,241	300,460	(51,781)	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	3,437	0	3,437	4,125	688	
Suspense	68,060	0	68,060	68,060	0	
<b>Total Income</b>	<b>948,501</b>	<b>0</b>	<b>948,501</b>	<b>835,381</b>	<b>(113,121)</b>	
<b>EXPENDITURE</b>						
Employee costs	1,009,747	1,534	1,011,282	1,020,372	9,091	No significant budget variances across all accounts
Materials & Contracts	329,296	18,968	348,264	323,174	(25,090)	Revise budget - overspend on Bulk Fuel by \$30k and Buildings & Facilities repairs & maintenance Child Care by \$39k to reopen centre
Operating lease and information technology	31,944	0	31,944	46,953	15,009	Underspend on internet services by \$15k
Other Expenses	80,030	1,983	82,012	138,735	56,723	No significant budget variances across all accounts
Capital WIP	68,060	0	68,060	68,060	0	
<b>LA Allowances and Expenses</b>						
Chair Local Authority Members' Allowance	900	0	900	1,100	200	
Local Authority Members' Allowance	2,600	0	2,600	6,050	3,450	Not all members attending meetings
Local Authority Meetings Catering	652	131	783	917	134	
Local Authority Discretionary funds	1,883	727	2,610	3,667	1,057	
Community Infrastructure	51,288	0	51,288	77,078	25,790	Expenditure on LA Projects is underspent by \$25k
<b>Total Expenditure</b>	<b>1,519,077</b>	<b>22,485</b>	<b>1,541,562</b>	<b>1,597,294</b>	<b>55,732</b>	
<b>Net Surplus/(Deficit)</b>	<b>(570,576)</b>	<b>(22,485)</b>	<b>(593,061)</b>	<b>(761,913)</b>	<b>(168,852)</b>	







## 11 GENERAL BUSINESS ITEMS RAISED

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<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

### RECOMMENDATION

**That the Finke Local Authority:**

- a) notes and discusses the matters raised at Item 6.2; and
- b) notes any action items arising from these discussions will be moved to the action register for Council to respond.

### BACKGROUND/DISCUSSION

Members discuss the matters raised at item 6.2 of the agenda

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Finke Local Authority

### ATTACHMENTS

Nil

## 11 GENERAL BUSINESS ITEMS RAISED

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<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

### RECOMMENDATION

**That the Finke Local Authority notes and discusses the matters raised at Item 6.3**

### BACKGROUND/DISCUSSION

Members discuss the matters raised at item 6.3 of the meeting Agenda.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Finke Local Authority  
 Department Chief Minister and Cabinet

### ATTACHMENTS

Nil

**12 DATE OF NEXT MEETING**

Wednesday, 9 October 2024

**13 MEETING CLOSED**