



# **AGENDA**

## **AREYONGA LOCAL AUTHORITY MEETING 17 SEPTEMBER 2014**

The Local Authority meeting will be held in the  
MacDonnell Service Delivery Office,  
Areyonga at 10.00am



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**AGENDA**

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<b>ITEM</b>	<b>SUBJECT</b>
<b>1</b>	<b>MEETING OPENING</b>
<b>2</b>	<b>WELCOME</b>
	2.1 Welcome to Country
<b>3</b>	<b>ATTENDANCE AND APOLOGIES</b>
	3.1 Attendance – members
	3.2 Attendance – staff and visitors
	3.3 Apologies / Absentees
	3.4 Resignations
<b>4</b>	<b>COUNCIL CODE OF CONDUCT (MEETING RULES)</b>
	4.1 Council Code of Conduct
	4.2 Conflict of Interest
<b>5</b>	<b>MINUTES OF LOCAL AUTHORITY MEETINGS</b>
	5.1 Confirmation of Minutes of previous Meeting
	5.2 Issues / Actions arising from Minutes
<b>6</b>	<b>COUNCIL LOCAL GOVERNMENT</b>
	6.1 Standing Items Report – Actions Register
	6.2 Complaints received
	6.3 Council Service Coordinator Report
	6.4 Community Services Report
<b>7</b>	<b>LOCAL AUTHORITY PLANS</b>
	7.1 Local Authority Plan – confirm priorities and approve Plan
<b>8</b>	<b>BUDGETS</b>
	8.1 Training - Finance
	8.2 Financial and budgets - Review Budget for Local Area
	8.3 Financial and budgets - Review community expenditure report for 31 July 2014
<b>9</b>	<b>DEPUTATIONS / GUEST SPEAKERS</b>
	9.1 Red Dust Role Models - Samantha Guttridge
<b>10</b>	<b>OTHER BUSINESS</b>
	10.1 Territory Housing
<b>11</b>	<b>NEXT MEETING</b>
<b>12</b>	<b>MEETING CLOSE</b>

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#### 4. MACDONNELL COUNCIL CODE OF CONDUCT

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ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct
AUTHOR	Helen Smith, Manager Governance and Planning



#### RECOMMENDATION

- (a) That the Local Authority note and accept the Council Code of Conduct.

#### SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct

#### BACKGROUND

##### MacDonnell Regional Council Code of Conduct

#### 1 Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

#### 2 Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

#### 3 Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

#### 4 Politeness/Courtesy

A member must be polite to other members, council staff, electors and members of the public.

#### 5 Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

#### 6 Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

#### 7 Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council or Local Authority and not take part in the discussion or vote

**7 Accountable**

A member must be able to show that they have made good decisions for the community.

**8 Respect for private business**

A member must not share private (confidential) information that they heard as a member outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**ISSUES/OPTIONS/CONSEQUENCES**

A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

**CONSULTATION & TIMING**

Nil

**ATTACHMENTS:**

There are no attachments for this report.

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**4. LOCAL AUTHORITY CONFLICT OF INTERESTS**

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<b>ITEM NUMBER</b>	<b>4.2</b>
<b>TITLE</b>	Conflict of Interests
<b>AUTHOR</b>	Helen Smith, Manager Governance and Planning

**RECOMMENDATION**

**(a) That the Local Authority note and accept the Local Authority Conflict of Interest and declare any conflict of interests.**

**SUMMARY:**

This report contains all of the details about the MacDonnell Council Local Authority Conflict of Interest Procedure.

**What to disclose**

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

- 1. For a corporation or organisation of which a Councillor or relevant employee is an officer**
  - name of organisation or corporation
  - the nature of the office held
  - the nature of the corporation or organisation's activities.
- 2. For a beneficial interest in a family or business trust**
  - the name of the Trust
  - the nature of the Trust's activities
  - the nature of the interest in the Trust.
- 3. For all land or real estate in which a Councillor or relevant employee has an interest in**
  - name of locality of the land or real estate
  - the approximate size of the land or house/unit
  - the purpose for which the land or real estate is/ or is intended to be used.
- 4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts**
  - the name of the creditor
- 5. For shares and similar investments**
  - the nature of the investment
  - name of the corporation and type of business it is involved in.
- 6. For memberships of political parties, trade union or professional, business or representational association**
  - name and address of the organisation
  - position held (if any).
- 7. For undertaking second employment**
  - details of employer
  - nature of employment or consultancy.

**5. MINUTES OF LOCAL AUTHORITY MEETINGS**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Minutes of the previous Areyonga Local Authority Meeting
<b>AUTHOR</b>	Rachel Walsh, Governance Support Officer

**RECOMMENDATION**

- (a) That the Minutes of the Local Authority Meeting held on 17 July 2014 be taken as read and accepted as a true record of the meeting.

**SUMMARY:**

DRAFT MINUTES OF THE AREYONGA  
LOCAL AUTHORITY MEETING HELD AT AREYONGA COMMUNITY  
ON THURSDAY 17 JULY 2014

**1. MEETING OPENING**

The meeting was declared open at 10.35AM

**2. WELCOME AND MEETING ARRANGEMENTS**

- 2.1 Welcome to Country – Sarah Gallagher  
 2.2 Local Authority members – introductions – as per attendance below  
 2.3 Council Staff – Introductions – as per attendance below

**3. ATTENDANCE AND APOLOGIES****3.1 Attendance**Local Authority Members:

Daphne Punitja	Sarah Gallagher (Acting Chair)
Joy Kunia	Martin Nipper
Lynette Coulthard	Garnet Djana (late due to illness)

Council Employees:

Graham Murnik (Director, Service Centre Delivery)  
 Helen Smith (Manager, Governance and Planning)  
 Rachel Walsh (Governance Support Officer)  
 Jerry Pena (Council Services Coordinator)  
 Ken Newman (Area Manager)

Councillors:

President Sid Anderson, Cr Selina Kulitja, Cr Marlene Abbott

Others:

Peggy Gallagher (Community Member)  
Judy Brumby (Community Member)  
Bruce Fyfe (Dept of Local Government and Regions)  
Kerry Smith (Dept of Local Government and Regions)

### 3.2 Apologies / Absentees

Johnathon Doolan (Chair)    Albert Gallagher

### 3.3 Nominations / Resignations

Nil

### 3.4 Chair / Deputy Chair Training

N/A

### 3.5 Training

Training session and presentation conducted by Helen Smith.

- An overview of government and local government and how local authorities fit. Discussed how local authorities are the link between the community and the council. How the needs and and goals of the community are expressed to the local authority through to the council.
- The separation of powers were discussed. Council approves and makes descisions – CEO and council staff carry out the business from the the decisions made by the council.
- Communication pathways were discussed. Community → Local Authority → Councillors → CEO → Council Staff.
- The MacDonnell Council Code of Conduct was discussed and an explanation on the 8 points of the Code of Conduct was given.

Helen asked the members questions on what they thought the role of a local authority member was and the role of council employees. Sid translated into language and the members discussed the questions.

*11.20am Lynette Coulthard left the meeting*

*Meeting break 11.20am*

*Meeting resumed 11.45am*

## **4. COUNCIL CODE OF CONDUCT (MEETING RULES)**

### 4.1 MacDonnell Council Code of Conduct

Motion:

- (a) That the Local Authority note and accept the MacDonnell Council Code of Conduct.

MOVED:            Sarah Gallagher

SECONDED:      Marlene Abbott

**CARRIED**

### 4.2 Conflict of Interest

Nil

## **5. MINUTES OF LOCAL BOARD MEETINGS**

### 5.1 Confirmation of the minutes of the previous Local Board Meeting.

Motion:

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- (a) That the minutes of the Local Board Transition Meeting held on 13 June 2014 be taken as read and be accepted as a true record of the meeting.

MOVED: (Peggy) Martin Nipper  
SECONDED: Joy Kunia  
**CARRIED**

## **5.2 Issues / Action arising from Minutes**

Nil

## **6. COUNCIL LOCAL GOVERNMENT**

### **6.1 Council Services Coordinator Report**

#### **Motion:**

- (a) That the Local Authority note and accept the Council Services Coordinator Report.

MOVED: Marlene Abbott  
SECONDED: Sarah Gallagher  
**CARRIED**

### **6.2 Children's Services Report**

#### **Motion:**

- (a) That the Local Authority note and accept the Childrens Services Report.

MOVED: Joy Kunia  
SECONDED: Daphne Punitja  
**CARRIED**

### **6.3 Home Care Report**

#### **Motion:**

- (a) That the Local Authority note and accept the Home Care Report.

MOVED: Marlene Abbott  
SECONDED: Sarah Gallagher  
**CARRIED**

### **6.4 Night Patrol Services Report**

#### **Motion:**

- (a) That the Local Authority note and accept the Night Patrol Report.

MOVED: (Peggy) Selina Kulitja  
SECONDED: Daphne Punitja  
**CARRIED**

### **6.5 Youth Services Report**

#### **Motion:**

- (a) That the Local Authority note and accept the Youth Services Report.

MOVED: Joy Kunia  
SECONDED: Sarah Gallagher  
**NOTED AND ACCEPTED – CARRIED**

*Meeting broke for lunch 12.15pm      Meeting resumed 1.05pm*

*1.00pm Garnet Djana and Lynette Coulthard joined the meeting*

*1.20pm Daphne Punitja left the meeting to catch the Bush Bus*

## **6.6 Standing Items Report – Actions Register**

### **6.6a Housing**

The department of Housing contacted Graham Murnik and sent apologies on not being able to attend the meeting.

**Issues:** Overcrowding, hotwater systems and stoves not being repaired, fencing of houses. Graham Murnik advised members that tenants can contact Ingkerreke directly with housing problems, but council don't have the contact details yet. Sarah requested a contact number and the correct procedure on who to contact be put up in the community for all residents.

**Action:** Graham Murnik to obtain a contact phone number for Ingkerreke and procedure for residents.

Sarah noted that tenancy and housing officers regularly inspect houses.

### **6.6b Vehicle Repairs – Use of mechanics workshop**

Graham Murnik explained to the Local Authority that Work Health and Safety, and Insurance issues prevents community members from using the Council's mechanics workshop. He spoke of examples in other communities – Ikuntji and Papunya having an area set up with a shade structure for the specific purpose of car repairs for community members, and that Council can provide support to build the structure.

**MOVED:** Sarah Gallagher

**SECONDED:** Garnet Djana

**CARRIED**

### **6.6c Signage for the community**

This item carried over to be discussed during the local authority plan review session

### **6.6d Speed bumps**

Sarah requested more speed bumps in the community to slow down cars.

*1.35pm Lynette Coulthard left the meeting and returned 1.40pm*

Tabled – Graham Murnik tabled a letter from the Areyonga Local Authority Chair to Minister Nigel Scullion expressing the importance of having the pool open and requesting assistance to open the pool for the next summer season.

**Action:** Chairperson Johnathon Doolan to sign the letter on behalf of the Areyonga Local Authority and send to Minister Scullion.

#### **Motion:**

- (a) That the Local Authority note and accept the Standing Items Report – Action Register.

**MOVED:** Selina Kulitja

**SECONDED:** Marlene Abbott

**CARRIED**

## **6.7 Complaints received**

Nil

## **7 LOCAL AUTHORITY PLANS AND BUDGETS**

### **7.1 Local Authority Plan – Review draft plan from March/April and set priorities**

Helen asked the members which of the goals they would like to address as a priority, member decided on -

#### **Priority 1**

##### **Traffic Management and Community Safety**

- Signs
- Speed bumps
- Bollards

#### **Priority 2**

##### **Parks, Open Spaces and Cultural Spaces**

- A “No Entry” sign into the men’s business area
- Shade Structures
- Public Toilets
- Water Bubblers

#### **Priority 3**

##### **Jobs**

- Local staff training
- Local people as leaders

#### **Priority 4**

##### **Sporting Facilities – LONG TERM GOAL**

- Keeping the pool open
- Toilets at the Rec Hall and the Oval

#### **Tidy Towns**

##### **Motion:**

- (a) That the Local Authority note and accept Local Authority Draft Plan from March/April with the set priorities.

MOVED: Marlene Abbott

SECONDED: Selina Kulitja

**CARRIED**

### **7.2 Review Budget for Local Authority Area**

##### **Motion:**

- (a) That the Local Authority note and accept the Budget for the Areyonga Local Authority Area.

MOVED: Sarah Gallagher

SECONDED: Garnet Djana

**CARRIED**

## **8 REGIONAL PLANS AND BUDGETS**

### **8.1 Financial and budgets – Review financial report for May 2014**

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Graham Murnik advised the Local Authority that the discretionary funds for each community this financial year from 1 July 2014 has increased to \$4000.00 and is available.

**Motion:**

- (a) That the Local Authority note and accept the Financial Report for May 2014.

MOVED: Martin Nipper

SECONDED: Selina Kulitja

**CARRIED**

**8.2 Review Adopted Regional Plan**

Copies of the Regional Plan provided to CSC Jerry Pena for Local Authority members to review later.

**9. OTHER LOCAL AUTHORITY CONCERNS**

Nil

**10. OTHER BUSINESS**

Nil

**11. DEPUTATIONS / GUEST SPEAKERS**

Nil

**12. NEXT MEETING**

Thursday 18 September 2014

**12. MEETING CLOSE**

The meeting closed at 3.10pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE DRAFT MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING HELD ON THURSDAY 17 JULY, 2014 AND UNCONFIRMED.

**6 COUNCIL LOCAL GOVERNMENT**

<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Standing Items Report – Actions Register
<b>AUTHOR</b>	Helen Smith, Manager Governance and Planning

**RECOMMENDATION**

**(a) That the Local Authority note and accept the Standing Items Actions Register Report.**

**SUMMARY:**

<b>ACTIONS</b>	<b>UPDATES / STATUS</b>
<p><b>19/9/13 Swimming Pools:</b></p> <ul style="list-style-type: none"> <li>- Council has resolved to keep pools closed this summer due to lack of funding</li> <li>- Local Board request that Shire draft a letter on behalf of the community to hand to Min. Nigel Scullion.</li> <li>- Local Board Chairperson Peter Wilson to get community members to sign letter of support.</li> </ul> <p><b>ACTION:</b> Shire to draft a letter with points noted by Local Board Members:</p> <ul style="list-style-type: none"> <li>- Areyonga has a 'YES SCHOOL, YES POOL' rule which is working well.</li> <li>- Health issues arise if pool is closed – ears, eyes, skin conditions.</li> <li>- Children swim in waterholes that animals use – more health risks.</li> <li>- taps will be turned on and left to run – higher water bills &amp; water waste.</li> <li>- less vandalism in the community – kids are tired after swimming.</li> </ul>	<p><b>RECOMMEND TO CLOSE</b></p> <p><b>NEW UPDATE:</b>  <b>11/09/14:</b> MRC forwarded the letter from Johnathon Doolan to the Council but the decision was made to delay any letter writing as a Council-wide submission on pools will be made under the Indigenous Advancement Strategy.</p> <p><b>Previous Updates:</b>  <b>July 2014:</b> While we were able to secure funding to keep the pool open for the summer period, we have been unable to secure ongoing funding. We have drafted a letter for the chair of the Local Authority to sign which we can send to Senator Nigel Scullion. We recommend to close this action although we will continue to lobby for ongoing funding for pools.</p> <p><b>March 2014:</b> Funding was secured via NTG for both minor infrastructure upgrades (acid dosers, pumps etc) as well as some operational funding.</p> <p>This was for all 3 MRC pools and has resulted in the Areyonga pool being opened for a limited season this summer.</p> <p>By all reports Ben Oren has done a great job and Areyonga have had a good summer so far. The pool is due to close for the season at the end of March.</p>
<p><b>19/9/13 Aged Care building:</b></p> <ul style="list-style-type: none"> <li>- Local Board request that improvements be made to the external servery for school aged children accessing SNP.</li> </ul> <p><b>ACTION:</b> Shire to look at options for car</p>	<p><b>IN PROGRESS</b></p> <p><b>NEW UPDATE:</b>  <b>11/09/14:</b> 75% of materials have arrived in the community and are ready to begin construction.</p>

parking safety.	<p><b>Previous Updates:</b>  <b>July 2014:</b> The Areyonga Local Area Traffic Management Plan is now complete and materials are due 21/08/14.</p> <p>The area near the school will be reduced from 40km/hr to 25km/hr, a crossing will be installed between the Homecare building and the School, bollarding will be installed to restrict traffic parking around the crossing.</p>
<p><b>12/3/14 MoU with Tjuwanpa RJCP:</b></p> <p>Local Board would like to know what is happening with projects in the community. MRC happy to help RJCP provider but no response has been received from them in regards to the MoU and working together.</p> <p><b>ACTION:</b> Dir Tech Services to follow up MoU with Tjuwanpa.</p>	<p style="text-align: center;"><b>IN PROGRESS</b></p> <p><b>NEW UPDATE:</b>  <b>September 2014:</b> Tjuwanpa RJCP installed pavers (floor) at the cemetery shade structure (pavers provided by MRC.)</p> <p><b>Previous Updates:</b>  <b>14/07/14:</b> MRC and Tjuwanpa are beginning to work together on some projects, Tjuwanpa is using MRC facilities for their training project. We are hoping that this relationship will continue and that the MoU can be signed in future.</p>
<p><b>17/7/14 Mechanics Workshop</b></p> <p>The Local Authority would like a shade structure set up outside the mechanic's workshop for community members to do car repairs.</p>	<p style="text-align: center;"><b>NEW ITEM</b></p> <p><b>NEW UPDATE:</b>  <b>September 2014:</b> Quote obtained for shade structure</p>
<p><b>17/7/14 Housing</b></p> <p>Local Residents are very unhappy with the new housing arrangements. They would like to know which number they can call to get in touch with Ingerreke – who they believe deal with housing problems.</p> <p><b>ACTION:</b> Council to follow up on correct phone number and procedure for housing problems</p> <p><b>ACTION:</b> Follow up with NT Housing</p>	<p style="text-align: center;"><b>NEW ITEM</b></p> <p><b>NEW UPDATE:</b>  <b>11/09/14:</b> NT Housing discussed community concerns with the Council on 28/08/14. NT Housing has committed to regular attendance at Council meetings to address issues.</p> <p>MRC has negotiated with Centrelink to make phones available to residents to get in touch with housing, this will be happening shortly.</p>

**ITEM NUMBER** 6.2  
**TITLE** Complaints Received  
**AUTHOR** Helen Smith, Manager Governance and Planning



#### **RECOMMENDATION**

- (a) That the Local Authority note and accept complaints received.

Nil complaints received

**ITEM NUMBER** 6.3  
**TITLE** Council Services Coordinator Report  
**AUTHOR** Jerry Pena, Council Services Coordinator

#### **RECOMMENDATION**

- (a) That the Local Authority note and accept the Council Services Coordinator Report.

#### **SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Areyonga community and documents any other relevant issues.

**TITLE** Areyonga Service Delivery Report  
**DATE** 04 September 2014  
**AUTHOR** Jerry Pena, CSC Areyonga

### **Key Council Services Achievements and Relevant Issues**

#### **Core Local Government Services**

##### **Animal Management and Control**

- Animal control continues to be a problem within community however recent visits from veterinarian Dr Bob Irving have greatly reduced cheeky dog attacks.
- Dog collars have been provided to local residents for their pets which they care for and identified for future visits as non-feral animal.

##### **Cemetery Management**

- One funeral occurred during this period and the local Register is current.
- The cemetery has been weeded and cleaned with significant improvement to the shade structure area.
- The water tank has been cleaned and filled.
- Future fence replacement with pedestrian gate to be installed near shade area.

##### **Internal Road Maintenance**

- Repairs to community roads are on-going with recent focus on pot holes near the home care building.
- The street sweeper continues to be used monthly to ensure debris is removed from roads.
- Additional improvements scheduled in the next reporting period are removal of large roadside rocks and install bollards, road signs and painted road crossings.

### Maintenance of Parks and Open Spaces

- Both community parks are cleaned and maintained weekly by the Civil Works team.
- A new water bubbler has been installed at the Bus stop area and another one is planned to be installed at the church park for the next reporting period.
- Open discussion about an additional shaded area near community store is scheduled to be tabled with local authority board.



**Installing the new water bubbler at the main park, Areyonga**

### Waste Management Program

- Council provided earth-moving equipment which facilitated a new Tip trench constructed with an estimated 3 year usage.
- The tip area is being reorganized to localize hazards from dangerous materials and establish a more controlled rubbish disposal process.



**New trench at the Areyonga tip**

### Weed Control and Fire Hazard Reduction

- Control measures for weed control and firebreaks at the Tip, Airstrip, Sewer Ponds and Power station have been made with on going maintenance.

### Contractual Matters

#### Airstrip



- Ongoing maintenance in accordance with prescribed guidelines has continued.
- Materials have been received to upgrade the windsock area and airstrip condition circles have been received and will be installed September 2014.
- Airstrip requires fence line tree removal- request submitted.

### Essential Services

- The ESO continues to provide ongoing maintenance to P&W assets in the community.
- All services provided are working at 100% to Power/Water standards.

### HMP Fencing

- Fencing program to start in Sept 2014, with 13 Lots identified to receive full or partial fences.
- Short-term employment for local residents to assist with this program has been advertised and interviews are being held during September 2014.
- Existing fencing which is still in good condition will be used in other areas not identified by program guidelines.

### Other Matters

- The Civil Works team continued their Cert II training in Rural Operations with the Landscaping module being done at Areyonga.
- Workers from Wallace Rockhole and Ntaria participated in the training.



**Civil Workers from Wallace Rockhole, Ntaria and Areyonga taking part in Landscaping training**

### Future Projects

NIL

**ITEM NUMBER** 6.4  
**TITLE** Community Services Report  
**AUTHOR** Community Services



## RECOMMENDATION

(a) That the Local Authority note and accept the Community Services Report.

## SUMMARY:

### Children's Services Report

**TITLE** Areyonga Children's Services Report  
**DATE** 01/08/14 – 31/08/14  
**AUTHOR** Patty O'Neill

- **Staffing**
  - The program has vacancies in Childcare and OSHC.
  - Recruitment is currently underway for three casual educators and two OSHC workers
- **Program Delivery**
  - The Childcare program is building community capacity and engagement of Children. Mothers and Educators are interacting with children in activities and preparing nutritional and cultural meals
  - Lots of variety has been offered in the OSHC program.
- **Average No of Children**
  - An average of 10 children are attending childcare regularly and 15 children attending OSHC
- **Training**
  - Ongoing delivery of the Cert III in Children Services is ongoing.
- **Other successful partnerships and strategic matters of importance**
  - The local clinic is involved and a regular visitor to the centre, building relationships with mothers and children and sharing ideas and information together in a relax and inclusive manner.

### Home Care Report

**TITLE** Utju Home Care Report  
**DATE** Jun 2014 – August 2014  
**AUTHOR** Winston Mi Mi

- **Staffing**
  - 1 vacancy remains – two positions filled last month. Please encourage suitable people to apply.
- **Service Disruptions**

- Due to no staff, Home Care services were momentarily disrupted for 2 days this reporting period. Internal contingency plans were activated with the support of the Council Coordinator and Child Care Team Leader.
- **No of Clients**
  - 23 clients are accessing Homecare services
  - The first Client and Stakeholder Survey of the Homecare service was conducted in July. Clients are pleased to have an aged care service on community, the program is working to improve the range of meals and activities.
- **Other successful partnerships and strategic matters of importance**
  - The service received a new stove and the local team will be doing some Landscaping at the rear of the building to encourage the children to use the hand wash basin and prevent the dogs from jumping the fence.
  - Matrix on Board are currently visiting Home Care services to assess how we do things and what changes we might need to make to implement the national reforms in 2014. The national reforms, called Living Longer, Living Better, mean old people get more say in the service and receive financial statements to show how much we have spent on their behalf. Home Care management is keen to discuss the reforms with Local Authorities, and will be approaching them in the near future to attend a LA meeting.
- **Training**
  - CDU have been engaged to train our staff in Cert II Community Services. Training will most likely start in October.

### Community Safety Report

**TITLE** Areyonga Community Safety Report  
**DATE** 01/07/14 – 27/08/14  
**AUTHOR** Merridie Satour – Zone Coordinator

- **Staffing**
  - All positions filled.
- **Service Disruptions**
  - The service was momentarily disrupted due to staff on personal and annual leave.
- **No of People assisted**
  - 18 people were assisted this reporting period - 2 Men & 16 Children.
    - 16 School Aged Children returned to family - 10 Males & 6 Females.
- **Training**
  - Zone Coordinator, Merridie Satour continues to mentor and up-skill the local team. It is hoped that all patrollers will move into the accredited Night Patrol training soon.
- **Other Patrol Updates of relevant**
  - All staff provided with new uniforms, vests will be provided as staff complete probation.

**Youth Services Report**

**TITLE** Areyonga Youth Services Report  
**DATE** 01/07/14 – 31/08/14  
**AUTHOR** Kathleen Windy

- **Staffing**
  - All positions filled
- **Service Disruptions**
  - All youth programs fully delivered this reporting period
- **Average No of Youth accessing programs**
  - An average of 10 youth are attending Programs
- **Youth programs**
  - Youth program have consisted of bush trips, music in the new band room, bush medicine trips, disco, basketball and softball
- **Training**
  - Team focused on accredited training through CDU + VSA training, First Aid Training.
  - Team leader participated in computer training.
- **Other successful partnerships and strategic matters of importance**
  - Utju MacYouth are partnering with CAAC to deliver a cooking program

**7 LOCAL AUTHORITY PLANS AND BUDGETS**

**ITEM NUMBER** 7.1  
**TITLE** Local Authority Plan – Review of draft Plan for March/April and set Priorities  
**AUTHOR** Helen Smith, Manager Governance and Planning

**RECOMMENDATION**

**(a) That the Local Authority note and accept the Local Authority Plan and set priorities.**

Areyonga Local Authority Plan			
Priorities	Details	Cost/Funding Source	Comments
1. Traffic Management	Signs for bush bus stop, speed bumps and bollards		We are funding this through our core budget
2. Community spaces	no entry sign for men's business area, shade structures, public toilets, water bubblers	\$11,500.00 3 x Shade Structures \$5,000.00 Park Furniture \$2,000.00 Cement \$1,400.00 Freight \$100.00 No Entry Signs <b>\$20,000.00 Total Funds</b>	Connecting water to the cultural area may be an issue as it would require Lot # for a water meter to be installed. Would also require an organisation to assume responsibility for payment of water charges. Public toilets would not be possible – beyond budget
3. Jobs	More jobs for locals, more training for leadership		Already accounted for in budget to be rolled out as part of workforce development plan
<b>Other goals</b>		<b>Budget available</b>	<b>Comments</b>
Public toilets	At Recreation Hall and at oval	Need to seek funding	beyond current allocation
Pool	seek ongoing funding	\$128,930	Funding has been secured for next year -suggest removing and putting in later plan if still necessary
Tidy towns	needs community support and Council support	yes	Already nominated - now just need to win!
Whipper Snippers	purchase whipper snippers and lawn mowers with discretionary funds	yes	this is a decision of the LA
<b>Non-Council goals</b>		<b>Cost/Funding Body</b>	<b>Comments</b>
Housing maintenance	Want local people trained in housing maintenance	Engaging NT Housing/Ingerekke	Housing to become a standing item on all LA agendas
Highway signs		NT Roads	Could contact on behalf of Local Authority

**Attachment: Local Authority Funding Guidelines****8 BUDGETS**

**ITEM NUMBER** 8.1  
**TITLE** Training - Finance  
**AUTHOR** Chris Kendrick, Director Corporate Services



ITEM NUMBER 8.2  
 TITLE Budget for Local Authority Area  
 AUTHOR Chris Kendrick, Director Corporate Services



## RECOMMENDATION

(a) That the Local Authority note and accept the Budget for the Areyonga Local Authority Area.

MacDonnell Regional Council Budget Detail 2014/2015		
Expenditure Category	All Communities	Areyonga (Utju)
<b>Council Services</b>		
<b>Service Centre Delivery</b>		
<b>Manage Shire Buildings &amp; Facilities</b>	<b>747,340</b>	<b>67,460</b>
Wages and Salaries	54,760	2,810
Other Operational	692,580	64,650
<b>Maintain Roads</b>	<b>1,572,500</b>	<b>83,560</b>
Wages and Salaries	343,970	14,230
Other Operational	1,198,530	69,330
Capital	30,000	0
<b>Manage Shire Service Delivery</b>	<b>2,842,920</b>	<b>151,760</b>
Wages and Salaries	2,235,890	107,800
Other Operational	607,030	43,960
<b>Civil Works</b>	<b>5,036,590</b>	<b>346,910</b>
Wages and Salaries	4,435,420	326,180
Other Operational	601,170	20,730
<b>Street &amp; Public Lighting</b>	<b>109,650</b>	<b>7,090</b>
Other Operational	109,650	7,090
<b>Council Engagement</b>		
<b>Local Boards</b>	<b>206,610</b>	<b>11,240</b>
Wages and Salaries	500	0
Other Operational	206,110	11,240
<b>Support and Administration</b>		
<b>Staff Housing</b>	<b>625,570</b>	<b>58,600</b>
Wages and Salaries	74,310	6,760
Other Operational	551,260	51,840
<b>Training &amp; Development</b>	<b>104,060</b>	<b>4,700</b>
Wages and Salaries	103,810	4,700
Other Operational	250	0
<b>Non-Council Services</b>		
<b>Operate Swimming Pools</b>	<b>438,810</b>	<b>128,930</b>

<i>Wages and Salaries</i>	286,080	88,570
<i>Other Operational</i>	152,730	40,360
<i>Capital</i>	0	0
<b>Broadcasting</b>	<b>2,295</b>	<b>65</b>
<i>Other Operational</i>	2,295	65
<b>Commercial Operations</b>		
<b>Essential Services</b>	<b>1,327,350</b>	<b>85,270</b>
<i>Wages and Salaries</i>	854,790	66,870
<i>Other Operational</i>	472,560	18,400
<b>Centrelink</b>	<b>557,080</b>	<b>46,050</b>
<i>Wages and Salaries</i>	416,280	46,050
<i>Other Operational</i>	140,800	0
<b>HMESp</b>	<b>1,800,380</b>	<b>72,050</b>
<i>Wages and Salaries</i>	121,730	5,500
<i>Other Operational</i>	1,678,650	66,550
<b>Airstrip Maintenance</b>	<b>35,050</b>	<b>1,100</b>
<i>Wages and Salaries</i>	19,070	0
<i>Other Operational</i>	15,980	1,100
<b>Community Services</b>		
<b>Community Safety</b>	<b>3,185,030</b>	<b>187,050</b>
<i>Wages and Salaries</i>	2,332,030	160,850
<i>Other Operational</i>	853,000	26,200
<b>Youth Development</b>	<b>3,145,280</b>	<b>195,410</b>
<i>Wages and Salaries</i>	1,868,840	137,350
<i>Other Operational</i>	1,276,440	58,060
<b>Aged Care Services</b>	<b>2,337,020</b>	<b>197,890</b>
<i>Wages and Salaries</i>	1,406,990	124,830
<i>Other Operational</i>	930,030	73,060
<b>Children's Services</b>	<b>3,999,020</b>	<b>363,240</b>
<i>Wages and Salaries</i>	2,685,270	185,250
<i>Other Operational</i>	1,313,750	177,990
<b>SNP School Nutrition Program</b>	<b>599,650</b>	<b>121,900</b>
<i>Wages and Salaries</i>	267,900	53,580
<i>Other Operational</i>	331,750	68,320
<b>Self Funded Sport and Rec</b>	<b>9,000</b>	<b>1,000</b>
<i>Other Operational</i>	9,000	1,000
<b>Total</b>	<b>40,673,140</b>	<b>2,131,275</b>

## ITEM NUMBER 8.3

TITLE Review of financial report as at 31 July 2014

AUTHOR Chris Kendrick, Director Corporate Services



## RECOMMENDATION:

(a) That the Local Authority note and accept the Financial Report for 31 July 2014.

MacDonnell Regional Council - Areyonga (Utju) Expenditure by Community as at 31st July 2014						
Expenditure Category	All Communities Actual YTD	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
						As we are only one month into the new financial year it is a little early to use this report as a guide to where expenditure is at in comparison to budget. Furthermore, adjustments related to last financial year have not been finalised, which have an impact on part of this report.
<b>COUNCIL SERVICES</b>						
<b>Service Centre Delivery</b>						
<b>Manage Shire Buildings &amp; Facilities</b>	<b>10,389</b>	<b>815</b>	<b>5,622</b>	<b>4,807</b>	<b>67,460</b>	
Wages and Other Employee Costs	1,189	0	234	234	2,810	
Other Operational	9,200	815	5,388	4,573	64,650	
<b>Maintain Roads</b>	<b>99,882</b>	<b>9,551</b>	<b>6,963</b>	<b>(2,587)</b>	<b>83,560</b>	
Wages and Other Employee Costs	25,009	0	1,186	1,186	14,230	
Other Operational	74,873	9,551	5,778	(3,773)	69,330	
<b>Manage Shire Service Delivery</b>	<b>181,727</b>	<b>8,783</b>	<b>12,647</b>	<b>3,863</b>	<b>151,760</b>	
Wages and Other Employee Costs	154,054	7,404	8,983	1,579	107,800	
Other Operational	27,673	1,379	3,663	2,284	43,960	
<b>Civil Works</b>	<b>314,295</b>	<b>23,738</b>	<b>28,909</b>	<b>5,171</b>	<b>346,910</b>	
Wages and Other Employee Costs	241,824	19,803	22,848	3,045	274,180	
Other Operational	72,471	3,935	6,061	2,126	72,730	
<b>Street &amp; Public Lighting</b>	<b>0</b>	<b>0</b>	<b>591</b>	<b>591</b>	<b>7,090</b>	
Other Operational	0	0	591	591	7,090	
<b>Council Engagement</b>						
<b>Local Authorities</b>	<b>17,115</b>	<b>0</b>	<b>4,603</b>	<b>4,603</b>	<b>11,240</b>	
Other Operational	17,115	0	4,603	4,603	11,240	
<b>Support and Administration</b>						
<b>Staff Housing</b>	<b>21,080</b>	<b>6,006</b>	<b>4,883</b>	<b>(1,123)</b>	<b>58,600</b>	
Wages and Other Employee Costs	1,405	0	563	563	6,760	
Other Operational	19,675	6,006	4,320	(1,686)	51,840	
<b>Training &amp; Development</b>	<b>54,759</b>	<b>500</b>	<b>392</b>	<b>(108)</b>	<b>4,700</b>	
Wages and Other Employee Costs	6,087	500	392	(108)	4,700	
Other Operational	48,672	0	0	0	0	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>1,279,512</b>	<b>49,393</b>	<b>64,610</b>	<b>15,217</b>	<b>731,320</b>	
<b>NON-COUNCIL SERVICES</b>						
<b>Operate Swimming Pools</b>	<b>10,917</b>	<b>1,939</b>	<b>10,744</b>	<b>8,805</b>	<b>128,930</b>	



<i>Wages and Other Employee Costs</i>	1,200	200	7,381	7,181	88,570	
<i>Other Operational</i>	9,717	1,739	3,363	1,624	40,360	
<b>Broadcasting</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>65</b>	
<i>Other Operational</i>	0	0	5	5	65	
<b>Commercial Operations</b>						
<b>Essential Services</b>	<b>65,999</b>	<b>182</b>	<b>7,106</b>	<b>6,925</b>	<b>85,270</b>	
<i>Wages and Other Employee Costs</i>	63,672	0	5,573	5,573	66,870	
<i>Other Operational</i>	2,327	182	1,533	1,352	18,400	
<b>Centrelink</b>	<b>28,056</b>	<b>2,429</b>	<b>3,838</b>	<b>1,409</b>	<b>46,050</b>	
<i>Wages and Other Employee Costs</i>	28,056	2,429	3,838	1,409	46,050	
<b>HMESp</b>	<b>186,621</b>	<b>0</b>	<b>6,004</b>	<b>6,004</b>	<b>72,050</b>	
<i>Wages and Other Employee Costs</i>	1,135	0	458	458	5,500	
<i>Other Operational</i>	185,486	0	5,546	5,546	66,550	
<b>Airstrip Maintenance</b>	<b>21,856</b>	<b>10,538</b>	<b>92</b>	<b>(10,447)</b>	<b>1,100</b>	
<i>Other Operational</i>	21,856	10,538	92	(10,447)	1,100	
<b>Community Services</b>						
<b>Community Safety</b>	<b>179,926</b>	<b>5,264</b>	<b>15,588</b>	<b>10,324</b>	<b>187,050</b>	
<i>Wages and Other Employee Costs</i>	157,591	3,977	13,404	9,428	160,850	
<i>Other Operational</i>	22,335	1,288	2,183	896	26,200	
<b>Youth Development</b>	<b>157,626</b>	<b>7,117</b>	<b>16,284</b>	<b>9,167</b>	<b>195,410</b>	
<i>Wages and Other Employee Costs</i>	109,422	3,913	11,446	7,533	137,350	
<i>Other Operational</i>	48,203	3,204	4,838	1,634	58,060	
<b>Aged Care Services</b>	<b>144,907</b>	<b>12,906</b>	<b>16,491</b>	<b>3,585</b>	<b>197,890</b>	
<i>Wages and Other Employee Costs</i>	106,530	7,974	10,402	2,429	124,830	
<i>Other Operational</i>	38,377	4,932	6,088	1,156	73,060	
<b>Children's Services</b>	<b>217,935</b>	<b>13,698</b>	<b>30,270</b>	<b>16,572</b>	<b>363,240</b>	
<i>Wages and Other Employee Costs</i>	167,723	9,467	15,438	5,971	185,250	
<i>Other Operational</i>	50,212	4,231	14,833	10,601	177,990	
<b>SNP School Nutrition Program</b>	<b>29,502</b>	<b>9,323</b>	<b>10,158</b>	<b>835</b>	<b>121,900</b>	
<i>Wages and Other Employee Costs</i>	6,712	1,368	4,465	3,097	53,580	
<i>Other Operational</i>	22,790	7,955	5,693	(2,262)	68,320	
<b>Self Funded Sport and Rec</b>	<b>1,550</b>	<b>0</b>	<b>83</b>	<b>83</b>	<b>1,000</b>	
<i>Other Operational</i>	1,550	0	83	83	1,000	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>1,247,546</b>	<b>63,533</b>	<b>116,663</b>	<b>53,131</b>	<b>1,399,955</b>	
<b>TOTAL</b>	<b>2,527,058</b>	<b>112,926</b>	<b>181,273</b>	<b>68,348</b>	<b>2,131,275</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.



**9 DEPUTATIONS / GUEST SPEAKERS**

9.1 Red Dust Role Models - Samantha Guttridge

**10 OTHER BUSINESS**

10.1 Territory Housing

**11 NEXT MEETING**

THURSDAY 13 NOVEMBER 2014

**12 MEETING CLOSE**

## ATTACHMENT



# LOCAL GOVERNMENT

## LOCAL AUTHORITY FUNDING GUIDELINES

### 1. PURPOSE

To encourage the continued development of the local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

### 2. OBJECTIVES

- Assist in building stronger communities;
- To assist local governing bodies and the constituent communities they represent to become stronger and self sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

### 3. FUNDING POOL

The Local Authority funding pool commenced in 2014-15 and is recurrent funding set at \$5.0 million per annum. The funding is non-application based and is distributed through a methodology developed by the Northern Territory Grants Commission.

### 4. EXAMPLES OF ACCEPTABLE PURPOSES FOR EXPENDITURE

- Repairs and maintenance of community assets;
- Acquisition of plant and equipment directly related to local government service delivery; and
- Upgrade/enhancement of community sporting facilities.

### 5. EXAMPLES OF UNACCEPTABLE PURPOSES FOR EXPENDITURE

- Purchase of vehicles for predominately private use;
- Payment of salaries;
- Purposes that are not of a local government nature that are relevant to another Department.

## 6. PROCESSES FOR PAYMENT

Once the respective allocations are approved by the Minister the regional councils will receive a letter of offer and acceptance documentation from this Department.

This advice will comprise the total grant amount being offered to the regional council as well as a breakdown of the amount to be made available to each local authority as outlined in Guideline 8 of the *Local Government Act*.

Regional councils eligible to receive these grants will need to comply with the following:-

- Ensure that there are no outstanding grant acquittals relevant to this Department otherwise there will be no payment made of approved grant/s; and
- Return the signed acceptance form back to the Department with appropriate authorisation.

These grants will be released around mid-August.

## 7. ACQUITTAL OF GRANT

There will be no formal acquittal process but there is expectation that the money will be expended in line with these guidelines and address community priority projects as identified by the local authorities.

This funding will however be subject to random audits from the Department to ensure the integrity of the program is maintained.

**NB Administration and/or project management fees are not to be levied on this grant funding.**

## 8. CONTACT DETAILS

If you require further information either of the following people will be able to assist you:

Mr Peter Thornton  
Manager  
Local Government Grants  
(w) 08 899 98523  
(mob) 0401117633  
(email) [peter.thornton@nt.gov.au](mailto:peter.thornton@nt.gov.au)

OR

Mrs Donna Hadfield  
Senior Grants Officer  
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(email) [donna.hadfield@nt.gov.au](mailto:donna.hadfield@nt.gov.au)