



AGENDA

WALLACE ROCKHOLE LOCAL AUTHORITY MEETING WEDNESDAY 24TH SEPTEMBER 2014

The Local Authority meeting will be held in the
MacDonnell Service Delivery Office,
Wallace Rockhole at 10:30am

CANCELLED - NO QUORUM AVAILABLE

AGENDA

| ITEM | SUBJECT |
|-------------|--|
| 1 | MEETING OPENING |
| 2 | WELCOME |
| | 2.1 Welcome to Country |
| | 2.2 Attendance – members |
| | 2.3 Attendance – staff and visitors |
| 3 | APOLOGIES/ABSENCES/RESIGNATIONS |
| | 3.1 Apologies / Absentees |
| | 3.2 Resignations |
| 4 | COUNCIL CODE OF CONDUCT (MEETING RULES) |
| | 4.1 Council Code of Conduct |
| | 4.2 Conflict of Interest |
| 5 | DEPUTATIONS/GUEST SPEAKERS |
| | 5.1 NT Housing |
| 6 | TRAINING |
| | 6.1 Finance |
| 7 | MINUTES OF LOCAL AUTHORITY MEETINGS |
| | 7.1 Confirmation of Minutes of previous Meeting |
| | 7.2 Issues / Actions arising from Minutes |
| 8 | COUNCIL LOCAL GOVERNMENT |
| | 8.1 Standing Items Report – Actions Register |
| | 8.2 Complaints received |
| | 8.3 Council Service Coordinator Report |
| 9 | LOCAL AUTHORITY PLANS |
| | 9.1 Local Authority Plan |
| 10 | BUDGETS |
| | 10.1 Finance Report at 31 July 2014 |
| 11 | OTHER BUSINESS |
| 12 | NEXT MEETING – WEDNESDAY 19TH NOVEMBER, 2014 |
| 13 | MEETING CLOSE |

4. MACDONNELL COUNCIL CODE OF CONDUCT

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|--------------------|------------------------------------|
| ITEM NUMBER | 4.1 |
| TITLE | MacDonnell Council Code of Conduct |

**RECOMMENDATION**

- (a) That the Local Authority note the Council Code of Conduct.

SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct

BACKGROUND**MacDonnell Regional Council Code of Conduct****1 Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

2 Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

3 Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

4 Politeness/Courtesy

A member must be polite to other members, council staff, electors and members of the public.

5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

6 Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

7 Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority and not take part in the discussion or vote

8 Accountable

A member must be able to show that they have made good decisions for the community.

9 Respect for private business

A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

ISSUES/OPTIONS/CONSEQUENCES

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

CONSULTATION & TIMING

Nil

ATTACHMENTS:

There are no attachments for this report.

4. LOCAL AUTHORITY CONFLICT OF INTERESTS

ITEM NUMBER 4.2
TITLE Conflict of Interests

**RECOMMENDATION**

(a) That the Local Authority note the Local Authority Conflict of Interest Procedure and declare any conflict of interest..

SUMMARY:

This report contains all of the details about the MacDonnell Council Local Authority Conflict of Interest Procedure.

What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

- 1. For a corporation or organisation of which a Councillor or relevant employee is an officer**
 - name of organisation or corporation
 - the nature of the office held
 - the nature of the corporation or organisation's activities.
- 2. For a beneficial interest in a family or business trust**
 - the name of the Trust
 - the nature of the Trust's activities
 - the nature of the interest in the Trust.
- 3. For all land or real estate in which a Councillor or relevant employee has an interest in**
 - name of locality of the land or real estate
 - the approximate size of the land or house/unit
 - the purpose for which the land or real estate is/ or is intended to be used.
- 4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts**
 - the name of the creditor
- 5. For shares and similar investments**
 - the nature of the investment
 - name of the corporation and type of business it is involved in.
- 6. For memberships of political parties, trade union or professional, business or representational association**
 - name and address of the organisation
 - position held (if any).
- 7. For undertaking second employment**
 - details of employer
 - nature of employment or consultancy.

7 MINUTES OF LOCAL AUTHORITY MEETINGS

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|--------------------|---|
| ITEM NUMBER | 7.1 |
| TITLE | Minutes of the previous Local Authority Meeting |
| AUTHOR | Levina Phillips, Governance Officer |

**RECOMMENDATION**

- (a) That the Minutes of the Local Authority Meeting held on 23rd July 2014 be taken as read and accepted as a true record of the meeting.

SUMMARY:

DRAFT MINUTES OF THE
WALLACE ROCKHOLE LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 23RD JULY, 2014 at 10AM

1. MEETING OPENING

The meeting was declared open at 10:23am

2. WELCOME AND MEETING ARRANGEMENTS

2.1 Welcome to Country

2.2 Local Authority members – introductions – as below Attendance

2.3 Council Staff – introductions – as below Attendance

3. ATTENDANCE AND APOLOGIES**3.1 Attendance:**

Local Authority Members: Ken Porter (Chairperson), Glenys Porter, Leah Thomas, Terry Abbott, Cnr Barry Abbott.

Council Employees: Jeff MacLeod (CEO), Kathy Abbott (CSC), Levina Phillips

Councillors: Cnr Barry Abbott Snr

Others: Eric Turner (DLG)

3.2 Apologies:

Bernard Abbott, President Sid Anderson, Cnr Braydon Williams, Cnr Roxanne Kenny

Absent:

Delena Abbott – LA Member

3.3 Nominations / Resignations – NIL**3.4 Chair / Deputy Chair Training**

- CEO gave information on the role and responsibilities of the new Local Authorities
- Explained what Local Government is
- Discussed the different levels of Government and where Local Authorities fit in
- Explained who LGANT is and what they do

4. LOCAL AUTHORITY CODE OF CONDUCT

4.1 MacDonnell Council Local Authority Code of Conduct

MOTION:

- (a) Local Authority noted and accepted the MacDonnell Council Local Authority Code of Conduct.

NOTED & ACCEPTED - CARRIED

4.2 Conflict of Interests

MOTION:

- (a) Local Authority noted the Conflict of Interest Policy and had no Interests to declare.

NOTED & ACCEPTED - CARRIED

5. MINUTES OF PREVIOUS LOCAL BOARD MEETING

5.1 Confirmation of Minutes of the previous Local Board Transition Meeting.

MOTION:

- (a) The Minutes of the last Local Board Transition Meeting held on 19th March 2014 were taken as read and accepted as a true record of the meeting.

MOVED: Terry Abbott
SECONDED: Cnr Barry Abbott
CARRIED

5.2 Issues / Actions arising from Minutes

NIL

6. COUNCIL LOCAL GOVERNMENT

6.1 Council Service Coordinator Report

MOTION:

- (a) Local Authority noted and accepted the Council Service Coordinator Report.

MOVED: Ken Porter
SECONDED: Cnr Barry Abbott
CARRIED

6.2 Standing Items Report

1. Mobile phone reception: ON GOING

- MRC investigating the Telstra Smart Antenna which will boost 3G/4G network from Ntaria
- An electrician is currently looking at suitable sites for the tower.

2. Road maintenance: ON GOING

- Maintenance has been scheduled for early August by the MRC roads team.

3. Rates letter of exemption: CLOSED

- A letter has been received granting one rate for both store properties.
- LA request a map showing the lots in Wallace Rockhole

ACTION: Local Authority would like signs in the community directing visitors away from the residential areas.

ACTION: a new sign advising tourists of when fuel is available for purchase – days & times.

ACTION: MRC to investigate the ownership of the old CDEP building, RJCP would like to use it for meetings.

ACTION: MRC to look at a small washout on the entry road near the grid, LA would like this filled in with gravel.

ACTION: signs are needed warning motorists of washouts on the main entry road.

MOTION:

- (a) Local Authority noted the Standing Items Actions Register.

NOTED & CARRIED

6.3 Complaints Received - NIL

7. LOCAL AUTHORITY PLANS AND BUDGETS

7.1 Local Authority Plan – Review draft Plan and set priorities

- CEO advised Local Authority that Wallace Rockhole has been given \$10,000 by the NT Government.

Priority 1: erect fencing around the Heritage Area.

Priority 2: upgrade the toilet blocks at the race track.

MOTION:

- (a) Local Authority noted and accepted the draft plan and set two priorities.

MOVED: Ken Porter

SECONDED: Cnr Barry Abbott

NOTED & ACCEPTED - CARRIED

7.2 Budget for Local Authority Area

MOTION:

- (a) Local Authority noted and accepted the Budget for the Local Authority Area.

NOTED & ACCEPTED - CARRIED

8. REGIONAL PLANS AND BUDGET

8.1 Financial & Budget – Review of financial report as at 31 May 2014

MOTION:

- (a) Local Authority noted and accepted the Financial Report as at 31 May 2014..

MOVED: Ken Porter

SECONDED: Terry Abbott

NOTED & ACCEPTED - CARRIED

8.2 Review Adopted Regional Plan

MOTION:

- (a) Local Authority noted and accepted the Adopted Regional Plan.

NOTED & ACCEPTED - CARRIED

9. OTHER LOCAL AUTHORITY CONCERNS - NIL

10. OTHER BUSINESS - NIL

11. DEPUTATIONS / GUEST SPEAKERS – NIL

12. NEXT MEETING – Wednesday 24th September, 2014

13. MEETING CLOSE – 12:17PM

THIS PAGE AND THE PRECEEDING PAGES ARE THE DRAFT MINUTES OF THE Wallace Rockhole Local Authority Meeting HELD ON Wednesday 23rd July, 2014 AND UNCONFIRMED.

CANCELLED - NO QUORUM AVAILABLE

8 COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|--|
| ITEM NUMBER | 8.1 |
| TITLE | Standing Items Report – Actions Register |
| AUTHOR | Levina Phillips, Governance Officer |

**RECOMMENDATION**

- (a) That the Local Authority note and accept the Standing Items Actions Register Report.

SUMMARY:

| ACTIONS | UPDATES / STATUS |
|---|--|
| <p>Road Signs:</p> <p>23/7/14:</p> <p>1. Local Authority would like road signs directing visitors to the community away from the residential areas.</p> <p>2. Local Authority also requests a sign for the highway advising motorists what days and time fuel is available for purchase.</p> <p>ACTION: MRC to follow up with Tech. Services to investigate.</p> | <p>RECOMMEND TO CLOSE Action 1</p> <p>August UPDATE: 3 x signs provided “No Entry – Residents Access Only.” Civil Works team to install the signs.</p> <p>ONGOING – Action 2</p> <p>22/9/14 UPDATE: Tech. Services require more details from the Local Authority before signs can be ordered eg: what days and times fuel is available for purchase.</p> |
| <p>vacant building:</p> <p>23/7/14: RJCP have asked if they could use the old CDEP building for meetings when in the community. Not sure of who actually owns the building.</p> <p>ACTION: MRC to investigate the ownership of the old CDEP building.</p> | <p>ONGOING</p> <p>August UPDATE: CSC has requested Tjuwanpa to supply a letter for consideration by the LA.</p> |
| <p>Road maintenance:</p> <p>23/7/14</p> <p>1. The road from the highway turn off to Wallace has been graded but needs more thorough work done to avoid deterioration too soon.</p> <p>ACTION 1: MRC to follow up road maintenance schedule.</p> <p>2. Signs are needed to warn motorists of washouts and rough condition of entry road.</p> <p>ACTION 2: MRC to follow up with Tech. Services for road warning signs.</p> | <p>RECOMMEND TO CLOSE Action 2</p> <p>2. August 2014: Tech Services have provided warning signs for the main access road.</p> <p>ONGOING – Actions 1 & 3</p> <p>1 & 3 August 2014: MRC Graders are being repaired and the Wallace Rockhole road has been prioritised for first work when the machines are ready.</p> |

| | |
|---|---|
| <p>3. A section of road close to the grid needs filling with gravel as water sits there and attracts horses which becomes dangerous for vehicles and children.</p> <p>ACTION 3: MRC to follow up with Tech. Services to investigate best option.</p> | |
| <p>Mobile Phone Reception:</p> <p>23/7/14: MRC investigating the Telstra Smart Antenna, an electrician currently looking at suitable sites.</p> <p>23/1/13 : Ken Porter asked if Wallace Rockhole could receive better mobile coverage, they can pick it up in some areas at the moment.</p> <p>ACTION: Tech. Services to follow up for a cheaper booster option.</p> | <p>RECOMMEND TO CLOSE</p> <p>August UPDATE: MRC has done testing and referred the matter to Telstra. It is recommended this action be closed.</p> |

CANCELLED - NO QUORUM AVAILABLE

ITEM NUMBER 8.3
TITLE Council Services Coordinator Report
AUTHOR Kathleen Abbott, Council Service Coordinator



RECOMMENDATION

- (a) That the Local Authority note and accept the Council Service Coordinator 's Report.

SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Wallace Rockhole and documents any other relevant issues.

Key Council Services Achievements and Relevant Issues

Animal Management

- Dr. Col visited this community on the 16/6/14 and as per usual went over to the school he also counted that we have 26 dog's and also said that there's a lot of cat's as well.

Cemetery Management

- The cemetery register is up to date and where the cemetery is it's a short distance away from the community and checked on a weekly or at least on a monthly basis.

Parks and Open Spaces

- The park located in the centre of the community is kept in a neat and tidy state and the kid's seems to be enjoying the park on a daily basis.
- As for the other park at the residential area is still a working progress with the assistant of RJCP (Tjuwanpa).

Sports Grounds

- The only thing to a sport's ground would be the race track, talking with the RJCP, their willing to assist in that as a project with their clients as well as putting up shade structures and maybe at a later date look at some seating as well.

Waste Management

- We still do our garbage collection 3 times a week and now would have to change to once a week, would have to pick a day on doing so.
- We've also got bay's set up at the dump site itself for white good, Steel, Batteries, Green waste, and getting the younger fellas working on the backhoe back filling which also gives them some practice with heavy machinery.

Other Relevant Matters

- Photographers coming into community what right do people/TO or MRC can do to put a stop to these people, it cost a lot of \$\$\$ for people who are on Centrelink payments.
- RJCP – would like to either get to use the building/office to run their business out of or would be happy to rent so as long as they've got an office space to run their client's appointments out of or even if they were to have it as a meeting area for themselves.

9 LOCAL AUTHORITY PLANS AND BUDGETS

ITEM NUMBER 9.1
TITLE Local Authority Plan
AUTHOR Helen Smith, Manager Governance & Planning

**RECOMMENDATION**

- (a) That the Local Authority note and accept the Local Authority Plan and confirm priorities.**

Local Authority at it's last meeting on 23rd July 2014, set the two following priorities for Wallace Rockhole;

- Priority 1. Erect fencing around the Heritage Area.
- Priority 2. Upgrade toilet blocks at the race track.

Council now ask that the Local Authority confirm these priorities.

SEE WALLACE ROCKHOLE LOCAL AUTHORITY PLAN HANDOUT PROVIDED.

CANCELLED - NO QUORUM AVAILABLE

10 BUDGETS

ITEM NUMBER 10.1
TITLE Finance Report at 31st July, 2014
AUTHOR Chris Kendrick, Director Corporate Services



RECOMMENDATION:

- (a) That the Local Authority note and accept the Financial Report as at 31st July 2014.

SEE FOLLOWING ATTACHMENT:

EXPENDITURE BY COMMUNITY AS AT 31st JULY 2014

CANCELLED - NO QUORUM AVAILABLE

11 OTHER BUSINESS

12 NEXT MEETING – WEDNESDAY 19TH NOVEMBER, 2014

13 MEETING CLOSE

CANCELLED - NO QUORUM AVAILABLE