



AGENDA

IMANPA

LOCAL AUTHORITY MEETING

WEDNESDAY 22ND OCTOBER, 2014

The Local Authority meeting will be held in the
MacDonnell Service Delivery Office,
Imanpa at 10.30am

AGENDA

ITEM	SUBJECT
1	MEETING OPENING
2	WELCOME AND ATTENDANCE
	2.1 Welcome to Country
	2.2 Attendance – members
	2.3 Attendance – staff and visitors
3	APOLOGIES / ABSENTEES / RESIGNATIONS
	3.1 Apologies / Absentees
	3.2 Resignations
4	COUNCIL CODE OF CONDUCT (MEETING RULES)
	4.1 Council Code of Conduct
	4.2 Conflict of Interest
5	DEPUTATIONS / GUEST SPEAKERS
	5.1 NT Housing
6	TRAINING
	6.1 Policies & Procedures
	6.2 Future Training needs
7	MINUTES OF LOCAL AUTHORITY MEETINGS
	7.1 Confirmation of Minutes of previous Meeting
	7.2 Issues / Actions arising from Minutes
8	COUNCIL LOCAL GOVERNMENT
	8.1 Standing Items Report – Actions Register
	8.2 Complaints received
	8.3 Council Service Coordinator Report
	8.4 Community Services Report
9	OTHER BUSINESS
	9.1 Discussion - number of LA meetings per year
10	NEXT MEETING – 2015 WITH DATES TO BE CONFIRMED
11	MEETING CLOSE

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



RECOMMENDATION

- (a) That the Local Authority note the Council Code of Conduct.

SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct

BACKGROUND

MacDonnell Regional Council Code of Conduct

1 Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

2 Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

3 Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

4 Politeness/Courtesy

A member must be polite to other members, council staff, electors and members of the public.

5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

6 Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

7 Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority and not take part in the discussion or vote

8 Accountable

A member must be able to show that they have made good decisions for the community.

9 Respect for private business

A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

ISSUES/OPTIONS/CONSEQUENCES

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

CONSULTATION & TIMING

Nil

ATTACHMENTS:

There are no attachments for this report.

4. LOCAL AUTHORITY CONFLICT OF INTERESTS

ITEM NUMBER 4.2
TITLE Conflict of Interests

**RECOMMENDATION**

(a) That the Local Authority note Conflict of Interest Procedure and declare any conflict of interests.

SUMMARY:

This report contains all of the details about the MacDonnell Council Local Authority Conflict of Interest Procedure.

What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

- 1. For a corporation or organisation of which a Councillor or relevant employee is an officer**
 - name of organisation or corporation
 - the nature of the office held
 - the nature of the corporation or organisation's activities.
- 2. For a beneficial interest in a family or business trust**
 - the name of the Trust
 - the nature of the Trust's activities
 - the nature of the interest in the Trust.
- 3. For all land or real estate in which a Councillor or relevant employee has an interest in**
 - name of locality of the land or real estate
 - the approximate size of the land or house/unit
 - the purpose for which the land or real estate is/ or is intended to be used.
- 4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts**
 - the name of the creditor
- 5. For shares and similar investments**
 - the nature of the investment
 - name of the corporation and type of business it is involved in.
- 6. For memberships of political parties, trade union or professional, business or representational association**
 - name and address of the organisation
 - position held (if any).
- 7. For undertaking second employment**
 - details of employer
 - nature of employment or consultancy.

5. DEPUTATIONS / GUEST SPEAKERS.

ITEM NUMBER 5.1
TITLE NT Housing



6.. TRAINING

ITEM NUMBER 6.1
TITLE Policies and Procedures

ITEM NUMBER 6.2
TITLE Future Training needs

7. MINUTES OF LOCAL BOARD MEETINGS

ITEM NUMBER	7.1
TITLE	Minutes of the previous Local Authority Meeting
AUTHOR	Rachel Walsh, Governance Support Officer

**RECOMMENDATION**

- (a) That the Minutes of the Local Authority Meeting held on 3rd September, 2014 be taken as read and accepted as a true record of the meeting.

SUMMARY:

DRAFT MINUTES OF THE IMANPA LOCAL AUTHORITY
MEETING HELD ON 03 SEPTEMBER 2014

1. MEETING OPENING

The meeting was declared open at 10.30am

2. WELCOME

- 2.1 Welcome to Country – Kathleen Luckey
2.2 Attendance

Local Authority Members: Kathleen Luckey (Chairperson), Sandra Armstrong, Lesley Luckey, Jeffery Mumu

Council Employees: Chris Kendrick, Rachel Walsh, John Thomas, Trevor Hurst

Councillors: Selina Kulitja

Others: Bruce Fyfe DLG

3.1 Apologies/Absentees

Apologies: Marlene Abbott, Shane Wongaway, Gary Mumu

3.2 Resignations - Nil**3.3 Training**

Reviewed previous training about role of local authorities, code of conduct etc etc

Understanding Council Reports

- Regional Plan – Local Authorities to have input into the regional plan through their councillor representative
- Where funding comes from – grants(68%), rates(2%), commercial services (19%), fees (9%), capital grants (2%)
- Grants are tied to particular services eg. Night patrol

4. COUNCIL CODE OF CONDUCT (MEETING RULES)**4.1 MacDonnell Council Code of Conduct****Motion:**

- (a) That the Local Authority note the MacDonnell Council Code of Conduct.
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MOVED: Jeffrey Mumu
SECONDED: Sandra Armstrong
CARRIED

4.2 Conflict of Interest

Motion:

- (a) That the Local Authority note the Conflicts of Interest Procedure and declare any conflicts of interest.

Noted - No conflicts of interest were declared at this meeting

MOVED: Jeffrey Mumu
SECONDED: Lesley Luckey
CARRIED

5. MINUTES OF LOCAL BOARD MEETINGS

5.1 Confirmation of the minutes of the last Local Authority Meeting.

Motion:

- (a) That the minutes of the Local Authority Meeting held on Wednesday 30th July 2014 at 10.30am be taken as read and be accepted as a true record of the meeting.

MOVED: Kathleen Luckey
SECONDED: Lesley Luckey
CARRIED

5.2 Issues / Action arising from Minutes - Nil

6. COUNCIL LOCAL GOVERNMENT

6.3 Standing Items Report – Actions Register

Motion:

- (a) That the Local Authority note and accept the Standing Items Report – Action Register.

Community Park – action closed
Fencing for houses – ongoing

MOVED: Lesley Luckey
SECONDED: Sandra Armstrong
CARRIED

6.2 Complaints received

Motion:

- (a) That the Local Authority note that no complaints were received.

No complaints received

MOVED: Kathleen Luckey
SECONDED: Jeffrey Mumu
CARRIED

6.1 Council Services Coordinator Report

Motion:

- (a) That the Local Authority note and accept the Council Services Coordinator Report.

MOVED: Lesley Luckey

SECONDED: Jeffrey Mumu

CARRIED

Selina Kulitja left meeting at 11.40am

6.2 Community Services Report

Motion:

- (a) That the Local Authority note and accept the Community Services Report.

MOVED: Kathleen Luckey

SECONDED: Sandra Armstrong

CARRIED

Selina Kulitja returned to meeting at 11.47am

Jeffrey Mumu left meeting at 11.48am - returned to meeting 11.51am

7. LOCAL AUTHORITY PLANS

7.1 Local Authority Plan – Confirm priorities and approve plan

Motion:

- (a) That the Local Authority confirm priorities and approve the Local Authority Plan.

The Local Authority were advised that the NT Government Grant allocated to Imanpa is \$27,752 for special community infrastructure projects.

The Local Authority Confirms the priorities and approval the Local Authority Plan. The funds allocated against the priorities are permitted to be expended.

MOVED: Jeffrey Mumu

SECONDED: Lesley Luckey

CARRIED

The Issue of the dangerous houses was discussed.

Resolution:

The local authority requests that Territory Housing be invited to the next Local Authority meeting to talk about the demolition of the condemned and dangerous houses.

MOVED: Jeffrey Mumu

SECONDED: Lesley Luckey

CARRIED

8. REGIONAL PLANS AND BUDGETS**8.1 Financial and budgets – Review financial report as at 31 July 2014****Motion:**

- (a) That the Local Authority note and accept the Financial Report for 31 July 2014.

Chris Kendrick noted that reports will be provided quarterly, next report will be provided in October 2014.

MOVED: Jeffrey Mumu
SECONDED: Lesley Luckey
CARRIED

9. OTHER LOCAL AUTHORITY CONCERNS

NIL

10. OTHER BUSINESS

Kathleen Luckey – wants to know whats happening with Angus Downs, Trevor noted that CLC have taken over the project.

Kathleen asked about work for the youth in the community, Trevor responded that the vacant positions are advertised at the council office (posted on the entry door of the council office) if they wish to apply.

11. DEPUTATIONS/GUEST SPEAKERS

NIL

11. NEXT MEETING

Wednesday, 22 October 2014

12. MEETING CLOSE

The meeting closed at 12.15pm.

THIS PAGE AND THE PRECEEDING 3 PAGES ARE THE DRAFT MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD ON WEDNESDAY 3 SEPTEMBER 2014 AND UNCONFIRMED.

ITEM NUMBER 7.2
TITLE Issues / Actions arising from Minutes

8. COUNCIL LOCAL GOVERNMENT



ITEM NUMBER 8.1
TITLE Standing Items Report – Actions Register
AUTHOR Helen Smith, Manager Governance and Engagement

RECOMMENDATION

(a) That the Local Authority note and accept the Standing Items Actions Register Report.

SUMMARY:

ACTIONS	UPDATES / STATUS
<p>03/09/14 – Condemned Houses</p> <p>The local authority requests that Territory Housing be invited to the next local authority meeting to talk about the demolition of the condemned and dangerous houses.</p>	<p>RECOMMEND TO CLOSE</p> <p>29/09/14: Territory Housing has committed to attending Local Authority meetings regularly and will be coming to the meeting.</p>
<p>7/11/13 fencing for houses:</p> <p>This will stay on the actions list until works have begun. Local Board would like to know what is happening with the fencing for houses. ACTION: Tech Services to provide feedback on progress of works.</p>	<p>ONGOING until work commenced</p> <p>29/08/14 Update: Fencing has been ordered and is expected to arrive on site in approximately six weeks (Mid October) with construction to start immediately.</p>

ITEM NUMBER 8.2
TITLE Complaints Received
AUTHOR Trevor Hurst, Council Service Coordinator

RECOMMENDATION

(a) That the Local Authority note and accept the complaints received.

No complaints were received.

ITEM NUMBER 8.3
TITLE Council Services Coordinator Report
AUTHOR Trevor Hurst, Council Service Coordinator



RECOMMENDATION

- (a) That the Local Authority note and accept the Council Services Coordinator Report.

SUMMARY: This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Imanpa and documents any other relevant issues.

DATE: 22nd October 2014

Key Council Services Achievements and Relevant Issues

1. Animal Management

- Dr Colin next scheduled veterinary visit will be on the 30th October 2014

2. Cemetery Management

- In cooperation with Anangu jobs a new personal access gate and upgraded fencing was installed at the cemetery.



New personal access gate and upgraded fencing at Imanpa

3. Parks and Open Spaces

- The Playground has been completed, soft fall has been installed, the rubber retaining wall has also been completed, the water bubbler has been completed and the site has been completely enclosed in bollards and a car park has been designated.
- The Civil Team is currently constructing a Shade Structure and seating in the park.
- Solar Bollard light has been installed
- Trees (Fruit) and shrubs have been planted at the park.



One of the fruit trees planted at the Imanpa Park



Solar bollard light installed Imanpa park



Sports Grounds

- No update this period

5. Waste Management

- A replacement back hoe has been received, to replace the defective one. This greatly aids in the management of the waste management facilities.
- Ongoing work has been going into the recycling bays at the waste management facilities to maintain the site at best practice.

6. Other Relevant Matters

- No update this period.

ITEM NUMBER 8.4
TITLE Community Services Report
AUTHOR Home Care Report – Winston Mimi
Community Safety – Roslyn Forrester



RECOMMENDATION

(a) That the Local Authority note and accept the Community Services Report.

SUMMARY:

Home Care Report

Period: 21/08/14 – 7/10/14

Staffing

- Staffing numbers remain stable; there have been some absences over this period but this did not affect the service.

Service Disruptions

- No disruptions in this reporting period.

Number of Clients

- Client numbers have remained stable at 10 and occasionally we get a visitor.

Training

- CDU have been engaged to give on the job training to our staff, the Senior Trainer (Shirley Alison) has visited the staff so as to prepare for the first session.

Other successful partnerships and strategic matters of importance

- The building has had some major upgrades. The front entrance has screen doors and partition that makes the building secure, the rear entrance has just a partition, no screen door. This improvement will make life more comfortable for both our staff and members of the community by preventing dust and cold weather from entering the building.

Night Patrol Report

Period: 01/09/2014 – 01/10/2014

Staffing

- All positions filled

Service Disruptions

- Night Patrol services fully delivered this reporting period, patrollers utilising approved leave and minimal disruptions

Number of People assisted

- Night Patrol assisted 116 people this reporting period;
 - 6 Men and 4 Women were assisted
 - 106 School Aged Children returned to family
 - 0 school aged children refused Night Patrol transport.

Training

- There has been no external training this reporting period - negotiations continuing.
- Night Patrol Coordinator Roslyn continues to provide mentoring and on the job training.

Other Patrol Updates of relevant

- CNP continues to work towards building partnerships with both the Police and NPY Youth services in the community.

9 OTHER BUSINESS

9.1 Revision – number of LA meetings per year

10 NEXT MEETING – 2015 WITH DATES YET TO BE CONFIRMED

11 MEETING CLOSE