



AGENDA

WALLACE ROCKHOLE LOCAL AUTHORITY MEETING

WEDNESDAY, 15 APRIL 2015

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Wednesday, 15 April 2015 at 10.30.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**RECOMMENDATION**

That the Wallace Rockhole Loca Authority note the Council Code of Conduct.

SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct

BACKGROUND**MacDonnell Regional Council Code of Conduct**

- 1 Interests of the Council and Community come first**
A member must act in the best interests of the community, its outstations and the Council.
- 2 Honesty**
A member must be honest and act the right way (with integrity) when performing official duties.
- 3 Taking care**
A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.
- 4 Politeness/Courtesy**
A member must be polite to other members, council staff, electors and members of the public.
- 5 Conduct towards council staff**
A member must not direct, reprimand, or interfere in the management of council staff.
- 6 Respect for culture**
A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.
- 7 Conflict of interest**
A member must, if possible, avoid conflict of interest between the member's private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority and not take part in the discussion or vote

7 Accountable
A member must be able to show that they have made good decisions for the community.

8 Respect for private business
A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

ISSUES/OPTIONS/CONSEQUENCES

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

CONFLICTS OF INTEREST

ITEM NUMBER 4.2
TITLE Conflict of Interests

**RECOMMENDATION**

That the Wallace Rockhole Loca Authority note and declare any conflict of interests.

SUMMARY:

This report contains all of the details about the MacDonnell Council Local Authority Conflict of Interest Procedure.

What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

- 1. For a corporation or organisation of which a Councillor or relevant employee is an officer**
 - name of organisation or corporation
 - the nature of the office held
 - the nature of the corporation or organisation's activities.
- 2. For a beneficial interest in a family or business trust**
 - the name of the Trust
 - the nature of the Trust's activities
 - the nature of the interest in the Trust.
- 3. For all land or real estate in which a Councillor or relevant employee has an interest in**
 - name of locality of the land or real estate
 - the approximate size of the land or house/unit
 - the purpose for which the land or real estate is/ or is intended to be used.
- 4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts**
 - the name of the creditor
- 5. For shares and similar investments**
 - the nature of the investment
 - name of the corporation and type of business it is involved in.
- 6. For memberships of political parties, trade union or professional, business or representational association**
 - name and address of the organisation
 - position held (if any).
- 7. For undertaking second employment**
 - details of employer
 - nature of employment or consultancy.



MINUTES OF THE WALLACE ROCKHOLE LOCA AUTHORITY MEETING HELD IN
THE COUNCIL OFFICE ON WEDNESDAY, 11 FEBRUARY 2015 AT 10.30

1. MEETING OPENING

The meeting was declared open at 10:37am with Ken Porter in the Chair.

2. WELCOME & ATTENDANCE

2.1 Welcome to Country – Ken Porter

2.2 Attendance - Members:

Ken Porter (Chairperson), Glenys Porter, Leah Thomas, Terry Abbott, Cnr Barry Abbott.

2.3 Attendance – Staff and Visitors:

Chris Kendrick (Director - Corporate Services), Helen Smith (Manager - Governance and Planning) Eric Turner (DLGR) Ken Newman (Area Manager) Kathleen Abbott (Council Services Coordinator) Anne Morrill (GEC) Kura Waugh (Customer Service Officer)

3. APOLOGIES / ABSENTEES / RESIGNATIONS

3.1 Apologies: Bernard Abbott, Cnr Roxanne Kenny, Cnr Braydon Williams

Absentees: Delena Abbott

3.2 Resignations: There were no resignations put forth at this meeting.

4. COUNCIL CODE OF CONDUCT (MEETING RULES)

4.1 Code of Conduct

MOTION:

(a) That the Local Authority notes the Council Code of Conduct.

MOVED: Cr Barry Abbott

SECONDED: Terry Abbott

CARRIED

4.2 Conflict of Interest

MOTION:

(a) That the Local Authority note and accept the Local Authority Conflict of Interest Procedure and declare any conflict of interests.

- No conflicts of Interest were declared at this meeting.

MOVED: Cnr Barry Abbott

SECONDED: Glenys Porter

CARRIED

5. TRAINING

5.1 Policies and Procedures

- Deferred

6. MINUTES OF LOCAL AUTHORITY MEETINGS

6.1 Confirmation of Minutes of Previous Meeting.

MOTION:

(a) That the Minutes of the Local Authority Meeting held on 19th November 2014 be taken as read and be accepted as a true record of the meeting.

MOVED: Ken Porter

SECONDED: Terry Abbott

CARRIED

6.2 Issues/ Actions arising from Minutes:

NIL

7. COUNCIL LOCAL GOVERNMENT

7.1 Standing Items Report - Actions Register

Action 1: Fuel Pumps – ONGOING

Action 2: Number of Meeting per year – ONGOING

- Letter has been sent – Waiting for response

Motion:

(a) The Local Authority note and accept the Standing Items Actions Register Report.

MOVED: Ken Porter
SECONDED: Barry Abbott
CARRIED

7.2 Complaints Received:

NIL

Motion:

- (a) The Local Authority note and accept the Complaints Received

NOTED & ACCEPTED

CARRIED

7.3 CSC Report

- CSC report read in full by Kathleen Abbott.
- Animal Welfare – Dogs from West Waterhouse continue to be an issue when the property is unattended – Members advised that it is not considered an Animal Welfare issue but Animal Control Problem. Community Members can deal with the dogs as Pastoralist would normally do.
- Shade structure at Race Track is scheduled to be completed by the end of February.
- 1x Grader is getting serviced
- Civil Works Training Update: Simon (Brayden) completed Cert II (15 Modules)

ACTION: Request that the blade of the grader be lifted when going over the grids, Barry Abbott has mentioned multiple times in the past – Cattle are getting out.

Motion:

- (a) The Local Authority accepts the Council Service Coordinators Report.

MOVED: Ken Porter
SECONDED: Leah Thomas
CARRIED

7.4 MRC Communications and Community Engagement Plan

- Deferred

7.4 Regional Governance Review

- “Proposed new Ward Structure” tabled by Helen Smith
- Recommendation that Areyonga move from Iyarrka Ward to the Ljirapinta Ward.
- Wallace Rockhole Local Authority is happy with the Proposed Structure.

MOVED: Ken Porter
SECONDED: Terry Abbott
CARRIED

8. LOCAL AUTHORITY PLANS

8.1 Local Authority Plan

- Discussion re Priorities for next financial year funding.
- Members were advised that funds must be spent and any left over will not be rolled over.
- Members agree that priorities for next year will be
 1. Shade over Fuel Station.
 2. Upgrade at the Cemetery – Inc. Shade, Seating and Car park
 3. Create “Friendly” Public Space across from the Service Delivery Centre – Ken Newman advised that the Civil Works team could maintain this space.
- Traffic Management suggestion to seal internal road shoulders – Members advised that this is not a priority and that a cheaper alternative would be to have dirt compacted along the bitumen to avoid wear.
- Workforce Development Plan – focussed on Up skilling and Training and is a priority across most communities and therefore included in the Regional Plan.
- Football Oval to be removed from the LAP
- Fencing of parks area to be removed from LAP
- Basketball Court to be added to LAP
- **ACTION: Confirm who is responsible, MRC does not have lease/license to maintain, Concerns over Public Liability.**
- Heritage area to be removed from LAP – Someone lives there.
- Health Services to be removed from LAP
- School to be removed from LAP
- Fencing of Houses –Amoonguna and Wallace Rockhole were the only communities not to receive funding – Manager of Property and Tenancy is seeking funding,
ACTION: Local Authority requested that Housing send a rep to clarify responsibilities of role as per letter re: Redevelopment of Housing Reference Groups.
- “MRC Regional Plan Processes” document tabled by Helen Smith
 - Discussion re: how MRC obtains priorities for the Regional Plan.

Motion:

- (a) **That the Local Authority note the updates to Local Authority Plans**
- (b) **That the Local Authority considers priorities for the coming financial year, in order for these priorities to be considered in budgets and Regional Planning**

MOVED:
 SECONDED:
 CARRIED

9. BUDGETS**9.1 Review Community expenditure report as of 31 Dec 2014**

- \$605.45 remaining from discretionary funds this financial year
- Discussion had re: installation of bubbler at Cemetery – Ken Newman advised the difference could be covered from civil works budget (cost approx. \$700)
- No resolution made, Helen Smith advised that if a decision is made prior to the next LA Kathy can prepare a letter to be signed so that funds can be used.

Motion:

- (a) **That the Local Authority note and accept the Expenditure Report as at 31 December 2014**

MOVED: Ken Porter
SECONDED: Terry Abbott
CARRIED

10. OTHER BUSINESS

10.1 Local Authority Meeting Room Upgrade

- Barry Abbott recommended tables with rounded edges
- LA is happy for CSC, Kathy Abbott to make decisions regarding the space.
- Complaint made re the cleanliness of the Centrelink Office

MOVED: Ken Porter
SECONDED: Terry Abbott
CARRIED

10.2 Training Workshop

- No Members from the Local Authority will be attending
- Training will be re-delivered in Wallace Rockhole on the 21st July 2015
- There is the option to travel and attend the workshop in Ntaria or complete in Wallace Rockhole

10.3 Housing Reference Group

- Letter from NT Housing tabled re Housing Reference Group
- **Local Authority requested that Housing send a rep to clarify responsibilities of role as per letter** re: Redevelopment of Housing Reference Groups.
- Hon Bess Nungarrayi Price MLA is now the Minister for Housing

10.4 Mrs Kathleen Anne Abbott is now a member (AM) in the General Division of the Order of Australia for significant service to the Indigenous community of the Northern Territory as an advocate for improved health and well being.

11. NEXT MEETING

15th of April 2015.

11. MEETING CLOSE

The meeting closed at 11:55AM

THIS PAGE AND THE PRECEDING PAGES ARE THE DRAFT MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD ON WEDNESDAY 11^H FEBRUARY 2015 AND UNCONFIRMED.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 8.1
TITLE Action Register
REFERENCE \5 - GOVERNANCE ADMINISTRATION\03 - LOCAL BOARD MEETINGS\WALLACE ROCKHOLE\07 - 2015 MEETINGS - 129257
AUTHOR Helen Smith, Manager Governance and Planning

**EXECUTIVE SUMMARY:**

This report provides an update on requests of the Local Authority.

RECOMMENDATION

(a) **That the Local Authority note and accept the Action Register Report**

Meeting Date	ISSUE / ACTIONS	UPDATE
11/02/2015	Basketball Court ACTION: Confirm who is responsible, MRC does not have lease/license to maintain, Concerns over Public Liability.	Recommend to Close Update 08/04/15: The land trust owns the basketball court, as far as we know nobody has a lease over it at present.
11/02/2015	Housing Reference Group ACTION: Local Authority requested that Housing send a rep to clarify responsibilities of role as per letter re: Redevelopment of Housing Reference Groups.	Ongoing Update 08/04/15: We contacted the Department of Housing a few weeks ago to ask that someone come to the Wallace Rockhole Local Authority meeting but have not had a response.
11/02/2015	Grader Blade ACTION: Request that the blade of the grader be lifted when going over the grids, Barry Abbott has mentioned multiple times in the past – Cattle are getting out.	Recommend to Close Update 08/04/15: This has been passed on to the Director of Technical Services to pass on to staff doing grading. The local team may be able to clean out the grader if this would assist as there is probably sand blowing into it as well.

19/11/14	<p>Fuel Pumps:</p> <p>Action: The local authority by would like the Area Manager to investigate the servicing of the fuel pumps. Once the report has been received options will be discussed at the next Local Authority meeting.</p>	<p>ONGOING</p> <p>Update 2 April 2015 - Drawings have been supplied for consideration by LA. The Civil Team is also in the process of improving the area around the fuel pumps with a table with seats to be installed. The toilets have been opened up to make them more accessible to visitors.</p> <p>Update 17/3/15 Area Manager has requested Alice Sheds and Structures to provide drawings for an appropriate shelter for the pumps. Update: 30/01/15 Fuel pumps serviced by Gilbarco on 12 December. Still awaiting advice on shade options for it. Suggest it might be appropriate to consider doing up that area for visitors, etc. that includes shade and seating?</p>
19/11/14	<p>Number of Meetings per year:</p> <p>Action: The Local Authority Chair to write to the Minister for Local Government requesting a reduction in the number of meetings per year from 6 to 4, with the approval of Council.</p> <p><i>Resolution: The Wallace Rockhole Local Authority would like to have 4 meetings per year and would like the council to write to the minister for Local Government to reduce the number of meeting from 6 to 4 per year. Wednesday's are the preferred days for meeting.</i></p>	<p>ONGOING</p> <p>Update 08/04/15: Council awaits a response</p> <p>Update: 22/01/15: Council approved the Wallace Rockhole Local Authority's request to have fewer meetings per year. The draft letter has been sent to the Chair of the Local Authority for their approval.</p> <p><i>Additional Update 6/02/15: letter has been approved and sent to the Minister for Local Government and Community Services</i></p>

ATTACHMENTS:

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 8.2
TITLE Complaints Received
REFERENCE \5 - GOVERNANCE ADMINISTRATION\03 - LOCAL
AUTHORITY MEETINGS\WALLACE ROCKHOLE\07
- 2015 MEETINGS - 129308
AUTHOR Helen Smith, Manager Governance and Planning

**RECOMMENDATION**

- (a) That the Local Authority note that there were no complaints received

BACKGROUND/DISCUSSION

Nil Complaints received

ATTACHMENTS:

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	8.3
TITLE	Service Delivery Report
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\03 - LOCAL AUTHORITY MEETINGS\WALLACE ROCKHOLE\07 - 2015 MEETINGS - 129307
AUTHOR	Graham Murnik, Director Service Centre Delivery

**EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Wallace Rockhole community and documents any other relevant issues.

RECOMMENDATION

- (a) **That the Local Authority note and accept the Service Delivery Report**

DISCUSSION**Core Local Government Services****Animal Management and Control**

- Expecting Dr. Col in the 3rd week of March and it would only be that to check on the animals we have. Last visit was on the 17th of November and we had 24 dogs and a fair amount of cats so as per usual worming & checking the dogs of their health.

Cemetery Management

- Checked on a monthly basis as usual, tidied around there make sure that all is right and that the fence is still intact.
- Car park area will have some work when we get the scalps and work should start soon.

Internal Road Maintenance

- Now that the rest of the signs have arrived they will be installed and all will be completed.
- Bollards to be installed in area where needed to direct traffic away from being driven too close to and around residential area so traffic have to use speed bumps.



Installing new traffic management signs

Parks and Open Spaces

- Residential park (L. Penham) is complete on the fencing of all sides, water bubbler installed, seating & shade, gates. All there has to be done is plants for shade and the list could go on.
- Community park (G & I Abbott) the fellas have started tidying around in the play area working towards pulling out the old borders and putting in the new ones (Composite).



Back fence completed at L Penham Park

Sports Grounds (Race track)

- Our sports ground is only used once a year for our annual horse race weekend. We get visitors from as far as Mulga bore CD, Santa Teresa, Hermannsburg and outstations in around the Alice Springs area.



New shade shelter erected near Race track

Waste Management Program

- Already started using the other pit.
- Bays that have been sorted are still in good practice with the following areas: white goods, steel, batteries and the list goes on.

Weed Control and Fire Hazard Reduction

- When we had the grader here, we got the community fence line, the fence around the dump and the fire breaks done.
- The guys have been out cutting grass in some places as well as using chemicals to either slow down or kill the weeds.

Contractual Matters

Essential Services

- The ESO continues to provide ongoing maintenance to P&W assets in the community and with the power outages are able to assist in ways where they can help with the power to be put back on sooner than later unless there is a major outage and beyond their control.
- All services provided are working at 100% to Power / Water standards.

Other Matters**Civil Works Training**

- Training for the guy' who did their Cert II in Rural Operations have come to an end and awaiting certificates to be handed to participants.

ATTACHMENTS:

There are no attachments for this report.