

# **AGENDA**

# AMOONGUNA LOCAL AUTHORITY MEETING TUESDAY 2<sup>ND</sup> DECEMBER, 2014

The Local Authority meeting will be held in the MacDonnell Service Delivery Office, Amoonguna at 10am.

# **AGENDA**

# ITEM SUBJECT

#### 1 MEETING OPENING

#### 2 WELCOME AND ATTENDANCE

- 2.1 Welcome to Country
- 2.2 Attendance members
- 2.3 Attendance staff and visitors

# 3 APOLOGIES / ABSENTEES / RESIGNATIONS

- 3.1 Apologies / Absentees
- 3.2 Resignations

# 4 COUNCIL CODE OF CONDUCT (MEETING RULES)

- 4.1 Council Code of Conduct
- 4.2 Conflict of Interest

# 5 DEPUTATIONS / GUEST SPEAKERS

- 5.1 Clare Woods Project Coordinator, ICTV
- 5.2 Ken Newman Amoonguna Area Manager, MRC

#### 6 TRAINING

- 6.1 Policies and Procedures
- 6.2 Future Training needs

#### 7 MINUTES OF LOCAL AUTHORITY MEETINGS

- 7.1 Confirmation of Minutes of previous Meeting
- 7.2 Issues / Actions arising from Minutes

# 8 COUNCIL LOCAL GOVERNMENT

- 8.1 Standing Items Report Actions Register
- 8.2 Complaints received
- 8.3 Council Service Coordinator Report
- 8.4 Community Services Report

#### 9 FINANCE

9.1 Expenditure Report as at 30 September 2014

# 10 OTHER BUSINESS

- 10.1 MacDonnell Regional Council 2013/14 Annual Report
- 10.2 Communications Strategy and Community Engagement Plan
- 10.3 Discussion number of LA meetings per year

#### 11 NEXT MEETING

# 12 MEETING CLOSE

# 4. MACDONNELL COUNCIL CODE OF CONDUCT

**ITEM NUMBER** 4.1

TITLE MacDonnell Council Code of Conduct

AUTHOR Helen Smith, Manager Planning & Governance



#### RECOMMENDATION

# (a) That the Local Authority note and accept the Council Code of Conduct.

#### **SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct

# **MacDonnell Regional Council Code of Conduct**

# 1 Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

# 2 Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

#### 3 Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

#### 4 Politeness/Courtesy

A member must be polite to other members, council staff, electors and members of the public.

#### 5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

# 6 Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

#### 7 Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority and not take part in the discussion or vote

#### 8 Accountable

A member must be able to show that they have made good decisions for the community.

# 9 Respect for private business

A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

#### ISSUES/OPTIONS/CONSEQUENCES

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

#### **CONSULTATION & TIMING**

Nil

# **ATTACHMENTS:**

There are no attachments for this report.

# 4. LOCAL AUTHORITY CONFLICTS OF INTEREST

ITEM NUMBER 4.2

TITLE Conflicts of Interest

**AUTHOR** Helen Smith, Manager Planning & Governance

# MacDonnell Regional Course

#### RECOMMENDATION

(a) That the Local Authority note and accept the Local Authority Conflicts of Interest Procedure and declare any conflicts of interest.

#### **SUMMARY:**

This report contains all of the details about the MacDonnell Council Local Authority Conflict of Interest Procedure.

#### What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

- 1. For a corporation or organisation of which a Councillor or relevant employee is an officer
  - name of organisation or corporation
  - the nature of the office held
  - the nature of the corporation or organisation's activities.
- 2. For a beneficial interest in a family or business trust
  - the name of the Trust
  - the nature of the Trust's activities
  - the nature of the interest in the Trust.
- 3. For all land or real estate in which a Councillor or relevant employee has an interest in
  - name of locality of the land or real estate
  - the approximate size of the land or house/unit
  - the purpose for which the land or real estate is/ or is intended to be used.
- 4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts
  - the name of the creditor
- 5. For shares and similar investments
  - the nature of the investment
  - name of the corporation and type of business it is involved in.
- 6. For memberships of political parties, trade union or professional, business or representational association
  - name and address of the organisation
  - position held (if any).
- 7. For undertaking second employment
  - details of employer
  - nature of employment or consultancy.

# 7. MINUTES OF LOCAL AUTHORITY MEETINGS



**ITEM NUMBER** 7.1

TITLE Confirmation of Draft Minutes of previous meeting

AUTHOR Rachel Walsh, Governance Support Officer

#### **RECOMMENDATION**

(a) That the Minutes of the Local Authority Meeting held on 7<sup>th</sup> October, 2014 be taken as read and accepted as a true record of the meeting.

#### **SUMMARY:**

DRAFT MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD ON TUESDAY 7<sup>TH</sup> OCTOBER 2014

#### **1. MEETING OPENING**

The meeting was declared open at 10.05am

# 2. WELCOME

- 2.1 Welcome to Country Theresa Alice
- 2.2 Attendance Members
- 2.3 Attendance staff and visitors

#### **Local Authority Members:**

Theresa Alice, Lynette Ellis, Henry Oliver, Kevin Stuart, Sharon Stuart, Joylene Williams

#### Councillors:

Jacob Hoosan, Richard Doolan, Greg Sharman

# **Council Employees:**

Chris Kendrick (Dir Corporate Services), Ken Newman (Area Manager), Rachel Walsh (Governance Support Officer), Rewa Angell (Council Services Coordinator)

Others: Nil

# 3. APOLOGIES / ABSENTEES / RESIGNATIONS

**3.1 Apologies:** Cr Louise Cavanagh, Michael Ellis

3.2 Resignations: Nil Received

# 4. COUNCIL CODE OF CONDUCT (MEETING RULES)

#### 4.1 MacDonnell Council Code of Conduct

Motion:

(a) That the Local Authority note the MacDonnell Council Code of Conduct.

MOVED: Greg Sharman SECONDED: Richard Doolan

**CARRIED** 

# 4.2 Conflict of Interest

Motion:

(a) That the Local Authority note the Conflicts of Interest Report.

MOVED: Greg Sharman SECONDED: Sharon Stuart

**CARRIED** 

No conflicts of interest were declared at this meeting

#### **5. DEPUTATIONS / GUEST SPEAKERS**

## 5.1 Department of Prime Minister and Cabinet – Lynette Ross (GEC)

Apologies sent via email 7/10/14

#### 5.2 NT Housing

No representatives from NT Housing attended.

#### **6. TRAINING**

# 6.1 Finance Training Session conducted by Chris Kendrick

- Reviewed previous training regarding local authority and its roles, separation of powers, communication pathways, code of conduct.
- Council budget
- Reports the local authority will receive at meetings
- Financial reports will be provided quarterly
- How to to read and understand a financial report.
  - Blue = council expenditure/services
  - o red = other/non council or other government services
- Discussed the regional plan and where the community fits in the plan for the whole council area. Local authorities to have input into the regional plan through their councillor representative
- Council has to balance what the community want with what council can do.
- Looked at where council receives its money
  - Where funding comes from grants(68%), rates(2%), commercial services (19%), fees (9%), capital grants (2%)
  - o Some grants are tied to particular services eg. Night patrol, childcare.

#### **6.2 Further Training Needs**

This item carried over to the next meeting.

# 7. MINUTES OF LOCAL AUTHORITY MEETINGS

# 7.1 Confirmation of the minutes of the last Local Authority Meeting.

#### Motion:

(a) That the minutes of the Local Authority Meeting held on 16 July 2014 be taken as read and be accepted as a true record of the meeting.

MOVED: Lynette Ellis SECONDED: Greg Sharman

**CARRIED** 

#### 7.2 Issues / Actions arising from Minutes: Nil

# **8. COUNCIL LOCAL GOVERNMENT**

#### 8.1 Standing Items Report – Actions Register

#### Motion:

(a) That the Local Authority note and accept the Standing Items Report – Action Register.

MOVED: Joylene Williams SECONDED: Theresa Alice

**CARRIED** 

Lynette advised police have been patrolling the community more.

# Item 1 night patrol – item closed.

Close this item until further information is received regarding the Community Safety Action Plan.

# Item 2 housing - item closed

Lynette advised that Tangyentye will be helping with trees.

# Item 3 Street lights – Item closed

Rewa advised there are currently 9 street lights out, Ken advised outages are now at 75%.

# Item 4 Traffice Management - Item closed

Ken spoke about the traffic management plan, and locations of the speed bumps and that the plan will be re-visited after th new speed bumps are installed. Local Authority are happy with the plan.

#### Item 5 – Female night patrol officer

Item to be kept open until a position becomes vacant.

# Item 6 - Truancy Officer

Item to be kept open – to be updated at the next meeting.

#### 8.2 Complaints received

#### **Motion:**

(a) That the Local Authority note the complaints received.

# Nil Complaints received

#### **NOTED**

#### 8.3 Council Services Coordinator Report

#### Motion:

(a) That the Local Authority note and accept the Council Services Coordinator Report.

MOVED: Greg Sharman SECONDED: Henry Oliver

**CARRIED** 

#### **8.4 Community Services Report**

#### **Motion:**

(a) That the Local Authority note and accept the Community Services Report.

MOVED: Greg Sharman SECONDED: Sharon Stuart

**CARRIED** 

# 9. LOCAL AUTHORITY PLANS AND BUDGETS

#### 9.1 Local Authority Plan – Confirm Priorities and Approve Plan

Meeting broke for lunch: 12.10pm Meeting resumed 12.45pm

Amoonguna has received a grant of \$36,824 for strategic community infrastructure projects.

#### **Motion:**

(a) That the Local Authority confirm the priorities and appoves the Local Authority Plan.

The local authority has confirmed that they would like the grant spent on Priority 1 – Upgrade the Football Oval, with a variance to the allocation of the funds being that, expenditure for one shade structure to now be spent on seating and water bubblers.

MOVED: Sharon Williams SECONDED: Theresa Alice

**CARRIED** 

The new Team Leader for Youth - Kelvin Mattair was introduced to the Local Authority

9.2 Financial and Budgets – Review the financial report for July 2014.

#### **Motion:**

(a) That the Local Authority note and accept the Financial Report as at 31 July 2014.

MOVED: Greg Sharman SECONDED: Richard Doolan

**CARRIED** 

#### **10. OTHER BUSINESS**

10.1 Discussion – number of LA meetings per year.

#### **Territory Tidy Towns**

The Local Authority were updated on the Territory Tidy Towns Central Australian finalists - Finke, Haasts Bluff and Titjikala have been selected and will have representatives attending the finals in Darwin.

# **University Project**

The Local Authority were informed about about a proposed project through the University of Melbourne in which they would build a shade structure with seating in the community. It will cost about \$3,000 for the shade structure and \$400 for seating. There would be 12 students and 2 lecturers visiting the community, with the project proposed to start in April/May/June 2015.

The Local Authority approves this project, and will consult with the community to choose a suitable location, possibly at the taxi rank area.

#### **Tip Trench**

The Local Authority would like a new tip. The Local Authority were advised that approval needs to be sought from CLC before a new trench can be built.

# **Indigenous Advancement Strategy**

The Local Authority was briefed on the Commonwealth Government's Indigenous Advancement Strategy (IAS) and the 2015 IAS Funding Round. The Local Authority was also briefed on the proposals being developed by the MacDonnell Regional Council for the IAS 2015 Funding Round in Youth, jobs mentoring, early childhood and night patrol.

Resolution: The Local Authority note and strongly support the aim to achieve indigenous jobs in all their programs and will continue to work with MRC and other stakeholders to involve the community in the following MRC IAS funded programs. The Local Authority also strongly supports the aims of increasing school attendance, improving community safety, supporting local indigenous governance and respecting country and culture.

- Youth Services MacYouth
- Early Childhood

- Jobs Mentoring
- Community Night Patrol

Moved: **Greg Sharman** Seconded: **Kevin Stuart** 

**CARRIED** 

#### **Discretionary Funds**

The local authority would like to spend the discretionary funds for a celebration for winning sports participants.

#### **11. NEXT MEETING**

TUESDAY 25<sup>TH</sup> OF NOVEMBER 2014

#### **12. MEETING CLOSE**

The meeting closed at 1.30PM.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE DRAFT MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD ON 7 OCTOBER 2014 AND UNCONFIRMED.

# 8 COUNCIL LOCAL GOVERNMENT

**ITEM NUMBER** 8.1

TITLE Standing Items Report – Actions Register

**AUTHOR** Helen Smith, Manager – Governance and Planning



# **RECOMMENDATION**

(a) That the Local Authority note and accept the Standing Items Actions Register Report.

# **SUMMARY:**

ACTIONS	UPDATES / STATUS
Tip trench:	
<b>07/10/14:</b> The local authority would like a new tip trench. (The Local Authority were advised that approval needs to be sought from CLC before a new trench can be built).	Update 27/11/14: Cadastre boundary maps have been edited by MRC and submitted to the Department of Lands and Planning.  CLC site clearance application is still to be submitted and approved.
Night Patrol:	RECOMMEND TO CLOSE
The Local Authority would like to see that a female Night Patroller be employed when a position is next available  ACTION: CEO will pass onto Manager of Community Safety	<b>Update:</b> Team is currently full – should a vacancy arise, recruitment measures will be applied to strongly encourage local women to apply.
Truancy Officer:	RECOMMEND TO CLOSE
Local Authority asks if a community member can be trained in the role of Truancy Officer?  The Truancy officer from town doesn't come out regularly.	<b>Update:</b> If this is no longer an issue Council recommends to close.
ACTION: Enquire with the Government Engagement Coordinator.	

ITEM NUMBER 8.3

TITLE Council Services Coordinator Report

**AUTHOR** Rewa Angell, Council Services Coordinator



#### RECOMMENDATION

# (a) That the Local Authority note and accept the Council Services Coordinator's Report.

#### **SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Amoonguna and documents any other relevant issues.

# **Local Government Services Update**

#### **Companion Animal Welfare Control**

- Dr Colin Gulbrandson provided service to Amoonguna 13-14 November 2014.
- Current dogs/cats numbers are at 91. Conditions of dogs on community are described as looking good.
- Results of visit 5 dogs de-sexed, and 4 cats euthanased, 41 were treated with lyomec.

#### **Local Road Maintenance**

- The Civil Works team has installed the various signs as per the Traffic management plan.
- Potholes have been filled on Mulga Street and around community.





Amoonguna Civil Works team hard at work installing signs and filling pot holes

#### **Parks and Open Spaces**

The parks are regularly cleaned and maintained.

#### **Waste Management**

- The initial remote camera that was installed had either been misplaced or stolen.
- A replacement camera was installed earlier this month.

#### **Weed Control and Fire Hazard Reduction**

 The community is prepared for fire season as all fire breaks were completed in September 2014.

# **Contractual Matters**

# **Essential Services**

 The Team Leader continues to provide ongoing maintenance to P&W assets in the community.

#### **Other Matters**

- Certificate II in Rural Operations continued at Titjikala with Titjikala and Amoonguna Civil Works employees.
- The teams have now completed Small Engine Repairs and Pothole repairs.
- The training is being conducted for MRC by Centre for Appropriate Technology (CAT) and partnered with Apprenticeships Australia NT.





Cert II training at Titjikala in October 2014

# **Amoonguna Store**

- The store continues to operate although turnover has dropped off considerably.
- Consideration will have to be given to the future viability of the store.

ITEM NUMBER 8.4

TITLE Community Services Reports

**AUTHOR** Home Care – Kay Smith

Community Safety – Merridie Satour

Youth Services – Ryan Lucas



#### RECOMMENDATION

(a) That the Local Authority note and accept the Community Services Reports.

#### SUMMARY:

**HOME CARE REPORT** Reporting Period: 19/9/14 – 31/10/14

#### **Staffing**

All positions filled

# **Service Disruptions**

No service disruptions.

#### No of Clients

- High mobility of clients continues 11-18 daily
- One day trip with 12 St Joseph's Learning Centre students and 2 clients (grandmothers to students) to family outstation north of Alice Springs

#### **Training**

Through Tangentyere RJCP, 4 staff attended Senior First Aid training

#### Other successful partnerships and strategic matters of importance

- 2 local women volunteering when requried.
- RJCP, Clinic and Council Coordinator responsive and helpful.
- Good communication with Night Patrol regarding community issues
- As of 1 July 2015 national reforms begin which will support older people to have more say over their care.

**COMMUNITY SAFETY REPORT** Reporting Period: 01/10/14 – 7/11/14

# **Staffing**

All positions filled.

#### **Service Disruptions**

Night Patrol services were momentarily disrupted due to staff leave.

#### No of People assisted

- Night Patrol assisted 55 people this reporting period;
- 1 Man, 4 Women & 14 Children/young people were assisted
- 69 School Aged Children returned to family
- 0 school aged children refused Night Patrol transport.

# **Training**

Zone Coordinator, Merridie Satour continues to mentor and up-skill the local team.
 Accredited Night Patrol Training has now been secured and anticipated to commence in February 2015.

## Other Patrol Updates of relevant

 Fires are still an issue, parents/carers are reminded that fire can be harmful and potentially fatal and may lead to a risk of serious structure fires.

# **YOUTH SERVICES REPORT** Reporting Period: 19/9/14 – 10/11/14

#### **Staffing**

All positions filled

# **Service Disruptions**

All Youth programs fully delivered this reporting

# **Average No of Youth accessing programs**

Average number of 400 youth participated in programs this reporting cycle.

# Youth programs

• Youth program have included discos, educational activities, healthy lifestyles programs, women's basketball competition and sport and recreation activities.

#### **Training**

• The Amoonguna youth team remain focused on achieving their Certificate II or III in Community Services.

# Other successful partnerships and strategic matters of importance

 The Youth team have partnered with 8CCC Radio Program, Gap Youth Centre sports competition, Yirara College sports competition, ICTV physical fitness video, Catholic Care for the delivery of healthy lifestyles programs, and ongoing partnership with CDU for the delivery of training for Cert II, III and IV in Community Services.





Youth participating in the healthy lifestyles programs and 8CCC Radio Program

# 9. FINANCE

**ITEM NUMBER** 9.1

TITLE Expenditure Report as at 30 September 2014

AUTHOR Chris Kendrick, Director Corporate Services

# MacDonnell MacPonnell

# **RECOMMENDATION**

# (a) That the Local Authority note and accept the Expenditure Report as at 30 September 2014.

MacDonnell Regional Council - Amoonguna Expenditure by Community as at 30th September 2014									
Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000			
COUNCIL SERVICES									
Service Centre Delivery									
Manage Council Buildings & Facilities	43,674	-4,540	8,667	13,207	34,670				
Wages and Other Employee Costs	8,597	0	0	0	0				
Other Operational	35,077	(4,540)	8,667	13,207	34,670	Repairs and maintenance costs occur when Maintenance Requests reported are repaired.			
Maintain Roads	311,877	14,295	4,758	(9,537)	18,820				
Wages and Other Employee Costs	98,612	431	855	424	3,210				
Other Operational	213,265	13,863	3,903	(9,961)	15,610				
Manage Council Service Delivery	629,545	20,312	37,043	16,731	139,960	DTE 0.51/			
Wages and Other Employee Costs	503,933	12,129	28,858	16,729	107,220	PTE 0.5 Vacancy has not been filled as at 30/09/14 vacant 3 mths			
Other Operational	125.612	8,183	8,185	2	32,740				
Сине Среминении			3,100	_					
Civil Works	797,537	41,809	69,831	28,021	260,210				
Wages and Other Employee Costs	788,800	47,881	67,221	19,339	249,770	Salaries underspent due to allocated hours not being worked			
Other Operational	8,737	(6,072)	2,610	8,682	10,440				
Our of a Bullio Linkston	4.000		0.005	0.005	0.400				
Street & Public Lighting	4,298	0	2,365	2,365	9,460				
Other Operational	4,298	0	2,365	2,365	9,460				
Council Engagement									
Local Authorities	92,295	138	43,407	43,270	51,158				
Wages and Other Employee Costs	224	0	100	100	400				
Other Operational	92,071	138	43,307	43,170	50,758	Variations are due to Local Authority project funding being budgeted in the system ready for projects to be developed. This will improve as projects begin to take shape.			
Support and Administration									
Training & Development	82,898	0	1,628	1,628	6,510				
Wages and Other Employee Costs	22,938	0	1,628	1,628	6,510				
Other Operational	59,961	0	0	0	0				
SUB-TOTAL:- COUNCIL SERVICES	3,681,885	72,102	167,699	95,597	520,788				
NON-COUNCIL SERVICES									
Commercial Operations									
Operate Community Stores	64,934	64,934	76,257	11,323	297,780				

Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Wagan and Other Employee Costs	16 625	16 625	25 442	0.016	04.520	Salaries underspent due to no
Wages and Other Employee Costs Other Operational	16,625 48,308	16,625 48,308	25,442 50,815	8,816 2,507	94,520 203,260	assistant working
Other Operational	40,306	40,300	30,613	2,507	203,200	
Essential Services	273,146	425	2,708	2,283	10,830	
Wages and Other Employee Costs	216,609	425	750	325	3,000	
Other Operational	56,537	0	1,958	1,958	7,830	
Centrelink	94,637	11,765	12,248	484	45,530	
Wages and Other Employee Costs	94,637	11,765	12,211	446	45,380	
Other Operational	0	0	38	38	150	
					40.000	
HMESP	674,975	9,700	10,700	1,000	42,800	
Wages and Other Employee Costs	12,146	0	1,000	1,000	4,000	
Other Operational	662,829	9,700	9,700	0	38,800	
Community Services						
Community Safety	570,034	61,663	52,214	(9,448)	196,010	
Wages and Other Employee Costs	517,894	59,476	45,317	(14,159)	168,420	This is one of our few teams that is fully up to strength, it has also had several team members away on extended leave which has necessitated some relieving from Night Patrollers from other communities to fill in when staffing has been short.
Other Operational	52,141	2,187	6,898	4,711	27,590	
Wages and Other Employee Costs Other Operational	403,132 233,146	20,829 10,749	63,936 47,994 15,942	<b>32,359 27,165 5,194</b>	242,090 178,320 63,770	The under spend is due to not having a full team but all positions are now recruited to.
Aged Care Services	561,045	51,003	50,364	(638)	192,190	
Wages and Other Employee Costs	336,437	26,935	32,512	5,577	120,780	
Other Operational	224,608	24,068	17,853	(6,215)	71,410	
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Self Funded Sport and Rec	4,513	164	250	86	1,000	
Other Operational	4,513	164	250	86	1,000	
SUB-TOTAL:- NON-COUNCIL SERVICES	4,406,661	231,229	268,678	37,449	1,028,230	
TOTAL	8,088,546	303,332	436,377	133,046	1,549,018	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.



# 10 OTHER BUSINESS

- 10.1 MacDonnell Regional Council 2013/14 Annual Report
- 10.2 Communications Strategy and Community Engagement Plan
- 10.3 Discussion number of LA meetings per year
- 11 NEXT MEETING 2015 WITH DATES TO BE CONFIRMED
- **12 MEETING CLOSE**