



DRAFT MINUTES OF THE AUDIT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS, GAP ROAD, ALICE SPRINGS
ON FRIDAY 21ST NOVEMBER, 2014 AT 10.00AM

1. MEETING OPENED - 10:20am

2. ATTENDANCE AND APOLOGIES

Present: Deputy President Roxanne Kenny, Cnr Barry Abbott, Cnr Greg Sharman, Cnr Braydon Williams, Len Griffiths (Chair), Jeff MacLeod (CEO), Barry Lysaght (Manager Finance & Accounting), Elna Dry (Auditor, Deloitte) arrived at 10.30am, Chris Kendrick (Director Corporate Services)

Apologies: President Sid Anderson

3. CONFIRMATION OF MINUTES

The Minutes of the Audit Committee Meeting of 25th July, 2014 were read and accepted as a true record.

Moved: Councillor Sharman, **Seconded:** Councillor Williams.
CARRIED

4. OFFICERS REPORTS

External Audit Services

The Director Corporate Services suggested it is time that the Council either re-appoint their current auditor or look for a new auditor and recommended that the tabled request for quote be used to seek quotes from potential auditors. The aim being to assist Council to make an informed decision and ensure they are receiving value for money.

Recommendation: *That the Committee review the suggested process for auditor appointment and the request for quote for external audit services document and release the request for quote.*

Moved: Deputy President Kenny, **Seconded:** Councillor Abbott.
CARRIED

Elna Dry entered the room at 10.30am during the discussion on the following item.

2013/14 Auditor's Management Letter

The Auditor's Management letter from Deloitte to the Chief Executive was read and the Director Corporate Services advised the Committee of the suggested response to the Auditor. It was noted that the comments made by the auditor were all fair and reasonable and it was considered by staff that due to the small number and their nature that there is an indication that the Council's overall internal control systems are proving effective in general.

Elna Dry thanked the Manager Finance & Accounting, the Director Corporate Services and their team for the support that the auditors had received during the process. The Manager Finance & Accounting also thanked Elna Dry for the effort put in by her and her team.

The Chair added his congratulations on the efforts made in the audit work, which he noted were reflected by the comments received.

Recommendation: *That the Audit Committee note the Auditor's Management letter for the year ended 30th June 2014 and suggested response.*

Moved: Councillor Sharman, **Seconded:** Deputy President Kenny.
CARRIED

Council's Accounting & Policy Manual

The Director Corporate Services ran through the work to date on updating the Council's Accounting & Policy Manual, noting that there hasn't been much progress since the last meeting. The progress to date has been largely around the formatting of the document, however, a few background parts have been updated and the detailed policies now need to be reviewed.

Recommendation: *That the Committee note the progress on this update.*

Moved: Councillor Sharman, **Seconded:** Councillor Abbott.
CARRIED

5. MEETING CLOSED - 10:40am

6. DATE OF NEXT MEETING

Next meeting – 31st July 2015 – 10am.

THESE PAGES are THE DRAFT MINUTES OF THE Audit Committee Meeting HELD ON Friday 21st November, 2014 AND UNCONFIRMED.