



AGENDA

PAPUNYA / WARUMPI LOCAL AUTHORITY MEETING THURSDAY 16TH OCTOBER, 2014

The Local Authority meeting will be held in the
MacDonnell Service Delivery Office,
Papunya at 10:30am

AGENDA

ITEM**SUBJECT**

- 1 MEETING OPENING**
- 2 WELCOME AND ATTENDANCE**
 - 2.1 Welcome to Country
 - 2.2 Attendance – members
 - 2.3 Attendance – staff and visitors
- 3 APOLOGIES / ABSENTEES / RESIGNATIONS**
 - 3.1 Apologies / Absentees
 - 3.2 Resignations
- 4 COUNCIL CODE OF CONDUCT (MEETING RULES)**
 - 4.1 Council Code of Conduct
 - 4.2 Conflict of Interest
- 5 OTHER BUSINESS**
 - 5.1 Revision - Number of LA meetings per year
- 6 DEPUTATIONS / GUEST SPEAKERS**
 - 6.1 NT Housing
- 7 LOCAL AUTHORITY PLANS AND BUDGETS**
 - 7.1 Training - Finance
 - 7.2 Finance and Budgets – Review financial report for July 2014
 - 7.3 Local Authority Plan – Confirm priorities and approve Plan
- 8 MINUTES OF LOCAL AUTHORITY MEETINGS**
 - 8.1 Confirmation of Minutes of previous Meeting
 - 8.2 Issues / Actions arising from Minutes
- 9 COUNCIL LOCAL GOVERNMENT**
 - 9.1 Standing Items Report – Actions Register
 - 9.2 Complaints received
 - 9.3 Council Service Coordinator Report
 - 9.4 Community Services Report
- 10 NEXT MEETING**
- 11 MEETING CLOSE**

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct
AUTHOR	Helen Smith, Manager Governance & Planning

**RECOMMENDATION**

- (a) That the Local Authority note and accept the Council Code of Conduct.

SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct

BACKGROUND**MacDonnell Regional Council Code of Conduct****1 Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

2 Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

3 Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

4 Politeness/Courtesy

A member must be polite to other members, council staff, electors and members of the public.

5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

6 Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

7 Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority

and not take part in the discussion or vote

8 Accountable

A member must be able to show that they have made good decisions for the community.

9 Respect for private business

A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

ISSUES/OPTIONS/CONSEQUENCES

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

CONSULTATION & TIMING

Nil

ATTACHMENTS:

There are no attachments for this report.

4. LOCAL AUTHORITY CONFLICT OF INTERESTS

ITEM NUMBER	4.2
TITLE	Conflict of Interests
AUTHOR	Helen Smith, Manager Governance & Planning

**RECOMMENDATION**

(b) That the Local Authority note and accept the Local Authority Conflict of Interest Procedure and declare any conflict of interests.

SUMMARY:

This report contains all of the details about the MacDonnell Council Local Authority Conflict of Interest Procedure.

What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

- 1. For a corporation or organisation of which a Councillor or relevant employee is an officer**
 - name of organisation or corporation
 - the nature of the office held
 - the nature of the corporation or organisation's activities.
- 2. For a beneficial interest in a family or business trust**
 - the name of the Trust
 - the nature of the Trust's activities
 - the nature of the interest in the Trust.
- 3. For all land or real estate in which a Councillor or relevant employee has an interest in**
 - name of locality of the land or real estate
 - the approximate size of the land or house/unit
 - the purpose for which the land or real estate is/ or is intended to be used.
- 4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts**
 - the name of the creditor
- 5. For shares and similar investments**
 - the nature of the investment
 - name of the corporation and type of business it is involved in.
- 6. For memberships of political parties, trade union or professional, business or representational association**
 - name and address of the organisation
 - position held (if any).
- 7. For undertaking second employment**
 - details of employer
 - nature of employment or consultancy.

6. OTHER BUSINESS

ITEM NUMBER 6.1
TITLE Revision – Number of LA meeting per year

**7. LOCAL AUTHORITY PLANS AND BUDGETS**

ITEM NUMBER 7.1
TITLE Training - Finance

ITEM NUMBER 7.2
TITLE Review of Financial Report for July 2014

RECOMMENDATION:

(a) That the Local Authority note and accept the Financial Report as at 31 July 2014.

SUMMARY:

MacDonnell Regional Council - Papunya (Warumpi) Expenditure by Community as at 31st July 2014						
Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
						As we are only one month into the new financial year it is a little early to use this report as a guide to where expenditure is at in comparison to budget. Furthermore, adjustments related to last financial year have not been finalised, which have an impact on part of this report.
COUNCIL SERVICES						
Service Centre Delivery						
Manage Shire Buildings & Facilities	10,389	36	5,794	5,757	69,530	
Wages and Other Employee Costs	1,189	0	468	468	5,620	
Other Operational	9,200	36	5,326	5,289	63,910	
Maintain Roads	99,882	8,115	6,616	(1,499)	79,390	
Wages and Other Employee Costs	25,009	6,800	1,126	(5,674)	13,510	
Other Operational	74,873	1,315	5,490	4,175	65,880	
Manage Shire Service Delivery	181,727	10,447	14,580	4,132	174,960	
Wages and Other Employee Costs	154,054	8,910	11,483	2,572	137,790	
Other Operational	27,673	1,537	3,098	1,560	37,170	
Civil Works	314,295	37,794	41,953	4,160	503,440	
Wages and Other Employee Costs	241,824	15,052	29,464	14,412	353,570	
Other Operational	72,471	22,741	12,489	(10,252)	149,870	
Parks and Public Spaces	8,430	4,368	0	(4,368)	0	
Other Operational	8,430	4,368	0	(4,368)	0	

Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Street & Public Lighting	0	0	1,023	1,023	12,280	
Other Operational	0	0	1,023	1,023	12,280	
Council Engagement						
Local Authorities	17,115	206	4,718	4,511	12,610	
Other Operational	17,115	206	4,718	4,511	12,610	
Support and Administration						
Staff Housing	21,080	1,232	5,582	4,349	66,980	
Wages and Other Employee Costs	1,405	0	643	643	7,720	
Other Operational	19,675	1,232	4,938	3,706	59,260	
Training & Development	54,759	0	633	633	7,590	
Wages and Other Employee Costs	6,087	0	633	633	7,590	
Other Operational	48,672	0	0	0	0	
SUB-TOTAL:- COUNCIL SERVICES	1,279,512	62,199	80,898	18,698	926,780	
NON-COUNCIL SERVICES						
Outstations Civil Works	65,769	13,199	20,292	7,093	243,500	
Wages and Other Employee Costs	37,771	8,619	7,822	(797)	93,860	
Other Operational	27,998	4,580	12,470	7,890	149,640	
Outstations Housing Repairs & Maintenance	43,384	11,306	13,253	1,947	159,040	
Wages and Other Employee Costs	5,795	0	1,935	1,935	23,220	
Other Operational	37,589	11,306	11,318	12	135,820	
Broadcasting	0	0	11	11	130	
Other Operational	0	0	11	11	130	
Commercial Operations						
Essential Services	65,999	2,093	7,927	5,834	95,120	
Wages and Other Employee Costs	63,672	2,093	6,393	4,301	76,720	
Other Operational	2,327	0	1,533	1,533	18,400	
Centrelink	28,056	1,477	1,919	442	23,030	
Wages and Other Employee Costs	28,056	1,477	1,919	442	23,030	
Manage Projects	20,981	4,325	0	(4,325)	0	
Wages and Other Employee Costs	2,897	0	0	0	0	
Other Operational	18,084	4,325	0	(4,325)	0	
HMESp	186,621	8,914	6,833	(2,081)	82,000	
Wages and Other Employee Costs	1,135	0	479	479	5,750	
Other Operational	185,486	8,914	6,354	(2,560)	76,250	
Airstrip Maintenance	21,856	0	156	156	1,870	
Other Operational	21,856	0	156	156	1,870	

Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Community Services						
Community Safety	179,926	10,404	15,588	5,183	187,050	
Wages and Other Employee Costs	157,591	9,263	13,404	4,141	160,850	
Other Operational	22,335	1,142	2,183	1,042	26,200	
Youth Development	157,626	15,870	17,761	1,891	213,130	
Wages and Other Employee Costs	109,422	14,227	12,237	(1,990)	146,840	
Other Operational	48,203	1,643	5,524	3,881	66,290	
Aged Care Services	144,907	14,693	16,782	2,090	201,390	
Wages and Other Employee Costs	106,530	8,851	10,419	1,569	125,030	
Other Operational	38,377	5,843	6,363	521	76,360	
Children's Services	217,935	10,519	31,782	21,264	381,390	
Wages and Other Employee Costs	167,723	7,199	14,052	6,853	168,620	
Other Operational	50,212	3,320	17,731	14,411	212,770	
Self Funded Sport and Rec	1,550	0	83	83	1,000	
Other Operational	1,550	0	83	83	1,000	
SUB-TOTAL:- NON-COUNCIL SERVICES	1,247,546	92,801	132,388	39,588	1,588,650	
TOTAL	2,527,058	154,999	213,286	58,286	2,515,430	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.



ITEM NUMBER 7.3

TITLE Local Authority Plan – Confirm Priorities and Approve Plan

AUTHOR Helen Smith, Manager Governance and Planning



RECOMMENDATION

(b) That the Local Authority confirm the priorities and approve the Local Authority Plan.

Papunya Local Authority Plan			
Priorities	Details	Cost/Funding Source	Comments
1. Laundromat	This is an ideal small business that could be set up in Papunya as council does not run Laundromats. For a Laundromat to be started there will need to be a business established then a lease applied for with CLC for a serviced block.	Existing machines gifted from MacDonnell Council.	<p>It would not meet the funding guidelines for our funding to spend on a Laundry, as it is not a local government activity.</p> <p>There are two existing commercial Dexter 400 washing machines in the council building which were new in 2006, these can be moved to a new location for a new Laundromat business. The cost for these machines to buy new is \$7500 each so this represents a significant saving for a new business. They will need to be serviced before use however.</p> <p>Cost to service, move and connect machines approx \$10,000. Building costs, power and water costs unknown, recommend new business take these on as Council does not run Laundromats.</p> <p>GEC can provide advice for contacting IBA (Indigenous Business Australia) for start up funding or the Local Authority could invite to a future meeting.</p>
2. Upgrade sorry camps	Sorry camp upgrades including water bubblers, shade structures etc.	\$15,000.00 Shade Structures \$3,500.00 Cement \$3,000.00 Water Bub/pol line \$2,000.00 materials \$1,500.00 freight \$25,000.00 Total funds	May require approvals from AAPA and CLC. MRC is not likely to be provided with a licence to maintain this area marked as Area Cultural Exclusion. Water could be sourced from existing meter servicing Men's area to north of community require running a new water line.
Other goals			Comments
Waste management	More regular rubbish collection and community kept tidy	\$9,000.00 to provide rakes, pick up sticks and bags for each community resident household as an initiative for a Papunya clean up day.	\$5,000.00 grant has been received for the purpose of litter and waste management education.
Playground for older children	Playground near houses	\$45,000.00 Playground Equipment only	Would need to determine site location
Splash pad		Need to seek funding	
Night Patrol	Extend Night Patrol to do shifts from 12 to 6am to make sure young kids are going to bed	Funding secure only to 31 Dec 2014	Yes - subject to recruiting a full team - Papunya NP will trial working split shifts.
BMX track	Would like a BMX track with a	Need to seek funding	

	maintenance and supervision program		
Fix basketball court	Upgrade fencing, shade structures, fix lighting etc. Would like to do some of it as a youth committee project	Need to seek funding	
Basketball competition	Would like a community-wide basketball competition		
Public toilets	There should be public toilets in Papunya	Need to seek funding	
Outstations	Generator shed for Town Bore outstation and solar power and emergency phone for Green Valley outstation	Currently seeking funding	The request for Green Valley has been submitted in the current 2014/15 round of infrastructure grants applications
Playground	Would like bollards around the new playground because it is close to where cars are driving	No	This has been completed
Ward workshop	Bring Local Authorities from the ward together	No	Don't think this will be managed this year as all funding going towards getting Local Authorities up and running
Mentoring young people	We will mentor young people to become Local Authority members when other Local Authority members resign	yes	
Recreation areas	We want a new recreation area for camping with shade structures, water and shade trees in the area between Puntungka Cres, Bush St and Raggett Rd.	Need to seek funding	
Non-Council goals		Cost/Funding Body	Comments
Playgrounds	Would like a rule that playgrounds can only be used in the day time and not at night	Community	Community would need to enforce
Managing behaviour on the community	Older children are causing problems with vandalism and nuisance behaviour late at night. We would like to get together community leaders, parents and all the relevant agencies and organisations to help us work out a plan for what to do. For example we want playgrounds to be closed after sunset; parenting workshops especially for young parents; more activities at night time for older children and night patrol to keep kids off the street.	This is a shared responsibility	May need the engagement of several stakeholders (GEC, NT Gov, Other orgs?), could invite all to an LA meeting or do a community meeting?

8. MINUTES OF LOCAL AUTHORITY MEETINGS

ITEM NUMBER 8.1
TITLE Minutes of the previous Local Authority Meeting
AUTHOR Rachel Walsh, Governance Support Officer

**RECOMMENDATION**

(a) That the Minutes of the Local Board Meeting held on 21st August, 2014 be taken as read and accepted as a true record of the meeting.

SUMMARY:

DRAFT MINUTES OF THE PAPUNYA LOCAL AUTHORITY
MEETING HELD ON 21 AUGUST 2014

1. MEETING OPENING

The meeting was declared open at 10.05am

2. WELCOME

2.1 Welcome to Country – Sid Anderson

3. ATTENDANCE AND APOLOGIES**3.1 Attendance**

<u>Local Authority Members:</u>	Punata Stockman	Karen McDonald	Sylvana Marks
	Linda Anderson	Sheila Dixon	Dennis Minor
	Sammy Butcher	Lance McDonald	

Council Employees: Simon Murphy (Dir. Technical Services)
Rachel Walsh (Governance Support Officer)

Councillors: Sid Anderson, Lance Abbott

Others: Vince Jiesman – Warren Snowdon's office , David Jan LGANT

3.2 Apologies/Absentees

Apologies: NIL

Absentees: Isobel Gorey Graham Pouslon Cr Irene Nangala

3.3 Nominations / Resignations**Nominations**

Chairperson: Sylvana Marks

Nomination accepted and voted in unanimously

Deputy Chair:

Local authority to decide at a later date, possibly a member of the youth committee.

Resignations

Nil

3.4 Training

Training presentation conducted by David Jan (LGANT).

- An overview government and local government and how local authorities fit. Discussed how local authorities are the link between the community and the council. How the needs and and goals of the community are expressed to the local authority through to the council.
- The separation of powers were discussed. Council approves and makes descisions – CEO and council staff carry out the business from the the decisions made by the council.
- Communication pathways were discussed. Community → Local Authority → Councillors → CEO → Council Staff.
- The MacDonnell Council Code of Conduct was discussed and an explanation on the 8 points of the Code of Conduct was given.

4. COUNCIL CODE OF CONDUCT (MEETING RULES)

4.1 MacDonnell Council Code of Conduct

Motion:

- (a) That the Local Authority note and accept the MacDonnell Council Code of Conduct.

MOVED: Punata Stockman

SECONDED: Lance Abbott

NOTED & ACCEPTED - CARRIED

4.2 Conflict of Interest

Motion:

- (a) That the Local Authority note and accept the Conflicts of Interest Report.

MOVED: Punata Stockman

SECONDED: Lance Abbott

NOTED & ACCEPTED - CARRIED

No conflicts of interest were declared at this meeting

5. MINUTES OF LOCAL BOARD MEETINGS

5.1 Confirmation of the minutes of the last Local Board/Authority Meeting.

Motion:

- (a) That the minutes of the Local Board Transition/Authority Meeting held on Wednesday 26th March 2014 be taken as read and be accepted as a true record of the meeting.

MOVED: Sammy Butcher

SECONDED: Dennis Minor

CARRIED

5.2 Issues / Action arising from Minutes

Action: LA requested that the council research the cost of buying a lawnmower and whipper snipper using discretionary funds, storage, maintenance and fuel costs. Sylvana discussed making a plan about storage and rental of equipment. Also about setting up an account for rental monies.

Simon Murphy suggested that the shop could possibly store the equipment, and rent out as needed. Simon said that the Council is not permitted to enter Territory Housing properties to do lawn mowing.

Simon Murphy gave an update on Outstations - Grant applications submitted for Green Valley and Town Bore Outstations, still awaiting an answer on the outcome.

Action: Tech Services to report back to the Local Authority with a status update for road grading at Green Valley Outstation T- Junction Road and Five Mile Road Outstation, and a Plumber and an Electrician for Blackwater Outstation.

Simon Murphy also said that any outstation maintenance request are to go through the Service Delivery Centre (SDC).

5.3 Confirmation of the minutes of the Youth Committee Meeting.

Motion:

- (a) That the minutes of the Youth Committee Meeting Meeting held on Tuesday 18th March 2014 Noted.

MOVED: Sammy Butcher

SECONDED: Lance Abbott

Noted – CARRIED

The Local Authority nominated Jason Butcher as Deputy Chairperson of the Local Authority.

The Local Authority nominated Makeesha Anderson as the second Youth Representative on the local Authority.

Moved: Sid Anderson

Seconded: Sylvana Marks

6. COUNCIL LOCAL GOVERNMENT

6.1 Council Services Coordinator Report

Motion:

- (a) That the Local Authority accept the Council Services Coordinator Report.

MOVED: Sammy Butcher

SECONDED: Sylvana Marks

CARRIED

6.2 Community Services Report

Motion:

- (a) That the Local Authority accept the Community Services Report.

MOVED: Putana Stockman

SECONDED: Sylvana Marks

CARRIED

6.3 Standing Items Report – Actions Register

Motion:

(a) That the Local Authority the Standing Items Report – Action Register.

MOVED: Linda Anderson
SECONDED: Karen McDonald
CARRIED

7 LOCAL AUTHORITY PLANS AND BUDGETS

7.1 Local Authority Plan

Priority 1 – Laundromat (new building/shed) possibly next to the art centre

Priority 2 – One large sorry camp, improve on the existing infrastructure, install the shade structures and water taps.

MOVED: Sid Anderson
SECONDED: Sammy Butcher
CARRIED

Action/Request/To Note: Lance McDonald – Local Authority would like the Sports Weekend to be advertised and be open to everyone, possibly contact the NTG about getting recognition for the sports weekend, advertising for the next sports weekend. Possibly through ICTV and CAAMA, Imparja TV, newspapers, ABC TV and Radio. To start with the sports weekend in September 2015.

7.2 Review Budget for Local Authority Area

MOVED: Sammy Butcher
SECONDED: Punata Stockman

12. REGIONAL PLANS AND BUDGETS

8.1 Financial and budgets – Review financial report for May 2014

Motion:

(a) That the Local Authority note and accept the Financial Report for May 2014.

MOVED: Sylvana Marks
SECONDED: Sammy Butcher
CARRIED

8.2 Review Adopted Regional Plan

9. OTHER LOCAL AUTHORITY CONCERNS

Sylvana Marks

Issue - Council staff need to know who their immediate supervisor is, this needs to be clearly known, it has been seen that everyone is giving orders to the staff member, without the staff member knowing who their boss really is.

Issue - with MacDonnell Council non-indigenous staff not teaching indigenous staff new skills, how to do their jobs.

Recommendation - Two-way learning, non-indigenous staff to teach indigenous staff about their culture so that all staff learn about each others cultures. Cultural training is needed before starting work in the community as part of an induction program.

Issue - Conflict within MRC staff on the community, the different agencies working in the community criticising each other, and poor communication.

10. OTHER BUSINESS

Lance McDonald – Road Trains driving through cultural sites (honey ant sites) around the edge of the community. Major concern for the children when road trains drive through.

Action: Tech Services to get advice from the Dept of Infrastructure about this issue.

Action: Discretionary funds – the Local Authority wants know what it can spend the funds on and if they can pay people who help out at the sport weekend.

11. DEPUTATIONS/GUEST SPEAKERS

12.54pm Representatives from the RJCP provider talked about what they're doing in the community.

- Lot 445 job – to restore/rebuild what was there previously
- Change rooms on the oval – working with the Council regarding repairs and maintenance
- Trees at the oval - to be planted around the same time as when council installs lights around the oval
- Marku hut – canteen for food for the community. Community to decide how this building will be used as well as being a canteen
- Introduce new employee - Ellie
- Home maintenance group can do repairs up to \$100.00
- Talked about community members getting a white card – RJCP can assist community members with getting one
- A 'Get Kids to School' program is also run through the RJCP

11. NEXT MEETING

Thursday 16th October 2014. Local Authority would prefer a 10.30am start.

12. MEETING CLOSE

The meeting closed at 3.05pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE DRAFT MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD ON 21 August 2014 AND UNCONFIRMED.

ITEM NUMBER	8.2
TITLE	Issues / Actions arising from Minutes

9. COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 9.1
TITLE Standing Items Report – Actions Register
AUTHOR Helen Smith, Manager Governance and Planning

**RECOMMENDATION**

(a) That the Local Authority note and accept the Standing Items Actions Register Report.

SUMMARY:

ACTIONS	UPDATES / STATUS
1. 21/08/2014 Lawnmower and Whipper Snipper: LA requested that the council research the cost of buying a lawnmower and whipper snipper using discretionary funds, storage, maintenance and fuel costs.	RECOMMEND TO CLOSE 22/09/2014: Local Authority has already spent discretionary funds for the year. Quote from Perrys power 2 whipper snippers and 2 big bob lawn mowers with commercial grade mower decks Cost \$3396.maintenance per year is approx. \$1150. Depending on how well they are looked after.
2. 21/08/2014 Road Grading: Tech Services to report back to the Local Authority with a status update for road grading at Green Valley Outstation T- Junction Road and Five Mile Road Outstation. Plumber and an Electrician for Blackwater Outstation.	RECOMMEND TO CLOSE 10/10/2014: Grader team is currently working in the Papunya region and will be grading both of these roads in the week 13/10/14 to 17/10/14 A plumber has attended Blackwater Outstation to attend to issues. There was a fire in an unoccupied house which is awaiting a switchboard replacement when we next have an electrician in the area.
3. 21/08/2014 Sports Weekends: Local Authority would like the Sports Weekend to be advertised and be open to everyone, possibly contact the NTG about getting recognition for the sports weekend, advertising for the next sports weekend. Possibly in through ICTV and CAAMA, Imparja TV, newspapers, ABC TV and Radio. To start with the sports weekend in September 2015.	ONGOING 29/09/2014: We will support the Local Authority to do this next year. We suggest not providing updates on this item and discussing further next year. Local Authority to advise on whether this is still a priority after the most recent sports weekend.
4. 21/08/2014 Road Trains: Road Trains driving through cultural sites (honey ant sites) around the edge of the community. Major concern for the children when road trains drive through.	ONGOING 10/10/2014: MRC have contacted the Department of infrastructure to request this, the request will go to Council for endorsement at the October meeting which will then be sent to DOI. The work will cost a significant amount of money if it proceeds so will need to go in forward estimates with DOI for future work.
5. 21/08/2014 Discretionary Funds: Discretionary funds – the Local	RECOMMEND TO CLOSE 29/09/2014: The Papunya Local Authority has now spent

Authority wants know what it can spend the funds on and if they can pay people who help out at the sport weekend.	their discretionary funds on preparations for the sports week.
6. 31/5/2012 Outstations: Signs and equipment needed for Outstations ACTION 1: signs are needed at the turn off to Green Valley, Town Bore, Ulumbara, Blackwater, 3 Mile and Atji Creek Outstations. ACTION 2: ☞ Town Bore outstation request a shed to store the generator or equipment. ☞ Green Valley Outstation request solar power and a phone for emergency purposes. ACTION 3: Department of Regional Development to be invited to attend next Local Board meeting to discuss Outstation Policy.	<p style="text-align: center;">ON GOING</p> <p>UPDATE ACTION 1 – 6/10/14 Signs will be put up shortly now that we have finished the sports carnival.</p> <p>UPDATE ACTION 1: 19/08/14 Signs (road and entrance signs) have been delivered to Papunya and will be installed at all outstations in the region.</p> <p>UPDATE ACTION 2: 19/08/14 MES SPG applications have been submitted to the Dept. Community Services for these requests in the 2014/15 funding round. It is at the Dept. Community Services discretion to approve these applications. Can not be done using current funds under the MES guidelines.</p> <p>UPDATE ACTION 3: 19/08/14 Antony Yoffa, Regional Director for the Department Community Service has been contacted and is unavailable to attend the August LA meeting. He has advised he would be happy to meet with the LA at their October meeting if not required to be in Darwin, or attend the November LA Meeting.</p> <p>PREVIOUS UPDATES:</p> <p>ACTION 1 UPDATE: 03/01/14 Request sent to Tech Services to procure road signs for the Outstations mentioned.</p> <p>UPDATE: 15/03/14 Signs are currently being procured for Outstations including Outstation entrance signs</p> <p>ACTION 2 UPDATE: 03/01/14 Requests will need to be submitted with the next round of CIG funding applications for 2014/15</p> <p>ACTION 3 UPDATE: An invite can be extended to the Dept. of Regional Development to attend the first Local Authority meeting after July 1st to discuss the Outstation Policy if still required.</p> <p>25/11/13 UPDATE 1: Area Manager has been attending all Outstations in the Papunya region and conducting audits as per the Outstations Minimum Level Service Standards outlined in the new MES/Housing agreement.</p> <p>25/11/13 UPDATE 2: A/Dir SCD has contacted the Department Community Service and requested someone attend the LB meeting to discuss the new Outstations Policy. Email sent to Terry McMahon.</p>
7. 29/5/2013 – Housing:	RECOMMEND TO CLOSE

<p>Andy Ross attended the last Local Board meeting and advised that the successful contractor will be announced soon with refurbishments to start soon after.</p> <p>ACTION: Shire will continue with fencing of houses and keep local board updated.</p>	<p>UPDATE: 10/10/2014</p> <ol style="list-style-type: none"> 1. Refurbishments are due to finish next month <p>UPDATE: 06/10/2014</p> <p>Fencing will begin in the next few weeks. We have a mentor organised to come out and help the Civil Team learn how to put up the fences. All materials are here.</p> <ol style="list-style-type: none"> 2. Fencing materials are on site and work is due to commence after surveyor completes checking boundaries in the week starting 20th October (next week). <p>PREVIOUS UPDATES:</p> <p>UPDATE: 19/8/14</p> <ol style="list-style-type: none"> 1. Refurbishments are ongoing and are with Ingkerreke. Latest update from them is; Number of houses that will be refurbished = 46 Completed to date = TBA Completion date = November 2014 2. Fencing materials will be delivered late August or early September to Papunya. Once there fencing work can start immediately. <p>PREVIOUS UPDATES:</p> <p>25/3/14 UPDATE:</p> <ol style="list-style-type: none"> 1. Refurbishments are ongoing. 2. Fencing materials are being purchased now and work will commence on fences to 19 lots as selected by territory Housing. <p>25/11/13 UPDATE: (there are two issues)</p> <ol style="list-style-type: none"> 1. The refurbishment contractor (Ingkerreke) have completed 6 houses and about to start 3 more 2. Fencing type has not yet been ratified by the HRG, the next meeting will be on December 2nd. Once this occurs the fencing materials will be ordered for commencement next March. <p>03/09/2013 UPDATE:</p> <p>Andy Ross will attend on behalf of Housing and talk to the board about the refurb program.</p>
<p>8. 28/11/2013 – Recreation Area:</p> <p>Local Board request the open space between houses is developed into a recreation area for camping with shade structures, water and/or trees.</p> <p>ACTION: Shire to check the community maps re: boundaries.</p>	<p>UPDATE: 19/08/2014 There has been no further feedback on this action from the LA and is beyond budget allocations for the 2014/15 FY. It is suggested due to the nature of the request that this be incorporated into the LA Plan.</p> <p>PREVIOUS UPDATES:</p> <p>UPDATE: 15/03/2014</p>

	The area situated between Puntungka Cres, Bush St & Raggett Road has been identified by the Department of Lands & Planning as Public Open Space. Local Board to decide on a design for the area including access, position of shade structures and camping area.
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ITEM NUMBER 9.2
TITLE Complaints Received
AUTHOR Rhonda Wilcomes – Council Services Coordinator



RECOMMENDATION

(a) That the Local Authority note the Complaints received.

Nil complaints received

ITEM NUMBER 9.3
TITLE Council Services Coordinator Report
AUTHOR Rhonda Wilcomes – Council Services Coordinator

RECOMMENDATION

(a) That the Local Authority note and accept the Council Services Coordinator Report.

SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Papunya and documents any other relevant issues.

Service Delivery Report

Period: 21/08/14 – 16/10/14

- **Staffing update**
 - At present we have no positions vacant, however I am hoping for a couple of casuals once the fencing project starts – Position Vacant/Filled

Local Government Services Update

Cemetery Management

- The Team Leader and Works crew have inspected and scoped works to remove weeds from the cemetery. I have been advised they come out with a hoe easily, so the men have decided they will do an hour or so every couple of mornings to get it cleaned up. Also they have put in bollards for the car parking. We have the trees and shrubs to plant but that will take a little time to organise.

Companion Animal Welfare Control

- No change

Local Road Maintenance

- No change

Maintenance of Parks and Open Spaces

- The plants at Petering Park are getting watered and the litter is getting picked up.
- The water troughs are fixed and working.
- Plant Operator, Richard Kopp assisted with the preparation of the football ovals and softball pitch for the community sports carnival.

Outstation MES Services

- We have commenced upgrading the outstations firebreaks as I believe fires will be an issue this season. It is important we ensure the outstations that are furthest are completed first as it would take us longer to respond to a fire at M'Bunghara, Town bore or Green valley for instance. The homelands extra grant application round has commenced for 2014/15 and we have started submitting applications for this year. We should be looking at some funding coming in soon for last years applications.

Waste Management

- The dump fence has been completed. A big thanks to ICV once again for lending the support of a volunteer to assist our guys with the construction of the fence. I am a little disappointed that while I was on holidays he only had a couple of men to help him, and at times no-one at all. Now the fence has gone up we can now close the landfill and have contractors report to the office prior to disposal and charge for dumping of their rubbish. Richard Kopp has made two disposal cells out of dirt for weekend rubbish. One will be for household rubbish and the other metal and tyres etc. Richard has cleaned up the old dump and it is looking as good as an old dump can look.

Weed Control and Fire Hazard Reduction

- As mentioned above we have started looking into fire breaks for this season and are very serious to make sure it is kept down so our outstations and Papunya itself have no problems.
- Extensive grass slashing has been completed to assist with fire mitigation.

Other Service Delivery Updates

- No change

With the sports carnival being held at the end of September there was some cleaning up and slashing that needed to be done. A big thank you to our Area Manager Matt Wharton, our Team Leader Les Jago and our Plant Operator Richard Kopp for working until 8.30pm at night and some nights until around 10.00pm to get the slashing and cleaning up done. RJCP were able to get some men to assist us with the clean up which was wonderful. More support from the community residents leading up to community events would be appreciated. Papunya looked great for the visitors and I am sure they will go home saying how tidy Papunya was and what a great carnival.

We had Heimo from Tidy Towns call in to see us a couple of weeks ago. He said he noticed a big difference in Papunya from last year when he visited and could only see good things happening here, as he believed that the people of Papunya would step up to the plate and start to keep Papunya clean once they understood what damage rubbish does to the ground. Hopefully we will enter Tidy Towns next year with a chance of collecting an award. He has some great suggestions and will work with us to try and improve the community.

The weather is hot already. Our Civil Team have decided to work from either 8.00am - 1.00pm or 7.00am – 1.00pm with a morning tea break and then have the afternoon off. We can't expect anyone to work out in 45 degree heat, but by starting at 7.00am and working until 1.00pm they won't loose any money. ☺

ITEM NUMBER	9.4
TITLE	Community Services Report
AUTHOR	Children's Services – Jodie Cunningham Home Care - Greg Bryan Night Patrol – Robert J. Allen Youth Services – Sarsha Rivers



RECOMMENDATION

(a) That the Local Authority note and accept the Community Services Reports.

SUMMARY:

Children's Services Report

Period: 01/08/14 – 31/09/14

Staffing

- All Childcare and OSHC positions are currently filled.

Program Delivery

- Childcare services opening hours are Monday – Friday 8 am – 1 pm
- OSHC delivered After School Hours program Monday – Friday 3 pm – 6 pm and Vacation Care during September holidays Monday – Friday 10 am – 4 pm.
- Childcare programs were momentarily disrupted for 5 days during this reporting period due to upgrades to the bathroom in the Childcare facility.

Average No of Children

- An average of 10 children attends Childcare program.
- An average of 40 children attend OSHC programs.

Training

- All Educators remain focused on their accredited training.



Home Care Report

Period: 03/08/14 – 30/09/14

Staffing

- All advertised positions are currently filled.

Service Disruptions

- All Home Care meal delivery services fully delivered this reporting period.
- Absenteeism is currently high, which on 22/9/14 the shop supplied and delivered lunch to clients as no staff available.

No of Clients

- Currently 27 clients accessing Homecare services in the community. Client assessments and care planning are ongoing to ensure appropriate level of service for the individual.
- 2 clients recently passed away and we would like to pass on our condolences to the families.

Training

- Non-accredited training in food hygiene and safety, and manual handling have been delivered and documentation processes are in place.
- CDU will commence certificate level training 30/9/14, plan to visit every 2 weeks for intensive 3 day sessions. Staff attendance will need to be mandatory to successfully complete accredited training.

Other successful partnerships and strategic matters of importance

- Liaison with local care facilities and commonwealth respite services to provide respite for clients and their carers on community.

Night Patrol Report

Period: 01/07/14 – 31/08/14

Staffing

- This team consists of three members and is by far the best “team unit” of this zone. Female applicants have been encouraged to apply but none have nominated as yet. With School Attendance Officers (S.A.O.’s) already employed in the community. The team is adequately staffed and serves the community well.

Service Disruptions

- Some minor disruptions experienced during the absence of the Team Leader being away from community on approved leave.

No of People assisted

- Papunya Night Patrol assisted **399** people this reporting period with all of those assisted being under 12 years of age;
 - **239** Men and **160** Women were assisted
 - **277** School Aged Children returned to family
 - **122** school aged children refused Night Patrol transport.

Training

- Training provided by the Zone Coordinator during field support. The Team maintains reasonable accuracy and timeliness with the submission of paperwork.

Other Patrol Updates of relevant

- This team is also reluctant to maintain or initiate contact with police. The working relationship however remains functional.

Youth Services Report

Period: 20/08/14 – 01/10/14

Staffing

- Youth Services are recruiting for a Youth Team as well as still working to identify a .5 male worker for program.

Service Disruptions

- Youth programs are currently limited until a new person is recruited into this position.
- Youth Services in all nine communities continues to close for 1 week every month in order for all staff to continue their studies in Certificate II, III and IV Community Services in line with Council Goal 'Developing Communities'.

Average No of Youth accessing programs

- Papunya average 25 programs a month with an average of 30 young people per program. Each month Papunya youth average 400 participants.

Youth programs

- Papunya youth have continued to run programs in line with the Council Goals and directions set by council members. A strong focus has continued around empowering young people to have a voice and be active within their communities. Popular activities this reporting period include sport and rec such as bush trips and using the community radio station.

Other successful partnerships and strategic matters of importance

- Papunya Youth team continues to have a strong and positive working relationship with CAYLUS and Waltja. These partnerships continue to work together to ensure young people are engaged in education and programs to alleviate boredom.
- The Youth team has also worked hard to work with the local Police Officers at targeting young people at risk of entering the system and those referred to youth diversion. Papunya Police have expressed their gratitude around this partnership in a formal letter.

10 NEXT MEETING

THURSDAY, 27TH NOVEMBER 2014

11 MEETING CLOSE