



AGENDA

**MT LEIBIG / WATIYAWANU
LOCAL AUTHORITY MEETING
WEDNESDAY 15TH OCTOBER, 2014**

The Local Authority meeting will be held in the
MacDonnell Service Delivery Office,
Mt Leibig at 10:30am

AGENDA

ITEM	SUBJECT
1	MEETING OPENING
2	WELCOME AND ATTENDANCE
	2.1 Welcome to Country
	2.2 Attendance – members
	2.3 Attendance – staff and visitors
3	APOLOGIES / ABSENTEES / RESIGNATIONS
	3.1 Apologies / Absentees
	3.2 Resignations
4	COUNCIL CODE OF CONDUCT (MEETING RULES) / CONFLICTS OF INTEREST
	4.1 Training – Code of Conuduct / Conflicts of Interest
	4.2 Council Code of Conduct
	4.3 Conflicts of Interest
5	OTHER BUSINESS
6	DEPUTATIONS / GUEST SPEAKERS
	6.1 NT Housing
7	MINUTES OF LOCAL AUTHORITY MEETINGS
	7.1 Confirmation of Minutes of previous meeting
	7.2 Issues / Actions arising from Minutes
8	LOCAL AUTHORITY PLANS AND BUDGETS
	8.1 Local Authority Plan – Review Draft Plan and set priorities
	8.2 Finance and Budgets – Review of Financial Report for July 2014
9	COUNCIL LOCAL GOVERNMENT
	9.1 Standing Items Report – Actions Register
	9.2 Complaints Received
	9.3 Council Service Coordinator Report
	9.4 Community Services Report
10	NEXT MEETING
11	MEETING CLOSE

4. MACDONNELL COUNCIL CODE OF CONDUCT



ITEM NUMBER 4.1
TITLE Training – Code of Conduct / Conflicts of Interest

ITEM NUMBER 4.2
TITLE Council Code of Conduct

RECOMMENDATION

(a) That the Local Authority note and the Council Code of Conduct.

SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct

BACKGROUND

MacDonnell Regional Council Code of Conduct

1 Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

2 Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

3 Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

4 Politeness/Courtesy

A member must be polite to other members, council staff, electors and members of the public.

5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

6 Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

7 Conflict of interest

A member must, if possible, avoid conflict of interest between the member's

private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority and not take part in the discussion or vote

7 Accountable

A member must be able to show that they have made good decisions for the community.

8 Respect for private business

A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

ISSUES/OPTIONS/CONSEQUENCES

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

CONSULTATION & TIMING

Nil

ATTACHMENTS:

There are no attachments for this report.

ITEM NUMBER 4.3
TITLE Conflicts of Interest



RECOMMENDATION

(b) That the Local Authority note and the Local Authority Conflicts of Interest Procedure and declare any conflicts of interest.

SUMMARY:

This report contains all of the details about the MacDonnell Council Local Authority Conflicts of Interest Procedure.

What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

1. **For a corporation or organisation of which a Councillor or relevant employee is an officer**
 - name of organisation or corporation
 - the nature of the office held
 - the nature of the corporation or organisation's activities.
2. **For a beneficial interest in a family or business trust**
 - the name of the Trust
 - the nature of the Trust's activities
 - the nature of the interest in the Trust.
3. **For all land or real estate in which a Councillor or relevant employee has an interest in**
 - name of locality of the land or real estate
 - the approximate size of the land or house/unit
 - the purpose for which the land or real estate is/ or is intended to be used.
4. **For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts**
 - the name of the creditor
5. **For shares and similar investments**
 - the nature of the investment
 - name of the corporation and type of business it is involved in.
6. **For memberships of political parties, trade union or professional, business or representational association**
 - name and address of the organisation
 - position held (if any).
7. **For undertaking second employment**
 - details of employer
 - nature of employment or consultancy.

5 OTHER BUSINESS**6 DEPUTATIONS / GUEST SPEAKERS**

6.1 NT Housing

**7 MINUTES OF LOCAL BOARD MEETINGS****ITEM NUMBER** 7.1**TITLE** Minutes of the previous Local Board Transition Meeting**AUTHOR** Rachel Walsh, Governance Support Officer**RECOMMENDATION**

(a) That the Minutes of the Local Board Transition Meeting held on 1st of May 2014 be taken as read and accepted as a true record of the meeting.

SUMMARY:

DRAFT MINUTES OF THE MT LIEBIG
LOCAL BOARD TRANSITION MEETING HELD AT MT LIEBIG COMMUNITY
ON THURSDAY 1ST OF MAY, 2014 at 10.00AM

1. MEETING OPENING

The meeting was declared open at 10:45am

Meeting Chaired by Melvin Malbunka

2. WELCOME AND MEETING ARRANGEMENTS

2.1 Welcome to Country – Melvin Malbunka

2.2 Local Board members – introductions – as below attendance

2.3 Local Authority Nominees – introductions:

2.4 Attendance & Apologies

Attendance:

Local Board Members: Neil Peterson, Melvin Malbunka, Tristan Roberston, Norma Kelly, Marylin Nangala, Carol Peterson, Topsy Peterson, Audrey Turner, Jefferey Wheeler

Council Employees: Graham Murnik (Dir. Service Centre Delivery), Rachel Walsh (MRC) Helen Smith (Mgr Governance & Planning)

Councillors: President Sid Anderson

Others: Eric Turner (DLG), Chris Hawke (DLG)

Apologies

Cr Lance Abbott, Cr Irene Nangala, Molly Peterson, Judith Marshall

3. INTRODUCTION TO LOCAL AUTHORITIES & MEETING STRUCTURE

3.1 What Local Authorities will do:

- 6 meetings per year
- Quorum will now be $\frac{1}{2} + 1$ (councillors count towards quorum)
- Members will receive an allowance
 - Chairperson \$152 – will have extra duties
 - Other members \$114
 - Council employees who are members will not receive an allowance but will be paid their normal council wages
- Training will be provided to all Local Authority Chairs

3.2 Approval of structure of the day

Local Board approve the proposed structure

- Local Board meeting
- Local Board survey
- BBQ lunch & endorsement of nominees
- Local Board agreed to discuss nominees with visitors and council staff not present.

4. MACDONNELL COUNCIL CODE OF CONDUCT

Director Service Centre Delivery Graham Murnik read through the code of conduct.

4.1 MacDonnell Council Code of Conduct

MOTION:

- (a) That the Local Board note and accept the MacDonnell Council Code of Conduct.

NOTED & ACCEPTED

5. MINUTES OF LOCAL BOARD MEETING

5.1 Confirmation of Minutes of the last Ordinary Local Board Meeting.

MOTION:

- (a) That the Minutes of the Mt Liebig Local Board Meeting held on Wednesday 27th of November 2013 be taken as read and be accepted as a true record of the meeting.

MOVED: Norma Kelly

SECONDED: Jefferey Wheeler

CARRIED

6. COUNCIL LOCAL GOVERNMENT

6.1 Service Delivery Report

A staff update was given, Roger Watson is unwell and Amy ? and Matt Wharton are assisting with Service Delivery in the Community.

MOTION:

(a) That the Local Board note and accept the Service Delivery Report.

MOVED: Carol Peterson
SECONDED: Topsy Peterson
CARRIED

6.2 Community Services Report**MOTION:**

(a) That the Local Board note and accept the Community Services Report.

MOVED: Neil Peterson
SECONDED: Melvin Malbunka
CARRIED

6.3 Community Expenditure Report**MOTION:**

(a) That the Local Board note the Community Expenditure Report.

Discussion was had and a decision was made to use the remaining discretionary funds of \$400.00 to go to the Finke River Mission for food the Football Carnival on the weekend.

NOTED & ACCEPTED**6.4 Standing Items – Actions Register**

1. Community Park: ONGOING
2. Basketball court: CLOSED
3. BBQ & Water for Park: CLOSED
4. Men's Area: IN PROGRESS
5. Women's Centre / Shelter: IN PROGRESS
6. Seating in Community: ON GOING

MOTION:

(a) That the Mt Liebig Local Board note and accept the Actions Register Report.

NOTED & ACCEPTED CARRIED**6.5 Local Board Feedback to Council**

1. No feedback except to say that everything is going well.
2. With the exception of Night Patrol, issues surrounding how Night Patrollers handle fights and arguments, and speculation that Night Patrollers are not working when they should.

7. SURVEY OF LOCAL BOARD

Helen Smith read through questions provided to the Local Board for feedback to Council to enable better service delivery in community.

Local Board completed surveys which will be taken back to Council.

8. THANK YOU TO LOCAL BOARDS

Certificates of Appreciation were handed out to Local Board members, Council thanks them for their contribution over the last 5 years.

9. COMMUNITY ENDORSEMENT OF LOCAL AUTHORITY NOMINEES AND BBQ LUNCH

At 12.15pm council staff and visitors left the room for Local Board to decide on the 6 nominees as there were 11 nominations. At 12.40pm the nominees were finalised then the meeting broke for lunch.

- There are 6 available positions on the Local Authority
- 2 positions are designated for Youth Board member
- Council received 11 nominations

Names of the nominees to be recommended to Council for membership:

- | | |
|------------------------------|--------------------------|
| 1. Denise Pareroutja (youth) | 2. Sabin Jackson (youth) |
| 3. Carol Peterson | 4. Audrey Turner |
| 5. Melvin Malbunka | 6. Neil Peterson |

Reserves:

- | | |
|-----------------------|----------------------|
| 1. Norma Kelly | 2. Gerry Bennett |
| 3. Clarice Morgan | 4. Tristan Robertson |
| 5. Roderick Kantawara | |

Meeting Resumed – 1.00pm

10 CHAIR NOMINATION

Jefferey Wheeler nominated Melvin Malbunka as Chairperson – accepted by Melvin. Melvin Malbunka nominated Neil Peterson as Deputy Chairperson – accepted by Neil. Local Board agreed and accepted Unanimously – CARRIED

ROLE OF LOCAL AUTHORITIES

- 2 year term for members – elections in 2016 (4 year terms after that)
- 6 meetings per year
- Must attend every meeting
- Quorum will be 7 members which is 50% + 1 (which includes 4 Ward Councillors)
- Members will receive an allowance:
 - Chairperson \$152 – will have extra duties
 - other members \$114
- Financial reporting to Local Authorities – with training to be provided
- Chairperson will set and approve agendas
- Local Authority input into the Council Plan

Role of the Chairperson

- Manage & control meeting
- Meet with Council Service Coordinator to set agendas and approve
- Must attend every meeting
- Must be available for training early June

11. COUNCIL PLANNING SESSION

Helen Smith asked the Local Authority for their ideas on what they would like to see in Mt Liebig that Council can help achieve and what was important to them. This discussion was divided into what the council could provide (Council) and what the council could assist the community with (Non-Council).

Council	Non-Council
The oval <ul style="list-style-type: none"> • Shade structures • Grand stand seating • Water bubblers • Fencing around the oval 	School attendance – RJCP School attendance officers
More computers at OSHC	
Showing that the community is doing well – sharing our ways – ICTV / CAAMA Radio	Showing that the community is doing well – sharing our ways – ICTV / CAAMA Radio
A Community meeting place outside/next to the Council office with tables, chairs, shade and BBQ plates	
A park for younger kids	
A basketball stadium with <ul style="list-style-type: none"> • Seating • Shade structures • A stage 	A basketball stadium with <ul style="list-style-type: none"> • Seating • Shade structures • A stage
A mens centre like the one at Ntaria	
Womens Shelter for/with <ul style="list-style-type: none"> • Overnight stays • Activities • Kitchen • Beds 	Womens Shelter for/with <ul style="list-style-type: none"> • Overnight stays • Activities • Kitchen • Beds
Water supply to the cemetery	A community laundry
A bigger Youth Centre	

12. MEETING CLOSE

The meeting closed at 2:00pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE DRAFT MINUTES OF THE MT LIEBIG LOCAL BOARD TRANSITION MEETING HELD ON THURSDAY 1ST OF MAY, 2014 AND UNCONFIRMED.

7.2 ISSUES / ACTIONS ARISING FROM MINUTES

8 LOCAL AUTHORITY PLANS AND BUDGETS



ITEM NUMBER	8.1
TITLE	Local Authority Plan – Review Draft Plan and Set Priorities
AUTHOR	Helen Smith, Manager Governance and Planning

RECOMMENDATION

(a) That the Local Authority review the Draft Local Authority Plan and set priorities.

Mt Liebigs Local Authority Priorities as at Local Board Meeting 01/05/2014

These are the areas that the new Local Authority is recommending to Council as actions to occur on their community in 2014/15. These are still subject to budget processes and negotiated timeframes.

Goal 1 – Developing Communities

Outside School Hours Care

We would like to see computers fixed at the OSHC.

Goal 2 – Liveable Communities

Main vision – sporting upgrades

We have a long term vision of our sporting facilities and oval being first class. We know this won't happen all at once, but over time, by all the stakeholders working together, we would like to see the following developments at our oval:

- Fencing
- Grandstand seating
- Water bubblers
- Shade structures

We would also like a Basketball stadium, this has been a priority for us for a long time. We would like it to have:

- Seating
- Shade structures
- Barbecues

Parks

We would like to establish a park for the younger kids in our community to play on.

Cemeteries

We would like to put in a water supply to our cemetery so that we can do landscaping and plant flowers there.

Youth Centre

Our current youth centre is too small, we would like to see a bigger building for our youth.

Women's Shelter and Men's Centre

We would like to build safe places for men and women. We would like the Council to support us in getting ideas for how to fund these spaces.

- We would like a women's shelter where women and children in our communities can stay to be safe
- This shelter would also be a place where women could carry out activities.
- We would also like a multi-functional men's centre, similar to the one at Hermannsburg

Goal 4 – A Supportive Organisation

Governance

We would like to establish an outdoor meeting place outside the Council building so that we can have community meetings or Local Authority meetings outdoors. We would like it to include the following:

- Tables and chairs
- Shade structures
- A barbecue

Communications

We would like to seek more opportunities to show our ways and to show the good things that are happening in our community.

This could be achieved through:

- More stories in Macnews
- Local Authority members talking to places like CAAMA radio and ICTV to show stories.

ITEM NUMBER 8.2
TITLE Finance and Budgets – Review of Financial Report as at 31 July 2014
AUTHOR Chris Kendrick, Director Corporate Services

**RECOMMENDATION**

(a) That the Local Authority note the Budget for the Mt Liebig Local Authority Area and accept the Financial Report as at 31 July 2014.

MacDonnell Regional Council - Mount Liebig (Watiyawanu) Expenditure by Community as at 31st July 2014						
Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
						As we are only one month into the new financial year it is a little early to use this report as a guide to where expenditure is at in comparison to budget. Furthermore, adjustments related to last financial year have not been finalised, which have an impact on part of this report.
COUNCIL SERVICES						
Service Centre Delivery						
Manage Shire Buildings & Facilities	10,389	771	6,652	5,881	79,830	
Wages and Other Employee Costs	1,189	0	468	468	5,620	
Other Operational	9,200	771	6,184	5,413	74,210	
Maintain Roads	99,882	3,639	3,135	(505)	37,620	
Wages and Other Employee Costs	25,009	986	533	(453)	6,400	
Other Operational	74,873	2,653	2,602	(52)	31,220	
Manage Shire Service Delivery	181,727	5,892	14,811	8,918	177,730	
Wages and Other Employee Costs	154,054	4,870	11,022	6,152	132,270	
Other Operational	27,673	1,022	3,788	2,766	45,460	
Civil Works	314,295	21,909	27,709	5,800	332,510	
Wages and Other Employee Costs	241,824	20,018	21,853	1,834	262,230	
Other Operational	72,471	1,891	5,857	3,966	70,280	
Street & Public Lighting	0	0	355	355	4,260	
Other Operational	0	0	355	355	4,260	
Council Engagement						
Local Authorities	17,115	405	4,489	4,085	9,870	
Other Operational	17,115	405	4,489	4,085	9,870	
Support and Administration						
Staff Housing	21,080	1,865	4,186	2,321	50,230	
Wages and Other Employee Costs	1,405	0	482	482	5,780	
Other Operational	19,675	1,865	3,704	1,839	44,450	

Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Training & Development	54,759	0	543	543	6,510	
Wages and Other Employee Costs	6,087	0	543	543	6,510	
Other Operational	48,672	0	0	0	0	
SUB-TOTAL:- COUNCIL SERVICES	1,279,512	34,481	61,880	27,398	698,560	
NON-COUNCIL SERVICES						
Outstations Civil Works	65,769	8,444	11,580	3,136	138,960	
Wages and Other Employee Costs	37,771	4,969	3,938	(1,032)	47,250	
Other Operational	27,998	3,475	7,643	4,168	91,710	
Outstations Housing Repairs & Maintenance	43,384	0	4,680	4,680	56,160	
Wages and Other Employee Costs	5,795	0	718	718	8,620	
Other Operational	37,589	0	3,962	3,962	47,540	
Broadcasting	0	0	32	32	380	
Other Operational	0	0	32	32	380	
Commercial Operations						
Essential Services	65,999	6,504	7,106	601	85,270	
Wages and Other Employee Costs	63,672	6,504	5,573	(932)	66,870	
Other Operational	2,327	0	1,533	1,533	18,400	
Centrelink	28,056	0	1,919	1,919	23,030	
Wages and Other Employee Costs	28,056	0	1,919	1,919	23,030	
Manage Projects	20,981	540	0	(540)	0	
Wages and Other Employee Costs	2,897	0	0	0	0	
Other Operational	18,084	540	0	(540)	0	
HMESP	186,621	0	4,833	4,833	58,000	
Wages and Other Employee Costs	1,135	0	500	500	6,000	
Other Operational	185,486	0	4,333	4,333	52,000	
Airstrip Maintenance	21,856	0	188	188	2,250	
Other Operational	21,856	0	188	188	2,250	
Community Services						
Community Safety	179,926	5,362	15,588	10,225	187,050	
Wages and Other Employee Costs	157,591	4,323	13,404	9,081	160,850	
Other Operational	22,335	1,039	2,183	1,144	26,200	
Youth Development	157,626	6,155	14,343	8,188	172,120	
Wages and Other Employee Costs	109,422	5,240	9,754	4,514	117,050	
Other Operational	48,203	915	4,589	3,674	55,070	
Children's Services	217,935	17,924	29,743	11,820	356,920	
Wages and Other Employee Costs	167,723	15,432	14,676	(756)	176,110	
Other Operational	50,212	2,492	15,068	12,576	180,810	

Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Self Funded Sport and Rec	1,550	0	83	83	1,000	
<i>Other Operational</i>	<i>1,550</i>	<i>0</i>	<i>83</i>	<i>83</i>	<i>1,000</i>	
SUB-TOTAL:- NON-COUNCIL SERVICES	1,247,546	45,393	90,095	44,700	1,081,140	
TOTAL	2,527,058	79,874	151,975	72,098	1,779,700	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.



9 COUNCIL LOCAL GOVERNMENT



ITEM NUMBER 9.1
TITLE Standing Items Report – Actions Register
AUTHOR Helen Smith, Manager Governance and Planning

RECOMMENDATION

(a) That the Local Authority note and accept the Standing Items Actions Register Report.

SUMMARY:

ACTIONS	UPDATES / STATUS
<p>11/4/2013 – Community Park:</p> <p>Local Board have identified possible areas with some still being discussed.</p> <p>ACTION: Shire to apply for SPG.</p> <p>UPDATED ACTION: The Local Board would like to see a new park developed near the basket ball courts this will need scoping and funding applications submitted for the infrastructure to go into the park. This may be an option in the 2013/14 financial years round of SPG's.</p>	<p style="text-align: center;">ON GOING</p> <p>NEW UPDATE: 06/10/14 A Special Purpose Grant application has been submitted to the DLG&R for consideration on the 30/09/14</p> <p>1/08/14 UPDATE: An SPG application will be submitted for a new park upgrade in the next round. Could also be moved to the LAP if it is of high priority.</p> <p>PREVIOUS UPDATES: 15/03/14 UPDATE: Funding to develop a new park for Mt Liebig will be sought through SPG application when the next funding round opens.</p> <p>18/11/13 UPDATE: an area has been identified but not 100% at this stage have to consult with more members of the community.</p> <p>Lot 80, 92 and oval area are in mind.</p> <p>29/08/13 UPDATE: Extra spring toys have been installed in the existing park.</p> <p>Vacant land is available between Lot 52 – 54 also Lot 92 adjacent to basketball courts.</p> <p>30/05/13 UPDATE: playground equipment has been installed in the existing park 20th – 24th May.</p>
<p>3/9/2013 – Men's area:</p> <p>Local Board request an area for the men to be able to go and work on vehicles.</p>	<p style="text-align: center;">RECOMMEND TO CLOSE</p> <p>UPDATE 01/08/14: This item has been included in the draft Local Authority Plan,</p>

<p>ACTION: Shire to follow this up with Ingerkerke as a possible community project.</p>	<p>noting that it is not something Council will be able to fund completely, if at all. Options would need to be sourced for other funding.</p> <p>PREVIOUS UPDATES:</p> <p>2014 UPDATE: Given that this is a big project and an area has not been identified, perhaps it could go in the Local Authority Plan as an item? This is the Local Board's choice.</p> <p>5/11/13 UPDATE: Area has not been identified at this stage.</p> <p>Does this include a building or just land area i.e workshop?</p>
<p>3/9/2013 – Women's Centre/Shelter:</p> <p>Local Board request a place for women to be able to do training in life skills as well as for older ladies to sit and paint. A suggested area was the old art centre, Waltja are happy to help.</p> <p>ACTION: Shire to follow up with ICC for funding.</p>	<p>RECOMMEND TO CLOSE</p> <p>UPDATE 01/08/14: This item has been included in the draft Local Authority Plan, noting that it is not something Council will be able to fund completely, if at all. Options would need to be sourced for other funding.</p> <p>PREVIOUS UPDATES:</p> <p>2014 UPDATE: As Glenis is no longer in the CSC position this has not been actioned. Given that this is a big project and an area has not been identified, perhaps it could go in the Local Authority Plan? This is the Local Board's choice.</p> <p>Nov. 2013 UPDATE: Still to be followed up with Glenis Wilkinson.</p>
<p>3/9/2013 – Seating in the Community:</p> <p>A request from the Local Board for seating/benches in the community at intervals along the road to encourage the elderly to walk more but need a place to rest.</p> <p>ACTION: Shire to work with Community members to identify where the benches would be needed.</p>	<p>ON GOING</p> <p>NEW UPDATE: 06/10/14 Locations still need to be identified by the Local Authority.</p> <p>PREVIOUS UPDATES:</p> <p>UPDATE: 1/08/14</p> <p>4 x park benches are under procurement, locations for the seating needs to be identified by the Local Authority.</p> <p>15/03/14</p> <p>Sites for seating are still to be identified by the community. Allocation has been made in the 2014/15 Financial Year Works budget for minor infrastructure to</p>

	<p>enable purchase of seats.</p> <p>7/10/13 UPDATE: Areas have been identified by local works team and some board members yet to be confirmed with other members. School area(shady tree, corner) Store area, Kelly street.</p>
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ITEM NUMBER 9.2
TITLE Complaints Received
AUTHOR Matt Wharton – Area Manager

RECOMMENDATION

(b) That the Local Authority note and accept the Complaints Received.

Note: No complaints received.

ITEM NUMBER 9.3
TITLE Council Services Coordinator Report
AUTHOR Matt Wharton, Area Manager
PERIOD 07/08/2014 – 01/10/2014

RECOMMENDATION

(c) That the Local Authority note and accept the Council Services Coordinator Report.

SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Mt Liebig and documents any other relevant issues.

BACKGROUND

Staffing update

- Positions vacant
 - Administration Officer 0.5
 - HMP casual position (works) for one year
- Roger Watson, Council Services Coordinator is away sick until the 30th October 2014. Jamie Millier is filling in as Council Services Coordinator until Roger is able to return to work.

Local Government Services Update

- **Cemetery Management**
 - Grass cut around cemetery
 - One funeral in this reporting period
- **Companion Animal Welfare Control**
 - Nil this period

- **Local Road Maintenance**
 - Mt Liebig civil works team doing work around the road edges around community
- **Maintenance of Parks and Open Spaces**
 - Grass cut around park, and public areas
- **Outstation MES Services**
 - Maintenance requests are being done once they have been reported to office
 - New observer system has been put in at Warren Creek and New Bore outstations
 - Grass cut around solar panels
- **Waste Management**
 - Bins are picked 2 times per week
- **Weed Control and Fire Hazard Reduction**
 - Grass cut around community
- **Other Service Delivery Updates**
 - Civil team has started to remove fences around the community houses
 - New fencing will start within 2 weeks as part of the HMP Project
 - Old steel from around houses will be recycled and re-used at the football and softball ovals

ITEM NUMBER 9.4
TITLE Community Services Report
AUTHOR Carol Varey – Team Leader, Children’s Services
Chris Horsburgh – Team Leader, Youth Services
Bob Allen – Zone Coordinator, Night Patrol

RECOMMENDATION

(d) That the Local Authority note and accept the Community Services Report.

SUMMARY:

Children’s Services Report

Period: 01/08/14 – 30/09/14

Staffing

- There is currently one vacancy available for a casual worker in Childcare. Anyone interested is encouraged to apply.

Program Delivery

- Both Childcare and OSHC were disrupted for a number of weeks due to the Team Leader being on leave
- Minor disruptions to program due to sorry business and sports weekends.

Average No of Children

- Average number of 7 Children attends the Childcare program and average numbers of 6 children attend the OSHC

Training

- Educators remain focused on their accredited training.

Other successful partnerships and strategic matters of importance

- Families as First Teachers visited twice.
- A Community meeting and Barbeque was held to discuss session times for Childcare and staffing in Mt Liebig

Night Patrol Report

Period: 01/07/14 – 31/08/14

Staffing

- Variation in staffing numbers with one member transferring to HaastsBluff and one member resigning. However, staffing remains sufficient with one male and two female staff.

Service Disruptions

- There have been minor disruptions in delivering Night Patrol due to remote area sporting festivals and cultural reasons.

No of People assisted

- Mount Liebig Night Patrol assisted **461** people this reporting period;
 - **243** Men and **218** Women were assisted
 - **74** School Aged Children returned to family
 - **0** school aged children refused Night Patrol transport.
 - Numbers and field support indicate that while many children accept transport by N.P. very few children refuse transport. Many children choose to make their own way home, complying with the directions given by N.P. staff.

Training

- No training this reporting period. Training is provided by Zone Coordinator during field support trips. Emphasis is always given to the timely and accurate submission of all paperwork.

Other Patrol Updates of relevant

- MT Liebig Night Patrol team maintains good contact and liaison with police from neighbouring Papunya. No specific operations were conducted with police during this period but strong relations continue.

Youth Services Report

Period: 01/07/14 – 01/10/14

- **Staffing**
 - All positions are currently filled.
- **Service Disruptions**
 - All youth programs were fully delivered during this reporting period.
- **Average No of Youth accessing programs**
 - Approximately 370 youth have attended programs over this reporting period
- **Youth programs**
 - The main programs accessed during this period included: Football Skills Workshops, Softball Team Training, Soccer Team Training, Basketball, Computer Skills, Cooking, Disco, Bush Trips, Mixed Youth Nights, Men's Group.

- **Training**
 - The Youth Team still remains focused on achieving their Certificate II or IV in Community Services.

- **Other successful partnerships and strategic matters of importance**
 - Worked in collaboration with NT Health to run a fitness and exercise program.
 - Mt Liebig Youth continues to work with CAYLUS to provide internet to young people at the Recreation Hall.
 - Collaborated with CAAMA to facilitate music recording.

11 NEXT MEETING

WEDNESDAY 26TH NOVEMBER 2014

12 MEETING CLOSE